



**REGULAR MEETING  
THIRD LAGUNA HILLS MUTUAL LANDSCAPE COMMITTEE**

**Thursday, March 3, 2022 – 1:30 P.M.**

**BOARD ROOM/VIRTUAL**

**Laguna Woods Village 24351 El Toro Road, Laguna Woods, CA**

*Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions using one of three options:*

1. *In-person in Community Center Board Room.*
2. *Join the meeting via Zoom by using this link: <https://zoom.us/j/92325659805>*
2. *Send in your comment via email to [meeting@vmsinc.org](mailto:meeting@vmsinc.org) any time before the meeting is scheduled to begin or during the meeting. Please use the name Third Mutual Landscape Committee in the subject line of the email. Name and unit number must be included.*

**AGENDA**

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for February 3, 2022
5. Chair Remarks
6. Department Head Update
  - a. Project Log
  - b. Tree Work Status Report
  - c. Water Heater Cabinet Landscaping Update
7. Member Comments (Items Not on the Agenda)
8. Response to Member Comments

Items for Discussion and Consideration

9. Tree Removal Request: 3320-B Bahia Blanca W. – One Indian Laurel Fig Tree

10. Tree Removal Request: 3515-B Bahia Blanca W. – One Weeping Bottlebrush Tree

Future Agenda Items

Concluding Business:

11. Committee Member Comments

12. Date of Next Meeting – Thursday, April 7, 2022 at 9:30 a.m.

13. Adjournment

Lynn Jarrett, Chair  
Kurt Wiemann, Staff Officer  
Eve Morton, Landscape Coordinator  
Telephone: 949-268-2565



## **OPEN MEETING**

### **REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL LANDSCAPE COMMITTEE**

**Thursday, February 3, 2022 – 9:30 a.m.  
VIRTUAL MEETING**

**Laguna Woods Village Community Center 24351 El Toro Road**

### **REPORT**

**COMMITTEE MEMBERS PRESENT:** Chair - Lynn Jarrett, Annie McCary, Ralph Engdahl, Ira Lewis, Donna Rane-Szostak

**COMMITTEE MEMBERS ABSENT**

**OTHERS PRESENT:**

**ADVISORS PRESENT:**

**STAFF PRESENT:** Kurt Wiemann, Eve Morton

#### **1. Call to Order**

Chair Jarrett called the meeting to order at 9:30 a.m.

#### **2. Acknowledgement of Media**

No media was present.

#### **3. Approval of the Agenda**

The agenda was approved by consensus.

#### **4. Approval of the January 6, 2022 Report**

The report was approved by consensus.

#### **5. Committee Chair Remarks**

Chair Jarrett stated this will probably be a short meeting because we had many tree requests last month but not many this month.

With the windy weather, it makes the Village very messy. Mr. Wiemann reported that only two Bottle Brush trees were lost in the latest wind event. He said we have a storm response where most all Landscape staff spends the first day after a wind event cleaning up.

Some people plant gardens in common area and they should not do so. They can cause our water bills to go up when people water those gardens with hoses that are hooked up to hose bibs. All such hoses are hooked up to buildings and utilize potable water only. This is a very big expense.

The Aliso Creek is so beautiful and she urges Members to take a walk down there to see it if you haven't yet been there.

In the Gate 14 area, the grass in one large area was made into a drought-tolerant small park and she would like to see additional areas converted as well.

Discussion ensued regarding rebates that are available from El Toro Water District (ETWD) for putting in drought tolerant plants in common area or when residents would like to do it on their own. Rebates are not available in recycled water areas.

## **6. Department Head Update**

### **6a. Project Log**

Mr. Wiemann reviewed the Project Log information with the committee and answered some questions.

### **6b. Tree Work Status Report**

Mr. Wiemann reviewed this report with the committee.

### **6c. Key Performance Index Slides**

Mr. Wiemann presented FY2021 Landscape Key Performance Index Report via a PowerPoint to the committee and answered some questions.

## **7. Member Comments (Items Not on the Agenda)**

A Member stated that Landscaping should be doing more to hide water heaters with landscaping.

## **8. Response to Member Comments**

Mr. Wiemann responded that the Water Heater Standard #32 was revised in 2019 to say that water heater enclosures must match the building. Director McCary and Director Lewis stated that it would be great if staff could work on landscaping around water heaters which are eyesores.

### Consent:

None

Unfinished Business

**9. Tree Removal Request: 5473-A Paseo Del Lago E. – One Sugar Gum Eucalyptus tree**

Director McCary made a motion to accept staff recommendation and deny this request. Director Lewis seconded. The committee was in unanimous support.

Future Agenda Items

**10. Tree Replacement Program**

Mr. Wiemann stated that staff currently plants new trees when appropriate. They are never planted where a tree was removed because using the same soil there is not conducive for a new tree. Director Rane-Szostak suggested telling Members the reason why a new tree is not put into place right where a removed tree was growing. Mr. Wiemann stated that he doesn't get many requests for replacement of trees.

**11. Members Converting Turf Campaign**

This will be on the agenda for next month. Director Rane-Szostak Donna will try to get more information about ETWD rebates in time for that meeting. Also, Director McCary will speak to Eileen Paulin about best ways to get out information to Members.

Mr. Wiemann stated that Metropolitan Water funds the rebates; local water districts administer the programs. It is a complicated process to get a rebate but it is worth it. You must submit a detailed plan which must include a water retention feature of some kind (rock garden, etc.). The plan gets reviewed, commented on, and resubmitted. It then moves into a construction plan phase in which a third party reviews the work.

Concluding Business:

**12. Committee Member Comments**

Director Lewis is glad that Mr. Wiemann is moving forward with new goals and strategies.

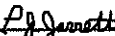
Director McCary wanted to thank the Member for his comment and him caring about this community. It is important residents do get involved in governing this community. We can't always solve every issue but all suggestions are considered.

Mr. Wiemann said resident involvement is key. We are maintaining a large amount of acreage so it is good when we know if residents are seeing something that can be improved.

**13. Date of Next Meeting – Thursday, March 3, 2022 at 9:30 a.m.**

Third Landscape Committee  
February 3, 2022  
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**14. Adjournment at 10:33 a.m.**

  
ljjarrett (Feb 8, 2022 12:44 PST)

Lynn Jarrett, Chair  
Kurt Wiemann, Staff Officer  
Eve Morton, Landscape Coordinator – 268-2565

**Signature:**

**Email:** [ljjarrett@yahoo.com](mailto:ljjarrett@yahoo.com)

Third Mutual Landscape Project Log							
December 31, 2021							
2021 Reserve Fund Projects (December 31, 2021)							
Project	Contractor	Description	Status	Estimated Completion	Completion*	Budget	YTD*
Tree Maintenance	West Coast Arborists	The annual program, a combination of contracted work and in-house staff, working on a 5 year species-based trim cycle. Contractor performs mainly scheduled annual maintenance and isolated removals. Staff crew focuses on customer service.	Contracted tree crews trimmed 2,365 trees, removed 66, and planted 1 tree.	Annual Program	98%	\$402,397	\$393,829
	In-House Tree Crew		In 2021, the in-house crew trimmed 1,297 trees, removed 207 trees, and planted 12 trees.		80%	\$518,475	\$416,260
Landscape Modernization	Staff	Elimination of highest water using turf areas; replacing with water efficient landscapes.	Committee approved locations 2/4/21; Completed 4/20/21, 6,000 SF. Balance of funds to be used for replanting.	Annual Program	87%	\$126,524	\$109,579
Slope Maintenance Outsourced	Mission Landscape	Annual Maintenance	Complete	Annual Program	100%	\$473,650	\$473,650
Fire Risk Reduction	Andre Landscaping/Mission Landscaping/ Staff	Project includes the removal of vegetation with a high risk of fire.	Complete	Annual Program	52%	\$180,000	\$97,529
							\$82,471

\*Completion based upon invoices received to-date. In-house expenses not included.

Third Mutual Landscape Project Log March 2022 2022 Reserve Fund Projects								
Project	Contractor	Description	Status	Estimated Completion	Completion*	Budget	YTD*	Balance
Tree Maintenance	Great Scott Tree Services, Inc.	The annual program, a combination of contracted work and in-house staff, working on a 5 year species-based trim cycle. Contractor performs mainly scheduled annual maintenance and isolated removals. Staff crew focuses on customer service.	New contracted tree crew in 2022. Scheduled tree work to begin in February.	Annual Program	0%	\$503,120	\$0	\$503,120
	In-House Tree Crew		In-House Tree Crew to be updated.		0%	\$440,304	\$0	\$440,304
Landscape Modernization	Staff	Elimination of highest water using turf areas; replacing with water efficient landscapes.	On-going annual project using in-house crews.	Annual Program	0%	\$162,520	\$0	\$162,520
Slope Maintenance Outsourced	Mission Landscape	Annual Maintenance	In progress, on schedule.	Annual Program	0%	\$490,395	\$0	\$490,395
Fire Risk Reduction	Mission Landscaping/ Andre Landscape/Staff	Project includes the removal of vegetation with a high risk of fire.	GEO Tech Proposal for Slope Erosion Scar Evaluation at 3420 Calle Azul. Clear Non-Native Plants from fire areas.	Annual Program	18%	\$180,000	\$32,106	\$147,894

\*Completion based upon invoices recieved to-date. In-house expenses not included.



Third Mutual Off Schedule Tree Work						
Date	Manor	Description	Tree Type	Labor Hours	Reason	Decision Level
12/6/2021	3258	Removal	Shamel Ash	11	Storm related	Staff
12/6/2021	3251	Removal	Red Ironbarck	5	Storm related	Staff
12/6/2021	5335	Trim	Carrotwood	3	Storm related	Staff
12/6/2021	3258	Removal	Ash	4	Storm related	Staff
12/6/2021	3258	Removal	Ash	6	Major limb loose, decay	Staff
12/6/2021	3251	Trim	Eucalyptus	3	Touching the roof	Staff
12/7/2021	3425	Removal	Melaluca	3.5	Storm related	Staff
12/7/2021	5488	Hanging branch	Carrotwood	3	Storm related	Staff
12/7/2021	3251	Trim	Red Ironbarck	3	End weight	Staff
12/7/2021	3425	Removal	Melaluca	4	Storm related	Staff
12/7/2021	3171	Trim	Queen Palm	1	Touching the roof	Staff
12/8/2021	2169	Trim	Queen Palm	1	Hanger in Canopy	Staff
12/8/2021	2167	Trim	Juiper	1.5	Touching the roof	Staff
12/8/2021	2240	Hanging branch	Spotted Gum Euc	2	Touching the roof	Staff
12/8/2021	2118	Hanging branch	Aleppo Pine	1.5	Hanger in Canopy	Staff
12/8/2021	2167	Removal	Juniper	4	Storm related	Staff
12/8/2021	3440	Trim	Pittosporum	3	Storm related	Staff
12/8/2021	5368	Trim	Canary Island Pine	3	Deadwood	Staff
12/8/2021	2169	Trim	Magnolia	2	Touching the roof	Staff
12/8/2021	2167	Trim	Juniper	2	Touching the roof	Staff
12/8/2021	2240	Hanging branch	Eucalyptus	2	Hanging branch in Canopy	Staff
12/8/2021	3457	Removal	Cedar	7	Pest, poly shot hole bore	Staff
12/10/2021	3457	Removal	Cedar	4.5	Dead due to pest	Staff
12/10/2021	2178	Trim	Elm	2	End weight	Staff
12/10/2021	2178	Trim	Elm	4	Touching the roof	Staff
12/13/2021	5527	Hanging branch	Jacaranda	2	Storm related	Staff
12/15/2021	3142	Hanging branch	Melaluca	2.5	Storm related	Staff
12/15/2021	5364	Removal	Dead Juniper	4	Old and woody	Staff
12/15/2021	3426	Removal	Orange tree	2	Resident request	Staff
12/15/2021	5122	Branch down	Star Pine	1	Storm related	Staff
12/15/2021	3501	Hanging branch	Bottlebrush	2	Hanging branch in Canopy	Staff
12/15/2021	2274	Removal	Purple leaf plum	2	Pest, scorch	Staff
12/15/2021	2370	Hanging branch	Ca Pepper	2	Hanging branch in Canopy	Staff
12/15/2021	2305	Removal	Lemon	2	Resident request	Staff
12/15/2021	2351	Hanging branch	Flame Tree	2	Hanging branch in Canopy	Staff
12/15/2021	2116	Hanging branch	Rubber tree	1	Hanging branch in Canopy	Staff
12/16/2021	5369	Trim	Bottlebrush	2	Restore after limb loss	Staff
12/16/2021	5333	Removal	Juniper	4	Storm related	Staff
12/16/2021	5318	Trim	Silver Dollar	3	End weight	Staff
12/17/2021	3410	Removal	Olive tree	3	Storm related	Staff
12/17/2021	3254	Hanging branch	Spotted Gum Euc	2.5	Hanger in Canopy	Staff
12/17/2021	3337	Removal	Ash	6	Storm related	Staff
12/17/2021	3420	Hanging branch	Desert Gum	2	Hanger in Canopy	Staff
12/17/2021	3456	Removal	Eucalyptus	4	Pest, conck	Staff
12/17/2021	3456	Removal	Purple leaf plum	2	Pest scorch	Staff
12/20/2021	3423	Removal	Eucalyptus	6	Storm related	Staff
12/20/2021	5287	Hanging branch	Bottlebrush	2	Storm related	Staff
12/21/2021	3318	Removal	Flowering Pear	4	Pest, fire blight	Staff
12/21/2021	3320	Hanging branch	Eucalyptus	3	Storm related	Staff
12/21/2021	3487	Hanging branch	Eucalyptus	2	Storm related	Staff
12/21/2021	3434	Hanging branch	Carrotwood	2	Storm related	Staff
12/27/2021	3503	Hanging branch	Eucalyptus	2	Hanging branch in Canopy	Staff
12/27/2021	3144	Removal	Brazilian Pepper	6	Pest, decay	Staff
12/28/2021	3109	Removal	Myaporum	4	Old and woody	Staff
12/29/2021	3365	Hanging branch	Bottlebrush	2	Hanging branch in Canopy	Staff
12/30/2021	3342	Removal	Melaluca	5	Storm related	Staff
12/30/2021	3342	Hanging branch	Aleppo Pine	2	Hanging branch in Canopy	Staff
12/30/2021	3342	Hanging branch	Carrotwood	2	Hanging branch in Canopy	Staff
12/30/2021	5488	Hanging branch	Carrottwood 2	3	Hanging branch in Canopy	Staff
12/30/2021	3161	Hanging branch	Brazilian Pepper	2	Hanging branch in Canopy	Staff
12/30/2021	3142	Removal	Cajeput	4	Storm related	Staff

1/3/2022	3530	Removal	Edible Loquat	2	Resident request	Staff
1/3/2022	3148	Removal	Orange tree	2	Resident request	Staff
1/3/2022	3102	Hanging branch	Ash	2	Hanger in canopy	Staff
1/3/2022	5475	Hanging branch	Rusty Leaf fig	3	Hanger in canopy	Staff
1/3/2022	3407	Hanging branch	Silk Oak	2	Hanger in canopy	Staff
1/3/2022	3148	Removal	Orange tree	1	Resident request	Staff
1/3/2022	3086	Hanging branch	Brazilian Pepper	2	Hanger in canopy	Staff
1/3/2022	3160	Removal	Purple leaf plum	2	Pest	Staff
1/4/2022	2234	Clearance	Fern pine	4	Light clearance	Staff
1/4/2022	3035	Clearance	Carrotwood 2	5	End weight	Staff
1/5/2022	3451	Trim	Carrotwood 3	7	Full Trim	Staff
1/5/2022	3457	Trim	Carrotwood	2	Full Trim	Staff
1/6/2022	5342	Removal	Orange tree	2	Resident request	Staff
1/6/2022	5342	Hanging branch	Carrotwood	2	Hanger in canopy	Staff
1/6/2022	5327	Clearance	Fern pine	2	Touching the roof	Staff
1/6/2022	3512	Clearance	Camphor	2	Touching the roof	Staff
1/6/2022	3465	Branch removal	Eucalyptus	5	Storm related	Staff
1/7/2022	3239	Clearance	Brazilian Pepper	2	Touching the roof	Staff
1/7/2022	3396	Trim	Silk Oak	6	Full Trim	Staff
1/7/2022	3474	Hanging branch	Silver Dollar 2	3	Hanger in canopy	Staff
1/7/2022	5345	Removal	Spartan Juniper	3.5	Storm related	Staff
1/9/2022	3312	Clearance	Carrotwood	2	Touching the roof	Staff
1/10/2022	3229	Removal	Brazilian Pepper	6	Storm related	Staff
1/10/2022	3283	Hanging branch	Star Pine	2.5	Hanger in Canopy	Staff
1/10/2022	3101	Trim	Fern pine	4	Full Trim	Staff
1/11/2022	3095	Trim	Stone Pine	3	Full Trim	Staff
1/11/2022	3095	Trim	Lemon Gum	3	Full Trim	Staff
1/11/2022	5527	Clearance	Jacaranda	2.5	Touching the roof	Staff
1/12/2022	3164	Clearance	Carrotwood	3	Touching the roof	Staff
1/12/2022	3151	Clearance	Carolina Cherry	2	Touching the roof	Staff
1/17/2022	5569	Clearance	Canary Island Pine 2	4	Touching the roof	Staff
1/19/2022	3151	Removal	Australian willow	5	Uprooted, weak root system	Staff
1/19/2022	3151	Hanging branch	Silk Oak	2	Hanging branch in Canopy	Staff
1/19/2022	3361	Hanging branch	Star pine	2	Hanging branch in Canopy	Staff
1/19/2022	5515	Removal	Windmill Palm 2	3	Uprooted, weak root system	Staff
1/20/2022	3396	Trim	Silk Oak	3	End weight	Staff
1/20/2022	3421	Clearance	Canary Island Pine 2	4	Touching the roof	Staff
1/26/2022	3424	Trim	Ash	9	Restore after limb loss	Staff
1/26/2022	3424	Trim	Ash	4	Restore after limb loss	Staff
1/27/2022	3322	Trim	Eucalyptus	32	Full Trim	Staff
1/28/2022	3090	Removal	Bottlebrush	3	Pest bore	Staff
1/31/2022	4008	Clearance	Magnolia	2	Touching the roof	Staff
1/31/2022	5345	Removal	Juniper	2	Pest red spider mite	Staff
1/31/2022	3283	Removal	Rubber tree	8	Too close to the manor	Staff
1/31/2022	3283	Removal	Pepper	8	Too close to the manor	Staff
2/1/2022	5392	Trim	Eucalyptus	18	Full Trim	Staff
2/1/2022	3071	Clearance	Ficus	2	Touching the roof	Staff
2/2/2022	5506	Trim	Eucalyptus	18	Full Trim	Staff
2/3/2022	2354	Trim	King palms	12	Hanging Branches	Staff
2/3/2022	3242	Clearance	Ficus	2	Touching the roof	Staff
2/4/2022	4005	Clearance	AtlasCedar	4	Touching the roof	Staff
2/4/2022	5368	Hanging branch	Carrotwood	4	Hanger in Canopy	Staff
2/7/2022	2362	Trim	Stone pine	16	Deadwood and end weight	Staff
2/8/2022	2411	Removal	Pepper	8	Deadwood and decay	Staff
2/8/2022	2411	Removal	Brisbain box	4	Deadwood and decay	Staff
2/8/2022	5368	Hanging branch	Carrotwood	2	Hanger in Canopy	Staff
2/8/2022	2138	Trim	Torulosa	6	End weight	Staff
2/9/2022	5370	Hanging branch	Eucalyptus	2	Hanger in Canopy	Staff
2/9/2022	5030	Hanging branch	Eucalyptus	6	Hanger in Canopy	Staff
2/9/2022	2396	Removal	Bottlebrush	6	Split branch no restoration	Staff
2/10/2022	2402	Hanging branch	Ficus	4	Hanger in Canopy	Staff
2/10/2022	5481	Hanging branch	Star Pine	4	Hanger in Canopy	Staff
2/10/2022	3430	Hanging branch	Eucalyptus	4	Hanger in Canopy	Staff

2/10/2022	5536	Hanging branch	Eucalyptus	4	Hanger in Canopy	Staff
2/10/2022	3145	Hanging branch	Ash	3	Hanger in Canopy	Staff
2/11/2022	3354	Removal	Bottlebrush	4	Split branch	Staff
2/11/2022	3518	Hanging branch	Bottlebrush	2	Hanger in Canopy	Staff
2/11/2022	5487	Hanging branch	Carrotwood	3	Hanger in Canopy	Staff
2/11/2022	5480	Hanging branch	Eucalyptus	3	Hanger in Canopy	Staff
2/11/2022	5485	Hanging branch	Carrotwood	4	Hanger in Canopy	Staff





## STAFF REPORT

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**DATE:** March 3, 2022  
**FOR:** Landscape Committee  
**SUBJECT:** Tree Removal Request: 3320-B Via Carrizo – One Indian Laurel Fig tree

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### **RECOMMENDATION**

Deny the request for the removal of one Indian Laurel Fig tree located at 3320-B.

### **BACKGROUND**

The resident at 3320-B purchased the manor in September 2021, and is requesting the removal of one Indian Laurel Fig tree, *Ficus, microcarpa 'Nitida*, located at the front of the manor. The reasons cited for the removal are overgrown, litter/debris, and a slip and fall potential (Attachment 1).

The tree was last pruned in August of 2020 and future trimming is tentatively scheduled for fiscal year 2022. The height of the tree is approximately 48 feet with a trunk diameter of approximately 25 inches. The tree is growing in the turf area approximately six feet from the driveway, ten feet from the manor's walkway, and four feet from the common walkway (Attachment 2).

### **DISCUSSION**

At the time of inspection, the tree was found to be in good condition with a favorable trunk flare, no decay, no pest activity, or damage to the trunk.

There are a number of surface roots, which is typical with this species, however, there was no indication of poor root structure or significant damage to walks or driveway.

The tree does have a very full, dense canopy with approximately six feet of overhang onto the driveway. There has never been any topping or crown reduction performed on the tree.

Staff recommends denying the request for removal and instead is recommending a crown reduction and the thinning of the canopy. Staff will endeavor to maintain this tree at the reduced size through future trimming cycles. There are three additional Indian Laurel Fig trees on this street and these trees should also receive the same suggested trimming.

### **FINANCIAL ANALYSIS**

The cost to remove the tree would be approximately \$1,975. The cost for crown reduction and the thinning of the tree would be approximately \$650 and future scheduled cycle trimming will be approximately \$156 based on current contract pricing. The estimated value of the tree is \$6,080 based on the tree inventory data.

**Prepared By:** Bob Merget, Landscape Manager

**Reviewed By:** Kurt Wiemann, Director of Landscape Services

**ATTACHMENT(S)**

**Attachment 1:** Mutual Landscape Request Form

**Attachment 2:** Photographs



Laguna Woods Village

**MUTUAL LANDSCAPE REQUEST FORM****PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

**PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.****Resident/Owner Information**

*You must be an owner to request non-routine Landscape requests.*

3320 B Via Carrizo

Address

Dec 17, 2021 Jan 10, 2022

Today's Date

Mrs. Chao, Eugenia

Resident's Name

(972) 505-2234 Cell

Telephone Number

**Non-Routine Request**

*Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.*

☒ Tree Removal☐ New Landscape☐ Off-Schedule Trimming☒ Other (explain): *Please see the attached letter***Reason for Request**

*Please checkmark the item(s) that best explain the reason for your request.*

☐ Structural Damage☐ Sewer Damage☒ Overgrown☐ Poor Condition☒ Litter/Debris☐ Personal Preference☐ View Obstruction☒ Other (explain): *Please read the attached letter***GUIDELINES:**

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **View Blockage:** By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

### Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

See the attached letter.

### Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against

(Please attach a separate sheet if more signatures are necessary.)

### Acknowledgement - Owner

By signing, you are acknowledging this request.

  
Owner's Signature

Mrs. Chao, Eugenia  
Owner's Name

### OFFICE USE ONLY

MOVE-IN DATE: \_\_\_\_\_

DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

530 \_\_\_\_\_ 540 \_\_\_\_\_

570 \_\_\_\_\_ LAST PRUNED: \_\_\_\_\_

RELANDSCAPED: \_\_\_\_\_

NEXT TIME: \_\_\_\_\_

TREE SPECIES: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

TREE VALUE: \_\_\_\_\_ TREE REMOVAL COST: \_\_\_\_\_



Jan 10, 2022

To Lagunawoods Village,

Re: The tree in front of #3320 B Via Carrizo

The giant tree in the front yard has a lot of fruit and leaves dropping during a year. The ripid process on the drive way become messier "jam" quickly. It is very slippery and dangerous for aging people to walk in and out of the house.

My husband, 76, has very serious vision impair. He can not help with the chores. I am 72, has joint pain. Although the gardeners come every other week, this still can not take care of the daily sweeping of fruit dropping and leaves.

This giant tree problem seriously affect us, but does not affect our neighbors. We will appreciate it very much if this tree can be removed as early as possible.

Thank you and happy New year!

Sincerely,

Eugenia Chao

Owner of Manor #3320B

my email : apple4ec@hotmail.com

my cell : (362) 505-2234



ATTACHMENT 2























## STAFF REPORT

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**DATE:** March 3, 2022  
**FOR:** Landscape Committee  
**SUBJECT:** Tree Removal Request: 3515-B Bahia Blanca W. – One Weeping Bottlebrush tree

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### **RECOMMENDATION**

Deny the request for the removal of one Weeping Bottlebrush tree located at 3515-B.

### **BACKGROUND**

The resident at 3515-B purchased the manor in September 2019, and is requesting the removal of one Weeping Bottlebrush tree, *Callistemon, spp*, located at the rear of the manor. The reasons cited for the removal are structural damage, overgrown, roots encroaching on tile patio, bees in spring making patio unusable, and gutters getting clogged. Resident also stated his wife is allergic to bees. There are two additional signatures on the Mutual Request Form in favor of the tree removal (Attachment 1).

The tree was last pruned in April of 2021 as an off -schedule clearance trim. Future trimming is tentatively scheduled for fiscal year 2024. The height of the tree is approximately 39 feet with a trunk diameter of approximately 16 inches. The tree is growing in the turf area approximately six feet from the manor's patio wall (Attachment 2).

### **DISCUSSION**

At the time of inspection, the tree was found to be in good condition with a favorable trunk flare, no decay, no pest activity, or damage to the trunk.

There are surface roots, however, there was no indication of poor root structure.

The tree does have a well-balanced canopy with adequate clearance from the patio cover and gutters. The trees canopy is approximately ten feet from the gutters with approximately three feet of overhang above the patio area. During the next scheduled trim, staff will include a canopy clearance away from the patio.

There was no indication of structural damage to the patio tiles due to root activity.

### **FINANCIAL ANALYSIS**

The cost to remove the tree would be approximately \$1,200. The cost to trim the tree would be \$169, and the estimated value of the tree is \$3,260 based on the tree inventory data.

**Prepared By:** Bob Merget, Landscape Manager  
**Reviewed By:** Kurt Wiemann, Director of Landscape Services

**ATTACHMENT(S)**

**Attachment 1:** Mutual Landscape Request Form  
**Attachment 2:** Photographs



**MUTUAL LANDSCAPE REQUEST FORM****PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

**PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.****Resident/Owner Information***You must be an owner to request non-routine Landscape requests.*

3515 Bahia Blanca W Unit B

Feb. 3, 2022

Address

Today's Date

Kevin Cryan

949-945-5003

Resident's Name

Telephone Number

**Non-Routine Request**

*Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.*

☒ Tree Removal☐ New Landscape☐ Off-Schedule Trimming☐ Other (explain): \_\_\_\_\_**Reason for Request**

*Please checkmark the item(s) that best explain the reason for your request.*

☒ Structural Damage ☐ Sewer Damage ☒ Overgrown ☐ Poor Condition☐ Litter/Debris ☐ Personal Preference☒ Other (explain): root encroaching on tile patio & bees in spring & summer making patio usable. See attached.**GUIDELINES:**

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

### Description & Location of Request

*Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.*

Please remove the bottle brush tree directly between 3515 unit B manor and 3-4 feet from our patio. It's also extremely close to our roof dropping massive debris onto the roof clogging the gutters. In December we had a massive roof leak caused by clogged cutters (according to the Roofing Company). In the spring & Summer the tree is full of Bees, which my wife is allergic to, and makes our patio unsable. See photos. Thank You.

### Signatures of All Neighbors Affected By This Request

*Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.*

Signature	Manor #	For	Undecided	Against
<i>D. J. R...</i>	3515A	✓		
<i>Dr. T. Long</i>	3515C	✓		

(Please attach a separate sheet if more signatures are necessary.)

### Acknowledgement - Owner

*By signing, you are acknowledging this request.*

*[Signature]*  
Owner's Signature

*Kevin CRYAN*  
Owner's Name

### OFFICE USE ONLY

MOVE-IN DATE: \_\_\_\_\_

DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

530 \_\_\_\_\_ 540 \_\_\_\_\_

570 \_\_\_\_\_ LAST PRUNED: \_\_\_\_\_

RELANDSCAPED: \_\_\_\_\_

NEXT TIME: \_\_\_\_\_

TREE SPECIES: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

TREE VALUE: \_\_\_\_\_ TREE REMOVAL COST: \_\_\_\_\_



ATTACHMENT 2









