



OPEN MEETING

**MINUTES OF THE OPEN MEETING OF THE
BOARD OF DIRECTORS OF UNITED LAGUNA WOODS
MUTUAL A CALIFORNIA NON-PROFIT MUTUAL BENEFIT
CORPORATION**

**Tuesday, February 14, 2023 - 9:30 a.m.
Board Room/Virtual Meeting
24351 El Toro Road, Laguna Woods, California**

Directors Present: Lenny Ross, Thomas Tuning, Anthony Liberatore Diane Casey, Maggie Blackwell, Azar Asgari, Alison Bok, Cash Achrekar, Pearl Lee, Mary Simon

Directors Absent: None

Staff Present: CEO Siobhan Foster, Makayla Schwietert, Paul Nguyen, Carlos Rojas, Robert Carroll, Steve Hormuth, Bart Mejia, Blessilda Wright, Susan McInerney, Eileen Paulin

Others Present: GRF: None
Third: None
VMS: Norman Kahn

1. Call Meeting to Order/Establish Quorum

President Ross called the meeting to order at 9:30 a.m. and acknowledged that a quorum was present.

2. Pledge of Allegiance to the Flag

Director Blackwell led the pledge of allegiance.

3. Acknowledge Media

The Village Television Camera Crew, by way of remote cameras, was acknowledged as present.

4. Approval of Agenda

President Ross asked if there were any changes to the agenda.

Hearing no changes or objections, the motion was called to a vote and passed by unanimous consent.

5. Approval of Minutes

- a. January 10, 2023 – Regular Open Session
- b. January 26, 2023 – Agenda Prep Meeting

Hearing no objections, the meeting minutes were approved by unanimous consent.

6. Report of the Chair

President Ross commented on the following items:

- Welcomed everyone to the meeting, and encouraged continued resident attendance.
- Two available vacant positions; One vacancy position for a United Representative on the VMS Board, and One vacancy position for a United Director position.
- United Mutual has successfully saved money by changing Investments and Financial Advisors.
- Building E Update – Employees will be moved to a new rental office space, to allow for a healthier work environment.

Director Achrekar entered the meeting at 9:37 a.m.

7. Presentation: Discussion of Social Services – (Oral Discussion)

Susan McInerney, Manager, Social Services, provided an oral presentation on Social Services.

The following topics were discussed:

- Social Services Mission
- The Team (5 social workers, social work graduate level interns, administrative supervisor, administrative specialist)
- Services provided (assessments, resources and referrals, support groups, counseling services, social isolation prevention, cognitive health program, educational seminars, and short-/long-term care planning)
- How residents are connected to the services (self-referral, family, neighbors, doctors, adult protective services, OCSC, and other VMS departments)
- Social Services Statistics
- The Foundation of Laguna Woods Village
- Cognitive Behavioral Therapy Program for Later-Life Depression
- Partnership with Council on Aging Southern California
- UCI Division Geriatric Medicine and Gerontology Collaboration
- Mobility and Stability Monthly Fall Prevention Classes

Ms. McInerney answered questions from the Board.

8. Open Forum (Three Minutes per Speaker)

At this time Members addressed the Board of Directors regarding items not on the agenda

The following members made comments:

- A member commented on items that the Board can improve on, and wished the Board a Happy Valentine's Day.
- A member commented on and provided updates regarding the Foundation of Laguna Woods Village.
- A member commented on how to improve services and reduce association dues.
- A member inquired regarding the CD ladder status.
- A member commented on the challenges it is for older single women to live in the Village.
- A member commented on issues regarding the occupancy agreement.

9. Responses to Open Forum Speakers

a. Response to Open Forum Speakers

- Director Asgari provided a response regarding the CD Ladder status.

b. Response to Past Open Forum Speakers – Anthony Liberatore

- Director Liberatore commented on the responses to the previous Open Forum Speakers from the January board meeting, and advised on updates.

10. VMS Board Update

VMS Director Kahn provided an update on the following items:

- Not many updates, as the Board has been seating new directors and bringing them up-to-date.
- Staffing is a continued focus for the VMS Board.

VMS Director Kahn answered questions and discussion ensued among the Board.

11. CEO Report

CEO Siobhan Foster discussed the following items:

- Budget Calendar – 2024 Milestones
- Strategic Plan Update – Late January, the VMS Board, executive staff, and United, GRF, and Third board members met to update the VMS Strategic plan. The process included:
 - A SWOT Analysis
 - Refinement of the mission and value statements
 - Affirmation of 3-year goals
 - Establishment of 6-month strategic objectives to support goals
- Thanking the Laguna Woods Art Association for the newly installed 2023 exhibit and sharing their talents with the community. More than 150 pieces of artwork are displayed along the first and third floor hallways and alcoves of the Community Center.

CEO Foster answered questions from the board.

12. Consent Calendar

All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the board by one motion. In the event that an item is removed from the Consent Calendar by members of the board, such item(s) shall be the subject of further discussion and action by the board.

- a. **Consistent with its statutory obligations under Civil Code §5501, a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed the United Laguna Woods Mutual preliminary financials for the month of December 2022, such review is hereby ratified.**
- b. **Recommendation from the Landscape Committee**
 - (1) Recommendation to Deny Off-Schedule Tree Trimming Request: 818-O Via Alhambra – One Magnolia Tree

RESOLUTION 01-23-02

Deny Off-Schedule Trimming of One Magnolia Tree 818-O Via Alhambra

WHEREAS, on January 23, 2023, the Landscape Committee reviewed a request for the off-schedule trimming of one Magnolia tree received from the Member at 818-O, who cited the reasons as lack of sunlight; and

WHEREAS, staff inspected the condition of the tree and found the tree to be in good health with an open canopy; and

WHEREAS, the committee is recommending to accept Staff's recommendation to deny the off-schedule trimming of the tree and maintain the scheduled trimming in 2024;

NOW THEREFORE BE IT RESOLVED, February 14, 2023, the Board of Directors denies the off-schedule trimming of the tree at 818-O and maintains the scheduled trimming of the tree in 2024; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

- (2) Recommendation to Deny Tree Removal Request: 2077-D Via Mariposa East – One Chinese Elm Tree

RESOLUTION 01-23-03

**Deny Removal of Chinese Elm Tree
2077-D Ronda Granada**

WHEREAS, February 12, 2013, that the Board of Directors adopted Resolution 01-13-17, Tree Removal Guidelines:

- a. Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- b. Trees should not be removed because of view obstruction.
- c. Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- d. Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

WHEREAS, on January 23, 2023, the Landscape Committee reviewed a request from the Member at 2077-D, to remove one Chinese Elm tree, the reasons cited are overgrown, poor condition, and structural damage; and

WHEREAS, staff inspected the condition of the tree and found the tree to be in fair health; and

WHEREAS, the committee determined that the tree does not meet the guidelines established in Resolution 01-13-17, and thereby recommends denying the request for the removal of one Chinese Elm tree located at 2077-D Ronda Granada;

NOW THEREFORE BE IT RESOLVED, February 14, 2023, the Board of Directors denies the request for the removal of one Chinese Elm tree located at 2077-D; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

- c. **Recommendation from the Architectural Control and Standards Committee - None**
- d. **Approve the Review of the United Sub-Leasing and Transfer of Trust Documents Approved in November 2022, and such review is hereby ratified.**
- e. **Recommendation from the Finance Committee**
 - (1) Approve a Resolution for Recording a Lien against Member ID # 947-385-22

RESOLUTION 01-23-04

Recording of a Lien

WHEREAS, Member ID 947-385-22; is currently delinquent to United Laguna Woods Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, February 14, 2023, that the Board of Directors hereby approves the recording of a Lien for Member ID 947-385-22 and;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Asgari made a motion to approve the Consent Calendar. Director Casey seconded.

Hearing no changes or objections, the Consent Calendar was approved unanimously.

13. Unfinished Business

a. Update Committee Assignments

RESOLUTION 01-23-05

United Laguna Woods Mutual Committee Appointments

RESOLVED, February 14, 2023, that the following persons are hereby appointed to serve the Corporation in the following capacities:

Architectural Controls and Standards Committee

Anthony Liberatore (Chair)

Maggie Blackwell

~~Alisen Bek~~

Mary Simon

Finance Committee

Azar Asgari, Chair
Thomas Tuning

~~Mary Simon~~
Alison Bok

Governing Documents Review Committee

Maggie Blackwell (Chair)
~~Mary Simon~~
Diane Casey
Azar Asgari

Landscape Committee

Diane Casey (Chair)
Lenny Ross
Anthony Liberatore

Landscape Tree Ad Hoc

Diane Casey (Chair)

Maintenance and Construction Committee

~~Reza Bastani (Chair)~~ (Lenny Ross ~~—temporarily—~~ (Chair))
~~Pearl Lee~~
~~Mary Simon~~
~~Lenny Ross~~
Alison Bok

Members Hearing Committee

Pearl Lee (Chair)
Thomas Tuning
Alison Bok

New Resident Orientation

Maggie Blackwell
Cash Achrekar (Chair)
Pearl Lee

Resident Advisory Committee

Anthony Liberatore (Chair)
Pearl Lee
Cash Achrekar

Investment Ad Hoc Committee

Azar Asgari, Chair

Loan Ad Hoc Committee

Azar Asgari (Chair)

RESOLVE FURTHER that all directors are considered alternate members of each committee “Alternate.” Each Alternate may serve as a substitute for another director that is unable to attend a meeting (“Substitute”). Committee Member Alternates cannot substitute for more than two (2) consecutive meetings. This will allow any director to ask any other director to sit in their stead during a temporary absence or unavailability. Of course, we can modify this and structure this any way the Board feels is best. However, the concept is that the Board, in advance, will approve any director sitting on a committee on a temporary basis when necessary to fill in for another director.

RESOLVED FURTHER Resolution 01-22-83, adopted December 13, 2022, is hereby superseded and canceled.

RESOLVED FURTHER the officers and agents of this Corporation are hereby authorized, on behalf of the Corporation, to carry out this resolution.

RESOLUTION 01-23-06

Golden Rain Foundation Committee Appointments

RESOLVED, February 14, 2023, that in compliance with Article 7, Section 7.3 of the Golden Rain Foundation Bylaws, adopted September 29, 2014, the following persons are hereby appointed to serve on the committees of the Golden Rain Foundation:

GRF Strategic Planning Committee

Mary Simon

Reza Bastani (Lenny Ross temporary)

GRF Community Activities Committee

Diane Casey

Pearl Lee

GRF Finance

Azar Asgari

Thomas Tuning

GRF Landscape Committee

Diane Casey

Lenny Ross

GRF Maintenance & Construction

Reza Bastani

Lenny Ross

Mary Simon

~~Alison Bok~~

Clubhouses & Facilities Renovation Ad Hoc Committee

~~Reza Bastani (Alison Bok Temporary)~~

Anthony Liberatore

Mary Simon

GRF Media and Communications Committee

Maggie Blackwell

~~Anthony Liberatore~~

Mary Simon

GRF Mobility and Vehicles Committee

Azar Asgari

Alison Bok

GRF Security and Community Access

Maggie Blackwell

Cash Achrekar

Disaster Preparedness Task Force

Anthony Liberatore

~~Alison Bok~~

Cash Achrekar

Laguna Woods Village Traffic Hearings

Cash Achrekar

Pearl Lee

Purchasing Ad Hoc Committee

Thomas Tuning

Lenny Ross

Information Technology Advisory Committee

Diane Casey

Mary Simon

~~Thomas Tuning~~

Broadband Ad Hoc Committee

Diane Casey

~~Maggie Blackwell~~

Alison Bok

Insurance Ad Hoc Committee

~~Anthony Liberatore~~

~~Lenny Ross~~

Website Ad Hoc Committee

Anthony Liberatore
Azar Asgari

Compliance Ad Hoc Committee

Maggie Blackwell
Pearl Lee

RESOLVED FURTHER, that Resolution 01-22-82, adopted December 13, 2022, is hereby superseded and cancelled.

RESOLVED FURTHER the officers and agents of this Corporation are hereby authorized, on behalf of the Corporation, to carry out this resolution.

Director Asgari made a motion to approve Resolution 01-23-05 and Resolution 01-23-06. President Ross seconded.

Discussion ensued among the board.

Hearing no changes or objections, the motion was called to a vote and passed unanimously.

- b. Entertain a Motion to Rescind Resolution 01-22-73: Inter-Board Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy and Formation of Joint Hearing Body**

RESOLUTION 01-23-07

Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy and Charter of the Joint Hearing Body Committee

WHEREAS, the Board of Directors of United Laguna Woods Mutual (“United”) adopted the Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy (“Policy”) was intended to provide guidance relative to such behavior and issue a mechanism for addressing same by the Anti-Harassment, Anti-Abuse and Anti-Intimidation Joint Hearing Body Committee; and

WHEREAS, the Board elected not to adopt an amended Inter-Board Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy and Charter of the Joint Hearing Body Committee; and

NOW THEREFORE BE IT RESOLVED; February 14, 2023, that the Board of Directors of this Corporation hereby rescinds Resolution 01-22-73, Inter-Board Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy and Charter of the

Joint Hearing Body Committee adopted November 8, 2022; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Asgari made a motion to approve Resolution 01-23-07. Director Tuning seconded.

Hearing no changes or objections, the motion was called to a vote and passed unanimously.

14. New Business

e. Town Halls – (Oral Discussion)

Director Casey provided updates regarding the Town Hall meeting that occurred on January 13, 2023.

Director Asgari provided updates regarding the Town Hall meeting that occurred on February 10, 2023.

Director Blackwell commented on what will be discussed on the agenda for the Town Hall Meeting on Friday, March 10, 2023.

b. Entertain a Motion to Approve Supplemental Appropriation for United Turf Reduction Projects

RESOLUTION 01-23-08

**Supplemental Appropriation for Turf
Reduction**

WHEREAS, the 2022 Business Plan allocated \$388,294 for turf reduction and replacement of high water use plant material; and

WHEREAS, the United Landscape Committee directed staff to develop turf removal locations and strategies; and

WHEREAS, as a result of the extended design time frames, the budgeted funds for turf reduction for Fiscal Year 2022 were not fully expended, with a balance of \$189,480;

NOW THEREFORE BE IT RESOLVED, on February 14, 2023, that the

Board of Directors of this Corporation hereby authorizes a supplemental appropriation of \$189,480 to complete the Turf Removal Projects budgeted in Fiscal Year 2022; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

Director Casey made a motion to approve Resolution 01-23-08. Director Bok seconded.

Hearing no changes or objections, the motion was called to a vote and passed 9-0-1. Director Achrekar abstained.

c. Entertain a Motion to Approve Supplemental Appropriation for Shepherd's Crook Installation

RESOLUTION 01-23-09

**Supplemental Appropriation
for Shepherd's Crook
Installation**

WHEREAS, in May 2017, the City of Laguna Woods issued CUP-1135 governing the replacement of barbed-wire fencing with Shepherd's Crook fence; and

WHEREAS, The 2023 Business Plan approved by the United Board allocates \$35,000, from the Reserve Fund to install approximately 300 linear feet of Shepherd's Crook fencing along El Toro Road; and

WHEREAS, on December 28, 2022 and on January 31, 2023, the United M&C and Finance Committees endorsed a recommendation for a supplemental appropriation in the amount of \$40,000 to install an additional 400 linear feet of Shepherd's Crook along El Toro Road, east of Gate 1;

NOW THEREFORE BE IT RESOLVED, on February 14, 2023, the Board of Directors of this Corporation hereby authorizes a supplemental appropriation in the amount of \$40,000 to be funded from the Reserve Fund; and

RESOLVED FURTHER, a supplemental appropriation is authorized from the Reserve Fund in the amount of \$40,000 to be used for this project; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this

resolution.

Director Asgari made a motion to approve Resolution 01-23-09. Director Tuning seconded.

Hearing no changes or objections, the motion was called to a vote and passed unanimously.

d. Entertain a Motion to Approve Exclusive Use Agreement for Common Area Parking for 901-Q

Director Tuning made a motion to approve Exclusive Use Agreement for Common Area Parking for 901-Q. Director Asgari seconded.

Hearing no changes or objections, the motion was called to a vote and passed unanimously.

e. Entertain a Motion to Approve the Revision to Architectural Standard 35: Solar Panels, 1 Story Buildings, and Buildings with Unshared Roof Space (February initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)

RESOLUTION 01-23-XX

Alteration Standard, Section 35:

Solar Panels, 1 Story Buildings and Buildings

WHEREAS, the Board of Directors of the United Laguna Woods Mutual (Board) recognizes the need to amend Standards and create new Standards as necessary; and

WHEREAS, the Board recognizes the need to revise Standard 35 - Solar Panels, 1 Story Buildings;

NOW THEREFORE BE IT RESOLVED, March 14, 2023 that the Board hereby adopts Standard 35 - Solar Panels, 1 Story Buildings as attached to the official meeting minutes; and

RESOLVED FURTHER, that Resolution 01-08-61 adopted April 8, 2008, is hereby superseded in its entirety and no longer in effect; and

RESOLVED FURTHER, the Mutual Consent processing fee for Solar Panel installation is to be calculated based on 4.7 hours charged at the current bill rates and

is to be applied at the time an application is approved; and

RESOLVED FURTHER, the Mutual Consent processing fee for Solar Panel installation requests is set at the initial rate of \$223 for 2023 and will be adjusted annually with the adoption of the new bill rates; and

RESOLVED FURTHER, the Mutual Consent processing time for Solar Panel installation requests is to be completed within 45 days from receipt of a complete application; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized, on behalf of the Corporation, to carry out this resolution as written.

RESOLUTION 01-23-XX

Solar Application Processing Fee

WHEREAS, alteration and variance requests require significant staff time for proper processing, including research, report preparation, presentation to the appropriate committee and Board; and

WHEREAS, in order to offset a portion of the administrative costs associated with processing variance requests, which is often followed by multiple resubmittals, and can be followed by an appeal to the Board in accordance with Resolution 01-20-27; and

WHEREAS, the following revisions are approved: 1) The Solar Installation Application Fee is revised to \$223; and

WHEREAS, the new Alteration Fee Schedule better aligns the fees with the administrative time it takes to process each task;

NOW THEREFORE BE IT RESOLVED, March 14, 2023, to partially offset administrative costs associated with processing alteration and variance requests, the Board of Directors of this Corporation hereby revise the alteration and inspection fees as attached to the official minutes of this meeting and the new Alteration Fee Schedule will be adopted; and

RESOLVED FURTHER, that Resolution 01-19-22 adopted February 12, 2019 is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the resolution.

Director Blackwell made a motion to approve the Resolutions for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Casey seconded the motion.

Maintenance and Construction Assistant Director, Bart Mejia, provided a presentation regarding this item, and answered questions from the Board

There being no objections, the motion was approved unanimously. (FEBRUARY Initial Notification - postpone 28-days for Member review and comment to comply with Civil Code §4360).

- f. **Entertain a Motion to Approve the Revision to Architectural Standard 42: Solar Panels, 2 Story Buildings with Flat Roofs (February initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)**

RESOLUTION 01-23-XX

Alteration Standard, Section 42: Solar Panels, 2 Story Buildings

WHEREAS, the Board of Directors of the United Laguna Woods Mutual (Board) recognizes the need to amend Standards and create new Standards as necessary; and

WHEREAS, the Board recognizes the need to revise Standard 42 - Solar Panels, 2 Story Buildings;

NOW THEREFORE BE IT RESOLVED, March 14, 2023 that the Board hereby adopts Standard 42 - Solar Panels, 2 Story Buildings as attached to the official meeting minutes; and

RESOLVED FURTHER, that Resolution 01-14-130 adopted October 23, 2014, is hereby superseded in its entirety and no longer in effect; and

RESOLVED FURTHER, the Mutual Consent processing fee for Solar Panel installation is to be calculated based on 4.7 hours charged at the current bill rates and is to be applied at the time an application is approved; and

RESOLVED FURTHER, the Mutual Consent processing fee for Solar Panel installation requests is set at the initial rate of \$223 for 2023 and will be adjusted annually with the adoption of the new bill rates; and

RESOLVED FURTHER, the Mutual Consent processing time for Solar Panel installation requests is to be completed within 45 days from receipt of a complete application; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby

authorized, on behalf of the Corporation, to carry out this resolution as written.

RESOLUTION 01-23-XX

Solar Application Processing Fee

WHEREAS, alteration and variance requests require significant staff time for proper processing, including research, report preparation, presentation to the appropriate committee and Board; and

WHEREAS, in order to offset a portion of the administrative costs associated with processing variance requests, which is often followed by multiple resubmittals, and can be followed by an appeal to the Board in accordance with Resolution 01-20-27 and

WHEREAS, the following revisions are approved: 1) The Solar Installation Application Fee is revised to \$223; and

WHEREAS, the new Alteration Fee Schedule better aligns the fees with the administrative time it takes to process each task;

NOW THEREFORE BE IT RESOLVED, March 14, 2023, to partially offset administrative costs associated with processing alteration and variance requests, the Board of Directors of this Corporation hereby revise the alteration and inspection fees as attached to the official minutes of this meeting and the new Alteration Fee Schedule will be adopted; and

RESOLVED FURTHER, that Resolution 01-19-22 adopted February 12, 2019 is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the resolution.

Director Blackwell made a motion to approve the Resolutions for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Casey seconded the motion.

Maintenance and Construction Assistant Director, Bart Mejia, provided a presentation regarding this item, and answered questions from the Board

There being no objections, the motion was approved unanimously. (FEBRUARY Initial Notification - postpone 28-days for Member review and comment to comply with Civil Code §4360).

g. Entertain a Motion to Amend the United Anti-Harassment Policy

(February initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)

RESOLUTION 01-23-XX

Amend the United Anti-Harassment Policy

WHEREAS, the United Laguna Woods Mutual Board of Directors, has recognized the need to amend the Harassment Policy to set forth guidelines for harassment complaints received by the Board;

NOW THEREFORE BE IT RESOLVED, March XX, 2023, that the Board of Directors of this Corporation hereby adopt the amended Harassment Policy, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that Resolution 01-18-102, adopted September 28, 2018, is hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agenda of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Blackwell made a motion to approve the Resolution for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Tuning seconded the motion.

There being no objections, the motion was approved unanimously. (FEBRUARY Initial Notification - postpone 28-days for Member review and comment to comply with Civil Code §4360).

h. Private Loan Research Ad Hoc Committee Appointments

Director Asgari provided updates regarding the Private Loan Research Ad Hoc Committee, and requested approval to add the following members to the committee:

- Eric Carlson
- Richard Lapoint
- Robert Tucker
- Ken Benson

Director Achrekar made a motion to authorize the above members to serve on the Committee. Director Bok seconded.

Hearing no changes or objections, the motion was called to a vote and passed 8-1-1. Director Liberatore opposed. Director Lee abstained.

15. Director Comments (Two minutes per director)

- Director Asgari reminded the Directors to act with a professional manner at these meetings.
- Director Casey commented on how Directors should not be interrupting each other.
- Director Lee commented the importance of making the building numbers more visible to the eye, additionally to have some more brightening of building colors to the village.

16. Committee Reports

- a. Report of the Finance Committee / Financial Report – Director Asgari. The Committee met on January 31, 2023; next meeting February 28, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Treasurer’s Report – February
 - (2) United Finance Committee Report – January
 - (3) Resales/Leasing Reports – January
 - (4) Report of the Investment Ad Hoc Committee – Director Asgari. The Committee met on February 9, 2023; next meeting TBA.
 - (5) Report of the Loan Ad Hoc Committee – Director Asgari. Next meeting TBA.
- b. Report of the Architectural Controls and Standards Committee – Director Blackwell. The Committee met on January 19, 2023; next meeting March 16, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
- c. Report of Member Hearings Committee – Director Lee. The Committee met on; January 12, 2023; next meeting February 9, 2023, 9:00 a.m. in the Sycamore Room and as a virtual meeting.
- d. Report of the Governing Documents Review Committee – Director Blackwell. The Committee met on January 19, 2023; next meeting February 16, 2023, 1:30 p.m. in the Board Room and as a virtual meeting.
- e. Report of the Landscape Committee – Director Casey. The Committee met on January 23, 2023; next meeting February 27, 2023, 1:30 p.m. in the Board Room and as a virtual meeting.
- f. Report of the Maintenance & Construction Committee – Director Bastani. The Committee met on December 28, 2022; next meeting February 22, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
- g. Report of the United Resident Advisory Committee – Director Liberatore. The committee met on February 9, 2023; next meeting March 9, 2023, at 4:00 p.m. in the Elm Room and as a virtual meeting.

17. GRF Committee Highlights

- a. Report of the GRF Finance Committee – Director Asgari. The committee met on December 21, 2022; next meeting February 15, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- b. Report of the GRF Strategic Planning Committee— Director Casey. The committee met on October 3, 2022; next meeting TBA.
- c. Report of the Community Activities Committee – Director Casey. The committee met on January 12, 2023; next meeting March 9, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- d. Report of the GRF Landscape Committee – Director Casey. The committee met on December 14, 2022; next meeting February 8, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- e. Report of the GRF Maintenance & Construction Committee – Director Simon. The committee met on December 14, 2022; next meeting April 12, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Clubhouse (Facilities) Ad Hoc Committee – Director Simon. The Ad Hoc Committee met January 24, 2023; next meeting TBA.
- f. Report of the Media and Communication Committee – Director Blackwell. The committee met on January 16, 2023; next meeting February 22, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Website Ad-Hoc Committee – Director Liberatore. The committee met on February 8, 2023; Next meeting TBA
 - (2) Broadband Ad Hoc Committee – Director Casey. The committee met on January 24, 2023; next meeting TBA.
- g. Report of the Mobility and Vehicles Committee – Director Asgari. The Committee met on February 1, 2023; next meeting April 5, 2023, at 1:30 p.m. in the Board Room.
- h. Report of the Security and Community Access Committee – Director Blackwell. The Committee met on October 31, 2022; next meeting February 27, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- i. Laguna Woods Village Traffic Hearings – Director Achrekar. The Traffic Hearings were held on January 18, 2023; next hearings on February 15, 2023, at 9:00 a.m. in the Board Room.
- j. Report of the Disaster Preparedness Task Force – Director Liberatore. The Task Force met on January 31, 2023; next meeting March 28, 2023,

at 9:30 a.m. in the Board Room and as a virtual meeting.

- k. Report of the Information Technology Advisory Committee – Director Casey. The Committee met on January 27, 2023; next meeting TBA.
- l. Report of the Compliance Ad Hoc Committee – Director Blackwell. The Committee met on January 27, 2023; next meeting TBA.

18. Future Agenda Items

- e. Revision to Architectural Standard 35: Solar Panels, 1 Story Buildings, and Buildings with Unshared Roof
- f. Revision to Architectural Standard 42: Solar Panels, 2 Story Buildings with Flat Roofs
- g. Amend the United Anti-Harassment Policy

19. Recess - *At this time the meeting will recess for lunch and reconvene to Closed Session to discuss the following matters per California Civil Code §4935.*

The meeting recessed at 1:13 p.m. into the Closed Session.

Summary of Previous Closed Session Meetings per Civil Code Section §4935

Approval of Agenda

Approval of the Following Meeting Minutes;

(a) January 10, 2023 – Regular Closed Session

Discuss and Consider Member Disciplinary Matters

Discuss Personnel Matters

Discuss and Consider Contractual Matters

Discuss and Consider Legal and Litigation Matters

20. Adjourn

The meeting was adjourned at 5:10 p.m.

DocuSigned by:



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Mary Simon, Secretary of the Board
United Laguna Woods Mutual