



**REGULAR MEETING
UNITED LAGUNA WOODS MUTUAL LANDSCAPE COMMITTEE**

**Thursday, October 14, 2021 – 9:30 a.m.
BOARD ROOM/VIRTUAL
Laguna Woods Village
24351 El Toro Road, Laguna Woods, CA**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions for virtual meetings using one of three options:

- 1. Join the meeting in-person in the Community Center Board Room.*
- 2. Join the Zoom meeting at <https://zoom.us/j/93131082872>. Please raise your “Virtual Hand” during the agenda item you wish to speak to. If you have a comment regarding a topic that is not on the agenda, please raise your “Virtual Hand” during the “Member Comments” agenda item.*
- 3. Via email to meeting@vmsinc.org any time before the meeting is scheduled and before the “Member Comments” agenda item during the meeting. Please use the name United Mutual Landscape Committee in the subject line of the email. Name and unit number must be included.*

FYI: All landscaping rules and regulations may be found in the United Landscape Manual on the Village website:

<https://www.lagunawoodsvillage.com/documents/view/United-Landscape-Maintenance-Manual-Updated-June-2020.pdf?v=1597776227>

AGENDA

- 1. Call to Order**
- 2. Acknowledgment of Media**
- 3. Approval of the Agenda**
- 4. Approval of Meeting Report for September 9, 2021**
- 5. Chair Remarks**

6. Department Head Update
 - a. Project Log
 - b. Off-Schedule Tree Work
 - c. Herbicide Information
7. Member Comments (Items not on the agenda)
8. Response to Member Comments

Unfinished Business:

9. Tree Removal Request: 3-D Via Castilla – One Canary Island Pine Tree
10. Tree Removal Request: 432-B Avenida Sevilla – One Crape Myrtle Tree

Items for Discussion and Consideration

11. Tree Removal Request: 532-F Via Estrada – One Crape Myrtle Tree
12. Tree Removal Request: 702-A Avenida Sevilla – One Carob Tree

Concluding Business:

13. Committee Member Comments
14. Date of Next Meeting – TBD since regular meeting date falls on a holiday
15. Adjournment

Manuel Armendariz, Chair
Kurt Wiemann, Staff Officer
Eve Morton, Landscape Coordinator
Telephone: 949-268-2565



OPEN MEETING

**REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL
LANDSCAPE COMMITTEE**

Thursday, September 9, 2021 – 9:30 A.M.

VIRTUAL MEETING

**Laguna Woods Village Community Center Board Room
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair- Manuel Armendariz, Elsie Addington, Neda Ardani

COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT:

ADVISORS PRESENT: Annie Zipkin, Teresa Frost, Mike Peters

STAFF PRESENT: Kurt Wiemann, Eve Morton

1. Call to Order

Called to order at 9:30 a.m.

2. Acknowledgment of Media

No media were present.

3. Approval of the Agenda

The agenda was approved unanimously.

4. Approval of the Meeting Report for August 12, 2021

The Meeting Report was approved unanimously.

5. Chair's Remarks

None.

6. Department Head Update

Mr. Wiemann reported that there will be mulch available for residents Sept. 24-27 at Clubhouses 3,4, and 5 parking lots. Please bring your own shovel and container. Last time, residents took over 150 cubic yards of mulch. We will be doing this quarterly. We have two kinds of mulch available to residents in the garden centers.

We are performing another herbicide test with some newer products. He should have a report on that for the November meeting.

a. Project Log

Mr. Wiemann reviewed the Project Log with the committee and answered some questions.

Advisor Peters reported that the planters on the bottom of slopes aren't being maintained. Mr. Wiemann said he will look into it.

b. Off-Schedule Tree Work

Mr. Wiemann reviewed this report with the committee and answered some questions.

7. Member Comments (Items not on the agenda)

Advisor Frost said slopes are looking better. The succulents are full of pine needles and cut funny.

She shared some Village photos with the committee regarding concerns she had regarding landscape. They involved stumps, sprinklers, suckers on trees, and a plaque on the Friendship walk. She asked that landscape trucks slow down through carports.

8. Response to Member Comments

Items for Discussion and Consideration

9. Landscape Revision Request: 226-A Avenida Majorca

Chair Armendariz made a motion to accept staff's recommendation and approve this request. The committee voted and it was two in favor with Director Ardani opposed. The motion passed.

10. Tree Removal Request: 432-B Avenida Sevilla – One Crape Myrtle Tree

Discussion ensued. Director Ardani made a motion to table this request. The committee was in unanimous support.

11. Tree Removal Request: 736-C Avenida Majorca – Two Bottle Brush Trees

Chair Armendariz made a motion to accept staff's recommendation and approve this request. The committee was in unanimous support.

12. Off-Schedule Trimming Request: 2031-F Via Mariposa – One Indian Laurel Fig

Chair Armendariz made a motion to accept staff's recommendation and deny this request with the caveat that the 2022 scheduled trimming of this tree will take place in the early part of the year. The committee was in unanimous support.

13. Discuss Pine Tree Removal Project

Mr. Wiemann reviewed with the committee his report regarding this project. He reported he will ask tree removal companies for three-year bids on this project and then will bring this topic back to committee once the bids have been received and reviewed.

Chair Armendariz reported this project would be financed over three years, if it is approved.

Concluding Business:

14. Committee Member Comments

None.

15. Date of Next Meeting – Thursday, October 14, 2021 at 9:30 a.m.

16. Adjournment at 11:03 a.m.

Manuel J. Armendariz
Manuel J. Armendariz (Sep 17, 2021 10:33 PDT)

Manuel Armendariz, Chair

United Mutual Landscape Project Log October 14, 2021 2021 Reserve Fund Projects (As of August 31, 2021)									
Project	Work Unit	Description	Status	Contract Number	Estimated Completion	Completion	Budget	YTD*	Balance
Improvement and Restoration	Staff	Replacement of plant material that is beyond it's useful life. Renovation of shrub beds adjacent to buildings.	On-going annual project using in-house crews	n/a	8/9/2021	48.55%	\$ 316,330	\$ 153,581	\$ 162,749
Landscape Modification/Turf Reduction	Staff	Areas to eliminate inefficient maintenance and high water usage; replace with easier to maintain/water efficient landscape with low water use irrigation.	In-House crew completed approved Turf Reduction Project for three identified locations which included areas adjacent to buildings 290, 604, 802, 820, 2024, and 2066-2068 which covered 14,960 square feet. The crew removed turf, planted 1,433 of various plant types, mulched and added a blockwall by building 290. In addition, Irrigation work was performed by in-house crews.	n/a	9/1/2021	89.81%	\$ 69,073	\$ 62,034	\$ 7,039
Slope Renovation/Maintenance	Mission Landscape	Annual cutting back and removal of vegetation on slopes. Maintenance thereafter.	Work began in February	P100008220	Annual	42.87%	\$ 99,518	\$ 42,665	\$ 56,853
Tree Maintenance	West Coast Arborists	The annual program a combination of contracted work and in-house staff, working on a 5 year species-based trim cycle. Contractor performs mainly scheduled annual maintenance and isolated removals. Staff crew focuses on customer service.	Contracted tree crews trimmed 1,203 trees, removed 21 trees and planted 0 new trees.	P100008222	Annual	39.25%	\$ 402,397	\$ 157,928	\$ 244,470
	In-House Tree Crew		As of August 31, 2021, the in-house crew trimmed 289 trees, removed 77 trees, and planted 10 trees.	n/a		52.83%	\$ 531,161	\$ 280,619	\$ 250,542
Operations Contracts									
Grounds Maintenance Services	Adams Landscape	This program includes grounds maintenance services and herbicide spraying for buildings 2001-2108, 2121-2125, 2130, 2137-2165, 2183-2191, and 2209-2220. The contract will end on September 10, 2021. Starting on September 13, 2021, these services will be performed by in-house staff.	In August, the contracted crew performed landscape services for buildings 2001-2108, 2137, 2139-2154 totaling 117 buildings. Contract ended September 10, 2021. Going forward, all work will be performed by in-house staff.	P100008221	Annual	75.32%	\$ 213,015	\$ 160,438	\$ 52,577

*Completion based upon invoices recieved to-date; 9/29/2021

United Mutual Off Schedule Tree Work						
Date	Manor	Description	Tree Type	Labor Hours	Reason	Decision Level
8/11/2021	430	Clearance	Brazilian pepper	3.5	Crown raise	Staff
8/11/2021	169	Clearance	Carrotwood	3	End weight	Staff
8/11/2021	829	Clearance	Loquat	2.5	Touching roof	Staff
8/11/2021	2041	Clearance	Fern Pine	3	Touching roof	Staff
8/16/2021	3484	Removal	Peach tree (2)	3	Resident request non-standard	Staff
8/16/2021	347	Clearance	King Palm (2)	3	Touching roof	Staff
8/16/2021	611	Ivy removal	Eucalyptus	2.5	Remove ivy and dead branches from trunk	Staff
8/16/2021	670	Hanger	Liquid Amber	2	Hanger in the Canopy	Staff
8/16/2021	2145	Clearance	Elm	3	Touching roof	Staff
8/16/2021	667	Trim	Liquid Amber	4	End weight and decayed branch removal	Staff
8/17/2021	172	Removal	Chitalpa	3.5	Uprooted due to weak root attachment	Staff
8/17/2021	960	Removal	Loquat	3	Dead due to pest	Staff
8/18/2021	5	Removal	Ca Pepper	4	Dead due to pest	Staff
8/18/2021	2021	Hanger	Ca Pepper	2	Hanger in the Canopy	Staff
8/18/2021	374	Trim	Liquid Amber	4	End weight and decayed branch removal	Staff
8/18/2021	584	Clearance	Elm	3.5	Touching roof	Staff
8/18/2021	583	Clearance	Elm	3	Touching roof	Staff
8/18/2021	925	Clearance	Carob	2.5	Touching roof	Staff
8/19/2021	615	Trim	Eucalyptus	5	End weight	Staff
8/18/2021	502	Clearance	Crape Myrtle	2	End weight	Staff
8/23/2021	44-L	Removal	Spartan Juniper (9)	8	In decline due to pest, red spider mite, relandscape scheduled	Staff
8/23/2021	2068	Clearance	New Zealand Christmas	4	End weight	Staff
8/23/2021	564	Removal	Purple leaf plum	2.5	In decline due to pest	Staff
8/27/2021	533	Clearance	Magnolia little gem	2	Hanging over the sidewalk	Staff
8/30/2021	386	Hanger	Manolia grandaflora	2	Hanger in the Canopy	Staff
8/31/2021	602	Hanger	Lemon scented gum	2	Hanger in the Canopy	Staff
9/2/2021	402	Removal	Fig	2	Fruit tree resident request	Staff
9/3/2021	131	Clearance	Carrotwood	2	Touching roof	Staff
9/3/2021	954	Clearance	Podocarpus	3	Touching roof	Staff
9/3/2021	2037	Trim	White Birch	2	Deadwood removal	Staff
9/7/2021	934	Trim	Liquid Amber	3	Deadwood removal	Staff
9/8/2021	96	Clearance	Silk Oak	2	Touching roof	Staff
9/8/2021	619	Hanger	Liquid Amber	2.5	Hanger in the Canopy	Staff
9/8/2021	95	Hanger	Valley Oak	2.5	Hanger in the Canopy	Staff
9/13/2021	712	Clearance	Crape Myrtle	2	Touching roof	Staff
9/13/2021	916	Clearance	Fern Pine	2	Touching roof	Staff
9/13/2021	514	Clearance	Carrotwood	2	Touching roof	Staff
9/13/2021	229	Trim	King Palm	1	Remove stems	Staff
9/13/2021	422	Clearance	African Sumac	2	Touching roof	Staff
9/13/2021	724	Removal	Red Bud (3)	3	Pest	Staff
9/16/2021	2078	Trim	Brisbane box	2	End Weight	Staff
9/22/2021	375	Hanger	Queen Palm	1	Remove hanger	Staff
9/22/2021	396	Trim	Magnolia	2	Deadwood removal	Staff
9/22/2021	2212	Trim	Magnolia	1.5	Deadwood removal	Staff
9/22/2021	263	Trim	Magnolia	1.5	Deadwood removal	Staff
9/22/2021	269	Trim	Red Bud	1.5	Crown raise	Staff
9/22/2021	812	Clearance	Canary Island Pine	2	Clearance away from patio	Staff
9/22/2021	739	Clearance	Liquid Amber	2	Clearance away from patio	Staff



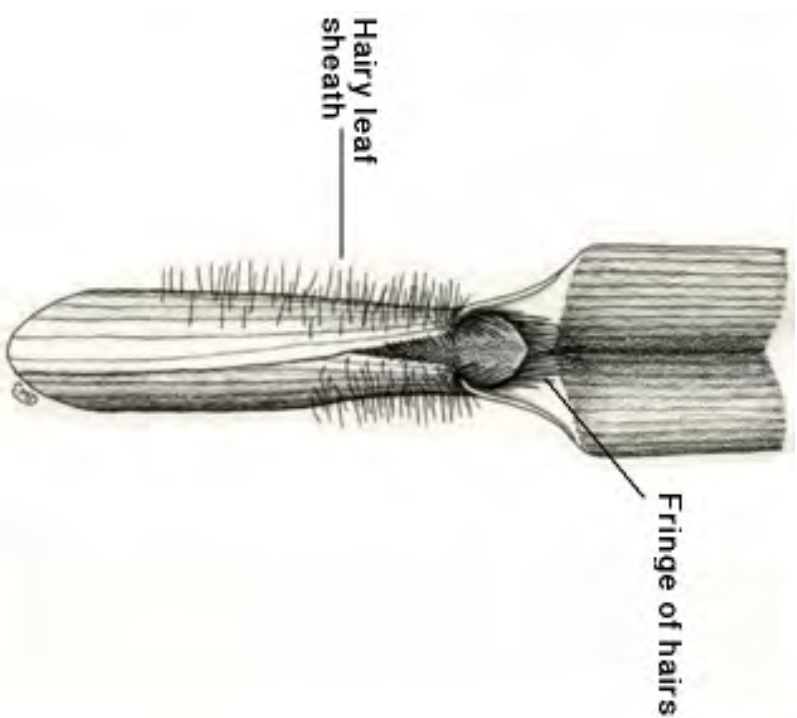
UNITED LAGUNA WOODS
— M U T U A L —

Why Does My Dog Itch?

October 14, 2021

Kikuyu Grass and Allergies

- Predominant grass throughout community
- Known to cause severe reactions due to growth pattern—a mat covering ground surface, with very thick leaves and tiny hairs



Kikuyu Grass and Allergies

- Just like humans, when certain substances contact dogs' skin, they cause allergic reactions, referred to as "contact dermatitis"
- Kikuyu is among most common causes of contact dermatitis, along with buffalo and couch grass
- Other causes of contact dermatitis include topical antibiotics, vehicles used for topical preparations, shampoos, flea products, carpet deodorizers, metals and much more

Common Kikuyu Allergy Symptoms

- Excessive licking
- Greasy skin
- Hives
- Moist, crusty or red skin
- Red and watery eyes
- Runny nose
- Scratching
- Sneezing
- Snoring because of an inflamed throat
- Yeasty odor

Commonly Affected Areas in Dogs

- Ears
- Feet
- Underbelly
- Muzzle
- Armpits
- Groin
- Base of the tail
- Around the eyes
- Between paw digits

Finale Nontoxic Herbicide

White paper published in the National Library of Medicine, authors concluded that glufosinate ammonium (GLA), the active ingredient in Finale, causes no toxicity in dogs.

“Testing for teratogenicity in rats and rabbits indicated no teratogenic potential, and numerous mutagenicity tests, showed GLA to be non-genotoxic. Chronic toxicity testing in rats and dogs yielded no-observable-effect levels of 2 and 5 mg/kg body weight/day, respectively. Oncogenicity studies in rats and mice revealed no carcinogenic potential. On the basis of these toxicity data, it is concluded that this herbicide is safe under conditions of recommended use.”



STAFF REPORT

DATE: October 14, 2021

FOR: Landscape Committee

SUBJECT: Tree Removal Request: 3-D Via Castilla (Stein) - One Canary Island Pine tree

RECOMMENDATION

Approve the request to remove one Canary Island Pine tree.

BACKGROUND

The Landscape Committee approved the removal of this tree at their July 8 meeting and the request was subsequently approved by the United Board.

After the Board action, when crews marked the tree for removal, the resident from Manor Q requested the crews stop the removal, stating that she was never notified. Subsequent to that day, the resident of Unit Q has submitted a letter stating she is against the removal of the tree (Attachment 1). The Landscape Committee Chair instructed staff to contact the requesting resident at 3-D to solicit three additional signatures from the residents closest to the tree to be removed. There are now four additional signatures on the Landscape Request Form (Attachment 2).

The requesting resident became a Member in March 2016, and is requesting the removal of one Canary Island Pine tree, *Pinus, canariensis*. The reasons cited by the resident for the removal are litter/debris, overgrown, and a perceived hazardous situation of a potential slip and fall when pine needles become wet. There were originally six signatures on the Mutual Request Form in favor of the removal (Attachment 2).

The tree was last pruned in October 2018. Future trimming is tentatively scheduled for fiscal year 2023.

The height of the tree is approximately 50 feet with a trunk diameter of approximately 22 inches. The tree is approximately one foot from the walk way, approximately eight feet from the patio, and is growing in the turf area (Attachment 3).

DISCUSSION

At the time of inspection, the tree was found to be in fair condition with no trunk damage and no visible pests or previous pest damage. There are a number of surface roots with

some previous grinding of the sidewalk to eliminate an off-set lip. There is approximately eight feet of overhang onto the manor's roof and gutters.

Staff is preparing a report on the Canary Island Pines in United Mutual citing locations of trees that are recommended for removal based on potential moisture intrusion from Pine needles, overcrowding, and infrastructure damage. This tree would be on the report as a recommendation for removal due to the proximity to the manor's roof.

It would be impossible to trim enough branches away from the building to eliminate the dropping of Pine needles onto the roof and gutters. The accumulation of Pine needles does have the potential for future damage due to clogged gutters and improper run off of rain water on the roof due to the accumulation of the Pine needles. Also, there are 14 Canary Island Pines around this building which are causing an overcrowded situation.

With the elimination of this Canary Island Pine, the nearby Silk tree would develop a better-balanced canopy in the future. Currently the Silk tree has to be trimmed for clearance and separation from the Canary Island Pine.

FINANCIAL ANALYSIS:

The cost to remove the tree is estimated at \$931. The cost to trim the tree is estimated at \$100 and the estimated value of the tree is \$4,890 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Letter from Neighbor at 3-Q

Attachment 2: Mutual Landscape Request Form

Attachment 3: Photographs

ATTACHMENT 1

Laguna Woods Board

2021 September 10th

Honorable Members,

We chose Laguna Woods manor 3Q February 2021, based upon not only the specific qualities of our unit but its location to foliage and greenspace. What we do experience is continuous shade from direct morning sun, filter from dust, privacy and blockage of views of buildings including the nearby carports and manors.

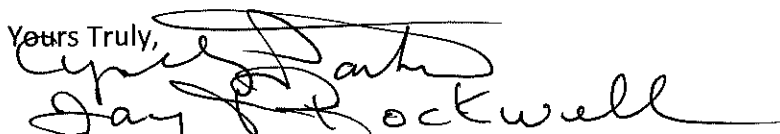
This was a priority for us in our decision to make Laguna Woods our retirement home. In fact, we could have chosen a lessor priced unit (saving us money) with less trees and more views of streets and buildings. But we did not. Now we are faced with the loss of shade, privacy and aesthetic beauty this beautiful healthy tree offers, all over some pine needles and the collecting of signatures of which only one signature is directly impacted and ours was not one of those signatures. Additionally, we have been (since the day we moved in) and continue to be pressured by several residents in the area to agree to the tree removal (this morning at the gym/clubhouse during my work out for one).

I finally was put in touch with Bob Merget (sp?). I understand an error was made during the petition process when a signatures were collected and Unit N was mistaken for our unit Q in the petition process as referenced by Bob. I would assume that this would invalidate the circulated petition. We had moved in May 2021 and within days of our moving in was immediately pressed to sign a petition to have a tree removed due to a problem of 'excessive needles on their patio'. Perplexed, I glanced over said tree noting the location to my unit and responded 'no'. I telephoned, and went in person to Guest Services to inquire about the marking of the tree and to no avail. We are directly above the complaining unit and do not experience 'excessive needles.'

Aside from our neighbor directly below us, none of the other signatures are directly impacted by the tree. No other units are close to this tree except ours and below us. Removal seems extreme over concerns of "needles in gutters" (which I would assume gutter clearing is scheduled on a regular basis for the patios/balcony's) and concerns over rooflines. And as a reminder the only gutters it impacts is our neighbor below and ours. It should be noted there is another tree ~~that's~~ slightly closer to Building #3 (our building) than the pine tree closest to our manor. Is that scheduled to be taken out as well?

I do hope our concerns have been heard and that all parties reach a mutual resolution over this issue.

Yours Truly,



Cynthia J. Parker

Jay T. Rockwell 3Q



Laguna Woods Village

MUTUAL LANDSCAPE REQUEST FORM**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information**

You must be an owner to request non-routine Landscape requests.

3 Via Castilla Unit D.
Address

5-18-2021
Today's Date

Dorothy L. Stein
Resident's Name

949-99-2838
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal

☐ New Landscape

☐ Off-Schedule Trimming

☐ Other (explain): _____
Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage

☐ Sewer Damage

☒ Overgrown

☐ Poor Condition

☒ Litter/Debris

☐ Personal Preference

☐ Other (explain): _____
GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

tree is 5 inches from sidewalk &
5 ft. from building. pine needles
are slippery when wet. Please see
other request in 2011.

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
Sally Herrick	3H	X		
Shirley L. Jack	3F	X		
Mary Lee Bompert	3C	X		
Neddie Olscherman	3N	✓		
Joan Schechter	2C	✓		
Edith D. Dando	3A	✓		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Dorothy L. Stein
Owner's Signature

DOROTHY L. STEIN
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____


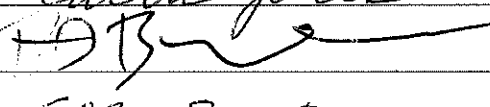

TREE VALUE: _____ TREE REMOVAL COST: _____

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Signatures of All Neighbors Affected By This Request

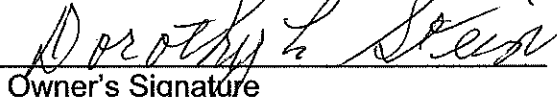
Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
	3-0	X		
Edith Jones	3-B	X		
	3 E	X		
FOR SALE	3 S			
	3 P	X		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.


Owner's Signature

DOROTHY L. STEIN
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____

ATTACHMENT 3









STAFF REPORT

DATE: October 14, 2021

FOR: Landscape Committee

SUBJECT: Tree Removal Request: 432-B Avenida Sevilla – One Crape Myrtle Tree

RECOMMENDATION

Deny the request to remove one Crape Myrtle tree.

BACKGROUND

The Landscape Committee tabled this request at their September 9 meeting and instructed staff to contact the resident with the cost of the tree removal and replacement cost as a chargeable service. The resident was contacted and has agreed to pay the cost of \$760 for the tree removal and the cost of a replacement tree at a cost of \$195.

The requesting resident became a Member in December 2020, and is requesting the removal of one Crape Myrtle tree, *Lagerstromia, indica* (located along the front of the manor growing in the shrub bed). The reasons cited by the resident for the removal are litter/debris, overgrown, and roots are beginning to spread. There are no additional signatures on the Mutual Request Form (Attachment 1).

The tree was last pruned in November 2018. Future trimming is tentatively scheduled for fiscal year 2023. This tree species is on a five-year trimming cycle.

The height of the tree is approximately 18 feet with a trunk diameter of approximately eight inches. The tree is approximately two feet from the walkway and six feet from the resident's manor (Attachment 2).

DISCUSSION

At the time of inspection, the tree was found to be in good condition with no signs of pests or previous pest damage. The tree has a balanced canopy with no dead wood or decay.

There are some visible surface roots, however, no current or past damage to the sidewalk or the nearby mortarless block wall. There was no apparent spreading of roots anywhere in the shrub bed (as stated by the resident), only the roots closest to the tree's trunk.

In regards to litter/debris, as stated in Resolution 1-13-17 dated February 12, 2013,

Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size or fragrance.

FINANCIAL ANALYSIS:

The cost to remove the tree is estimated at \$760. The cost to trim the tree is estimated at \$100 and the estimated value of the tree is \$1,700 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs



Laguna Woods Village

MUTUAL LANDSCAPE REQUEST FORM**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information**

You must be an owner to request non-routine Landscape requests.

432 B Avenida Sevilla

Address

8-16-21

Today's Date

Joanne Martin

Resident's Name

408-315-6717

Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal☐ New Landscape☒ Off-Schedule Trimming☐ Other (explain):

if removal is not an option, please trim branches back to the trunk. Roots are spreading

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage☐ Sewer Damage☒ Overgrown☐ Poor Condition☒ Litter/Debris☐ Personal Preference☒ Other (explain):

roots are beginning to spread, with roots into patio

GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

When looking at 432 R, it's on your left-hand side between units A & B
Please, please, please do something. Thank you!

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
<u>neighbor on vacation</u>				

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Joanne Martin
Owner's Signature

Joanne Martin
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____
530 _____ 540 _____ 570 _____ LAST PRUNED: _____
RELANDSCAPED: _____ NEXT TIME: _____
TREE SPECIES: _____
COMMENTS: _____
TREE VALUE: _____ TREE REMOVAL COST: _____

ATTACHMENT 2









STAFF REPORT

DATE: October 14, 2021

FOR: Landscape Committee

SUBJECT: Tree Removal Request: 532-F Via Estrada – One Crape Myrtle Tree

RECOMMENDATION

Deny the request to remove one Crape Myrtle tree.

BACKGROUND

The requesting member became a Member in June 2006, and is requesting the removal of one Crape Myrtle tree, *Lagerstromia, indica* (located in the front shrub bed of the manor). The reasons cited are litter/debris and the perceived potential of a hazard. There are no additional signatures on the Mutual Request Form in favor of the removal (Attachment 1).

The tree was last pruned in October 2018. Future trimming is tentatively scheduled for fiscal year 2023. This tree species is on a five-year trimming cycle.

The height of the tree is approximately 20 feet with a trunk diameter of approximately ten inches. The tree is approximately six feet from the patio and walkways (Attachment 2).

DISCUSSION

At the time of inspection, the tree was found to be in good condition, with a slight unbalanced canopy which will be corrected during the next trim cycle. No pests were present and there were no signs of prior pest damage. There were no signs of surface rooting, damage to walkways, and no off-set lips that could contribute to a tripping hazard.

In regards to litter/debris, as stated in Resolution 01-13-17 dated February 12, 2013,

Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size or fragrance.

For these reasons, staff is recommending denying this request.

FINANCIAL ANALYSIS:

The cost to remove the tree is estimated at \$490. The cost to trim the tree is estimated at \$100 and the estimated value of the tree is \$1,380 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs



Laguna Woods Village

MUTUAL LANDSCAPE REQUEST FORM**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information***You must be an owner to request non-routine Landscape requests.*

532-F

Address

08/04/2021

Today's Date

Dorly M. Torroco

Resident's Name

Telephone Number

Non-Routine Request*Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.*☒ Tree Removal☐ New Landscape☐ Off-Schedule Trimming☐ Other (explain):Clean or vacuum the lawn
around the tree - it is so messy!**Reason for Request***Please checkmark the item(s) that best explain the reason for your request.*☐ Structural Damage☐ Sewer Damage☐ Overgrown☐ Poor Condition☒ Litter/Debris☐ Personal Preference☐ View Obstruction☐ Other (explain):

Too Messy!

or put
MULCH**GUIDELINES:**

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **View Blockage:** By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

The tree is right in front
of my house w/ pink flowers
(huge tree)

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
I am the				
only one				
affected				

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Dolly M. Torrico
Owner's Signature

DOLLY M. TORRICO
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____











STAFF REPORT

DATE: October 14, 2021

FOR: Landscape Committee

SUBJECT: Tree Removal Request: 702-A Avenida Sevilla – One Carob Tree

RECOMMENDATION

Approve the request to remove one Carob tree.

BACKGROUND

The requesting member became a Member in June 2016, and is requesting the removal of one Carob tree, *Ceratonia, siligua* (located in the front of the manor).

The reasons cited by the resident for the removal are litter/debris, overgrown, and poor condition. There are six additional signatures on the Mutual Request Form in favor of the removal (Attachment 1).

The tree was last pruned in November 2018. Future trimming is tentatively scheduled for fiscal year 2023. This tree species is on a five-year trimming cycle. The height of the tree is approximately 40 feet with a trunk diameter of approximately 30 inches. The tree is approximately three feet from the walkway and 14 feet from the manor's patio (Attachment 2).

DISCUSSION

At the time of inspection, the tree was found to be in poor condition with many large pockets of decay and several past limb losses due to the decay. There are a number of surface roots and a recent sidewalk replacement.

When staff was onsite, a test was performed with a density hammer to determine the hollowness in the trunk of the tree. It was determined that approximately 30 percent of the tree trunk is hollow. This is a typical condition with older established Carob trees. Therefore, staff is recommending removal of this tree.

FINANCIAL ANALYSIS:

The cost to remove the tree is estimated at \$1,770. The cost to trim the tree is estimated at \$100 and the estimated value of the tree is \$9,830 based on the tree inventory data.

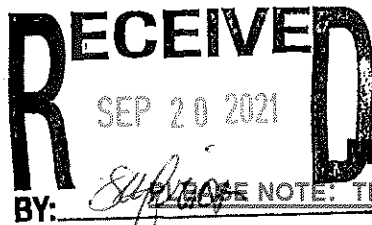
Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs

**MUTUAL LANDSCAPE REQUEST FORM**BY: **PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information***You must be an owner to request non-routine Landscape requests.*702 AVENIDA Sevilla 'A'
Address8-31-21
Today's DateDARLENE MARVIN
Resident's Name720 231 4790
Telephone Number**Non-Routine Request**

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

- ☒ Tree Removal ☐ New Landscape ☐ Off-Schedule Trimming
☐ Other (explain): _____

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- ☐ Structural Damage ☐ Sewer Damage ☒ Overgrown ☒ Poor Condition
☒ Litter/Debris ☐ Personal Preference
☐ Other (explain): _____

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Debris in front of 702 AVENIDA SEVILLA IS
BLOCKING RESIDENTS WITH WALKERS &
wheelchairs to carport AND TRASH RECEPTACLE

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
Lisa Jordan	702 B	X		
Nancy French Sanders	701 A	X		
Margie Sanguetti	689 B	X		
Ray P Lewis	700 C	X		
Mary Higgins	698 C	X		
Barry Bunge	700 D	X		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Darlene Marvin

Owner's Signature

DARLENE MARVIN

Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____









