



**REGULAR MEETING
UNITED LAGUNA WOODS MUTUAL LANDSCAPE COMMITTEE**

Thursday, February 11, 2021 – 9:30 a.m.

VIRTUAL MEETING

**Laguna Woods Village
24351 El Toro Road, Laguna Woods, CA**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions regarding virtual meetings using one of two options:

1. Via email to meeting@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name United Landscape Committee in the subject line of the email. Name and unit number must be included.

2. By calling (949) 268-2020 beginning one half hour before the meeting begins and throughout the remainder of the meeting. You must provide your name and unit number.

AGENDA

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for December 10, 2020
5. Chair Remarks
6. Department Head Update
 - Landscape Staffing Update
 - Landscape Manual Update:
Link to United Landscape Manual on the Village website:
<https://www.lagunawoodsvillage.com/documents/view/United-Landscape-Maintenance-Manual-Updated-June-2020.pdf?v=1597776227>
 - Major landscape issues from residents
 - FAQs
 - Landscape website communication

Consent:

None

Reports

7. Project Log
8. KPI Report: Resident Requests Report (Tickets)
9. KPI Report: Shrub Bed Maintenance Cycles
10. Performance Improvements:
 - a. Mulching Mowers versus Bagging Mowers
 - b. Increasing Service Levels
11. El Toro Water District Bill (For Informational Purposes Only)

Items for Discussion and Consideration

12. Landscape Request: 329-D (Zhao) – Potted Plants in Garden
13. Tree Removal Request: 533-G Via Estrada (Kim) – One Hollywood Juniper tree
14. Tree Removal Request: 2030-A Avenida Castilla (Grant) - One Weeping Fig tree

Future Agenda Items

15. Updates Made to United Landscape Manual
16. Landscape Equipment Review
17. Accident Report (if available)
18. Cul-de-sac Landscape Activity Quality Review (Committee)
19. Water Usage Report

Concluding Business:

20. Member Comments (Items Not on the Agenda)
21. Response to Member Comments
22. Committee Member Comments
23. Date of Next Meeting – Thursday, March 11, 2021 at 9:30 a.m.
24. Adjournment

Andre Torng, Chair
Kurt Wiemann, Staff Officer
Eve Morton, Landscape Coordinator
Telephone: 949-268-2565