



**REGULAR MEETING
UNITED LAGUNA WOODS MUTUAL LANDSCAPE COMMITTEE**

**Thursday, September 9, 2021 – 9:30 a.m.
VIRTUAL MEETING
Laguna Woods Village
24351 El Toro Road, Laguna Woods, CA**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions for virtual meetings using one of two options:

*1. Join the Zoom meeting at <https://zoom.us/j/93131082872>. Please raise your “Virtual Hand” during the agenda item you wish to speak to. If you have a comment regarding a topic that is **not** on the agenda, please raise your “Virtual Hand” during the “Member Comments” agenda item.*

2. Via email to meeting@vmsinc.org any time before the meeting is scheduled and before the “Member Comments” agenda item during the meeting. Please use the name United Mutual Landscape Committee in the subject line of the email. Name and unit number must be included.

FYI: All landscaping rules and regulations may be found in the United Landscape Manual on the Village website:

<https://www.lagunawoodsvillage.com/documents/view/United-Landscape-Maintenance-Manual-Updated-June-2020.pdf?v=1597776227>

AGENDA

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for August 12, 2021
5. Chair Remarks
6. Department Head Update
 - a. Project Log
 - b. Off-Schedule Tree Work
7. Member Comments (Items not on the agenda)

8. Response to Member Comments

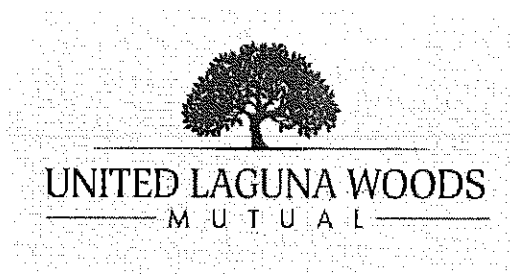
Items for Discussion and Consideration

- 9. Landscape Revision Request: 226-A Avenida Majorca
- 10. Tree Removal Request: 432-B Avenida Sevilla – One Crape Myrtle Tree
- 11. Tree Removal Request: 736-C Avenida Majorca – Two Bottle Brush Trees
- 12. Off-Schedule Trimming Request: 2031-F Via Mariposa – One Indian Laurel Fig
- 13. Discuss Pine Tree Removal Project

Concluding Business:

- 14. Committee Member Comments
- 15. Date of Next Meeting – Thursday, October 14, 2021 at 9:30 a.m.
- 16. Adjournment

Manuel Armendariz, Chair
Kurt Wiemann, Staff Officer
Eve Morton, Landscape Coordinator
Telephone: 949-268-2565



OPEN MEETING

**REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL
LANDSCAPE COMMITTEE**

Thursday, August 12, 2021 – 9:30 A.M.

VIRTUAL MEETING

**Laguna Woods Village Community Center Board Room
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair – Sue Margolis, Elsie Addington, Neda Ardani

COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT:

ADVISORS PRESENT: Annie Zipkin

STAFF PRESENT: Kurt Wiemann, Eve Morton

1. Call to Order

Called to order at 9:30 a.m.

2. Acknowledgment of Media

No media were present.

3. Approval of the Agenda

A motion was made to remove item 10 from the agenda; the revised agenda was approved unanimously.

4. Approval of the Meeting Report for July 8, 2021

The Meeting Report was approved unanimously.

5. Chair's Remarks

None.

6. Department Head Update

a. Project Log

Mr. Wiemann reviewed the Project Log with the committee and answered some questions.

b. Off-Schedule Tree Work

Mr. Wiemann reviewed this report with the committee.

c. Landscape Ticket Data – Key Performance Indicators (KPI)

Mr. Wiemann presented some slides regarding landscape ticket data. An aging ticket report was requested for the next time Mr. Wiemann reports ticket data.

7. Member Comments (Items not on the agenda)

Resident asked if trailers could be put onto the Landscape Kawasaki Mules to help with landscape cleanup. Mr. Wiemann reported they had been ordered for next year.

8. Response to Member Comments

Items for Discussion and Consideration

9. Tree Removal Request: 407-C Avenida Castilla (Choi) – One Bottle Brush tree

Chair Margolis made a motion to accept staff's recommendation and deny this request. The committee was in unanimous support.

10. Tree Removal Request: 736-C Avenida Majorca (Chung) – One Brazilian Pepper tree

This item was removed from the agenda.

11. Tree Removal Request: 2059-A Via Mariposa (Murphy) – One Rusty Leaf Fig tree

Chair Margolis made a motion to accept staff's recommendation and deny this request and instead perform root grinding of the surface roots, followed by turf repair. The committee was in unanimous support.

Concluding Business:

11. Committee Member Comments

Advisor Zipkin spoke about pipe re-lining in her area and how the landscaping was not fixed after that was completed. Three areas in her cul-de-sac were not acceptable. Mr. Wiemann said he will have staff take care of it.

12. Date of Next Meeting – Thursday, September 9, 2021 at 9:30 a.m.

13. Adjournment at 10:29 a.m.



Susan Margolis (Aug 18, 2021 12:34 PDT)

Sue Margolis, Chair

United Mutual Landscape Project Log September 9, 2021 2021 Reserve Fund Projects (As of July 31, 2021)									
Project	Work Unit	Description	Status	Contract Number	Estimated Completion	Completion	Budget	YTD*	Balance
Improvement and Restoration	Staff	Replacement of plant material that is beyond it's useful life. Renovation of shrub beds adjacent to buildings.	On-going annual project using in-house crews	n/a	8/9/2021	56.74%	\$ 316,330	\$ 179,470	\$ 136,860
Landscape Modification/Turf Reduction	Staff	Areas to eliminate inefficient maintenance and high water usage; replace with easier to maintain/water efficient landscape with low water use irrigation.	In-House crew completed approved Turf Reduction Project for three identified locations which included areas adjacent to buildings 290, 604, 802, 820, 2024, and 2066-2068 which covered 14,960 square feet. The crew removed turf, planted 1,433 of various plant types, mulched and added a blockwall by building 290. In addition, Irrigation work was performed by in-house crews.	n/a	TBD	87.51%	\$ 69,073	\$ 60,444	\$ 8,629
Slope Renovation/Maintenance	Mission Landscape	Annual cutting back and removal of vegetation on slopes. Maintenance thereafter.	Work began in February	P100008220	Annual	42.87%	\$ 99,518	\$ 42,665	\$ 56,853
Tree Maintenance	West Coast Arborists	The annual program a combination of contracted work and in-house staff, working on a 5 year species-based trim cycle. Contractor performs mainly scheduled annual maintenance and isolated removals. Staff crew focuses on customer service.	Contracted tree crews trimmed 1,181 trees, removed 18 trees and planted 0 new trees.	P100008222	Annual	35.33%	\$ 402,397	\$ 142,154	\$ 260,244
	In-House Tree Crew		As of July 31, 2021, the in-house crew trimmed 232, removed 62 and planted 8 trees.	n/a		46.63%	\$ 531,161	\$ 247,679	\$ 283,482
Operations Contracts									
Grounds Maintenance Services	Adams Landscape	This program includes grounds maintenance services and herbicide spraying for buildings 2001-2108, 2121-2125, 2130, 2137-2165, 2183-2191, and 2209-2220. The contract will end on September 10, 2021. Starting on September 13, 2021, these services will be performed by in-house staff.	In July, the contracted crew performed landscape services for buildings 2155-2165, 2183-2191, and 2209-2220 totaling 32 buildings. Contract set to end September 10, 2021. After that date, all work will be performed by staff.	P100008221	Annual	57.88%	\$ 213,015	\$ 123,293	\$ 89,722

*Completion based upon invoices received to-date; 8/18/2021

United Mutual Off Schedule Tree Work						
Date	Manor	Description	Tree Type	Labor Hours	Reason	Decision Level
7/2/2021	308	Removal	Crape Myrtle	3	Pest, sooty mold	Staff
7/2/2021	549	Clearance	Star Pine	4	Touching roof	Staff
7/2/2021	765	Removal	Rubber tree	3	Growing under the eaves	Staff
7/6/2021	592	Clearance	Crape Myrtle (2)	3	Branches on the roof	Staff
7/8/2021	2019	Clearance	Red Bud	2	Limbs hitting window	Staff
7/8/2021	2001	Removal	Pittosporum	2	In decline, old and woody	Staff
7/9/2021	97	Trim	Weeping Fig	3	End weight unbalanced canopy	Staff
7/9/2021	172	Trim	King Palm (5)	4	Failed Branches	Staff
7/9/2021	2053	Clearance	Torulosa	2	Clearance away from patio	Staff
7/12/2021	2016	Removal	Black Locust	4	Dead due to decay	Staff
7/12/2021	926	Trim	Sycamore (2)	3.5	End weight unbalanced canopy	Staff
7/12/2021	935	Trim	Magnolia	2	Dead branches	Staff
7/16/2021	938	Trim	ligustrum (3)	5	End Weight	Staff
7/16/2021	940	Trim	Tabebuia	1	Broken Limb	Staff
7/16/2021	2031	Trim	Chinese flame tree	1.5	Broken Limb	Staff
7/19/2021	2079	Clearance	Weeping Fig	3	Branches on the roof	Staff
7/21/2021	58	Removal	Torulosa (3)	4	Pest red spider mite	Staff
7/21/2021	62	Hanger	Liquid Amber	2	Hanging branch in canopy	Staff
7/21/2021	107	Hanger	Evergreen Pear	2	Hanging branch in canopy	Staff
7/21/2021	248	Clearance	Red Bud	2	Crown raise	Staff
7/21/2021	163	Clearance	Canary Island Pine (2)	5	Branches rubbing on manors	Staff
7/21/2021	940	Clearance	Mayten	2	Broken Limbs	Staff
7/21/2021	2210	Clearance	Yucca	1.5	Touching roof	Staff
7/22/2021	645	Clearance	Canary Island Pine	3	Touching roof	Staff
7/22/2021	932	Clearance	Camphor	1	Crown raise	Staff
7/22/2021	932	Clearance	Bottlebrush	1	End weight	Staff
7/22/2021	814	Clearance	Canary Island Pine	3	Touching roof	Staff
7/22/2021	163	Clearance	Canary Island Pine (2)	4	Touching roof	Staff
7/22/2021	935	Clearance	Crape Myrtle (2)	2.5	End weight	Staff
7/22/2021	935	Clearance	Melaleuca	2	Broken branch	Staff
7/22/2021	923	Hanger	Melaleuca	1.5	Hanger in the Canopy	Staff
7/22/2021	941	Trim	Liquid Amber	3	End weight	Staff
7/22/2021	212	Clearance	Schefflera	1	Hitting Window	Staff
7/28/2021	653	Clearance	Flame Tree	2	On roof	Staff
7/28/2021	107	Clearance	Ornamental Pear	2.5	Clear from balcony	Staff
7/28/2021	2149	Hanger	Carrotwood	2	Hanger in the Canopy	Staff
7/28/2021	2037	Removal	Yucca	4	Out grew the area sidewalk damage	Staff
8/11/2021	430	Clearance	Brazilian pepper	3.5	Crown raise	Staff
8/11/2021	169	Clearance	Carrotwood	3	End weight	Staff
8/11/2021	829	Clearance	Loquate	2.5	Touching roof	Staff
8/11/2021	2041	Clearance	Fern Pine	3	Touching roof	Staff
8/16/2021	3484	Removal	Peach tree (2)	3	Resident request non-standard	Staff
8/16/2021	347	Clearance	King Palm (2)	3	Touching roof	Staff
8/16/2021	611	Ivy removal	Eucalyptus	2.5	Remove ivy and dead branches from trunk	Staff
8/16/2021	670	Hanger	Liquid Amber	2	Hanger in the Canopy	Staff
8/16/2021	2145	Clearance	Elm	3	Touching roof	Staff
8/16/2021	667	Trim	Liquid Amber	4	End weight and decayed branch removal	Staff
8/17/2021	172	Removal	Chitalpa	3.5	Uprooted due to weak root attachment	Staff
8/17/2021	960	Removal	Loquate	3	Dead due to pest	Staff
8/18/2021	5	Removal	Ca Pepper	4	Dead due to pest	Staff
8/18/2021	2021	Hanger	Ca Pepper	2	Hanger in the Canopy	Staff
8/18/2021	374	Trim	Liquid Amber	4	End weight and decayed branch removal	Staff
8/18/2021	584	Clearance	Elm	3.5	Touching roof	Staff
8/18/2021	583	Clearance	Elm	3	Touching roof	Staff
8/18/2021	925	Clearance	Carob	2.5	Touching roof	Staff
8/19/2021	615	Trim	Eucalyptus	5	End weight	Staff
8/18/2021	502	Clearance	Crape Myrtle	2	End weight	Staff
8/23/2021	44-L	Removal	Spartan Juniper (9)	8	In decline due to pest, red spider mite, relandscape scheduled	Staff
8/23/2021	2068	Clearance	New Zealand Christmas	4	End weight	Staff
8/23/2021	564	Removal	Purple leaf plum	2.5	In decline due to pest	Staff
8/27/2021	533	Clearance	Magnolia little gem	2	Hanging over the sidewalk	Staff
8/30/2021	386	Hanger	Manolia grandaflora	2	Hanger in the Canopy	Staff
8/31/2021	602	Hanger	Lemon scented gum	2	Hanger in the Canopy	Staff

STAFF REPORT

DATE: September 9, 2021
FOR: Landscape Committee
SUBJECT: Landscape Revision Request: 226-A Avenida Majorca

RECOMMENDATION

Approve the request to retain revisions to the landscaping adjacent to 226-A.

BACKGROUND

This resident purchased the unit in 2014, and is requesting permission to retain revisions to the landscape area adjacent to the subject manor. She had previously installed two species of milkweed to attract monarch butterflies.

DISCUSSION

The requesting resident seeks permission to retain non-standard landscape for resident preferences. The resident has removed a 36 square foot section of turf and planted several milkweed plants. The intended purpose of the milkweed plants is to attract Monarch butterflies, which are on the brink of becoming an endangered species. The U.S. Fish and Wildlife Service has determined that the monarch is now a candidate under the Endangered Species Act and will review its status annually until a listing decision is made.

Many flowers, especially native plants, are good sources of nectar for monarch butterflies, but milkweed leaves are the only food monarch caterpillars eat. Monarchs butterflies lay their eggs on milkweed plants so the tiny caterpillars will have access to food the moment they hatch.

FINANCIAL ANALYSIS

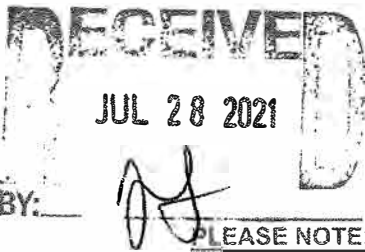
Irrigation charges of \$165 for labor and materials to convert former turf station to shrub bed station.

Prepared By: Kurt Wiemann, Director of Landscape Services

Reviewed By: Eve Morton, Landscape Coordinator

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form
Attachment 2: Photographs



ATTACHMENT 1

Laguna Woods Village

MUTUAL LANDSCAPE REQUEST FORM

PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

226 A Avenida Majorca
Address7-28-2021
Today's DatePATRICIA CAMERON
Resident's Name530-205-7891
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☐ Tree Removal☐ New Landscape☐ Off-Schedule Trimming☒ Other (explain): Remove grass

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage ☐ Sewer Damage ☐ Overgrown ☐ Poor Condition☐ Litter/Debris ☐ Personal Preference☒ Other (explain): Create Monarch Butterfly Habitat. Planted native milkweed requires 6 hr sun.

GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Milkweed is the only source of food
for Monarch's eggs & caterpillars.

To be a certified Monarch Waystation must plant 2 varies of milkweed & a minimum of 10 plantings. I need these much space to qualify which this

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

in the strip of grass in front of my manor, removed 6x6 patch to plant milkweed. this patch is the only place I can get required 6 Hr of sun.

modification allows me to do.

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
Virginia Kennedy	226 B	X		
John Pura	226 Q	X		
Maya Brubaker	226 P	X		
George Spitzer	226 N	X		
Xiao Liu	226 D	X		
Sue Wance	226 C	X		

(Please attach a separate sheet if more signatures are necessary.)

Joan Marsh 226-O X Pat's garden is the best in our community

Acknowledgement - Owner

By signing, you are acknowledging this request.

Patricia Cameron
Owner's Signature

PATRICIA CAMERON
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

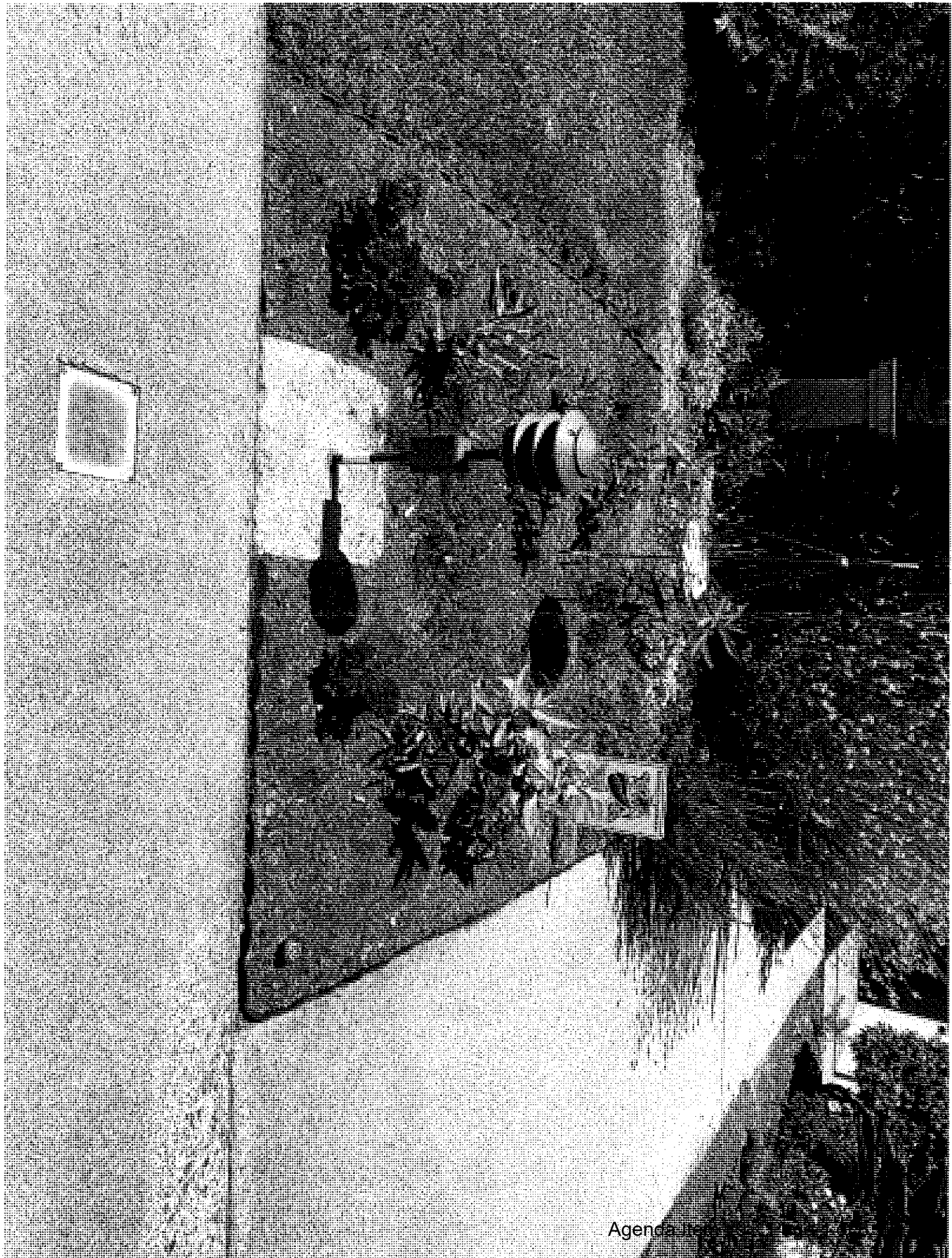
RELANDSCAPED: _____

NEXT TIME: _____

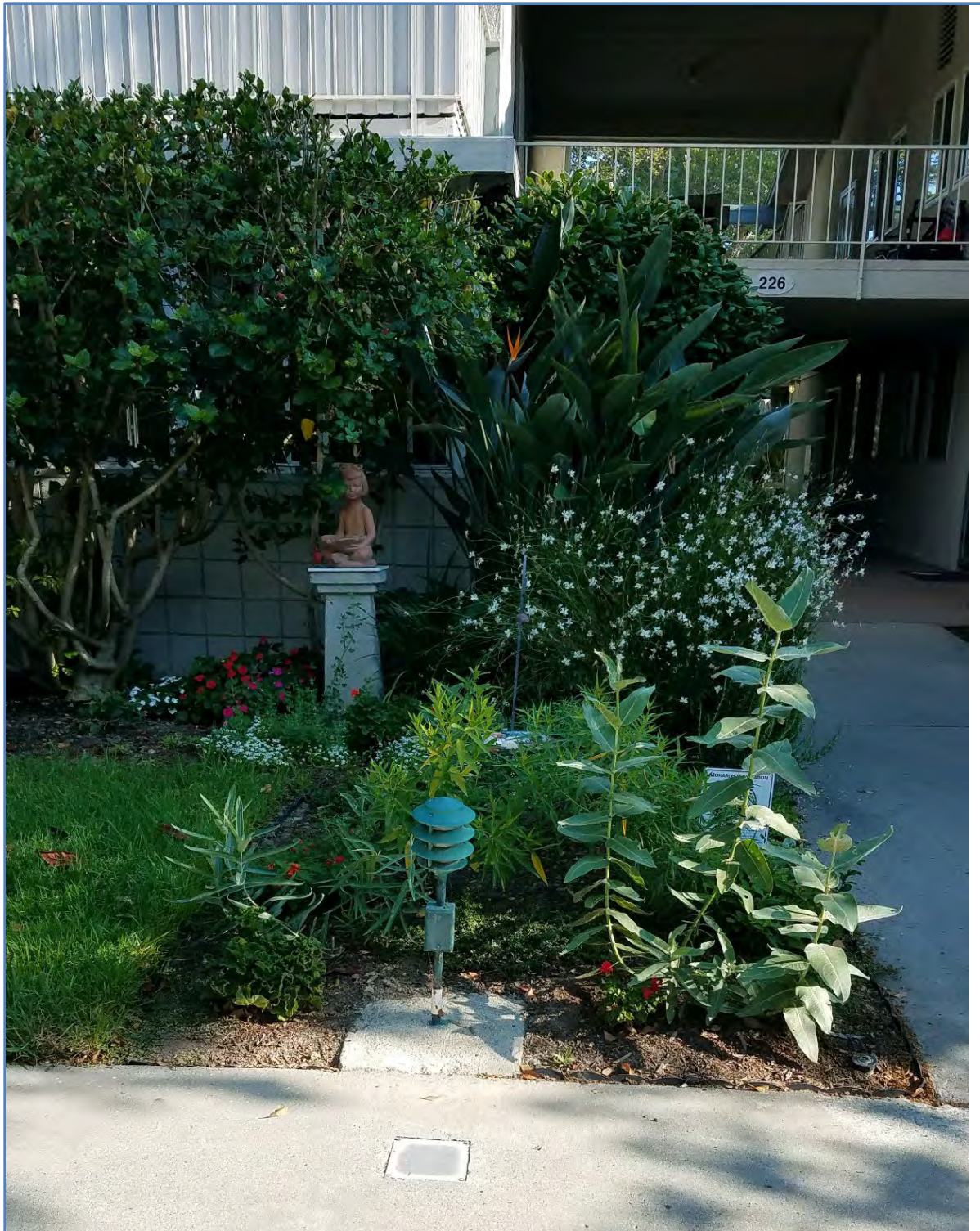
TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____



ATTACHMENT 2











STAFF REPORT

DATE: September 9, 2021

FOR: Landscape Committee

SUBJECT: Tree Removal Request: 432-B Avenida Sevilla – One Crape Myrtle Tree

RECOMMENDATION

Deny the request to remove one Crape Myrtle tree.

BACKGROUND

The requesting resident became a Member in December 2020, and is requesting the removal of one Crape Myrtle tree, *Lagerstromia, indica* (located along the front of the manor growing in the shrub bed). The reasons cited by the resident for the removal are litter/debris, overgrown, and roots are beginning to spread. There are no additional signatures on the Mutual Request Form (Attachment 1).

The tree was last pruned in November 2018. Future trimming is tentatively scheduled for fiscal year 2023. This tree species is on a five-year trimming cycle.

The height of the tree is approximately 18 feet with a trunk diameter of approximately eight inches. The tree is approximately two feet from the walkway and six feet from the resident's manor (Attachment 2).

DISCUSSION

At the time of inspection, the tree was found to be in good condition with no signs of pests or previous pest damage.

The tree has a balanced canopy with no dead wood or decay.

There are some visible surface roots, however, no current or past damage to the sidewalk or the nearby mortarless block wall. There was no apparent spreading of roots anywhere in the shrub bed (as stated by the resident), only the roots closest to the tree's trunk.

In regards to litter/debris, as stated in Resolution 1-13-17 dated February 12, 2013,

Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size or fragrance.

FINANCIAL ANALYSIS:

The cost to remove the tree is estimated at \$390. The cost to trim the tree is estimated at \$100 and the estimated value of the tree is \$1,700 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs



Laguna Woods Village

MUTUAL LANDSCAPE REQUEST FORM**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information**

You must be an owner to request non-routine Landscape requests.

432 B Avenida Sevilla

Address

8-16-21

Today's Date

Joanne Martin

Resident's Name

408-315-6717

Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal

☐ New Landscape

☒ Off-Schedule Trimming

☐ Other (explain): if removal is not an option, please trim branches back to the trunk. Roots are spreading

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage ☐ Sewer Damage ☒ Overgrown ☐ Poor Condition

☒ Litter/Debris ☐ Personal Preference

☒ Other (explain): roots are beginning to spread, with roots into patio

GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

When looking at 432 R, it's on your left-hand side between units A & B
Please, please, please do something. Thank you!

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
<i>neighbor on vacation</i>				

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Joanne Martin
Owner's Signature

Joanne Martin
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____
530 _____ 540 _____ 570 _____ LAST PRUNED: _____
RELANDSCAPED: _____ NEXT TIME: _____
TREE SPECIES: _____
COMMENTS: _____
TREE VALUE: _____ TREE REMOVAL COST: _____

ATTACHMENT 2









STAFF REPORT

DATE: September 9, 2021

FOR: Landscape Committee

SUBJECT: Tree Removal Request: 736-C Avenida Majorca – Two Bottle Brush Trees

RECOMMENDATION

Approve the request to remove two Bottle Brush trees.

BACKGROUND

The requesting member became a Member in June 2016, and is requesting the removal of two Bottle Brush trees, *Callistemon, spp* (located along the perimeter wall in front of the manor). The reasons cited by the resident for the removal are bees, litter/debris, overgrown, and poor condition. There are four additional signatures on the Mutual Request Form in favor of the removal (Attachment 1).

The trees were last pruned in November 2018. Future trimming is tentatively scheduled for fiscal year 2023. This tree species is on a five-year trimming cycle.

The height of the trees are approximately 18 feet with a trunk diameter of approximately ten inches. The trees are approximately one foot from the perimeter wall and 15 feet from the manor's patio (Attachment 2).

DISCUSSION

At the time of inspection, the trees were found to be in poor condition with a number of instances of previous limb loss and signs of decay.

Both trees have roots at the base of the perimeter wall footing, however, there was no visible damage at the time of the inspection.

There are a number of medium-sized branches growing into the Shepherd's crook which is causing damage. These branches could be removed, however, the remaining canopy of the trees would be unbalanced and, given the volume of limb loss in the past, these trees are susceptible to future limb failure.

Staff recommends replacing the two trees with Carolina Laurel Cherry, *Prunus, caroliniana*.

FINANCIAL ANALYSIS:

The combined cost to remove the two trees is estimated at \$980. The combined cost to trim the two trees is estimated at \$200. The estimated cost to replace the two trees is \$390 and the estimated value of the two trees is \$1,400 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs

PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

736 C

5/27/2021

JOO CHUNG

(585) 739-4475

Please describe the issue that best describes your request. If more than one, please checkmark "Other" and explain.

☒ Tree Removal ☐ Snow Landscaping ☐ Lawn Care/Weeding

☐ Other (explain):

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage ☐ Sewer Damage ☒ Overgrown ☒ Poor Condition

☒ Litter/Debris ☐ Personal Preference ☐ View Obstruction

☒ Other (explain): *so many bees flying around.*

GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **View Obstruction:** By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Three overgrown with trunks peeled off, looks ~~as~~ ugly too, are located front of main (736C). The trees with ~~the~~ brushlike red flowers attract a lot of bees, pollens, block air circulation.

Signature	Room #	For	Unlabeled	Against
Dr. P. West 736-B		✓		
Jim Bell 736A		✓		
Sandra Hanson 737A		✓		
Liana Hunter 737C		✓		

A. Chung

CHUNG, A.

Joe Chung

CHUNG, JOE

Morton, Eve

From: Strombitski-Medina, Theresa
Sent: Wednesday, July 7, 2021 11:50 AM
To: Morton, Eve
Cc: Flores, Maribel
Subject: FW: Mutual Landscape Request Form.2018.pdf

From: joo chung <joo.chung1@gmail.com>
Sent: Wednesday, July 7, 2021 11:34 AM
To: Strombitski-Medina, Theresa <Theresa.Medina@vmsinc.org>
Subject: Re: Mutual Landscape Request Form.2018.pdf

I have sent a request with neighbors petition for removing trees in front of my manor at 736C Avenida Majorca Laguna Woods as you requested on June 5.

I haven't heard from you since then longer than a month.

It is to follow it up. Please let me know with status.

Thank you for your prompt attention to this matter.

Joo Chung

On Sat, Jun 5, 2021, 11:16 AM joo chung <joo.chung1@gmail.com> wrote:

Hi, Theresa

Attached you will find a petition from my neighbors for cut down the trees that I have mentioned.

Thanks for your prompt help on this matter in advance.

Sincerely

Joo Chung

On Fri, May 28, 2021, 11:40 AM Strombitski-Medina, Theresa <Theresa.Medina@vmsinc.org> wrote:

ATTACHMENT 2













STAFF REPORT

DATE: September 9, 2021

FOR: Landscape Committee

SUBJECT: Off-Schedule Trimming Request: 2031-F Via Mariposa – One Indian Laurel Fig Tree

RECOMMENDATION

Deny the request for an off-schedule trimming of one Indian Laurel Fig tree.

BACKGROUND

The requesting member became a Member in August 2020, and is requesting the off-schedule trimming of one Indian Laurel Fig tree, *Ficus, microcarpa 'Nitida'* (located along the front of the manor, growing in the turf area). The reasons cited by the resident are overgrown and litter/debris; the excessive berry drop is affecting the residents and guests walking on the sidewalk. There are four additional signatures in favor of the off-schedule trimming on the Mutual Request Form (Attachment 1).

The tree was last pruned in April 2020. Future trimming is tentatively scheduled for fiscal year 2022. This tree species is on a two-year trimming cycle.

The height of the tree is approximately 65 feet with a trunk diameter of approximately 38 inches. The tree is approximately eight feet from the walkway and 18 feet from the resident's patio (Attachment 2).

DISCUSSION

At the time of inspection, the tree was found to be in good condition with no signs of pests or previous pest damage. The tree has a very large balanced canopy with no dead wood or decay. Approximately ten feet of the canopy hangs over the sidewalk and a portion of the resident's patio.

There are visible surface roots which is typical with these trees. However, no current or past damage to the sidewalk was noticed during the inspection.

Staff is recommending a reduction in the canopy's overall size, as well as some thinning to be performed during the next trim cycle. Once the tree has this type of trimming, it will be maintained at this size moving forward.

The cost to remove the tree vs. a hard trim is not that much more, however, the residents are not requesting the tree to be removed. There are a number of residents in this area that benefit from the shade of this large, mature tree.

FINANCIAL ANALYSIS:

The cost to remove the tree is estimated at \$3,000. The cost to perform a hard trim on the tree is estimated at \$2,200 and the estimated value of the tree is \$17,220 based on the tree inventory data.

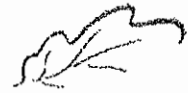
Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs



Laguna Woods Village

MUTUAL LANDSCAPE REQUEST FORM**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information***You must be an owner to request non-routine Landscape requests.*

2031 Via Mariposa E, Unit F, LW 92637
Address

8/7/2021
Today's Date

Cheryl C. Walton
Resident's Name

(831) 588-7793
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☐ Tree Removal☐ New Landscape☒ Off-Schedule Trimming☐ Other (explain): _____**Reason for Request**

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage ☐ Sewer Damage ☒ Overgrown ☐ Poor Condition☒ Litter/Debris ☐ Personal Preference☐ Other (explain): _____**GUIDELINES:**

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Ficus tree in front of Manor 2031-F creates extensive leaf, berry, and chaff debris. There are six manors affected that use the walkway, including their guests and delivery personnel. As they each walk through, the debris sticks on shoes and is tracked into homes.

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
Cherie Hamblin	2031 G	X		
John P. B. Paul	2030A	X		
John P. B. Paul	2030A	✓		
Diane Lowry	2031 E	✓		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Cheryl C. Walton
Owner's Signature

Cheryl C. Walton
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

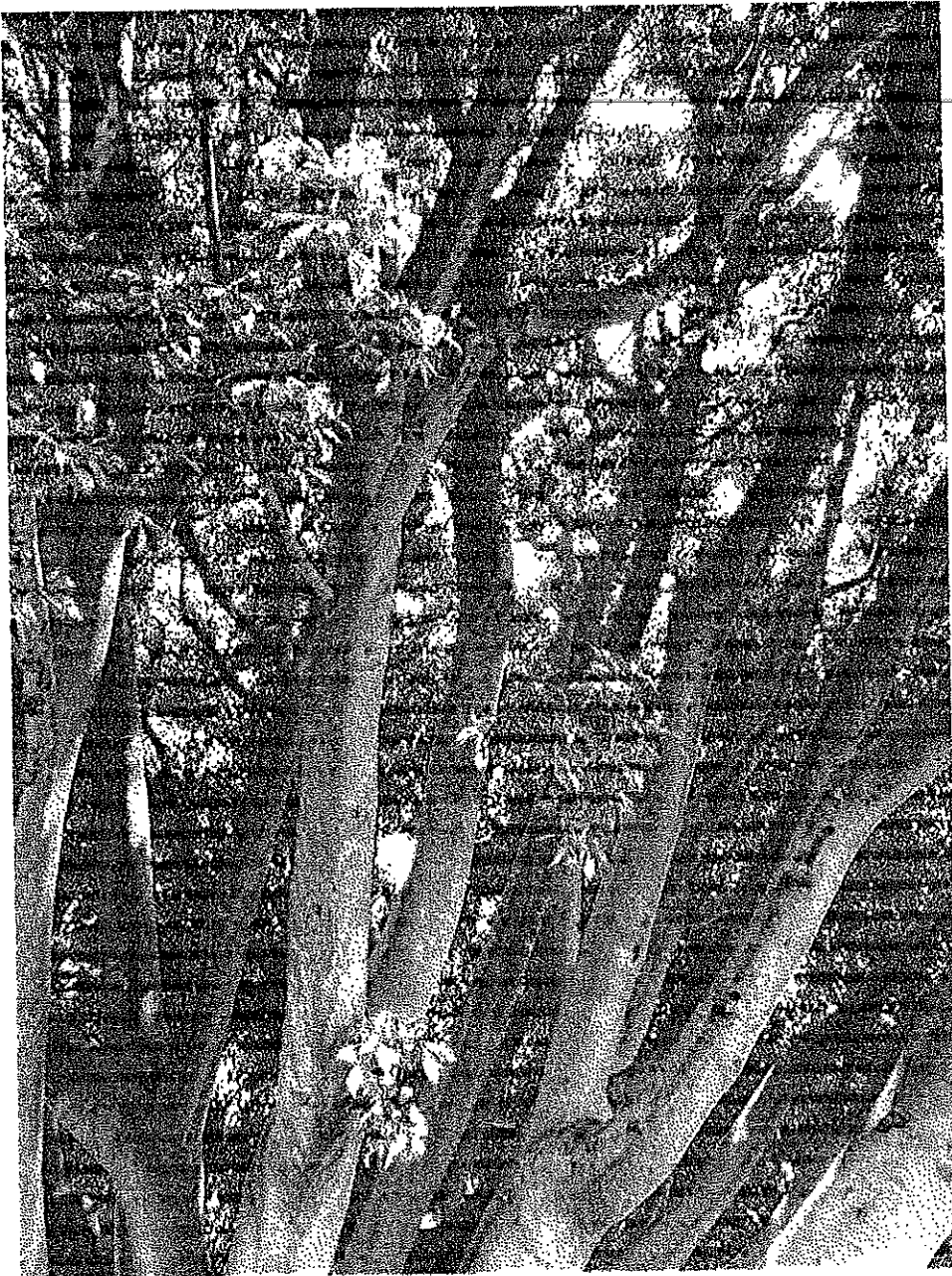
RELANDSCAPED: _____

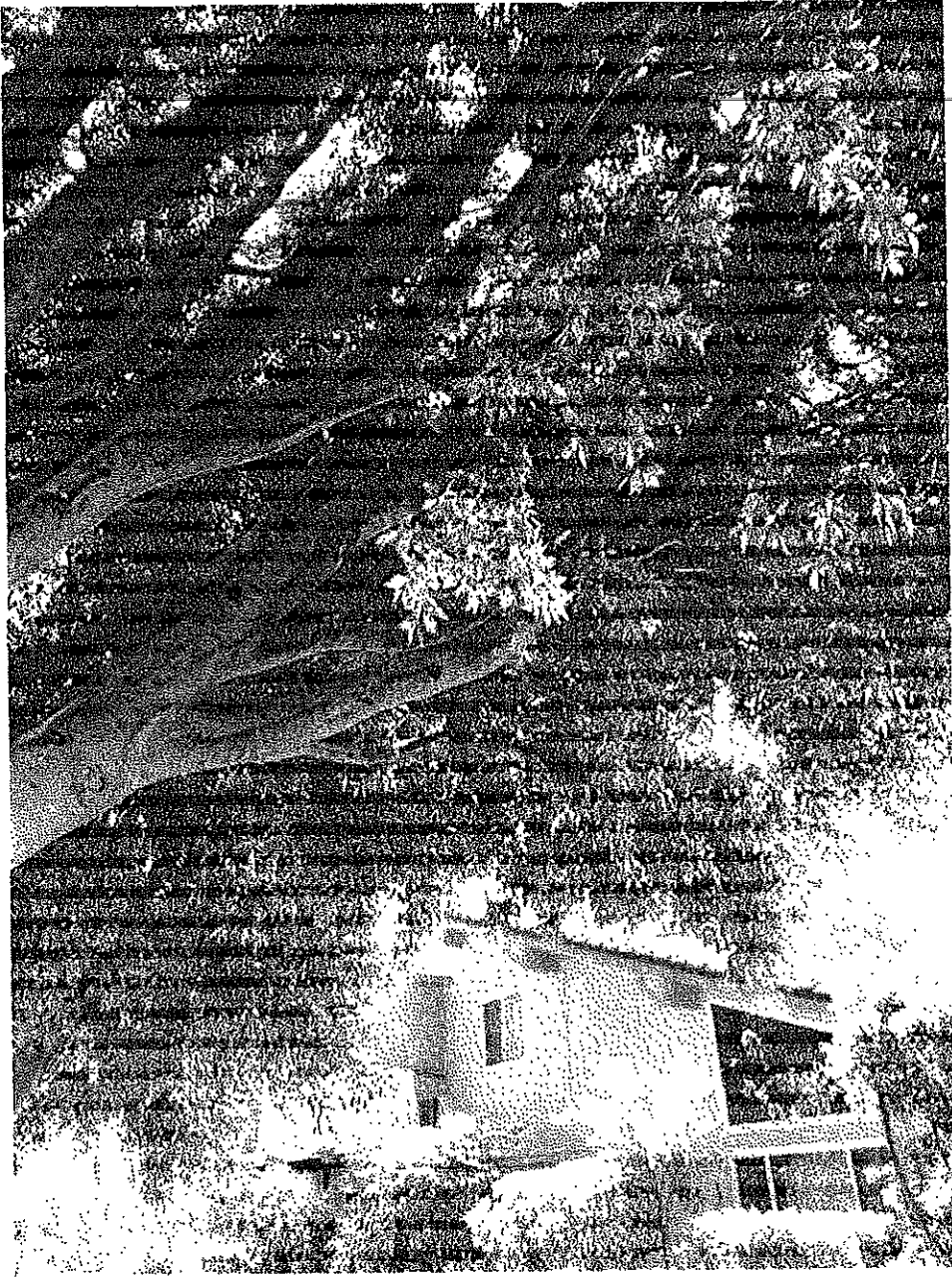
NEXT TIME: _____

TREE SPECIES: _____

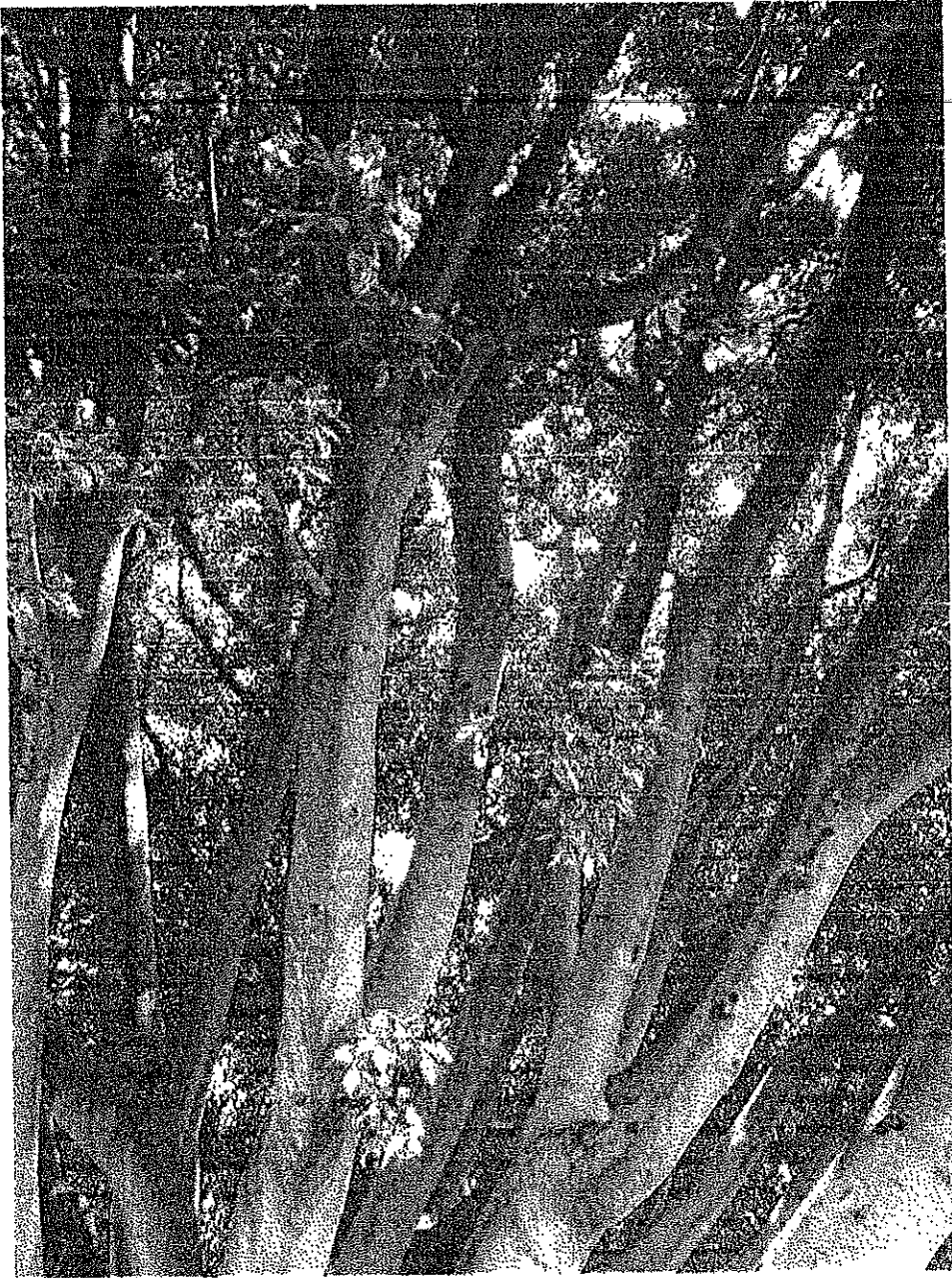
COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____



































STAFF REPORT

DATE: September 9, 2021
FOR: Landscape Committee
SUBJECT: Pine Tree Removal Project

RECOMMENDATION

Provide direction for the next phase of project.

BACKGROUND

The United Board and Landscape Committee requested that staff investigate the possibility of removing mature pine trees which exhibit at least one of the following characteristics; groves of trees, health decline, building conflict with roofs and gutters, dense canopies causing poor turf growth, dense canopies causing an abundance of leaf pick up tickets, or infrastructure damage.

This subject was reviewed by the Landscape Committee on March 11, 2021. The Committee directed staff to review the tree inventory, determine which trees fall under one or more of the characteristics for removal and develop a project, with an estimated cost for the Committee to review.

The Canary Island Pines, which grow almost straight up and were planted in groves, are the species which is most prone to cause these issues.

DISCUSSION

There are approximately 1,329 Pine trees in United Mutual. These primarily consist of three species; Canary Island Pine, *Pinus, canariensis* (992), Aleppo Pine, *Pinus, halepensis* (238), and Italian Stone Pine, *Pinus, pinea* (29).

The majority of the Canary Island Pines were originally planted in groups numbering between three and nine, when the community was constructed. Many of these groupings had been planted near buildings, carports, and sidewalks. Within these groupings of trees, due to the maturity of the trees, the canopies have become increasingly dense over time. The proximity to other trees in the original planting locations has made it increasingly difficult to maintain healthy turf and shrub beds below the trees. This is due to lack of sunlight, competition for ground water between the tree root structures and the turf roots, as well as large accumulations of needles.

Another major concern is the amount of litter and debris falling onto nearby roofs of buildings and carports. This detritus can block gutters, roof drains, and down spouts.

Eliminating the trees closest to the roofs in these groves will allow the remaining trees to develop full, healthy canopies without causing a detrimental effect on the overall aesthetics of the area. Additionally, with the thinning out of these concentrations of trees, there would be a definitive reduction in the amount of needle droppings and subsequently reduce the concerns regarding pine needle accumulation. The turf and shrubs under these areas would have more available sunlight, allowing for healthier turf and shrubs. After any approved removals are completed, staff would evaluate the areas for the possibility of turf removal and conversion to shrub beds.

To develop this project, staff has visited and inspected every one of the Canary Island Pines in United Mutual. The inspection was performed by certified arborists and considered; groves of trees, health decline, building conflict with roofs and gutters, dense canopies causing poor turf growth, dense canopies causing an abundance of leaf pick up tickets, or infrastructure damage. Based on these criteria, staff has determined that 393 (40%) of the trees are good candidates for removal.

FINANCIAL ANALYSIS

The average DSH (diameter at shoulder height) of the Canary Island Pine trees is estimated at twenty-seven inches. Per the contracted unit price with the existing contract with West Coast Arborists, the cost per DSH, up to twenty-four inches, is \$49 per inch and those over twenty-five inches are \$59 per inch. The average estimated cost for removal and stump grinding would be \$1,593 per tree. The total cost for all trees recommended for removal is approximately \$497,993 (Attachment 2).

Depending on the timing and funds available for the work, staff believes packaging all the trees into a single project and advertising for bids would ensure the lowest price. Should the Board decide to go forward with this project on a multi-year basis, staff has delineated the trees into the maintenance sections (Attachment 3).

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

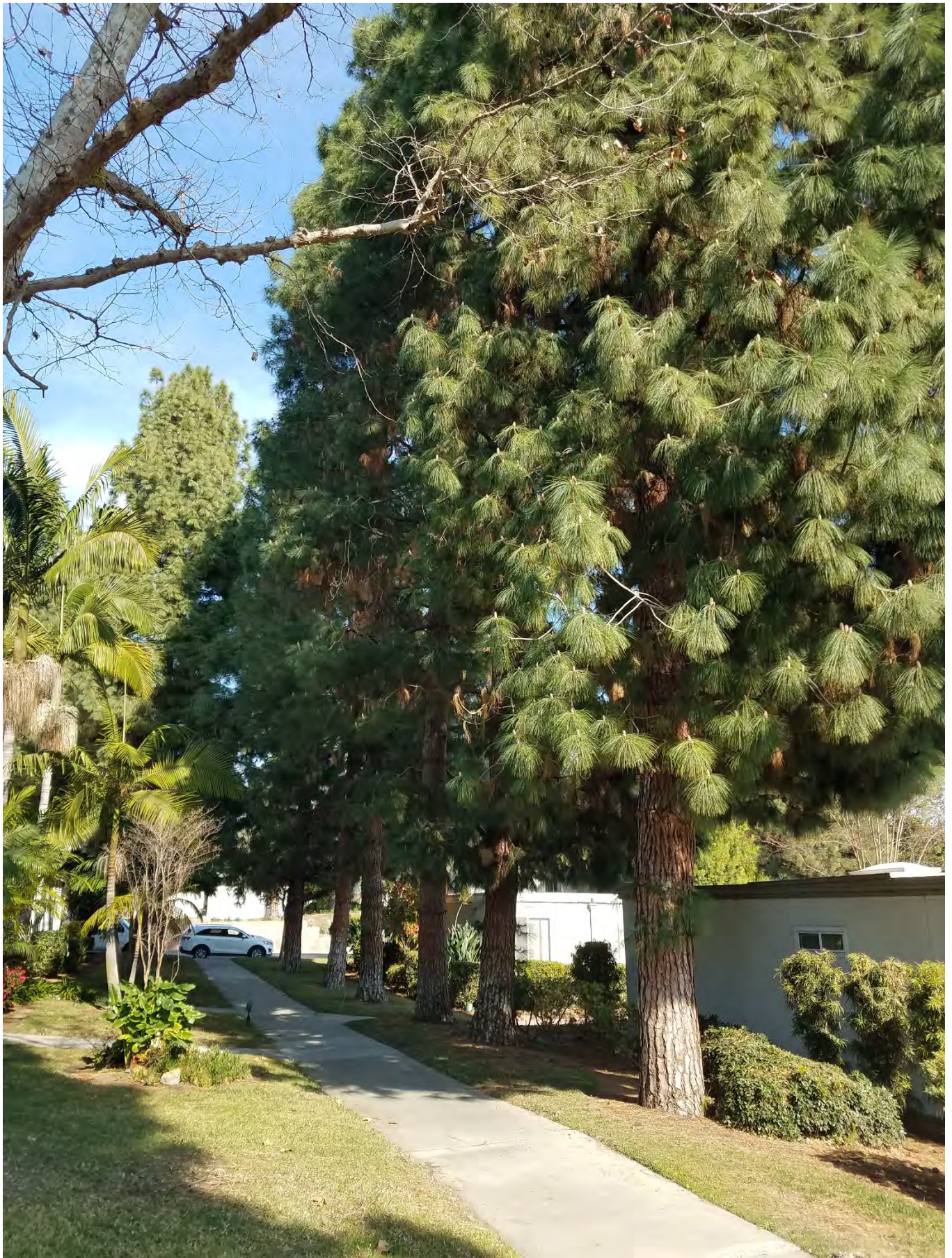
Attachment 1: Photographs of examples
Attachment 2: Cost Analysis
Attachment 3: Section Cost Graphs
Attachment 4: Maintenance Sections

ATTACHMENT 1







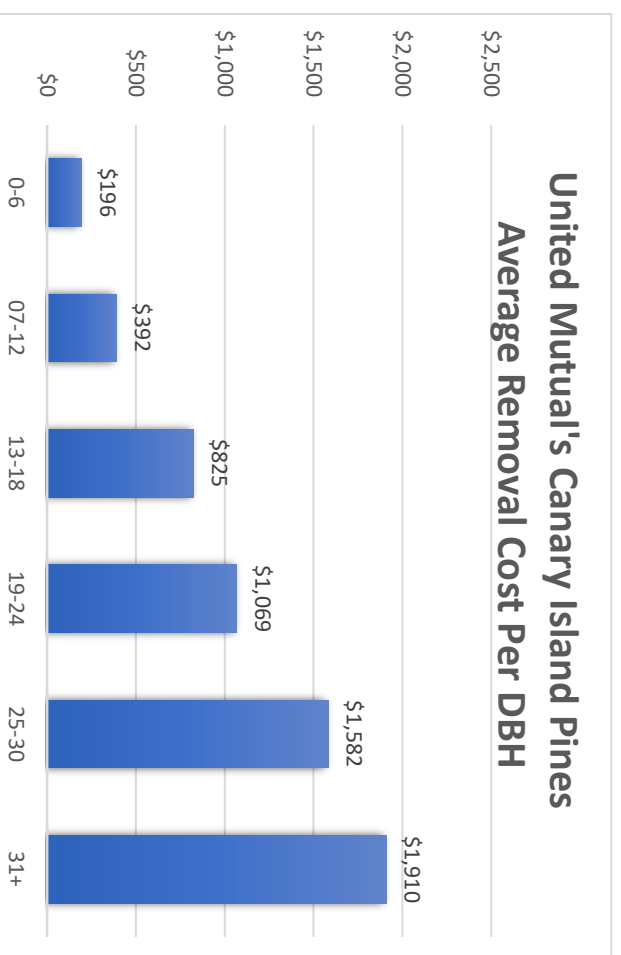
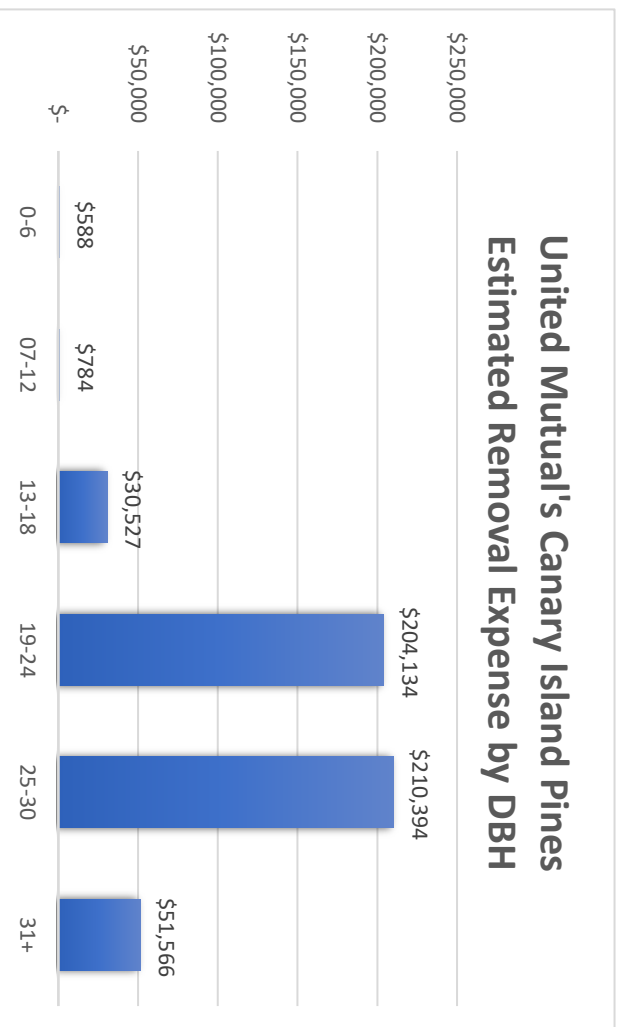




Landscape Department

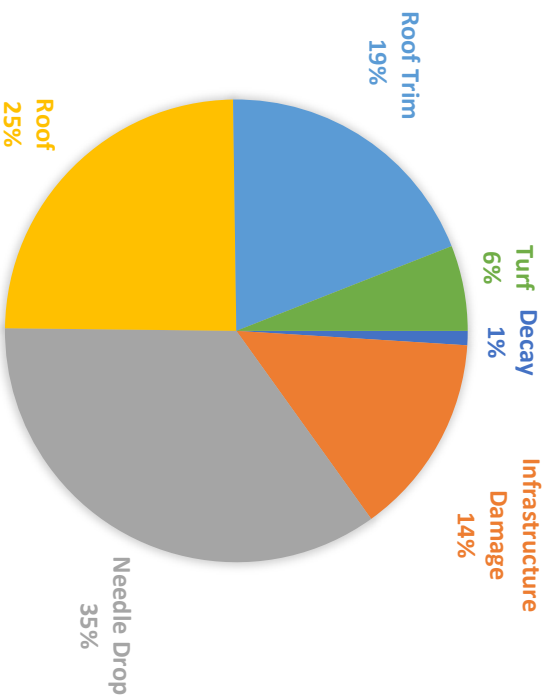
2021 United Mutual Canary Island Pine Estimated Removal Cost

Section	0-6 DBH Count	0-6 Estimate Removal Cost	07-12 DBH Count	07-12 Estimate Removal Cost	13-18 DBH Count	13-18 Estimate Removal	19-24 DBH Count	19-24 Estimate Removal Cost	25-30 DBH Count	25-30 Estimate Removal Cost	31+ DBH Count	31+ Estimate Removal Cost	Total Count	Total Estimate Removal Cost
Section 2	1	\$147	2	\$784	19	\$16,023	115	\$122,598	65	\$103,309	14	\$26,314	216	\$ 269,175
Section 3	2	\$441	0	\$-	15	\$12,348	58	\$62,573	53	\$83,308	11	\$21,594	139	\$180,264
Section 4	0	\$-	0	\$-	3	\$2,156	18	\$18,963	15	\$23,777	2	\$3,658	38	\$48,554
Total:	3	\$588	2	\$784	37	\$30,527	191	204,134	133	\$210,394	27	\$51,566	393	\$497,993

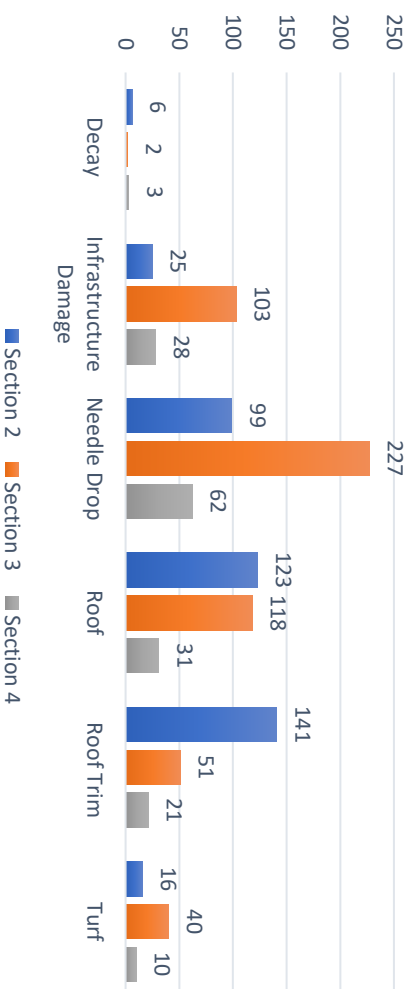


UNITED MUTUAL'S CANARY ISLAND PINE

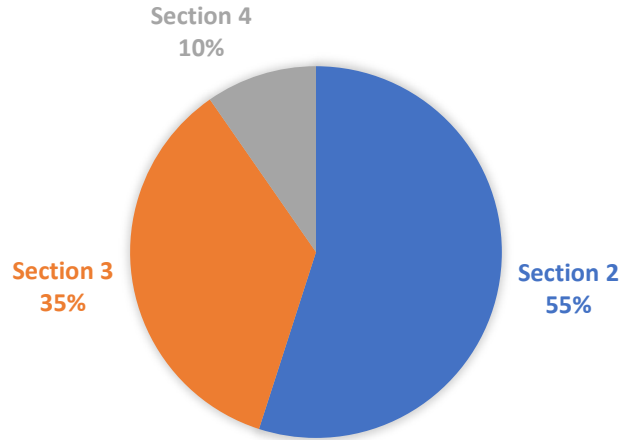
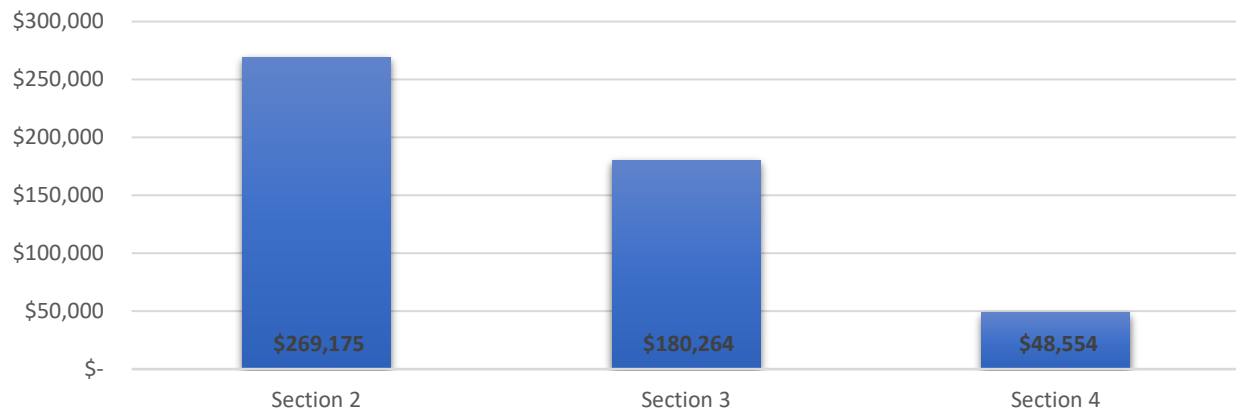
TREES EVALUATION



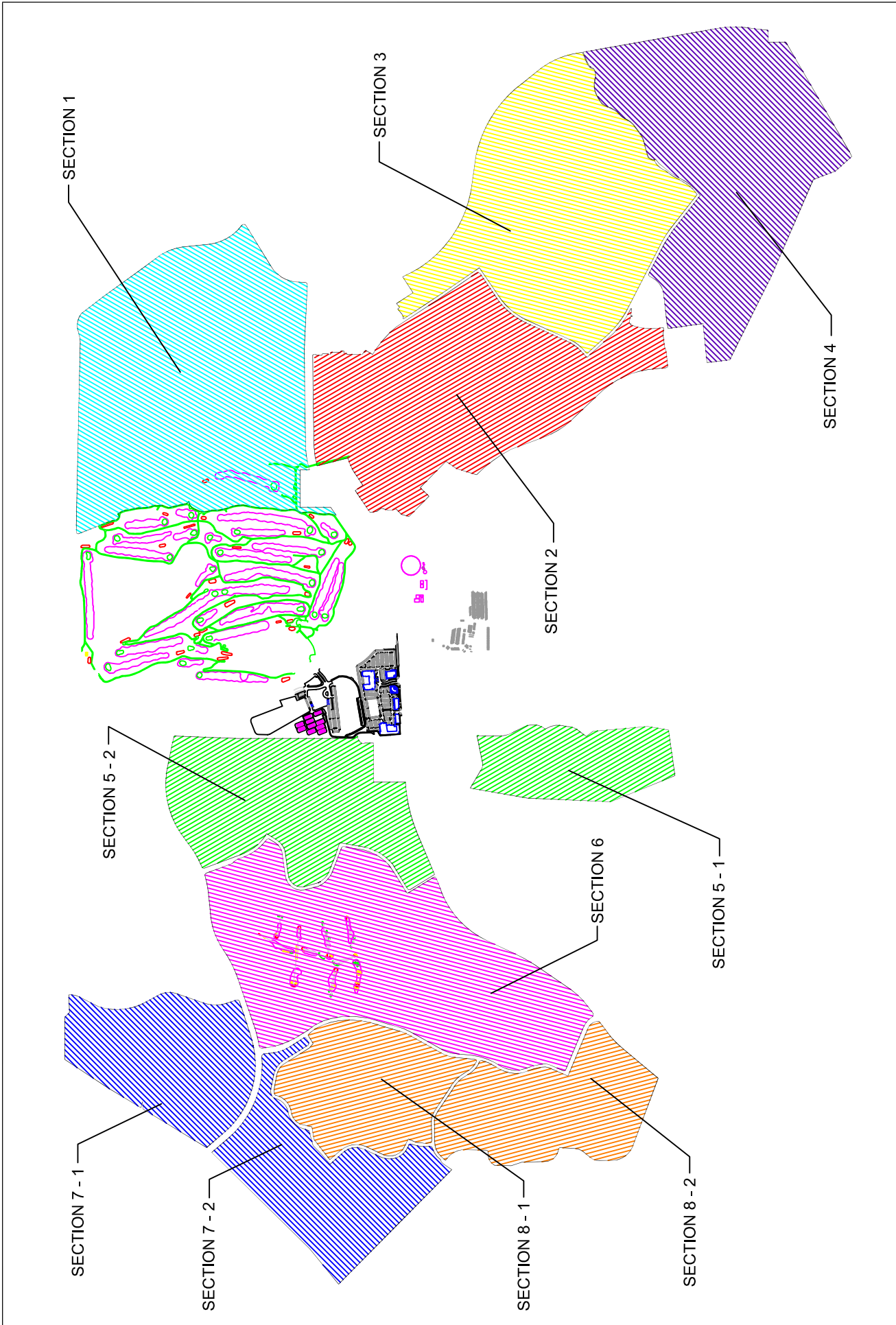
United Mutual's Canary Island Pine Trees Evaluation



SECTION COST BREAKDOWN

UNITED MUTUAL'S CANARY ISLAND PINES
RECOMMENDED REMOVAL BY SECTIONUnited Mutual's Canary Island Pines Estimated Removal
Expense
393 Trees

Section	Decay	Infrastructure Damage	Needle Drop	Roof	Roof Trim	Turf
Section 2	6	25	99	123	141	16
Section 3	2	103	227	118	51	40
Section 4	3	28	62	31	21	10
Total:	11	156	388	272	213	66



MAINTENANCE CREW AREA ASSIGNMENTS

AREA MAP

Laguna Woods Village© - Laguna Woods
Projects Department
24351 El Toro Road, Laguna Woods, California 92653
P.O. Box 2220, Laguna Woods, California 92654