



## **OPEN MEETING**

### **REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL RESIDENT POLICY AND COMPLIANCE COMMITTEE**

Tuesday, December 28, 2021 – 9:30 A.M.  
BOARD ROOM/VIRTUAL MEETING  
Laguna Woods Village Community Center  
24351 El Toro Road, Laguna Woods, CA 92637

**MEMBERS PRESENT:** Robert Mutchnick, Chair, Lynn Jarrett, Cush Bhada, Mark Laws, and Annie McCary

**MEMBERS ABSENT:** None

**ADVISORS PRESENT:** Mary Seto

**ADVISORS ABSENT:** Stuart Hack

**STAFF PRESENT:** Blessilda Wright and Pamela Bashline

#### **CALL TO ORDER**

Robert Mutchnick, Chair, called the meeting to order at 9:30 a.m.

#### **ACKNOWLEDGEMENT OF MEDIA**

The Media was not present.

#### **APPROVAL OF AGENDA**

Director Laws made a motion to approve the agenda. Director Jarrett seconded the motion.

By consensus, the motion carried.

#### **APPROVAL OF MEETING REPORTS**

Director Laws made a motion to approve the, November 23, 2021 meeting report as presented. Director Jarrett seconded the motion.

By unanimous vote, the motion carried.

#### **CHAIRMAN'S REMARKS**

Chair Mutchnick stated the information regarding the multi-unit owners will be shared with the community.

## **MEMBER COMMENTS ON NON-AGENDA ITEMS**

None

## **REPORTS**

None

## **ITEMS FOR DISCUSSION AND CONSIDERATION**

### **Lease Authorization – Lower Cap to 25%**

Pamela Bashline, Community Service Manager, presented Lease Authorization– Lower Cap to 25%. Ms. Bashline explained that lowering the lease cap from 30 percent to 25 percent in order to align with state legislative guidelines, increase the pool of owner-occupied units and potentially reduce the finance and re-financing fees incurred by buyers and existing owners. The Committee commented and asked questions.

Director Jarrett made a motion to approve Lease Authorization– Lower Cap to 25% and units under current contract for lease will not be affected. Director Laws seconded the motion.

By unanimous vote, the motion carried.

### **Additional Occupancy Fee**

Ms. Bashline, presented Additional Occupancy Fee. The Committee commented and asked questions.

Director Laws made a motion to table to matter until the next meeting. Director Jarrett seconded the motion.

By a vote of 3-0-1 (Director Bhada abstained), the motion carried.

### **Lease Authorization Renewal**

Ms. Bashline, presented Lease Authorization Renewal. The Committee commented and asked questions.

Director Bhada made a motion to approve Lease Authorization Renewal. Director Laws seconded the motion.

By a vote of 3-1-0 (Director Laws opposed), the motion carried.

Staff was directed to include the redline paperwork and 60 day letter for lease renewal for board review.

### **Distribution of Materials**

Blessilda Wright, Compliance Supervisor, presented Distribution of Materials. The Committee commented and asked questions.

Director Laws made a motion to table to matter until the next meeting. Director Jarrett seconded the motion.

By unanimous vote, the motion carried.

#### **ITEMS FOR FUTURE AGENDAS**

- Distribution of Materials
- Additional Occupancy Fee

#### **CONCLUDING BUSINESS**

##### **Committee Member Comments**

Director Bhada stated good meeting and Happy New Year.

Director Jarrett stated good meeting.

##### **Date of Next Meeting**

Wednesday, January 26, 2022 at 9:30 a.m. in the Board Room.

##### **Adjournment**

With no further business before the Committee, the Chair adjourned the meeting at 10:00 a.m.

*Robert Mutchnick*

Robert Mutchnick (Jan 11, 2022 11:03 PST)

Robert Mutchnick, Chair  
Third Laguna Hills Mutual

# TLHM Resident Policy and Compliance Committee- Minutes 12-28-2021

Final Audit Report

2022-01-11

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