



**OPEN MEETING**

**REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL  
LANDSCAPE COMMITTEE**

**Thursday, July 8, 2021 – 9:30 A.M.**

**VIRTUAL MEETING**

**Laguna Woods Village Community Center Board Room  
24351 El Toro Road**

**REPORT**

**COMMITTEE MEMBERS PRESENT:** Chair – Sue Margolis, Brian Gilmore, Neda Ardani

**COMMITTEE MEMBERS ABSENT:**

**OTHERS PRESENT:** Manuel Armendariz, Elsie Addington,

**ADVISORS PRESENT:** Theresa Frost, Mike Peters, Annie Zipkin

**STAFF PRESENT:** Kurt Wiemann, Eve Morton, Robert Merget

**1. Call to Order**

Called to order at 9:30 a.m.

**2. Acknowledgment of Media**

No media were present.

**3. Approval of the Agenda**

The agenda was approved unanimously.

**4. Approval of the Meeting Report for April 8, 2021**

The Meeting Report was approved unanimously.

**5. Chair's Remarks**

None.

**6. Department Head Update**

Mr. Wiemann reported that he will bring KPI ticket data to the committee next month.

Mr. Wiemann presented some slides regarding the year-to-date trim cycle completion.

**a. Project Log**

Mr. Wiemann reviewed the Project Log with the committee and answered some questions.

**b. Off-Schedule Tree Work**

Mr. Wiemann reviewed this report with the committee.

**c. Arbor Pro**

Mr. Wiemann presented some slides regarding the Arbor Pro software and how invoices are processed.

**7. Member Comments (Items not on the agenda)**

None.

**8. Response to Member Comments**

None.

Items for Discussion and Consideration

**9. Tree Removal Request: 3-D Via Castilla (Stein) - One Canary Island Pine tree**

Chair Margolis made a motion to accept staff's recommendation and approve this request. The committee was in unanimous support.

**10. Tree Removal Request: 64-F Calle Cadiz (Kalb) - One Carolina Laurel Cherry**

Chair Margolis made a motion to accept staff's recommendation and approve this request. The committee was in unanimous support.

**11. Tree Removal Request: 2043-A Via Mariposa E. (Vitakis) - Six Crape Myrtle trees**

Chair Margolis made a motion to accept staff's recommendation and deny this request. The committee was in unanimous support.

**12. Request to Keep Potted Plants in Common Area (Zhao) – 329-D (Tabled at 2/11/21 meeting, at 3/11/21 meeting, and 4/8 meeting)**

Discussion ensued.

Director Gilmore made a motion to recommend to the Board that Ms. Zhao keep her potted plants, with the condition that she shall maintain the entire shrub bed area and to remove all non-plant material, e.g. shelving and hose reels in the Common Area. The committee was in unanimous support.


Concluding Business:

**13. Committee Member Comments**

None.

**14. Date of Next Meeting – Thursday, August 12, 2021 at 9:30 a.m.**

**15. Adjournment at 11:00 a.m.**

  
Susan Margolis (Jul 23, 2021 11:36 PDT)

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Sue Margolis, Chair