



OPEN SESSION

OPEN MEETING OF UNITED LAGUNA WOODS MUTUAL ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE

**Thursday, February 18, 2021 – 9:30AM
VIRTUAL MEETING**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions regarding virtual meetings using one of two options:

1. Via email to meeting@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and unit number must be included.
2. By calling (949) 268-2020 beginning one half hour before the meeting begins and throughout the remainder of the meeting. You must provide your name and unit number.

NOTICE and AGENDA

This Meeting May Be Recorded

1. Call to Order
2. Acknowledgement of Media
3. Approval of Agenda
4. Approval of Minutes – Thursday January 21, 2021 & Tuesday February 2, 2021
5. Chair's Remarks
6. Member Comments - (*Items Not on the Agenda*)
7. Division Manager Update

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

Status of Mutual Consents:

8. Snapshot of Current & Past Permit Inquiries (Attachment #1)

Variance Requests:

- A. Variance Request – Ms. Patricia Gothard of 61-Q (Calle Cadiz, 6A) – Request to Retain Stair Lift on Common Area Stair Case
- B. Variance Request – Mr. Andre Torng of 188-B (Avenida Majorca, 5) – Request to Complete a Loft Extension

Items for Discussion:

9. Asbestos Meeting – Proposed Date: February 26, 2021 at 2:00pm (Attachment #2)
10. Permit-Less Proposal Implementation
11. Ongoing Communication with 3rd Party Vendors and Community Members
 - i. Revised Mutual Consent, Demolition Permit, Permit-Less Alteration Documents (Attachment #3)
 - ii. Notice of Asbestos Meeting Date
 - iii. Contractor Newsletter
 - iv. IT & Marketing Department Tasked with Updates of Approved Materials



12. KPI Report Generation (Attachment #4)
13. Budget & Staffing Report (Attachment #5)
14. Procedures Alignment Plan

Items for Future Discussion:

- Standard Details Update – Cost Estimates

Concluding Business:

15. Committee Member Comments
16. Date of Next Meeting – March 18, 2021 at 9:30AM
17. Adjournment