

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF UNITED LAGUNA HILLS MUTUAL
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

February 12, 2008

The Regular Meeting of the Board of Directors of United Laguna Hills Mutual, a California Non-Profit Mutual Benefit Corporation, met on Tuesday February 12, 2008, at 9:30 A.M. at 24351 El Toro Road, Laguna Woods, California.

Directors Present: Beth O'Brien, Jan McLaughlin, Linda Wilson, Bevan Strom, John Dalis, Marty Rubin, Mary Stone, Maxine McIntosh, Jim McNulty, Lloyd Foster, Burns Nugent

Directors Absent: None

Others Present: Milt Johns, Patty Fox
Executive Session: Milt Johns, Patty Fox, Cris Trapp

CALL TO ORDER

Beth O'Brien, President and Chair of the Corporation, opened the meeting, and stated that it was a Regular Meeting held pursuant to notice duly given. A quorum was established and the meeting was called to order at 9:30 A.M.

A moment of silence was held to honor the US Troops serving our country and those placed in harm's way.

PLEDGE OF ALLEGIANCE

Director Linda Wilson led the Pledge of Allegiance to the Flag.

ACKNOWLEDGEMENT OF PRESS

Cheryl Walker from the Laguna Woods Globe, and the Channel 6 Camera Crew, by way of remote cameras, were acknowledged as present.

APPROVAL OF AGENDA

The agenda was approved as written.

Ms. Meg Jones from the Laguna Canyon Foundation recognized Director Maxine McIntosh and presented her a book on the Canyon and thanked her for her commitment and service on the Foundation's Board.

Without objection, the Board agreed to limit the total time for Member Comments to 30 minutes.

MEMBER COMMENTS

- Tony Dauer (96-C) commented on GRF's land use process
- Roy McLain (2087-E) commented on voting requirements and qualifications
- Kay Margason (510-C) commented on performing an audit and obtaining permits from the City of Laguna Woods

- Jerry Sheinblum (3488-C) announced the next CCA Townhall Meeting
- Rose Tingle (2266-A) addressed the Board on the usage of its property taxes on euthanizing cats and encouraged the residents to lobby for a humane animal shelter
- Denny Welch (5517-1C) commented on affording a forensic audit

President O'Brien briefly answered each comment made from the members.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of January 8, 2008 were approved submitted.

OLD BUSINESS

Director Jim McNulty made a motion to remove from the table the motion to approve the revised Alteration Standard Section 11—Doors, Exterior. Director Linda Wilson seconded the motion and the motion carried without objection.

Without objection, the Board waived the reading of the resolution and discussion ensued.

Mutual Member Susan Peters (741-A) addressed the Board on the Standard.

By a vote of 8-2-0 (Directors McNulty and Stone opposed), the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 01-08-18

WHEREAS, the Board of Directors of this Corporation adopted Resolution U-96-62 on May 14, 1996, which approved the United Laguna Hills Mutual Alteration Standards; and

WHEREAS, an Advisory Committee has recommended that the Board of Directors further amend the United Laguna Hills Mutual Alteration Standards with suggested changes;

NOW THEREFORE BE IT RESOLVED, February 12, 2008, that the Board of Directors of this Corporation hereby approves the revisions of United Mutual Alteration Standard Section 11, Doors - Exterior, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution; and

RESOLVED FURTHER, that Resolution U-96-62, adopted May 14, 1996 is hereby amended, and Resolution 01-07-18 adopted February 13, 2007 is hereby superseded and cancelled.

Director Bevan Strom made a motion to remove from the table the motion to approve the revised Alteration Standard Section 21 Patio Covers, Wood. Director Lloyd Foster seconded the motion and the motion carried without objection.

Without objection, the Board waived the reading of the resolution and discussion ensued.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 01-08-19

WHEREAS, the Board of Directors of this Corporation adopted Resolution U-96-62 on May 14, 1996, which approved the United Laguna Hills Mutual Alteration Standards; and

WHEREAS, the Architectural Standards and Variances Committee has recommended that the Board of Directors further amends the United Laguna Hills Mutual Alteration Standards with suggested changes;

NOW THEREFORE BE IT RESOLVED, February 12, 2008, that the Board of Directors of this Corporation hereby approves the revisions of Section 21 Patio Covers, Wood, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution; and

RESOLVED FURTHER, that Resolution U-96-62, adopted May 14, 1996 is hereby amended; and Resolution U-02-108, adopted August 13, 2002 is hereby superseded and cancelled.

Director Maxine McIntosh made a motion to remove from the table the motion to approve a tree signage and memorial policy. Director Wilson seconded the motion. Without objection, the motion carried.

Without objection, the Board waived the reading of the resolution and discussion ensued.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 01-08-20

RESOLVED, February 12, 2008 that the Board of Directors of this Corporation hereby prohibits the placement of memorials of any sort on trees, benches or anywhere on United Mutual property except in areas especially designated by the Board of Directors; and

RESOLVED FURTHER, that any tree signage in such designated areas shall be limited to a 3" x 5" size, with white lettering on a black background using only the botanical and common names of the tree and the country of origin; and

RESOLVED FURTHER, that Resolution 01-07-61, adopted June 12, 2007 is hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

Director Mary Stone made a motion to remove from the table the motion to adopt rules defining responsibility for second-hand smoke infiltration remediation costs. Director Marty Rubin seconded the motion. Without objection, the motion carried.

Without objection, the Board waived the reading of the resolution.

Without objection, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 01-08-21

WHEREAS, United Mutual has received numerous complaints from various residents concerning odors caused from residents consistently causing second-hand tobacco smoke in and around their manors; and

WHEREAS, there is emerging legal authority that, based on a heavy smoker's causation of an annoyance to neighbors by second-hand smoke and smoke infiltration, an association may require the member responsible for the emission of the second-hand smoke to abate the annoyance at the smoker's expense; and

WHEREAS, the cost of associated with remediation measures, including sealing all reasonably accessible penetrations and other openings will be paid for by said member; and

WHEREAS, second-hand smoke may emanate from the interior or exterior of the manor, but this resolution speaks to the member responsible for the second-hand smoke;

NOW THEREFORE BE IT RESOLVED, February 12, 2008 that the Board of Directors of this Corporation hereby adopts the following rules defining responsibility for remediation costs associated with second-hand smoke infiltration:

1. Remediation costs considered reasonable would be paid for by said member;
2. Remediation costs due to defects or damages to property which is the Mutual's responsibility would be paid for by United Mutual; and
3. Remediation costs beyond those which would be construed as reasonable would be borne by complainant

RESOLVED FURTHER; that the abatement costs and procedures shall be reviewed on a case-by-case basis, allowing for greater, more costly mitigation measures to be allocated to smokers whose habits are ruled to be excessive; and

RESOLVED FURTHER, should consistent dispersion from second-hand tobacco smoke constitute a nuisance for neighbors affected by smoke infiltrating their manors, the offending member shall be subject to member disciplinary action by the Board under Article 5 of the United Occupancy Agreement; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

The Secretary of the Corporation, Director Linda Wilson, read the revised portion of the committee appointment resolution. Director Wilson moved to approve the resolution. Director McIntosh seconded the motion.

Without objection, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 01-08-22

RESOLVED, February 12, 2008, that the following persons are hereby appointed to serve the corporation in the following capacities:

Officers

Beth O'Brien, President
Bevan Strom, 1st Vice Pres.
Lloyd Foster, 2nd Vice Pres.
Linda Wilson, Secretary
Jim McNulty, Treasurer

Architectural Standards & Variances Committee

Lloyd Foster, Chair
Jan McLaughlin, Vice Chair
Maxine McIntosh
Mary Stone

Bevan Strom
Advisors: To Be Announced

Finance Committee

Jim McNulty, Chair
Linda Wilson, Vice Chair
John Dalis
Burns Nugent
Marty Rubin
Advisors: Paul Vogel

Landscape Committee

Linda Wilson, Chair
Maxine McIntosh, Vice Chair
John Dalis
Lloyd Foster
Jim McNulty
Advisors: Mary Kay Tibbetts, Polly Spahr

Planning & Project Development

Bevan Strom, Chair
Burns Nugent, Vice Chair
Lloyd Foster
Jan McLaughlin
Mary Stone
Advisors: Bill Cleveland

Resident Relations (Ombudsman)

Linda Wilson, Chair
Marty Rubin, Vice Chair

Traffic Court

Mary Stone, Chair
Maxine McIntosh, Vice Chair
Per rotation list

New Resident Orientation

Per Rotation List

Select Audit

Jim McNulty
Linda Wilson

Laguna Canyon Foundation

Mary Stone (replacing Jan McLaughlin)

RESOLVED FURTHER, that Resolution 01-07-135, adopted November 13, 2007, is hereby superseded and canceled.

NEW BUSINESS

A discussion was held relative to retaining a board coach/consultant to assist the Board in establishing goals and objectives.

Director McIntosh made a motion to open the discussion to member comments. Director Strom seconded the motion and without objection, the motion carried.

Mutual Members Kay Margason (510-C) and Roy McLain (2087-E) addressed the Board on the discussion.

President O'Brien explained the proper process of tabling or postponing motions, and entertained a motion on how to handle 30-day tabled motions as required by law as it pertains to rule changes.

Director Strom made a motion that the Board handle Statutory 30-Day Notice Motions by postponing them until the appropriate section of the agenda of the next regular meeting – either until the Consent Calendar under the category of Statutory 30-Day Notice Motions or until Old Business, and to allow members to request that a Statutory 30-Day Notice Motions be removed from the Consent Calendar to allow for member input.

Director Wilson seconded the motion and discussion ensued.

By a vote of 10-0-0, the motion carried.

The Secretary of the Corporation read a proposed resolution approving the appointees to the Nominating Committee. Director Wilson moved to approve the resolution. Director McIntosh seconded the motion.

Director Rubin left the meeting at 11:03 P.M.

Without objection, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 01-08-23

RESOLVED, February 12, 2008 that the following persons are hereby appointed to serve on the Nominating Committee of this Corporation:

Jodie Foster
Dottie Fredericks
Marie Hall
Maureen LaBonte
Libby Marks

Mary Melgun
Althea Usher

RESOLVED FURTHER, that Resolution 01-07-21, adopted February 13, 2007 is hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

Director Stone read a flyer encouraging qualified residents to run for the Board of Directors and to contact the Secretary or the Assistant Secretary of the Board for an application.

Director Rubin returned to the meeting at 11:06 A.M.

The Secretary of the Corporation read a proposed resolution approving the appointments to the GRF Gate Renovation Ad Hoc Committee. Director Wilson moved to approve the resolution. Director Rubin seconded the motion and discussion ensued.

Without objection, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 01-08-24

WHEREAS, on February 5, 2008 the Golden Rain Foundation Board of Directors established a Gate Renovation Ad Hoc Committee in order to determine a scope of work for its Gate Beautification Project; and

WHEREAS, such ad hoc committee shall consist of the committee makeup as described in Article 7.1.1. of the Golden Rain Foundation bylaws;

NOW THEREFORE BE IT RESOLVED, February 12, 2008 that the Board of Directors of this Corporation hereby appoints the following members to the GRF Gate Renovation Ad Hoc Committee:

Bevan Strom
Maxine McIntosh

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

CHAIR'S REMARKS

President O'Brien commented on having the power to appoint alternates to GRF Committees. Without objection, Director O'Brien appointed Director Wilson in the place and stead of Director Stone to attend the next GRF Bus Committee.

GENERAL MANAGER'S REPORT

Mr. Johns announced that President Beth O'Brien has been nominated as the 2008 Board Director of the Year and will be recognized, and hopefully be awarded, at a special CAI awards dinner, at the end of this month as the Chapter celebrates its 30 year anniversary CAI Director of the year.

Mr. Milt Johns reported on GRF's authorization to establish a Communications Plan to respond to misinformation and attacks on the Board and the Managing Agent; announced the Special Meeting of the Corporate Members to elect GRF's Nominating Committee and to adjourn into Executive Session to discuss the formation of contracts with firms that may provide Environmental Impact Reporting and/or the work provided by contractors that may provide the engineering work; and updated the Board on the Recreation Needs Assessment and announced the final workshop open to the residents.

CONSENT CALENDAR

Without objection the Consent Calendar was approved and the following actions were taken:

Architectural Standards and Variances Committee

RESOLUTION 01-08-25

RESOLVED, February 12, 2008 that the request of Ms. Margarita Tye of 78-C Calle Aragon to reduce the size of the Bedroom One window to 5'-0" X 4'-0" is hereby approved; and

RESOLVED FURTHER, that all future costs and maintenance associated with the subject alteration are the responsibility of the Mutual member at 78-C; and

RESOLVED FURTHER, that all required Mutual and City of Laguna Woods permits must be obtained and the appropriate City of Laguna Woods permit numbers must be submitted to the Mutual through the Permits and Inspections Office located in the Laguna Woods Village Community Center.

RESOLUTION 01-08-26

RESOLVED, February 12, 2008 that the request of Ms. Sandra Smith, former owner of 608-A Avenida Sevilla, to retain the modification to the kitchen window and bedroom windows is hereby approved; and

RESOLVED FURTHER, that all future costs and maintenance associated with the subject alteration are the responsibility of the Mutual member at 608-A; and

RESOLVED FURTHER, that all required Mutual and City of Laguna Woods permits must be obtained and the appropriate City of Laguna Woods permit numbers must be submitted to the Mutual through the Permits and Inspections Office located in the Laguna Woods Village Community Center.

RESOLUTION 01-08-27

RESOLVED, February 12, 2008 that the request of Mr. Lyf Todd of 741-A Avenida Majorca for window and door modifications is hereby denied.

RESOLUTION 01-08-28

RESOLVED, February 12, 2008 that the request of Mr. and Mrs. Norman Fleig of 2107-R Ronda Granada to retain the storage cabinet installed on the patio at their manor is hereby approved; and

RESOLVED FURTHER, that the lid of the storage unit be replaced with an appropriate roofing material as determined by the Permits and Inspections office; and

RESOLVED FURTHER, that all future costs and maintenance associated with the subject alteration are the responsibility of the Mutual member at 2107-R; and

RESOLVED FURTHER, that all required Mutual and City of Laguna Woods permits must be obtained and the appropriate City of Laguna Woods permit numbers must be submitted to the Mutual through the Permits and Inspections Office located in the Laguna Woods Village Community Center.

Landscape Committee Recommendation:

- 168-D Approval of appeal request for plant removals and replacements at the Mutual Member's expense; and denial of request for tree removal
- 34-D Approval of request for tree removal at the Mutual's expense
- 810-C Approval of request for two (2) tree removals at the Mutual's expense

Finance Committee Recommendations:

No Recommendations at this time.

COMMITTEE REPORTS and SERVICES

FINANCE REPORT

Director Jim McNulty reported on the Treasurer's Report and the Finance Committee.

Director Lloyd Foster reported from the Architectural Standards and Variances Committee.

The Secretary of the Corporation read the following proposed resolution on approving the revised Mutual Alteration Standard Section 20 – Balcony and Patio Covers, Aluminum and Vinyl:

RESOLUTION 01-08

WHEREAS, the Board of Directors of this Corporation adopted Resolution U-96-62 on May 14, 1996, which approved the United Laguna Hills Mutual Alteration Standards; and

WHEREAS, the Architectural Standards & Variances Committee has recommended that the Board of Directors further amend the United Laguna Hills Mutual Alteration Standards with suggested changes;

NOW THEREFORE BE IT RESOLVED, April 8, 2008, that the Board of Directors of this Corporation hereby approves the revisions of United Mutual Alteration Standard Section 20, Patio Covers, Aluminum and Vinyl, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that Resolution U-02-107 adopted August 13, 2002, and Resolution U-96-62, adopted May 14, 1996 is hereby amended; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Strom moved to approve the resolution. Director Wilson seconded the motion and discussion ensued.

Without objection, the Board agreed to revise the numbering sequence and add the word "Vinyl" in the third paragraph of the resolution.

Without objection, the motion, as amended, was postponed to the Old Business portion of the March Meeting Agenda to satisfy the required statutory thirty-day notice requirements.

The Secretary of the Corporation read the following proposed resolution approving a new Mutual Alteration Standard, Section 35 - Solar Panels, 1 Story Buildings and Buildings with Unshared Roof Space:

RESOLUTION 01-08-

WHEREAS, this Corporation recognizes the need to establish a policy to address the proper installation and maintenance of Solar Panels, 1 Story Buildings;

NOW THEREFORE BE IT RESOLVED, April 8, 2008, the Board of Directors of this Corporation hereby approves the new Mutual Alteration Standard, Section 35 - Solar Panels, 1 Story Buildings and Buildings with Unshared Roof Space, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that Resolution U-96-62, adopted May 14, 1996 is hereby amended; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Wilson moved to approve the resolution. Director Foster seconded the motion and discussion ensued.

Director Stone made a motion to postpone the motion to the Old Business portion of the March Meeting Agenda to satisfy the required statutory thirty-day notice requirements. The motion was seconded, and the motion carried without objection.

The Secretary of the Corporation read the following proposed resolution approving a new Mutual Alteration Standard, Section 36 - Ramps:

RESOLUTION 01-08-

WHEREAS, this Corporation recognizes the need to establish a policy to address the proper installation of Ramps;

NOW THEREFORE BE IT RESOLVED, April 8, 2008, that the Board of Directors of this Corporation hereby approves the new Mutual Alteration Standard, Section 36 - Ramps, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that Resolution U-96-62, adopted May 14, 1996 is hereby amended; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Wilson moved to approve the resolution. Director Foster seconded the motion and discussion ensued.

Director Foster made a motion to postpone the motion to the Old Business portion of the March Meeting Agenda to satisfy the required statutory thirty-day notice requirements. Director Stone seconded the motion, and the motion carried without objection.

Director Linda Wilson reported from the Landscape Committee.

Director Bevan Strom reported from the Planning and Project Development Committee.

The Secretary of the Corporation read the changes to the following proposed resolution allowing the use of electronic personal assistive mobility devices in the Community:

RESOLUTION 01-08

WHEREAS, United Mutual desired an evaluation of Electronic Personal Assistive Mobility Devices (EPAMDs), as defined by the State of California, to ensure equal treatment of both existing and emerging technologies affecting safe personal transportation needs of its members and adult guests; and

WHEREAS, of particular interest is an EPAMD with the commercial name of "Segway," and

WHEREAS, the Segway meets the state of California's definition of an EPAMD; and

WHEREAS, The State of California encourages the use of EPAMDs in an effort to reduce the state's traffic and air pollution problems and declares that the EPAMD is part of the state's program to use no-emission vehicles;

NOW THEREFORE BE IT RESOLVED, April 8, 2008 that the Board of Directors of this Corporation hereby allows the use of Electronic Personal Assistive Mobility Devices (EPAMDs) within the Mutual, with the following contingencies to which each operator of such device shall agree to:

- 1) Operate the EPAMD at a speed that is reasonable and prudent but never faster than 4.5 MPH on sidewalks and crosswalks in the community;
- 2) ~~Not operate an EPAMD at a speed that endangers the safety of persons or property, or with willful or wanton disregard for the safety of persons or property;~~
- 3) ~~Operate an EPAMD in such a way as to yield the right-of-way to all pedestrians on foot, including persons with disabilities using assistive devices and service animals that are close enough to constitute a hazard;~~
- 4) Operate the EPAMD only on sidewalks and cross walks in the Community,

- 5) Indemnify, defend and hold harmless GRF, the housing mutuals and their agent for loss arising out of the ownership, maintenance or use of the EPAMD;
- 6) Abide by all state and local laws and community rules; and
- ~~7) The owner and/or operator shall be responsible for safe use of the device and will be responsible for complying with all safe use measures recommended by the manufacturer or any other regulating body~~

RESOLVED FURTHER, that in order to endeavor to ensure safe operation of the devices, an annual permit shall be required for operation of EPAMDs on sidewalks in the community, which shall include:

- 1) A written statement signed by the operator's physician that the operator has consulted with their physician and that they are in satisfactory health to operate the EPAMD. Medical consultation is at the member's cost
- 2) Proof of Homeowners' Liability Insurance, Personal Liability Insurance, or Personal Umbrella Liability Insurance, with limits per person or combined single limit of not less than \$500,000 per occurrence.

RESOLVED FURTHER, that a one time permit processing fee of \$10.00 shall be charged to the applicant at the time of original application; and

RESOLVED FURTHER, that the use of roller skates, in-line skates and any skateboard-based scooters within the Community shall be prohibited; and

RESOLVED FURTHER, that Resolution number 404, adopted August 22, 1978 is hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Strom moved to approve the resolution. Director McIntosh seconded the motion and discussion ensued.

Mr. Scott Dunham, Risk Manager, addressed the Board on the issue and recommended changes to the resolution due to recently passed legislature.

Director Strom amended the motion to eliminate sections 2, 3 and 7 from the fifth paragraph. The amendment was seconded. By a vote of 9-1-0 (Director Dalis opposed), the amendment carried.

Discussion continued on the main motion.

Mutual Members Ralph Belitz (124-R) and Dolores O'Connor (2200-D) addressed the Board on the device.

Director Strom made a motion to postpone the motion as amended to the Old Business portion of the March Meeting Agenda to satisfy the required statutory thirty-day notice requirements. Director Foster seconded the motion and the motion carried without objection.

The Secretary of the Corporation read a proposed resolution on approving a plumbing remediation relocation policy. Director Wilson moved to approve the resolution. Director Foster seconded the motion and discussion ensued.

Director Strom amended the motion for the fourth paragraph to read as follows:

NOW THEREFORE BE IT RESOLVED, February 12, 2008, that the Board of Directors of this Corporation hereby authorizes that when, due to the Copper Pipe Epoxy Injection Pilot Program, occupants must relocate, the cost of hotel lodging will be paid by the Mutual at the 2008 contract rate with and to the Laguna Hills Lodge; and

Director McIntosh seconded the motion and discussion ensued.

Without objection, the amendment carried.

Director Stone amended the motion to insert the words "one room per manor" before the words "hotel lodging" in the fourth paragraph. Director McIntosh seconded the motion. Without objection, the amendment carried.

Director Dalis left the meeting at 12:18 P.M.

By a vote of 9-0-0 (Director Dalis was absent from the meeting) the motion as amended carried and the Board of Directors adopted the following resolution:

RESOLUTION 01-08-29

WHEREAS, as part of the evaluation and development of the Plumbing Remediation Program, it has been observed that during the epoxy coating process there are risks, such as injury due to tripping on the apparatus and associated piping that must be placed in the residence during the epoxy coating operations; and

WHEREAS, in the interest of the welfare of the occupants and expediting completion of the plumbing remediation process, occupant access to the manor while the work is being performed should be prohibited and occupants should not be given the option to stay in manors during the epoxy coating process or during any other significant water or waste line plumbing remediation that is performed on the inside of the manors; and

WHEREAS, it is beneficial for the Mutual to have preventative maintenance and or replacement of plumbing;

NOW THEREFORE BE IT RESOLVED, February 12, 2008, that the Board of Directors of this Corporation hereby authorizes that when, due to the Copper Pipe Epoxy Injection Pilot Program, occupants must relocate, the cost of one room per manor hotel lodging will be paid by the Mutual at the 2008 contract rate with and to the Laguna Hills Lodge; and

RESOLVED FURTHER, a review of the pilot program and costs as it pertains to relocations will be supplied to the Mutual Board upon completion of the Pilot Program; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

Director Strom made a motion to postpone, to the March meeting, the recommendation that the Golden Rain Foundation include funding in its 2009 Business Plan for a curb cut at Majorca and Aragon. The motion was seconded and carried without objection.

Director Linda Wilson reported from the Resident Relations Information Services.

Director McIntosh made a motion to dispense with the GRF Committee highlights. Director Foster seconded the motion and without objection the motion carried.

DIRECTORS' FORUM

- Director Stone encouraged the residents to obey the traffic rules and regulations and announced Clutter Awareness Week in March
- Director Strom thanked the good Samaritans in the Community
- Director Wilson announced that the new busses have arrived and reported on the bus ridership
- Director Dalis encouraged the residents to attend the budget meetings to voice their concerns with assessment increases
- Director Foster encouraged the residents to read the inserts that accompany their Edison bills
- Director McIntosh thanked Barbara Marsh for bring Valentine treats for the Board
- Director McNulty wished everyone a Happy Lincoln's Birthday
- Director Nugent commented on enforcing the speed limit at Gate Three
- Director Rubin thanked the Landscaping Staff for a job well done and reported on high-definition programming and its rapid growth in the industry
- President O'Brien thanked Staff for assisting her in getting out of her car

MEETING RECESS

The Regular Open Session Meeting recessed for lunch at 12:34 P.M. and reconvened back into the Regular Executive Session at 1:18 P.M.

During its Regular Executive Session of January 8, 2008 the Board reviewed and approved the minutes of the Regular Executive Session of December 11, 2007. The Board of Directors heard three (3) Regular Disciplinary Hearings and imposed fines totaling \$500 for violations of the Mutual's rules and regulations; approved the recording of a Notice of Default for Member ID 947-450-12; and discussed other member disciplinary, litigation and contractual issues.

During its Special Executive Session of January 28, 2008, the Board of Directors discussed entering into third-party contracts.

During its Special Executive Session of January 29, 2008, the Board of Directors heard two (2) Disciplinary Hearings.

The Traffic Committee of the Board met in Executive Session on January 16, 2008 to discuss member disciplinary issues.

ADJOURNMENT

With no further business before the Board of Directors, the meeting was adjourned at 5:08 P.M.

Linda Wilson, Secretary

UNITED LAGUNA HILLS MUTUAL

SECTION 11 DOORS, EXTERIOR JUNE 1999

REVISED NOVEMBER 2003, RESOLUTION 01-03-152
REVISED FEBRUARY 2007, RESOLUTION 01-07-18
REVISED FEBRUARY 2008, RESOLUTION XX-XX-XX

1.0 GENERAL REQUIREMENTS

- 1.1 **PERMITS AND FEES:** A Mutual permit is required for all alterations to the building. A City of Laguna Woods permit may be required. All fees for both Mutual and City permits shall be paid for by the Member and/or his contractor. Member and/or his contractor must supply the Permits and Inspections office located in the Laguna Woods Village Community Center with City permit number prior to beginning work.
- 1.2 **MEMBERS RESPONSIBILITY:** The member is solely responsible for the maintenance, repair, and/or removal of all alterations to the building. Removal maybe required upon sale of a manor, or deterioration of the alteration.
- 1.3 **CODES AND REGULATIONS:** All work shall comply with all applicable local, state, and federal requirements including but not limited to the current edition of the Uniform Building Code and the California Building Code (UBC/CBC).
- 1.4 **WORK HOURS:** No work shall start before 7:00 a.m. and no work will be permitted after 6:00 p.m. Monday through Friday. No work shall commence prior to 8:00a.m. and no work shall be permitted after 5:00p.m. on Saturday. No work whatsoever shall be permitted on Sunday.
- 1.5 **PLANS:** The member applying for a permit shall provide to the Permits and Inspections office a detailed plan(s), for approval, indicating all work to be done, i.e., size, location, description, and specifications.
- 1.6 **DUMPSITES:** The premises shall be kept free from accumulation of waste materials and/or rubbish caused by the construction work. Member and/or his contractor is responsible for removal of debris and excess material and must leave work areas "**BROOM CLEAN**" daily. **USE OF COMMUNITY DUMPSITES FOR CONSTRUCTION RELATED DUMPING IS NOT PERMITTED.** Dumpsters, if required, must have location approved by the Permits and Inspections office.
- 1.7 **CONTRACTOR:** Installation must be performed by a California licensed contractor of the appropriate trade unless otherwise approved by the Permits and Inspections office.

2.0 TYPES OF DOORS

- 2.1** All doors shall be of solid core 1-1/2" minimum thickness with exterior grade hardware.
- 2.2** Dutch doors, French doors, and double door conversions to single doors, with or without sidelites, are allowed in an area that faces into a patio or courtyard surrounded by walls, or is more than 25 feet away from other front doors.
- 2.3** Screen door additions are acceptable.

3.0 APPLICATIONS

- 3.1** The exterior of the doors shall match the Mutual's chosen paint colors of the building's body color, trim color, or accent colors as determined by the Mutual, or be of natural wood, or be white.
- 3.2** Any required irrigation or landscaping modifications resulting from the door (or required stoop) installation must be performed by the Mutual, at the Mutual Member's expense.

UNITED LAGUNA HILLS MUTUAL

SECTION 21 PATIO COVERS, WOOD JULY 2002, RESOLUTION U-02-108 REVISED FEBRUARY 2008, RESOLUTION # XX-XX-XX

1.0 GENERAL REQUIREMENTS

- 1.1 **PERMITS AND FEES:** A Mutual permit is required for all alterations to the building. A City of Laguna Woods permit may be required. All fees for both Mutual and City permits shall be paid for by the Member and/or his contractor. Member and/or his contractor must supply the Permits and Inspections office located in the Laguna Woods Village Community Center with City permit numbers prior to beginning work.
- 1.2 **MEMBER'S RESPONSIBILITY:** The Member is solely responsible for the maintenance and repair of all alterations to the building. Removal may be required if there is deterioration of the alteration.
- 1.3 **CODES AND REGULATIONS:** All work shall comply with applicable local, state, and federal requirements including but not limited to the current edition of the Uniform Building Code and the California Building Code (UBC/CBC).
- 1.4 **WORK HOURS:** No work shall start before 7:00 a.m. and no work will be permitted after 6:00 p.m. Monday through Friday. No work shall commence prior to 8:00 a.m. and no work shall be permitted after 5:00 p.m. on Saturday. No work whatsoever shall be permitted on Sunday.
- 1.5 **PLANS:** The Member applying for a permit shall provide to the Permits and Inspections office a detailed plan(s) for approval indicating all work to be done, i.e., size, location, description, and specifications.
- 1.6 **DUMPSITES:** The premises shall be kept free from accumulation of waste materials and/or rubbish caused by the construction work. Member and/or his contractor is responsible for removal of debris and excess material and must leave work areas "**BROOM CLEAN**" daily. **USE OF COMMUNITY DUMPSITES FOR CONSTRUCTION RELATED DUMPING IS NOT PERMITTED.** Contractor's dumpsters, if required, must have location approved by the Permits and Inspections office.
- 1.7 **CONTRACTOR:** Installation must be performed by a California licensed contractor of the appropriate trade.

2.0 APPLICATIONS

- 2.1 4" x 4" or 4" x 6" posts are acceptable. Only 2" x 4" or 2" x 6" plant-ons may be attached.

- 2.2** Lumber sizes are regulated by the standard drawing. Any discrepancies must be determined by the Permits and Inspections office.
- 2.3** All posts must be anchored to concrete slab or inside patio wall. Post may be attached to wall only if such wall has been constructed and inspected for such bearing load.
- 2.4** Lath sizes may be 2" x 2", 2" x 3", or 2" x 4" at optional spacing.
- 2.5** The patio cover may be 2-inch T & G or 5/8" ext/A-D/Plywood Roof Decking covered with built-up roofing as approved by the Permits and Inspections office. Skylights will be permitted in a patio roof only as indicated on standard plan. (See section on skylights) One (1) skylight per 10 linear feet only.
- 2.6** All wood must be painted to match the existing wood trim color.
- 2.7** Corrugated materials are not permitted.
- 2.8** Corbels are optional provided they are of wood and not excessively large.
- 2.9** All patio covers must be built as per standard plan drawings in dimension and structure.
- 2.10** Covers will only span the patio area as defined by the patio slab or wall.
- 2.11** Roofline extensions must match the existing roof in color, materials, and slope whenever possible.
- 2.12** Overhangs will be per standard plan drawings.
- 2.13** In the case that the alteration results in the compromise of an existing gutter's drainage system, the Member will be responsible for installing an appropriate downspout.
- 2.14** Downspouts must be painted to match the surface to which they may be attached. Downspouts shall not empty into other patio areas or hinder maintenance in any way.