



OPEN SESSION

OPEN MEETING OF UNITED LAGUNA WOODS MUTUAL ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE

**Thursday, March 18, 2021 – 9:30AM
VIRTUAL MEETING**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions regarding virtual meetings using one of three options:

1. Join the Zoom meeting at <https://zoom.us/j/91432172027>
2. Via email to meeting@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and unit number must be included.
3. By calling (949) 268-2020 beginning one half hour before the meeting begins and throughout the remainder of the meeting. You must provide your name and unit number.

NOTICE and AGENDA

This Meeting May Be Recorded

1. Call to Order
2. Acknowledgement of Media
3. Approval of Agenda
4. Approval of Minutes – Thursday February 18, 2021
5. Chair's Remarks
6. Member Comments - *(Items Not on the Agenda)*
7. Division Manager Update

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

Status of Mutual Consents:

8. Current Inquiry Status – Processing Times

Items for Discussion:

9. Staff Report – Manor Alterations Staff Additions; Budget Status, Historical Context & Additional Staff Request (Attachment #1)
10. Ongoing Communication- (Attachment #2)
 - i. Village Breeze Article
 - ii. Contractor Newsletter
11. Permit & Variance Process Map – (Attachment #3)
 - i. Basic Process Map
 - ii. Manor Alterations SOP
 - iii. Quantity & Type of SOPs
 - iv. Clarification on Where in SOP Spreadsheets are Utilized
 - v. Clarification on Where Automation is Utilized
 - vi. Is There a Discrepancy Between Proposed SOP and Current Practice?
12. Website Updates
 - i. Permitless Alteration
 - ii. Application Tracking Portal



UNITED LAGUNA WOODS
M U T U A L

13. Asbestos Regulations Meeting (Attachment #4)
14. Asbestos Resolution Draft (Attachment #5)
15. 483-D Manor Update
16. KPI Update from Andre Torng

Items for Future Discussion:

- Standard Details Update – Cost Estimates

Concluding Business:

17. Committee Member Comments
18. Date of Next Meeting – April 15, 2021 at 9:30AM
19. Adjournment