



**REGULAR MEETING
UNITED LAGUNA WOODS MUTUAL LANDSCAPE COMMITTEE**

**Monday, April 24, 2023 – 1:30 p.m.
BOARD ROOM/VIRTUAL
Laguna Woods Village
24351 El Toro Road, Laguna Woods, CA**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions for virtual meetings using one of three options:

1. *Join in-person in the Community Center Board Room*
2. *Join the Zoom meeting at <https://zoom.us/j/93131082872>. Please raise your “Virtual Hand” during the agenda item you wish to speak to.*
 - *If you have a comment regarding a topic that is **not** on the agenda, please raise your “Virtual Hand” during the “Member Comments” agenda item.*
3. *Via email to meeting@vmsinc.org any time before the meeting is scheduled and before the agenda item you wish to speak to during the meeting. Please use the name United Mutual Landscape Committee in the subject line of the email. Name and unit number must be included.*

FYI: All landscaping rules and regulations may be found in the United Landscape Manual on the Village website: <https://www.lagunawoodsvillage.com/documents/view/United-Landscape-Maintenance-Manual-Updated-June-2020.pdf?v=1597776227>

AGENDA

1. Call Meeting to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of the Meeting Report for March 27, 2023
5. Remarks of the Chair
6. Department Head Update
 - a. Project Log
 - b. Water Use Comparison Graph
7. Member Comments (Items Not on the Agenda)

8. Response to Member Comments

Items for Discussion and Consideration

9. Turf Reduction Projects Status Update

Concluding Business

10. Committee Member Comments

11. Date of Next Meeting – May 22, 2023 at 1:30 p.m.

12. Adjournment

Diane Casey, Chair
Kurt Wiemann, Staff Officer
Jayanna Abolmoloki, Landscape Administrative Assistant
Telephone: 949-268-2565

*A quorum of the United Board, or more, may also be present at the meeting.



OPEN MEETING

**REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL
LANDSCAPE COMMITTEE**

**Thursday, March 27, 2023 – 1:30 P.M.
BOARD ROOM/VIRTUAL MEETING
Laguna Woods Village Community Center Board Room
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair- Diane Casey, Sue Quam, Anthony Liberatore

COMMITTEE MEMBERS ABSENT: None.

OTHERS PRESENT: Maggie Blackwell, Vu Chu

ADVISORS PRESENT: Mary Sinclair

STAFF PRESENT: Kurt Wiemann, Jayanna Abolmoloki

1. Call to Order

Chair Casey called the meeting to order at 1:30 p.m.

2. Acknowledgment of Media

No media were present.

3. Approval of the Agenda

Director Quam made a motion to approve the agenda. Director Liberatore seconded. The agenda was approved unanimously.

4. Approval of the Meeting Report for November 28, 2022

Director Liberatore made a motion to approve the report. The committee was in unanimous support.

5. Chair's Remarks

Chair Casey stated that she has received the draft Urban Forest Management Plan (UFMP) for review, and that the Village received high marks on inventory data. Chair Casey read an excerpt from the UFMP, and informed the committee that she would be reviewing the document further with the Tree Ad Hoc Committee.

6. Department Head Update

Mr. Wiemann informed the committee and the audience that landscaping services have been delayed due to the recent rain events. Mr. Wiemann elaborated by saying that 18 regular working days have been lost due to the weather, and that many days have been spent on repairing storm damage.

6a. Project Log

Mr. Wiemann discussed the provided project log in detail. Members made comments and asked questions.

6b. Water Use Comparison Graph

Mr. Wiemann discussed the provided graph in detail. Members made comments and asked questions.

7. Member Comments (Items not on the agenda)

Topics included:

- Member-Specific Requests
- Ground Cover
- Aliso Creek

8. Response to Member Comments

Mr. Wiemann and members of the committee responded to the member comments.

Items for Discussion and Consideration

9. Tree Removal Request – 370-B

Director Quam made a motion to deny the request for removal of two Sweetshade trees located at 370-B Avenida Castilla and to direct Staff to perform corrective trimming on both trees. Director Liberatore seconded. The motion passed unanimously.

10. Supplemental Funds for Turf Reduction

Director Quam made a motion to approve a supplemental appropriation in the amount of \$119,215 to be funded from the 2022 Water Expense Account for water saving landscaping projects within United Mutual. Director Liberatore seconded. The motion passed unanimously.

Concluding Business


11. Committee Member Comments

Various comments were made. Ms. Sinclair encouraged the audience to attend the free Earth Day event on April 20, 2023 at 1:00 p.m. located at Clubhouse 1.

12. Date of Next Meeting – April 24, 2023 at 1:30 p.m.

13. Recess to Closed Session at 2:28 p.m.

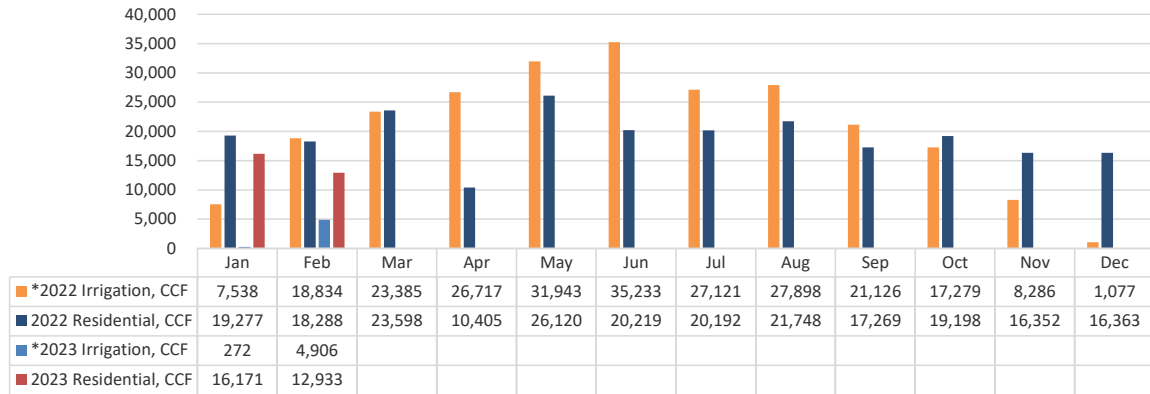
Diane Casey, Chair

Signature: 
Diane Casey (Apr 7, 2023 09:17 PDT)
Email: caseydm1@gmail.com

| United Mutual Landscape Project Log April 24, 2023 2023 Reserve Fund Projects (As of 03/28/2023) | | | | | | | | | |
|--|---------------------------------|--|---|-----------------|----------------------|------------|------------|-----------|------------|
| Project | Work Unit | Description | Status | Contract Number | Estimated Completion | Completion | Budget | YTD* | Balance |
| Landscape Modification/Turf Reduction | 510-Staff | Areas to eliminate inefficient maintenance and high water usage; replace with easier to maintain/water efficient landscape with low water use irrigation. | Project locations were presented to Committee and approved on January 27, 2023 Location for Turf Reduction. | n/a | Annual | 16.22% | \$ 177,744 | \$ 28,823 | \$ 148,921 |
| | 540-Staff | | Work scheduled for Fall 2023 | n/a | Annual | 11.21% | \$ 24,985 | \$ 2,801 | \$ 22,185 |
| | Contracted | | Supplemental Funds approved 2/14/23. Contract awarded 4/11/23. | 01-23-08 | Annual | 3.69% | \$ 189,480 | \$ 7,000 | \$ 182,480 |
| Slope Renovation/Maintenance | Mission Landscape | Annual cutting back and removal of vegetation on slopes. Maintenance thereafter. | In progress, on schedule. | MIS106-2201-01 | Annual | 23.25% | \$ 73,913 | \$ 17,186 | \$ 56,727 |
| Tree Maintenance | Great Scott Tree Services, Inc. | The annual program a combination of contracted work and in-house staff, working on a 5 year species-based trim cycle. Contractor performs mainly scheduled annual maintenance and isolated removals. Staff crew focuses on customer service. | Contracted tree crews trimmed 1,415 trees and removed 2 trees. | P100011261 | Annual | 0.00% | \$ 531,146 | \$ - | \$ 531,146 |
| | In-House Tree Crew | | As of February 28, 2023, the in-house crew trimmed 18 trees and removed 8 trees. | n/a | | 10.28% | \$ 395,240 | \$ 40,630 | \$ 354,610 |

*Completion based upon invoices received to-date; 03/28/2023

United Mutual - Water Consumption 2022-2023 Trends



*Estimated Irrigation Usage