



**REGULAR MEETING
UNITED LAGUNA WOODS MUTUAL LANDSCAPE COMMITTEE**

Thursday, August 12, 2021 – 9:30 a.m.

VIRTUAL MEETING

**Laguna Woods Village
24351 El Toro Road, Laguna Woods, CA**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions for virtual meetings using one of two options:

*1. Join the Zoom meeting at <https://zoom.us/j/93131082872>. Please raise your “Virtual Hand” during the agenda item you wish to speak to. If you have a comment regarding a topic that is **not** on the agenda, please raise your “Virtual Hand” during the “Member Comments” agenda item.*

2. Via email to meeting@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name United Mutual Landscape Committee in the subject line of the email. Name and unit number must be included.

FYI: All landscaping rules and regulations may be found in the United Landscape Manual on the Village website:

<https://www.lagunawoodsvillage.com/documents/view/United-Landscape-Maintenance-Manual-Updated-June-2020.pdf?v=1597776227>

AGENDA

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for July 8, 2021
5. Chair Remarks
6. Department Head Update
 - a. Project Log
 - b. Off-Schedule Tree Work
 - c. Landscape Ticket Data – Key Performance Indicators (KPI)

7. Member Comments (Items not on the agenda)
8. Response to Member Comments

Items for Discussion and Consideration

9. Tree Removal Request: 407-C Avenida Castilla (Choi) – One Bottle Brush tree
10. Tree Removal Request: 736-C Avenida Majorca (Chung) – One Brazilian Pepper tree
11. Tree Removal Request: 2059-A Via Mariposa (Murphy) – One Rusty Leaf Fig tree

Concluding Business:

12. Committee Member Comments
13. Date of Next Meeting – Thursday, September 9, 2021 at 9:30 a.m.
14. Adjournment

Sue Margolis, Chair
Kurt Wiemann, Staff Officer
Eve Morton, Landscape Coordinator
Telephone: 949-268-2565



OPEN MEETING

**REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL
LANDSCAPE COMMITTEE**

Thursday, July 8, 2021 – 9:30 A.M.

VIRTUAL MEETING

**Laguna Woods Village Community Center Board Room
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair – Sue Margolis, Brian Gilmore, Neda Ardani

COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT: Manuel Armendariz, Elsie Addington,

ADVISORS PRESENT: Theresa Frost, Mike Peters, Annie Zipkin

STAFF PRESENT: Kurt Wiemann, Eve Morton, Robert Merget

1. Call to Order

Called to order at 9:30 a.m.

2. Acknowledgment of Media

No media were present.

3. Approval of the Agenda

The agenda was approved unanimously.

4. Approval of the Meeting Report for April 8, 2021

The Meeting Report was approved unanimously.

5. Chair's Remarks

None.

6. Department Head Update

Mr. Wiemann reported that he will bring KPI ticket data to the committee next month.

Mr. Wiemann presented some slides regarding the year-to-date trim cycle completion.

a. Project Log

Mr. Wiemann reviewed the Project Log with the committee and answered some questions.

b. Off-Schedule Tree Work

Mr. Wiemann reviewed this report with the committee.

c. Arbor Pro

Mr. Wiemann presented some slides regarding the Arbor Pro software and how invoices are processed.

7. Member Comments (Items not on the agenda)

None.

8. Response to Member Comments

None.

Items for Discussion and Consideration

9. Tree Removal Request: 3-D Via Castilla (Stein) - One Canary Island Pine tree

Chair Margolis made a motion to accept staff's recommendation and approve this request. The committee was in unanimous support.

10. Tree Removal Request: 64-F Calle Cadiz (Kalb) - One Carolina Laurel Cherry

Chair Margolis made a motion to accept staff's recommendation and approve this request. The committee was in unanimous support.

11. Tree Removal Request: 2043-A Via Mariposa E. (Vitakis) - Six Crape Myrtle trees

Chair Margolis made a motion to accept staff's recommendation and deny this request. The committee was in unanimous support.

12. Request to Keep Potted Plants in Common Area (Zhao) – 329-D (Tabled at 2/11/21 meeting, at 3/11/21 meeting, and 4/8 meeting)

Discussion ensued.

Director Gilmore made a motion to recommend to the Board that Ms. Zhao keep her potted plants, with the condition that she shall maintain the entire shrub bed area and to remove all non-plant material, e.g. shelving and hose reels in the Common Area. The committee was in unanimous support.


Concluding Business:

13. Committee Member Comments

None.

14. Date of Next Meeting – Thursday, August 12, 2021 at 9:30 a.m.

15. Adjournment at 11:00 a.m.



Susan Margolis (Jul 23, 2021 11:36 PDT)

Sue Margolis, Chair

United Mutual Landscape Project Log August 12, 2021 2021 Reserve Fund Projects (As of June 30, 2021)									
Project	Work Unit	Description	Status	Contract Number	Estimated Completion	Completion	Budget	YTD*	Balance
Improvement and Restoration	Staff	Elimination of highest water using turf areas; replacing with water efficient landscapes.	Locations approved by Committee 3/11/20	n/a	TBD	48.36%	\$ 316,330.12	\$152,982.00	\$163,348.12
Turf Reduction	Staff	Areas to eliminate inefficient maintenance and high water usage; replace with easier to maintain/water efficient landscape.	In-house Irrigation work.		TBD	10.58%	\$ 69,072.58	\$7,307.00	\$61,765.58
Slope Renovation/Maintenance	Mission Landscape	Annual cutting back and removal of vegetation on slopes. Maintenance thereafter.	Work began in February	P100008220	Annual	36.62%	\$ 99,518.00	\$ 36,440.13	\$63,077.87
Tree Maintenance	West Coast Arborists	The annual program a combination of contracted work and in-house staff, working on a 5 year species-based trim cycle. Contractor performs mainly scheduled annual maintenance and isolated removals. Staff crew focuses on customer service.	Contracted tree crews trimmed 1,094 trees, removed 17 trees and planted 0 new trees.	P100008222	Annual	33.07%	\$ 402,397.00	\$ 133,087.00	\$269,310.00
	In-House Tree Crew		As of June 30, 2021, the in-house crew trimmed 120, removed 31 and planted 8 trees.	n/a		39.34%	\$ 531,161.14	\$ 208,946.00	\$322,215.14
Operations Contracts									
Grounds Maintenance Services	Adams Landscape	This annual program includes grounds maintenance services and herbicide spraying for buildings 2001-2108, 2121-2125, 2130, 2137-2165, 2183-2191, and 2209-2220.	In June, the contracted crew performed landscape services for buildings 2121-2125, 2130, 2137-2154, and 2071-2108 totaling 62 buildings. As of June 30, 2021, they have completed two trim cycles.	P100008221	Annual	50.53%	\$ 213,015.24	\$ 107,640.16	\$105,375.08

*Completion based upon invoices received to-date:7/20/2021

United Mutual Off Schedule Tree Work						
Date	Manor	Description	Tree Type	Labor Hours	Reason	Decision Level
2/8/2021	218	Trim	Queen Palm (2)	4	Hanging on roof	Staff
2/8/2021	124	Remove	Bottlebrush (3)	6	Dead along perimeter wall	Staff
2/8/2021	738	Trim	Carrotwood	2	Hanger in the Canopy	Staff
3/12/2021	11	Trim	Rusty Leaf Fig	3	Clearance trim from manor	Staff
3/12/2021	430	Trim	Ca Pepper	2.5	Hanger in the Canopy	Staff
3/12/2021	2038	Removal	Weeping Fig	6	Diseased w/damaging roots	Staff
3/19/2021	2188	Trim	Silk Oak	3	Hanger in the Canopy	Staff
3/25/2021	2154	Trim	Jacaranda	4	Crown reduce	Staff
3/25/2021	2051	Trim	Black Stem Pittosporum	4	Clearance trim from manor	Staff
3/25/2021	276	Removal	Bottlebrush	2.5	In decline	Staff
4/5/2021	533	Removal	Torulosa	7	Out grew the area sidewalk damage	Board Approved
4/5/2021	540	Trim	Brazilian pepper	4	Clearance trim from manor	Staff
4/5/2021	2024	Trim	Brazilian pepper	3	Clearance trim from manor	Staff
4/5/2021	4010	Trim	Canary Island Pine	4	Clearance trim from manor	Staff
4/9/2021	2342	Trim	Carrotwood	4	Clearance trim from manor	Staff
4/12/2021	198	Trim	Carrotwood	3	Owergrown end weight	Staff
4/12/2021	328	Remove	Small Ficus	2	Will out grow the area	Staff
4/13/2021	143	Stump grind	Weeping fig	3	Previously removed due to pest	Staff
4/23/2021	2038	Stump grind	Weeping Fig	4	Previously removed due to over grown	Staff
4/13/2021	2188	Trim	Silk Oak	2	Hanging Branch	Staff
4/13/2021	945	Trim	Camphor	4	End weight unbalanced canopy	Staff
4/13/2021	398	Trim	Magnolia	1	Hanging Branch	Staff
4/19/2021	321	Removal	Edible Fig	2	Dead along horse trail United side	Staff
4/19/2021	398	Removal	Magnolia	3	Dead due to pest	Staff
4/19/2021	2289	Removal	Crape Myrtle (3)	6	Dead due to mildew	Staff
4/19/2021	945	Trim	Camphor	2	Crown raise	Staff
4/19/2021	2139	Remove	Cypress	3	Uprooted, poor root dtructure	Staff
4/20/2021	217	Clearance	Aleppo Pine	5	Clearance trim from manor	Staff
4/20/2021	396	Removal	Holly	3	Out grew area damage to planter wall	Staff
4/20/2021	2141	Clearance	Carrotwood	2.5	Clearance trim from manor	Staff
4/20/2021	3	Trim	Carrotwood	2	Hanging Branch	Staff
4/20/2021	3311	Trim	Scented Gum	2	Hanging Branch	Staff

4/26/2021	100	Trim	Cedar	2	Clearance trim from manor	Staff
4/26/2021	2087	Trim	Magnolia	3	Clearance trim from manor	Staff
4/26/2021	2087	Trim	King Palm	1	Clearance trim from manor	Staff
4/26/2021	2087	Removal	Holly	3	Decay/Diseased	Staff
4/26/2021	238	Trim	Canary Island Pine	3	Clearance trim from manor	Staff
4/26/2021	2158	Trim	Carrotwood	4	Clearance trim from manor	Staff
5/17/2021	551	Remove	Queen Palm	3	Dead Palm	Staff
5/17/2021	551	Trim	Malaleuca	3	Crown raise for clearance at walk	Staff
5/17/2021	2102	Trim	Bottlebrush	4	Trim end weight off of large hedge	Staff
5/17/2021	15	Trim	Ginko	3	Clearance trim from manor	Staff
5/24/2021	487	Trim	New Zealand Christmas	2	Clearance trim from manor	Staff
5/24/2021	754	Removal	Magnolia	4	Decline/diseased	Staff
5/24/2021	407	Removal	Purple leaf plum	2	Pest, scale	Staff
5/24/2021	169	Remove	Edible Fig	3	Uprooted, poor root structure	Staff
6/14/2021	737	Trim	Red Bud	1.5	Clearance trim from manor	Staff
6/14/2021	737	Trim	African Sumac	2.5	Clearance trim from manor	Staff
6/14/2021	939	Trim	Carrotwood	2	Hanger in the Canopy	Staff
6/14/2021	844	Trim	Liquid Amber	2.5	Deadwood	Staff
6/14/2021	895	Trim	Alder	2	Deadwood	Staff
6/14/2021	45	Trim	Schefflera	3	Crown reduce	Staff
6/14/2021	13	Trim	Canary Island Pine	3	Hanger in the Canopy	Staff
6/14/2021	2057	Trim	Edible loquat	1.5	Crown reduce	Staff
6/15/2021	2129	Trim	Quadalupe Palms (4)	4	Hanging branches	Staff
6/18/2021	887	Remove	Junipers (4)	5	Pest, red spider mite	Staff
6/21/2021	366	Remove	Purple leaf plum	2.5	Pest, fire blight	Staff
6/21/2021	401	Trim	Purple leaf plum	1.5	Remove dead wood/restore	Staff
6/23/2021	922	Trim	Carob	3	Clearance trim from manor	Staff
6/23/2021	269	Remove	Red Bud	2	Poor root structure/in decline	Staff
6/23/2021	267	Trim	Jacaranda	2.5	Clearance trim from manor	Staff
7/1/2021	35	Clearance	Carolina Cherry	2	Clearance trim from manor	Staff
7/1/2021	36	Removal	Red Bud	2	Dead due to pest	Staff
7/1/2021	120	Hanger	Silk Oak	2.5	Hanging branches	Staff
7/1/2021	96	Hanger	Silk Oak	3	Hanging branches	Staff
7/1/2021	59	Removal	Carolina Cherry	2	Dead due topests	Staff

7/1/2021	52	Removal	Magnolia	1.5	Loss of limb could not restore	Staff
7/1/2021	36	Removal	Bottle Brush	3	Both trees lost limbs could not restore	Staff
7/1/2021	924	Removal	Purple leaf plum	1.5	In decline	Staff
7/1/2021	157	Clearance	White Birch	2	Touching roof	Staff
7/1/2021	157	Clearance	Chinaberry	2	Touching roof	Staff
7/2/2021	308	Removal	Crape Myrtle	3	Pest, sooty mold	Staff
7/2/2021	549	Clearance	Star Pine	4	Touching roof	Staff
7/2/2021	765	Removal	Rubber tree	3	Growing under the eaves	Staff
7/6/2021	592	Clearance	Crape Myrtle (2)	3	Branches on the roof	Staff
7/8/2021	2019	Clearance	Red Bud	2	Limbs hitting window	Staff
7/8/2021	2001	Removal	Pittosporum	2	In decline, old and woody	Staff
7/9/2021	97	Trim	Weeping Fig	3	End weight unbalanced canopy	Staff
7/9/2021	172	Trim	King Palm (5)	4	Failed Branches	Staff



UNITED LAGUNA WOODS
— M U T U A L —

Department Head Update

Second Quarter KPI Update

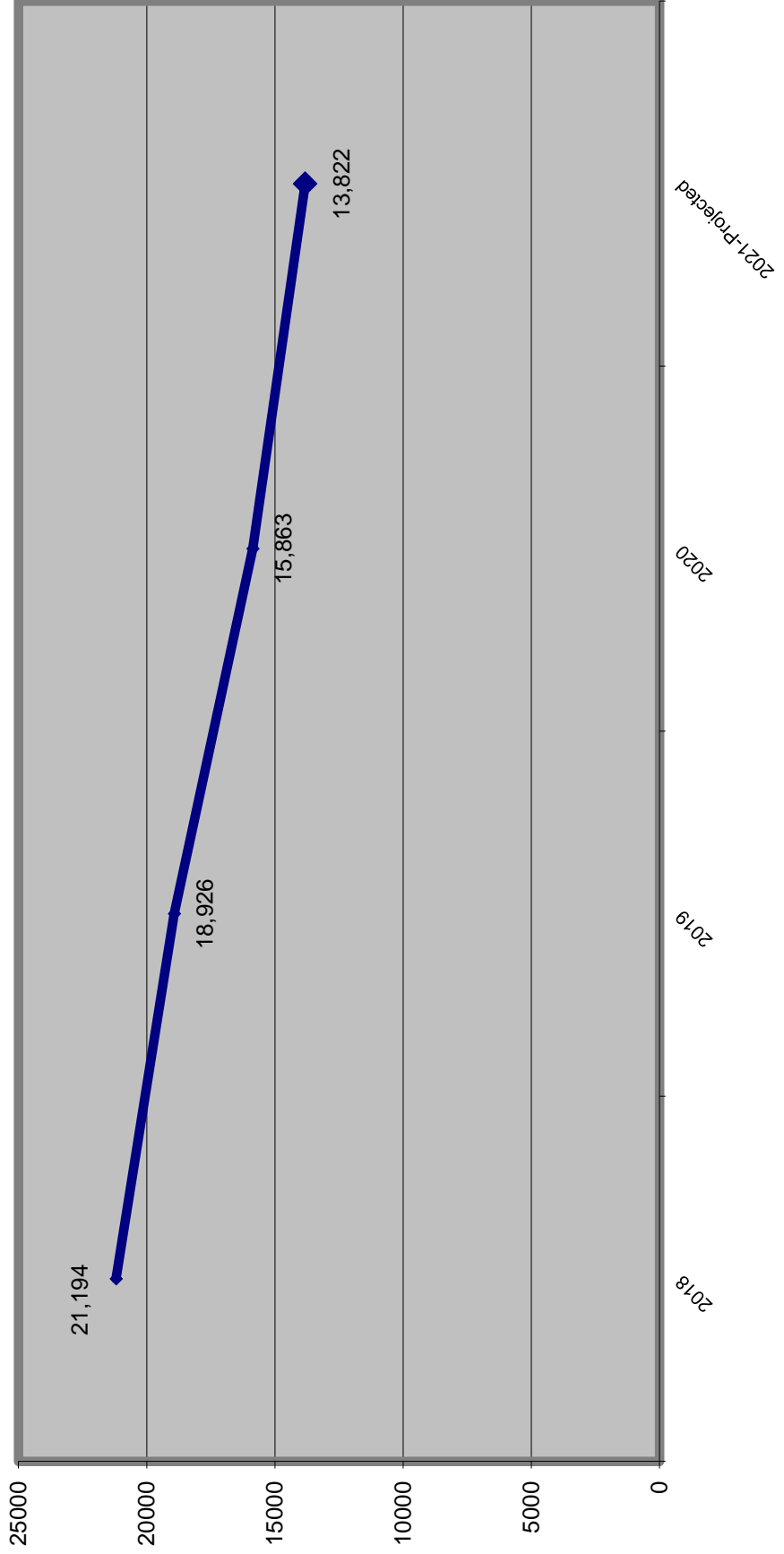
August 5, 2021





Total Landscape Tickets – 2018 To-Date

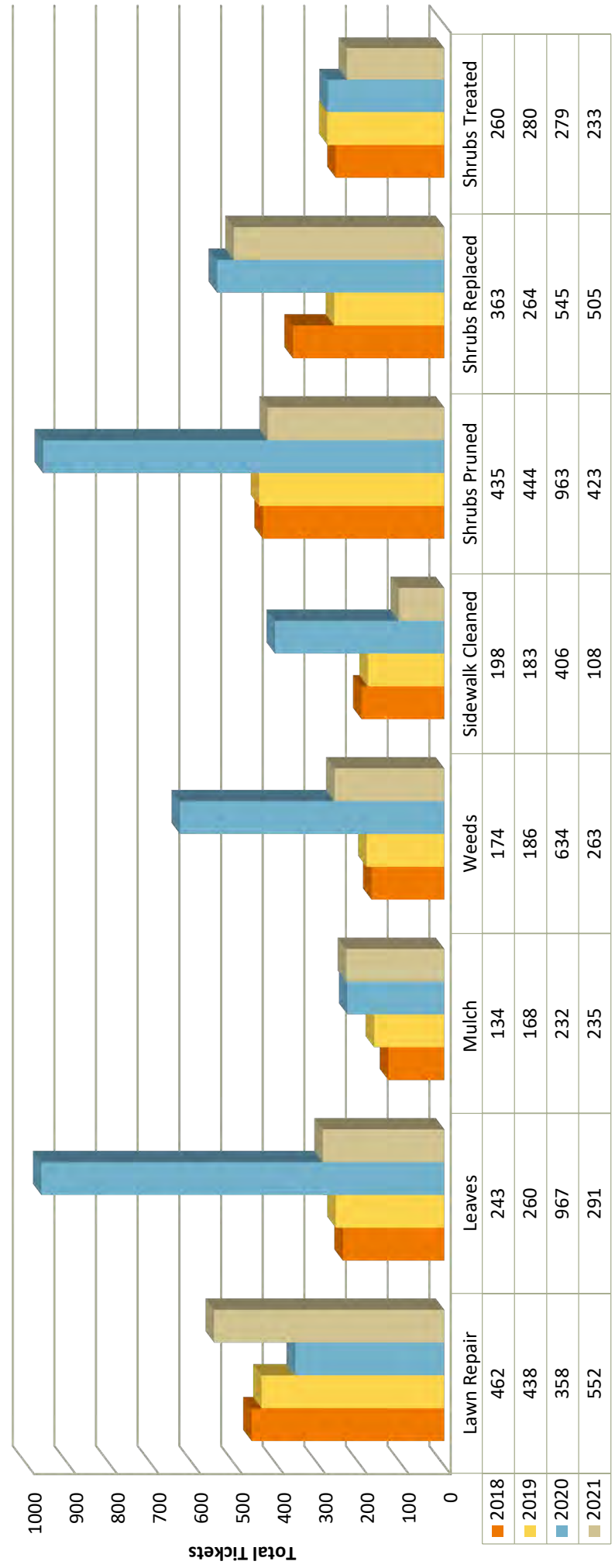
Total Landscape Tickets - All



Key Tickets YTD June 2018-2021

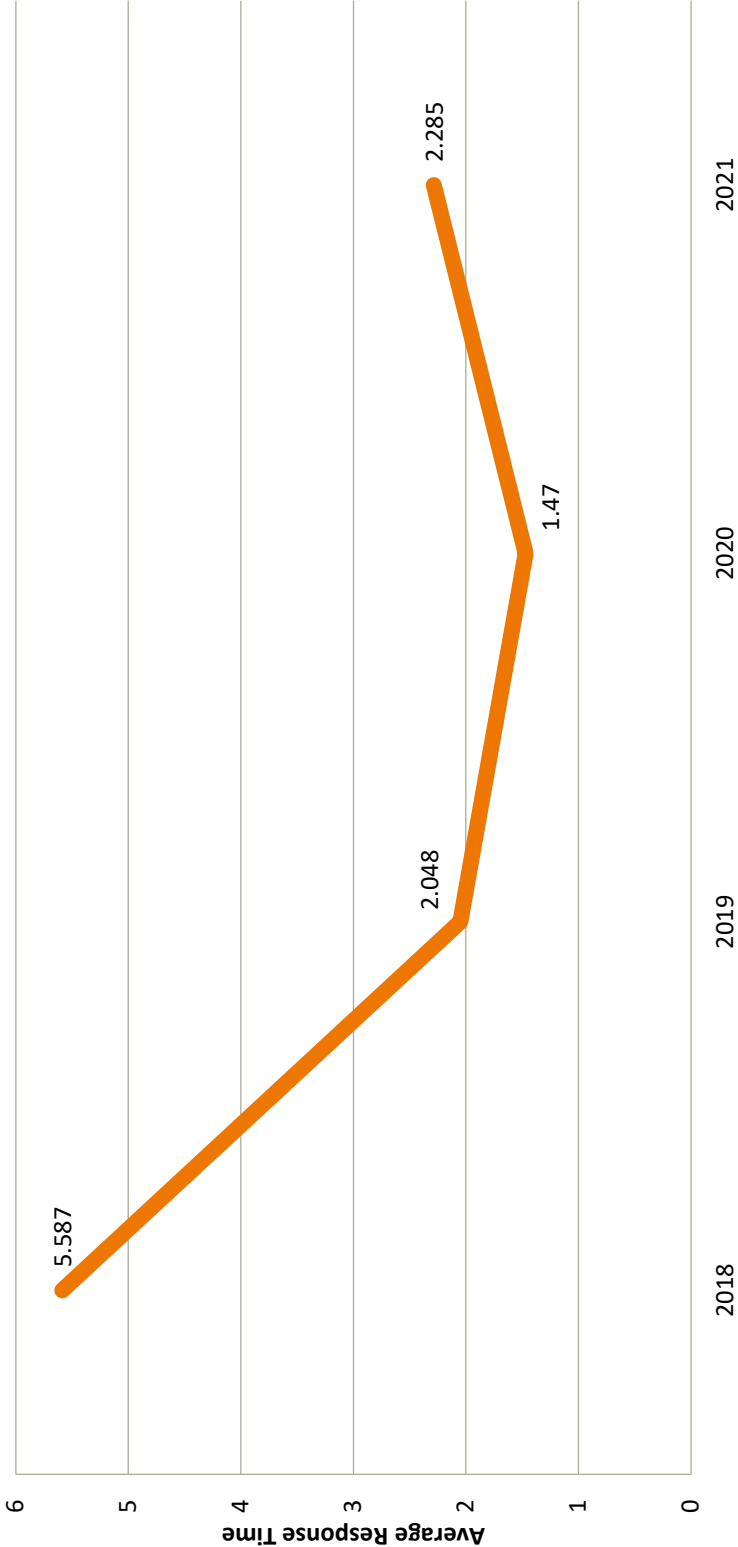


530 Grounds Maintenance Key Tickets YTD June 2018-2021



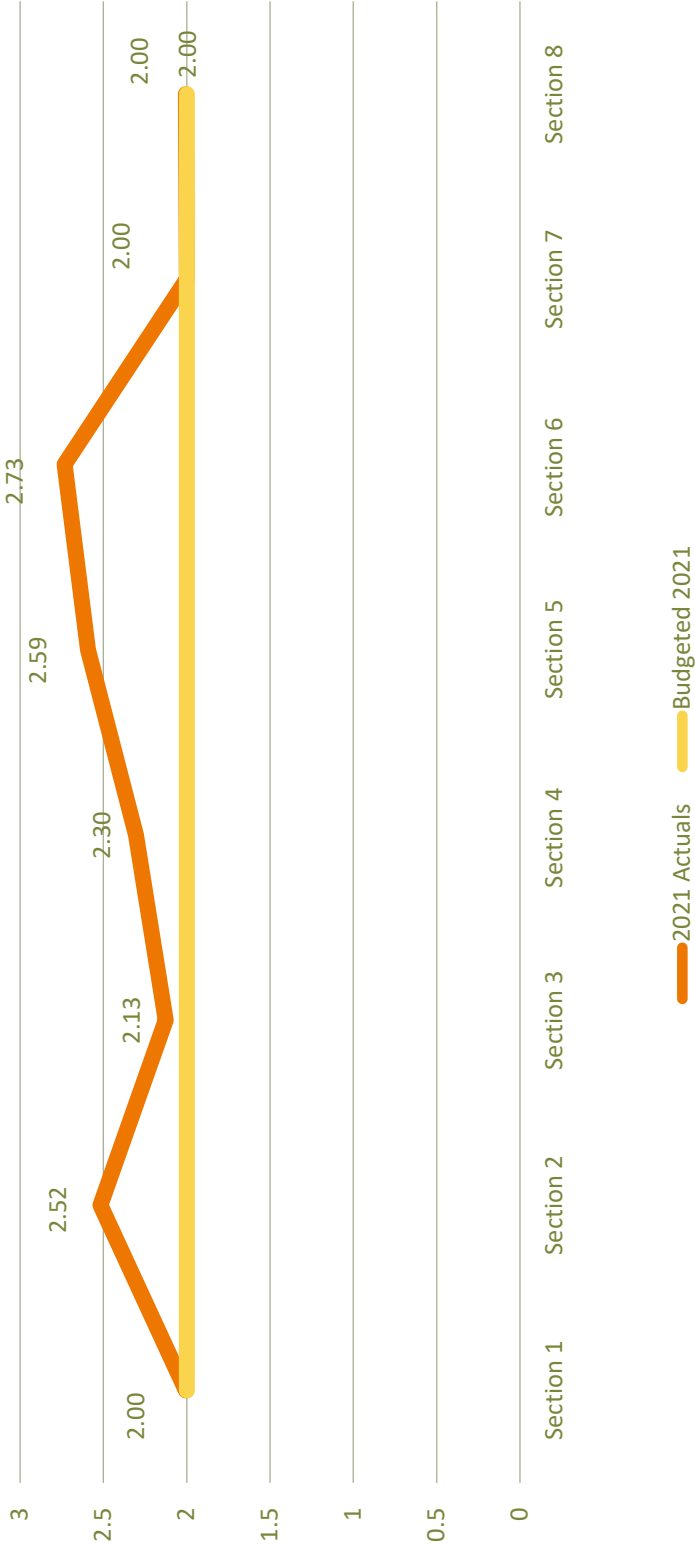
Average Response Time for Key Tickets

**530 Grounds Maintenance
Average Response Time For Key Tickets
YTD June 2018-2021**



Trim Cycle Completion By Section

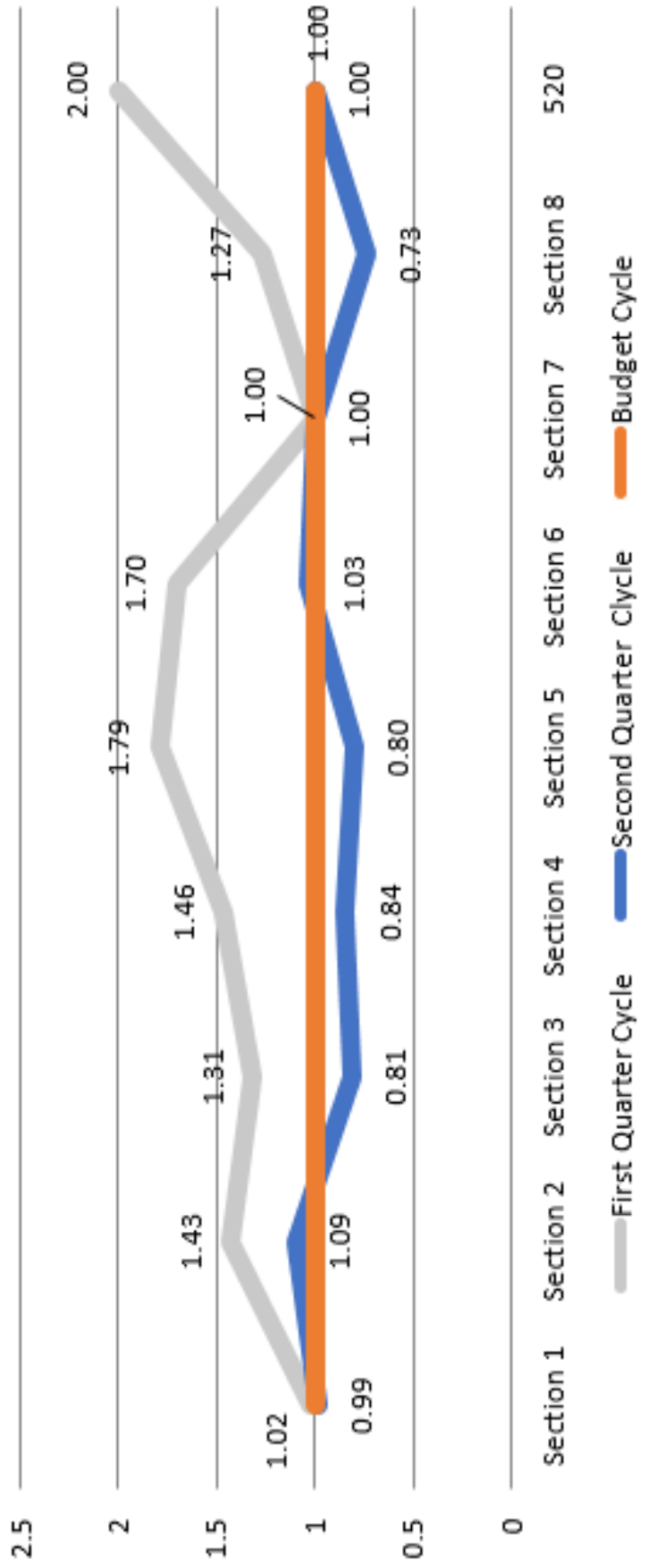
530 Grounds Maintenance
2021 Complete Trim Cycles by Section
As of June 2021





Trim Cycles By Quarter 2021

520/530 Grounds Maintenance Trim Cycles By Quarter 2021



Tickets Received vs. Buildings Trimmed



Grounds Maintenance
Tickets Received vs Buildings Trimmed
By Quarter 2020





STAFF REPORT

DATE: August 12, 2021

FOR: Landscape Committee

SUBJECT: Tree Removal Request: 407-C Avenida Castilla (Choi) – One Bottle Brush Tree

RECOMMENDATION

Deny the request to remove one Bottle Brush tree.

BACKGROUND

Ms. Choi became a Member in July 2008, and is requesting the removal of one Bottle Brush tree, *Callistemon, spp* (located at Carport 312 planter near Building 409). The reason cited by the resident for the removal is bees. There are four additional signatures on the Mutual Request Form in favor of the removal (Attachment 1).

The tree was last pruned in November 2018. Future trimming is tentatively scheduled for fiscal year 2023. This tree species is on a five-year trimming cycle.

The height of the tree is approximately 24 feet with a trunk diameter of approximately 10 inches. The tree is approximately six feet from the carport and five feet from the walkways (Attachment 2).

DISCUSSION

At the time of inspection, the tree was found to be in good condition with no previous pest damage, however, bees were present at the time of the inspection. Bees are naturally attracted to trees and shrubs that flower and are necessary for the health of the plants and trees in the community. The tree is growing in the planter adjacent to the carport.

The tree has a well-rounded root flare with no visible surface roots, however, there is a small off-set lip in the walkway that has been reported to the Streets and Sidewalk Department. The tree has adequate clearance from the carport and walkways.

It is not the tree policy of United Mutual to remove trees solely based on bee activity, therefore staff recommends denial of this request.

FINANCIAL ANALYSIS:

The cost to remove the tree is estimated at \$509. The cost to trim the tree is estimated at \$100 and the estimated value of the tree is \$1,380 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs

MUTUAL LANDSCAPE REQUEST FORM**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information**

You must be an owner to request non-routine Landscape requests.

407 Avenida Castilla Unit C 6-4-2021
 Address Today's Date
Marianne Choie 951-442-0611
 Resident's Name Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

- ☒ Tree Removal ☐ New Landscape ☐ Off-Schedule Trimming
☒ Other (explain): Tree attracts bees I am concerned
for my safety and others

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- ☐ Structural Damage ☐ Sewer Damage ☐ Overgrown ☐ Poor Condition
☐ Litter/Debris ☐ Personal Preference
☒ Other (explain): Tree attracts bees I am concerned
for my safety and others

GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Tree affects bees. we use walkways to go
laundry room and guests park by the
Butter brush tree at end of car port # 312

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
Katheryn Arnold	404 D	✓		
Marianne Choi	407 C	✓		
Phyllis	407 B	✓		
Nancy	407 A	✓		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Marianne Choi

Owner's Signature

Marianne Choi

Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____

ATTACHMENT 2











STAFF REPORT

DATE: August 12, 2021

FOR: Landscape Committee

SUBJECT: Tree Removal Request: 736-C Avenida Majorca (Chung) – One Brazilian Pepper tree

RECOMMENDATION

Deny the request to remove one Brazilian Pepper tree.

BACKGROUND

Mr. Chung became a Member in June 2015, and is requesting the removal of one Brazilian Pepper tree, *Schinus, terebinthifolius* (located at 737-A). The reasons cited by the resident for the removal are overgrown, litter/debris, poor condition, and the presence of bees. There are four additional signatures on the Mutual Request Form in favor of the removal, including the resident where the tree is located (Attachment 1).

The tree was last pruned in September 2020. Future trimming is tentatively scheduled for fiscal year 2022. This tree species is on a two-year cycle.

The height of the tree is approximately 35 feet tall with a trunk diameter of approximately 25 inches. The tree is approximately 12 feet from the patio and six feet from the walkways (Attachment 2).

DISCUSSION

At the time of inspection, the tree was found to be in good condition with a large, open, laced out, balanced canopy and no signs of pest damage. However, bees were present during the inspection.

There are surface roots present which are growing to the walkway, however, there is no damage to the walkway at this time. The tree's lower canopy has been trimmed up approximately 10 feet from the ground which is a suitable distance for a tree that blooms and attracts bees. Even with the amount of surface rooting, staff has done a good job in keeping the base of the tree, and its roots, edged away from the turf.

The surface roots are not affecting the lawn as the turf is in a very healthy well-maintained state. The tree has not outgrown the area and there is plenty of clearance from the nearest unit. There is no just cause to remove the tree at this time.

FINANCIAL ANALYSIS:

The cost to remove the tree is estimated at \$1,122. The cost to trim the tree is estimated at \$100 and the estimated value of the tree is \$7,280 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs

PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

TO
BOB
7/8

736 C

5/27/2021

JOO CHUNG

(585) 739-4475

☒ Tree Removal ☐ New Landscaping ☐ Other (Specify):
☐ Other (Specify):

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage ☐ Sewer Damage ☒ Overgrown ☒ Poor Condition

☒ Litter/Debris ☐ Personal Preference ☐ View Obstruction

☒ Other (explain): *So many bees flying around.*

EXPLANATION:

- ☐ **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- ☐ **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- ☐ **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- ☐ **View Obstruction:** By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- ☐ **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- ☐ **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Three overgrown with trunks peeled off, looks awfully old, we counted
 four of same (736C). The trees with ~~the~~ brushlike red flowers attract a lot of
 bees, butterflies, black air circulation.

Signature	Measure	Per	Unrecorded	Against
Dr. D. W. F. 736-B		✓		
Mr. Bell 736A		✓		
Wanda L. Hesser 737A		✓		
John Hunter 737C		✓		

A. Chung
 Chairman, Planning

Joe Chung
 Chairman, Finance

SECRETARY: _____
 TELLER: _____
 CLERK: _____
 TREASURER: _____

CHAIRMAN

TELEPHONE

TELEPHONE

Morton, Eve

From: Strombitski-Medina, Theresa
Sent: Wednesday, July 7, 2021 11:50 AM
To: Morton, Eve
Cc: Flores, Maribel
Subject: FW: Mutual Landscape Request Form.2018.pdf

From: joo chung <joo.chung1@gmail.com>
Sent: Wednesday, July 7, 2021 11:34 AM
To: Strombitski-Medina, Theresa <Theresa.Medina@vmsinc.org>
Subject: Re: Mutual Landscape Request Form.2018.pdf

I have sent a request with neighbors petition for removing trees in front of my manor at 736C Avenida Majorca Laguna Woods as you requested on June 5.

I haven't heard from you since then longer than a month.

It is to follow it up. Please let me know with status.

Thank you for your prompt attention to this matter.

Joo Chung

On Sat, Jun 5, 2021, 11:16 AM joo chung <joo.chung1@gmail.com> wrote:

Hi, Theresa

Attached you will find a petition from my neighbors for cut down the trees that I have mentioned.

Thanks for your prompt help on this matter in advance.

Sincerely

Joo Chung

On Fri, May 28, 2021, 11:40 AM Strombitski-Medina, Theresa <Theresa.Medina@vmsinc.org> wrote:









STAFF REPORT

DATE: August 12, 2021

FOR: Landscape Committee

SUBJECT: Tree Removal Request: 2059-A Via Mariposa E. (Murphy) – One Rusty Leaf Fig tree

RECOMMENDATION

Deny the request to remove one Rusty Leaf Fig tree and instead perform root grinding of the surface roots, followed by turf repair.

BACKGROUND

Ms. Murphy became a Member in November 2016, and is requesting the removal of one Rusty Leaf fig tree, *Ficus, rubiginosa*. The reasons cited by the resident for the removal are structural damage, overgrown, and poor condition. There are six additional signatures on the Mutual Request Form in favor of the removal (Attachment 1).

The tree was last pruned in April 2022. Future trimming is tentatively scheduled for fiscal year 2024.

The height of the tree is approximately 30 feet with a trunk diameter of approximately 19 inches. The tree is approximately ten feet from the patio and walkways (Attachment 2).

DISCUSSION

At the time of inspection, the tree was found to be in good condition with a large, open, balanced canopy with no codominant limbs, which this species of tree often exhibits. There were no pests present or any signs of previous pest damage.

There was a small amount of trunk bleeding from a wound, however, staff could not determine the cause of the wound.

There are a number of surface roots; some reaching as far out as 25 feet from the canopy. There were also roots present at the sidewalk edge but with no raising of the walkways at this time.

There was a walkway replacement some time ago. However, staff believes the replacement may have been due more to the surrounding Carrotwood trees. There was no record of the walkway replacement in the data base.

Staff recommends the root grinding of the surface roots, followed by turf repair.

FINANCIAL ANALYSIS:

The cost to remove the tree is estimated at \$1,122. The cost to perform root grinding and then repair of the turf is estimated at \$295. The cost to trim the tree is estimated at \$100 and the estimated value of the tree is \$7,280 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs

MUTUAL LANDSCAPE REQUEST FORM**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information**

You must be an owner to request non-routine Landscape requests.

2059 VIA MARIPOSA EAST ^{Unit} A

Address

6-22-2021

Today's Date

DAMIANA MURPHY

Resident's Name

949-351-2732

Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

- ☒ Tree Removal ☐ New Landscape ☐ Off-Schedule Trimming
- ☐ Other (explain): PLEASE SEE ATTACHED LETTER

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- ☒ Structural Damage ☐ Sewer Damage ☒ Overgrown ☒ Poor Condition
- ☐ Litter/Debris ☐ Personal Preference
- ☐ Other (explain): PLEASE SEE ATTACHED LETTER

GUIDELINES:

+ MY NEIGHBORS SIGNATURES

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

THE TREE IS LOCATED AT THE CORNER OF MY HOUSE. THE ROOTS OF THE SAID TREE ARE BEGINNING TO OCCUPY THE SIDEWALK AND PRETTY SOON WILL SURELY LIFT IT AND BECOME A HAZARD TO MY NEIGHBORS WHILE WALKING. THE ROOTS OVERTOWN TO THE SIDEWALK THAT IS VERY HAZARDOUS TO PEDESTIMAN WHO HAS IMPAIRED VISION.

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
Frederick E. S. S. S.	2058B	✓		
Kenya L. S.	2060B			
Therese S.	2062C			
Young Lee	2056 #A	✓		
MARIA PREACHE	2055C			
Bella Walton	2057A			

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

D. Murphy
Owner's Signature

DAMIANA MURPHY
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____

530 _____ 540 _____ 570 _____ LAST PRUNED: _____

RELANDSCAPED: _____ NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____

ID# 199107

6-22-2021

Dear Landscape Management,

RE: Structural Damage

I would like to request for the removal of the big old tree near my patio for the following reasons

a) Rocks has been sprawling on different directions especially thru the sidewalk which the visible rocks might cause an accident / someone tripping on the sidewalk.

In fact, I have my neighbors' signatures foreseeing tripping accidents in the future if these visible rocks are not removed.

b) Rocks are sprouting, sprawling also in the direction of my patio.

c) The tree I believe since this is too old is found to be in poor condition with a very poor shaped branches serving as canopy.

Your immediate attention on this is really appreciated.

Sincerely,

dpmurphy
DAMIANA MURPHY
949-351-2732







