



**REGULAR MEETING
THIRD LAGUNA HILLS MUTUAL LANDSCAPE COMMITTEE**

Thursday, February 4, 2021 – 9:30 a.m.

VIRTUAL MEETING

**Laguna Woods Village
24351 El Toro Road, Laguna Woods, CA**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions regarding virtual meetings using one of two options:

- 1. Via email to meeting@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name Third Landscape Committee in the subject line of the email. Name and unit number must be included.*
- 2. By calling (949) 268-2020 beginning one half hour before the meeting begins and throughout the remainder of the meeting. You must provide your name and unit number.*

AGENDA

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for January 7, 2021
5. Chair Remarks
6. Department Head Update

Consent:

None

Reports

7. Project Log
8. Tree Work Status Report
9. Proposed Landscape Modernization/Turf Reduction Project 2021

Items for Discussion and Consideration

10. Tree Removal Request: 4006-3C Calle Sonora (Pearlstone) - One Canary Island Pine tree
11. Tree Removal Request: 4026-2G (Kim) - Two Canary Island Pine trees
12. Tree Removal Request: 5333-B Bahia Blanca (Hsu) - One Camphor Tree

13. Tree Removal Request: 5589-A (Pullman) – Bottle Brush Tree
14. Proposed Revisions to Tree Trimming and Removal Guidelines

Future Agenda Items

Concluding Business:

15. Member Comments (Items Not on the Agenda)
16. Response to Member Comments
17. Committee Member Comments
18. Date of Next Meeting – Thursday, March 4, 2021 at 9:30 a.m.
19. Adjournment

Lynn Jarrett, Chair
Kurt Wiemann, Staff Officer
Eve Morton, Landscape Operations Coordinator
Telephone: 949-268-2565



OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
LANDSCAPE COMMITTEE**

Thursday, January 7, 2021 – 9:30 a.m.

VIRTUAL MEETING

**Laguna Woods Village Community Center Board Room
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair - Lynn Jarrett, Cush Bhada, Reza Karimi, Ralph Engdahl, Donna Rane-Szostak

COMMITTEE MEMBERS ABSENT: Annie McCary

OTHERS PRESENT:

ADVISORS PRESENT:

STAFF PRESENT: Kurt Wiemann, Eve Morton

1. Call to Order

Chair Jarrett called the meeting to order at 9:30 a.m.

2. Acknowledgement of Media

No media was present.

3. Approval of the Agenda

Director Karimi made a motion to approve the agenda. The motion passed with a unanimous vote.

4. Approval of the December 3, 2020 Report

Director Karimi moved to approve the Report. The motion passed with a unanimous vote.

5. Committee Chair Remarks

Chair Jarrett stated that the committee had a good agenda prep last week. We have a problem with the slopes in Third Mutual and she would like to address that today.

6. Department Head Update

Mr. Wiemann reported that planting of the slopes will begin next week. The Board approved the new slope contract last month. The contract allows for slope work twice a year. That's the amount of money we had for slope work. We do use pre-emergent to cut down on the weeds but it is important for residents to know that the slopes are only worked on twice a year.

We have started spraying some selective herbicides to take care of the weeds in the turf. We will be waiting to fertilize the turf early in the spring. Right now, much of the turf is brown because it is dormant.

We are starting fresh with the shrub bed cycles. This time of year, we cut them back more so they have more room to grow during the growing season.

Our planting crew will be starting a five-man crew. There is a long list of people who need new plants so both the planting crew and the regular crews will be planting.

The crews are working well together and we are fully staffed.

Chair Jarrett asked who takes care of slopes; both staff and the contractor? Mr. Wiemann stated that the degree of the slope dictates if staff can work on it; up to a 30-degree slope may be worked on by staff. Chair Jarrett stated that the building captain at 3363 CDS said there are a lot of bare slopes and a lot of tree debris from trimming.

Director Karimi asked about tree trimming for this year. Mr. Wiemann said the bulk of the routine trimming will be done by the contractor. For each tree, we evaluate whether it's more cost effective for staff to trim it or the contractor. This is also the case for tree removals. Director Karimi asked how many trees will be trimmed this year and Mr. Wiemann told him he believes there are 3,800 trees to trim this year.

Consent Calendar:

None.

Reports:

7. Project Log

Mr. Wiemann reviewed the Project Log with the committee and answered some of the committee member's questions.

Director Engdahl requested that some contract information be added to the future project logs.

8. Tree Work Status Report

Mr. Wiemann reviewed this report with the committee.

Unfinished Business

None.

Items for Discussion and Consideration

9. Tree Removal Request: 4010-3D Calle Sonora Oeste (Macomber) - One Carrotwood Tree

Director Rane-Szostak made a motion to accept staff's recommendation to remove the Carrotwood tree. Director Bhada seconded. The committee was in unanimous support.

10. Tree Removal Request: 5003 Duverney (Williams) One Bottle Brush Tree

Director Bhada made a motion to accept staff's recommendation to remove the Bottlebrush tree. Director Engdahl seconded. The committee was in unanimous support.

Future Agenda Items

- 11. Fruit Tree Maintenance Policy**
- 12. Review and Discuss the Current Tree Removal Policy**
- 13. Review and Discuss the Current Tree Topping Policy**
- 14. Review and Discuss a Revised Tree Policy to Include Removals, Trimming, and Topping of Trees**

Mr. Wiemann reported that we are removing any fruit trees at resale. Also, any fruit trees which residents don't want to maintain will be taken out at no cost.

Director Karimi stated that he would like to add for future agenda to look at any problems in irrigation system prior to the spring. Mr. Wiemann reported that there is an RFP for a centralized irrigation system as a five-year project. The centralized controller computer is in a small office and now is not a good time now to have staff work with a contractor in such a small space. We will ask the two low bidders on ideas on that. Currently, our central irrigation system doesn't notify us of leaks. We need to get flow meters to fix this problem. That would be the most economical solution right now.

Concluding Business:

15. Member Comments (Items Not on the Agenda)

Lynne Corboz (3505-C)

"The website says you will be reviewing tree removal, trimming and topping policies and practices. I am requesting that your group address two issues:

1. Currently your Committee charges owners to pay for off-schedule trimming and topping. When the reasons for owners' requests are to remedy the problems caused by the original Laguna Woods developers' mistakes in choice of species, location, or space between trees, why are you either denying or charging the owner for fixing the problem? This should be a shared cost. How do you justify the unfairness?

2. The evaluation of the landscape requests by the Laguna Woods arborist employee should always include the real cause of the problem. For example, when a species with thirty-foot canopies was planted in a row of six trees, six feet apart, eight feet from building balconies, why is this not a condition that should be documented in the evaluation report? In my case, it was not.

Here's hoping your review will include fairness to condo owners as an objective in the future."

Mr. Wiemann responded that we are looking to thin out groves of trees. We need to add that to the updated tree policy we will be working on. We only charge residents for the trimming of trees if it is off schedule.

Steve Stanfill (3425-C)

"Good Morning, at your July meeting, I raised a concern regarding the time frames for Shrub & Bed maintenance schedules. At that time, there had been a 5-month interval for maintenance on my building & street.

Shrub Maintenance for my building & street was just completed this past Thursday, December 31, 2020, marking a 6-month spread in maintenance.

Have the timeframes for this activity changed recently? If so, the Landscape guidelines don't reflect any change. And my assumption is that we should simply submit tickets for this type of work activity to remedy issues of shrubs & bushes growing into walkways, entrances, etc.

Thank you."

Mr. Wiemann stated he will look into this and contact this resident. Shrub maintenance is four times per year.... roughly every three months.

16. Response to Member Comments

Responses above.

17. Committee Member Comments

Committee members stated it was a good meeting and thanked Mr. Wiemann for his work.

18. Date of Next Meeting – Thursday, February 4, 2021 at 9:30 a.m.

19. Adjournment at 10:32 a.m.



L J Jarrett (Jan 11, 2021 14:46 PST)

Lynn Jarrett, Chair
Kurt Wiemann, Staff Officer
Eve Morton, Landscape Coordinator – 268-2565

Third Mutual Landscape Project Log
February 2021
2020 Reserve Fund Projects

Project	Description	Status	Contractors	Estimated Completion	Completion	Budget	YTD*
Tree Maintenance	The annual program is a combination of contracted work and in-house staff.	In 2020, the in-house crew trimmed 1,397, removed 130 trees and planted 9 trees. Contracted tree crews trimmed 3,466 trees, removed 75, and planted 10 trees.	West Coast Arborist, In-House Tree Crew	Complete for 2020	100%	\$864,752	\$864,752
Landscape Modernization/Aeration	Elimination of highest water use and difficult to maintain turf areas; replacing with water efficient landscapes.	Parking island turf removal project in SCS 343 is complete. Landscaping Aeration is complete.	Monica L Simpson A Landscape Architect, 530-Grounds Maintenance, 540-Irrigation	Complete for 2020	100%	\$25,200	\$21,749
Slope Regrading and Landscape Modernization Project	Remove high water use plant material and overhead irrigation. Regrade slope, construct drainage components, install drip irrigation and drought tolerant plant material	Project awarded to Brightview. Project complete.	BrightView Landscape Services	Complete for 2020	100%	\$75,000	\$65,506
Slope Maintenance Outsourced	Annual Maintenance	Work complete for 2020.	Mission Landscape	Complete for 2020	100%	\$470,176	\$470,176
Slope Acacia Renovation	Removal and replacement of dead Acacia.	Work complete for 2020.	Adams Landscape	Complete for 2020	100%	\$284,294	\$284,294
Fire Risk Reduction	Project includes the removal of vegetation; lowering height of shrubs and raising the lower branches on trees on slopes with a high risk of fire.	Work complete for 2020.	Andre Landscape, Chambers Group, Mission Landscape, MTC, 540-Irrigation, 530-Grounds Maintenance	Complete for 2020	100%	\$180,000	\$139,371

Third Mutual Landscape Project Log

February 2021

2021 Reserve Fund Projects

Project	Contractor	Description	Status	Estimated Completion	Completion*	Budget	YTD*	Balance
Tree Maintenance	West Coast Arborists; In-House Tree Crew	The annual program will be a combination of contracted work and in-house staff.	Work scheduled to start in February with West Coast Arborists.	Annual Program	0%	\$921,369	\$0	\$921,369
Landscape Modernization	Staff	Elimination of highest water using turf areas; replacing with water efficient landscapes.	TBD	TBD	0%	\$141,121	\$0	\$141,121
Slope Maintenance Outsourced	Mission Landscape	Annual Maintenance	In progress	Annual Program	0%	\$473,650	\$0	\$473,650
Fire Risk Reduction	TBD	Project includes the removal of vegetation with a high risk of fire.	TBD	TBD	0%	\$180,000	\$0	\$180,000

*Completion based upon invoices received to-date.

Third Mutual Off Schedule Tree Work						
Date	Manor	Description	Tree Type	Labor Hours	Reason	Decision Level
10/12/2020	5144	Clearance	Ca Pepper	4	Touching roof	Staff
10/12/2020	4007-1A	Clearance	Ficus	4	Touching roof	Staff
10/13/2020	4022-P	Clearance	Carrotwood	3	Touching roof	Staff
10/19/2020	2405-2A	Clearance	Queen Palm	2	On Patio	Staff
10/20/2020	2119-5	Removal	CA Pepper	4	DEAD	Staff
10/20/2020	5487-b	Trim20/20	Queen Palm	3	Seed Pods	Staff
10/20/2020	5358-O	Removal	Volunteer palms	2.5	Volunteers	Staff
10/20/2020	5266	Clearance	Carrotwood	3	On Patio	Staff
10/20/2020	3215-D	Removal	Metrosideros	3.5	Pest/trunk decay	Staff
10/20/2020	3215-D	Trim	Brazilian Peppers	5	Remove end weight	Staff
10/20/2020	5483-C	Trim	Rusty leaf fig	3	Remove end weight and thin	Staff
10/20/2020	3492-B	Trim	Crape Myrtle	2	Remove deadwood	Staff
10/20/2020	3514-C	Trim	Magnolia	2	Remove deadwood	Staff
10/23/2020	3436-A	Trim	Silk Oaks (4)	8	Remove end weight and thin	Staff
11/3/2020	2392	Removal	Liquid Amber	4	Dead	Staff
11/4/2020	2391	Removal	Fern Pine	5	Dead	Staff
11/6/2020	3355	Removal	Sweetshade	4	Decay in root system	Staff
11/20/2020	3355	Removal	Queen Palm	3	Tree uprooted, poor rooting	Staff
11/30/2020	3351	Removal	Carrotwood	5	Dieback due to pest	Staff
12/4/2020	3356	Trim	Peppermint	4.5	End weight, full trim to balance	Staff
12/4/2020	3355	Trim	Red Iron Bark	4	End weight, full trim	Staff
12/7/2020	3491	Clearance	Olive	3	Clearance trim on roof	Staff
12/7/2020	3491	Clearance	Olive	3	Clearance trim on building	Staff
12/7/2020	3491	Clearance	Carrotwood	3	Clearance trim on building	Staff
12/11/2020	5463	Removal	Star Pine	5	Sharp lean growing into other tree	Staff
12/11/2020	5463	Trim	Red Gum Euc	2.5	Dead branch Hanger and end weight	Staff
12/11/2020	2326	Removal	Ca. Pepper	5.5	Dead due to pest/disease	Staff
12/18/2020	4001	Removal	Atlas Cedar	6	Dead, pest, Poly Shot hole bore	Staff
12/22/2020	5377	Clearance	Podocarpus	4	Clearance trim of manor	Staff
12/29/2020	3335	Clearance	Calput	3	Clearance trim off of roof	Staff
12/29/2020	3335	Clearance	Bottle Brush	2.5	Clearance trim off of manor	Staff
12/30/2020	3114	Clearance	Bottle Brush	2.5	Clearance trim off of manor	Staff
1/4/2021	5395	Removal	Weeping Fig	25	Board Approved Removal	Board
1/4/2021	3275-O	Clearance	Bushy Yate	3	Clearance from manor	Staff
1/4/2021	3224-B	Clearance	Carolina cherry	3.5	Clearance from sunroom	Staff
1/7/2021	5371-3D	Clearance	Bottle Tree	3	Clearance from manor	Staff

Data prior to Oct. 12 is currently unavailable

STAFF REPORT

DATE: February 4, 2021
FOR: Landscape Committee
SUBJECT: Proposed Landscape Modernization/Turf Reduction Project 2021

RECOMMENDATION

Direct staff to proceed with the construction of the project.

BACKGROUND

The Third Mutual Board of Directors has determined that reducing costs related to water consumption and modernizing the landscaping are priorities. Turf reduction has been identified as a viable way to reduce irrigation water use and reduce maintenance costs. In the previous two years, Third Mutual has constructed two turf reduction projects; this project is a continuation of those efforts.

DISCUSSION

Staff has been directed by the Landscape Committee to determine areas within Third Mutual that are good candidates for turf removal projects. Additionally, with the reorganization of the Landscape Department and the creation of the Improvement and Restoration crew, staff will be able to complete this project cost effectively using in-house crews and plant material grown on-site in the Nursery.

The locations listed were selected due to several factors; they have large trees that interfere with the healthy growth of the turf due to decreased sunlight and large amounts of leaf litter, are on slopes where it is difficult to mow, the mowers slide sideways on the slopes causing safety issues for staff.

Location 1, Adjacent to Buildings 2286 & 2287, 6,686 Square Feet:

This area is a safety concern for staff when mowing due to steepness of the slope. When the area has any amount of moisture, whether from dew, irrigation or rain, the mowers tend to slide on the turf creating a potentially hazardous situation for staff.

Additionally, there are several mature trees in the area that have large canopies. This prevents the turf from thriving and actually prevents turf from growing at all in some areas, leaving large patches of bare dirt. The area has been seeded several times, which only lasts a few months and dies due to the lack of adequate sunshine (Attachment 1).

Location 2, Adjacent to Building 2297, 2220 Square Feet:

This area has a very large Ficus tree. The lower part of the turf area is always in shade, preventing it from flourishing.

The area is extremely difficult and inefficient to mow; there are many surface roots from the Ficus throughout the area, causing the mowers to mow unevenly. The turf area also has an odd shape,

is bounded by a wrought iron railing on one side, has several utility boxes, and a Broadband pedestal; these obstacles require mower operators to have to enter from two different directions and requires excessive, inefficient turning and stopping (Attachment 2).

Location 3, Adjacent to Buildings 2294 & 2295, 7355 Square Feet;

This location is very steep which causes the same safety issues mentioned above. The area also receives a large amount of foot traffic, which both hinders growth and exposes the residents to the same slip and fall issues the staff faces. Replanting this area would present an opportunity to reduce the foot traffic (Attachment 3).

FINANCIAL ANALYSIS

The estimated cost for constructing the project with staff, at an estimated cost of \$4.00 per square foot, the total project cost is estimated at \$65,044 (Attachment 4). The 2021 Business Plan has \$100,596 designated for landscape improvements.

Prepared By: Kurt Wiemann, Director of Landscape Services

Reviewed By: Eve Morton, Landscape Operations Coordinator

ATTACHMENT(S)

Attachment 1: Photographs Buildings 2286 & 2287
Attachment 2: Photographs Building 2297
Attachment 3: Photographs Buildings 2294 & 2295
Attachment 4: Cost Analysis

Attachment 1









Attachment 2









Attachment 3







Attachment 4

Proposed Landscape Modernization/Turf Reduction Project 2021			
Location	SF	SF Cost	Cost
2286 & 2287	6,686.00	\$4.00	\$26,744.00
2297	2,220.00	\$4.00	\$8,880.00
2294 & 2295	7,355.00	\$4.00	\$29,420.00
Total SF	16,261.00	Total	\$65,044.00



STAFF REPORT

DATE: February 4, 2021

FOR: Landscape Committee

SUBJECT: Tree Removal Request: 4006-3C Calle Sonora Oeste (Pearlstone)
- One Canary Island Pine tree

RECOMMENDATION:

Deny the request to remove one Canary Island Pine tree and trim on schedule.

BACKGROUND:

Mr. Pearlstone is requesting the removal of one Canary Island Pine tree, *Pinus, canariensis*. The resident stated the reasons cited for the removal request are that the tree is overgrown and causes a potential safety issue due to the belief the tree is attracting wild life that is destroying balcony furniture. Mr. Pearlstone further states he is in favor of replacing the tree with a more appropriate one that won't grow so close to the balcony and one that wouldn't attract so much wildlife. There are no additional signatures on the Mutual Request Form (Attachment 1).

The last scheduled trimming was performed in April 2018; a clearance trim was performed at the request of the resident in May 2019. Future trimming is tentatively scheduled for fiscal year 2023. The height of the tree is approximately 50 feet with a trunk diameter of approximately 22 inches. The tree is located on the slope approximately 20 feet from the building and balcony (Attachment 2).

DISCUSSION:

At the time of inspection, the tree was found to be in good condition with a well-shaped root flare, balanced canopy, no noticeable pests or disease, and no damage to the trunk. There are two other trees within five to ten feet from the balcony, a Brazilian Pepper and a Cajeput tree. Given the fact there are two other trees so close to the requestor's balcony, removing the pine tree would not be a guarantee the wildlife activity would cease.

Given the distance between the manor and the pine tree, it is difficult to determine if the squirrels are using the tree itself for access the balcony. Staff cannot assume the removal of a healthy tree 20 feet from the balcony will eliminate the rodent issue.

FINANCIAL ANALYSIS:

The cost to remove the tree is estimated at \$1,078. The cost to trim the tree, is estimated at \$100 and the estimated value of the tree is \$9,110 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs

**MUTUAL LANDSCAPE REQUEST FORM****PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information**

You must be an owner to request non-routine Landscape requests.

4006 Calle Sonora Oeste 3C

Address

12/30/2020

Today's Date

Jon Pearlstone

Resident's Name

(415) 497-5621

Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal

☐ New Landscape

☐ Off-Schedule Trimming

☐ Other (explain):

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage

☐ Sewer Damage

☒ Overgrown

☐ Poor Condition

☐ Litter/Debris

☐ Personal Preference

☒ Other (explain): Creating safety hazard on our deck nearby

GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

See attached

Signatures of All Neighbors Affected By This Request

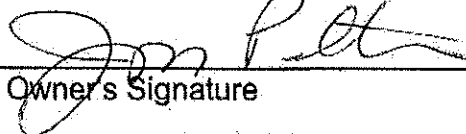
Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
Can obtain upon				
request. <u>ALL</u>				
Supported deep tree				
trimming per				
prior request				

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.


Owner's Signature

Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____



Pine Tree From our 3rd floor deck



Pretty large squirrel attacking our chair cushions!

Tree Removal Request
4006 Calle Sonora Oeste 3C

The large pine tree near our 3rd floor deck has been a problem since we moved into the unit in 2018. The tree is a regular stopping point for many birds and squirrels and even an occasional bat.

The problem with the tree is its location. It is approximate 10 feet from our deck and this has basically made our outdoor deck (which is something we use often) a part of the “ecosystem” for these animals, and we routinely find birds on our railings and squirrels on our deck. In the picture attached you can see a large squirrel destroying our deck cushions. In addition, it’s worth mentioning this tree sways heavily in strong winds, and could present a serious safety hazard if it were to fall in a wind storm.

Despite the risks with this tree, we have tried to live with it after the deep trimming performed about 18 months ago (which we greatly appreciated). However, the frequent visits from animals that potentially spread disease in our high use living space, makes this situation unsustainable. We believe strongly and respectfully request that a more appropriate tree should replace this pine tree that has no place this close to our building. We are absolutely in support of replacing this tree with a more appropriate tree that won’t grow so close to our deck and also attract so much wildlife to use it so frequently.

Thank you for your consideration.

Jon and Susan Pearlstone, Owners

4006 3C Calle Sonora

415-497-5621







STAFF REPORT

DATE: February 4, 2021

FOR: Landscape Committee

SUBJECT: Tree Removal Request: 4026-2G (Kim) - Two Canary Island Pine trees

RECOMMENDATION:

Approve the request to remove two Canary Island Pine trees.

BACKGROUND:

Mr. Kim is requesting the removal of two Canary Island Pine trees, *Pinus canariensis*. The reason cited for the removals is safety. There are four additional signatures on the Mutual Request Form in favor of the removals (Attachment 1).

The trees were last pruned in March 2019. Future trimming is tentatively scheduled for fiscal year 2024. The height of the trees are approximately 50 feet with a trunk diameter of approximately 20 inches. The trees are located approximately four feet from the building and two feet from the parking area (Attachment 2).

DISCUSSION:

At the time of inspection, the trees were found to be in good fair condition with unbalanced canopies due to years of clearance trimming. The trees have proper trunk flair with no noticeable damage to the trunks. There are three large pine trees in this location which were planted very close to each other. Given the proximity to the building, it is impossible for the trees to develop full balanced canopies and maintain a safe distance from the building.

These are excellent candidates for grove reduction; staff is recommending the removal of the two trees closest to the building, walkway, and parking area. The third tree is far enough away to not pose a hazard to the buildings. Another hard trim could be done to remove the limbs close to the building; this would alleviate the situation for a short time but would not correct the unbalance canopies. Removing the two trees would allow the third to regrow its canopy.

FINANCIAL ANALYSIS:

The cost to remove both trees is estimated at \$1,960. The cost to perform a hard trim on each of the two trees is estimated at \$600 per tree and the combined estimated value of both trees is \$18,220 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs

MUTUAL LANDSCAPE REQUEST FORMPLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information***You must be an owner to request non-routine Landscape requests.*

4026 Calle Sonora Este unit 2G
Address

12/28/2020
Today's Date

Stephen Kim
Resident's Name

408-807-1913
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

- ☒ Tree Removal
 ☐ New Landscape
 ☐ Off-Schedule Trimming

☐ Other (explain): _____

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- ☐ Structural Damage
 ☐ Sewer Damage
 ☐ Overgrown
 ☐ Poor Condition

☐ Litter/Debris
 ☐ Personal Preference

☒ Other (explain): For Safety.

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

1/2 pound Green pine cones are dropping on to residents' path
to building entrance. Location: 4026 near 1G
It is hard as rock. It has the same effect as 1/2 pound rock dropping from
60' tall pine trees. We are in danger because of 2 pine trees.

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
<u>Stephen Kim</u>	<u>4026-2G</u>	<input checked="" type="checkbox"/>		
<u>Elaine Brady</u>	<u>4026-1G</u>	<input checked="" type="checkbox"/>		
<u>James Moore</u>	<u>4026³G</u>	<input checked="" type="checkbox"/>		
<u>Rosemary J. Nelson</u>	<u>4026-3F</u>	<input checked="" type="checkbox"/>		
<u>manor</u>	<u>4026³D</u>	<input checked="" type="checkbox"/>		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Stephen Kim
 Owner's Signature

Stephen Kim
 Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____



If this rock falls from 60 feet tall pine tree and bit a person underneath, the person may be dead or badly injured.











STAFF REPORT

DATE: February 4, 2020

FOR: Landscape Committee

SUBJECT: Tree Removal Request: 5333-B Bahia Blanca (Hsu) - One Camphor Tree

RECOMMENDATION:

Deny the request to remove one Camphor tree and instead perform a root trench, as well as a crown reduction and thinning during the next scheduled trim cycle.

BACKGROUND:

Mr. Hsu is requesting the removal of one Camphor tree, *Cinnamomum, camphora*. The reasons cited for the removal are litter/debris and structural damage. There is one additional signature on the Mutual Request Form (Attachment 1).

The tree was last pruned in April 2016. Future trimming is tentatively scheduled for fiscal year 2021. The height of the tree is approximately 35 feet with a trunk diameter of approximately 18 inches. The tree is located approximately ten feet from the street and driveway and 15 feet from the manor (Attachment 2).

DISCUSSION:

At the time of inspection, the tree was found to be in good condition with a well-shaped root flare, no noticeable pests or disease, and some surface rooting.

The tree does have some end weight on one side of the unbalanced canopy and this is the section which hangs over the driveway. There has been a recent driveway replacement, however there is no record of the cost in the data system. There is evidence that tree roots were removed during the excavation for the new driveway. However, this work was performed at an acceptable distance from the tree that did not cause any harm to the tree.

Staff recommends performing a root trench parallel to the driveway and the front of the manor to reduce potential damage to hardscape. Additionally, a crown reduction and removal of end weight on some of the branches would balance the canopy and leave the tree in a healthy condition.

FINANCIAL ANALYSIS:

The cost to remove the tree is estimated at \$882. The cost to trim the tree, with a crown reduction and thinning, is estimated at \$450. Root trenching is estimated at \$300, including the installation of root barrier. The estimated value of the tree is \$3,260 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs

**MUTUAL LANDSCAPE REQUEST FORM****PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information***You must be an owner to request non-routine Landscape requests.*

5333 Bahia Blanca, #B
 Address Laguna Woods, CA 92637

11/10/2020
 Today's Date

Shuhui VICTOR HSU
 Resident's Name

972 808 0709
 Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal☐ New Landscape☐ Off-Schedule Trimming☐ Other (explain): _____**Reason for Request**

Please checkmark the item(s) that best explain the reason for your request.

☒ Structural Damage ☐ Sewer Damage ☐ Overgrown ☐ Poor Condition☒ Litter/Debris ☐ Personal Preference☐ Other (explain): _____**GUIDELINES:**

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Location: In the Front of S333 B
Bahia Blanca w. City replaced driveway
because of root damage

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
Eleanor Lemke	A	X		
NZam Kalk	C	X		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Shuhui Hsu
 Owner's Signature

Shuhui VICTOR Hsu
 Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____
 530: _____ 570: _____ LAST PRUNED: _____
 RELANDSCAPED: _____ NEXT TIME: _____
 TREE SPECIES: _____
 COMMENTS: _____
 TREE VALUES: _____ TREE REMOVAL COST: _____

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Location: In the Front

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgment - Owner

By signing, you are acknowledging this request.

Shuhui Hsu

Owner's Signature

Shuhui Victor Hsu

Owner's Name

OFFICE USE ONLY

MOVE IN DATE _____ DATE _____ INITIALS _____

530 _____ 540 _____ 570 _____ LAST PRUNED _____

RELANDSCAPED _____ NEXT TIME _____

TREE SPECIES _____

COMMENTS _____

TREE VALUE _____

TREE REMOVAL COST _____

Compose

← Back



Archive

Move

Delete

Spam



sklevinson@y... 55

susansilvers5499

Tree removal 2

Yahoo/Inbox



Susan Levinson

Mon, Nov 16 at 1:45 PM



Susan Levinson <sklevinson@yahoo.com>



Mon, Nov 16 at 1:45 PM

To: Susan Levinson



after repayment



Inbox

55

Unread

Starred

Drafts

10

Sent

Archive

Spam

Trash

^ Less

Views

Hide

Photos

Documents

Subscriptions

Groceries

Deals

Receipts

Travel

Folders

Hide

+ New Folder

Air fare

Deleted Mes... 102

Drafts

Jordan And ...

NCJW articles

Notes

Sent Messages 2

silvers birthd...

Susan

Synced Mes...

tickets for FL...

Us

ATTACHMENT 2









STAFF REPORT

DATE: February 4, 2021

FOR: Landscape Committee

SUBJECT: Tree Removal Request: 5589-A (Pullman) – Bottle Brush Tree

RECOMMENDATION:

Deny the request to remove one Bottle Brush tree.

BACKGROUND:

Ms. Pullman is requesting the removal of one Bottle Brush tree, *Callistemon, spp.* The reasons cited for the removal are litter/debris and a dangerous situation when accessing the mail box due to bees when the tree is in bloom. Ms. Pullman additionally is requesting tiles in the area after the removal or to fill in the area with grass, but no replacement tree with blooms. There is one additional signature on the Mutual Request Form (Attachment 1).

The tree was last pruned in April 2019. Future trimming is tentatively scheduled for fiscal year 2023. The height of the tree is approximately 18 feet with a trunk diameter of approximately eight inches. The tree is located approximately three feet from the driveways and approximately ten feet from the common mail box. (Attachment 2).

DISCUSSION:

At the time of inspection, the tree was found to be in good condition with a good shaped root flare, no noticeable pests or disease, no damage to the trunk, and minor surface roots. The tree does have a slightly unbalanced canopy which can be corrected easily by ground crews. The work is scheduled to be performed this year.

There were noticeable cracks in the driveway at Manor B, however staff does not believe these are the result of tree roots, but more the settling or a compaction issue with the ground below.

Bee activity is to be expected with all flowering plants and is important to the health of the plant and tree stock in the Village. There is no policy addressing the removal of trees due to bee activity. Furthermore, it is the policy of the Mutual to deny tree removal requests due to litter/debris.

FINANCIAL ANALYSIS:

The cost to remove the tree is estimated at \$392. The cost to trim the tree is estimated at \$100 and the estimated value of the tree is \$1,380 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs

Lagan Woods Mfg.

MUTUAL LANDSCAPE REQUEST FORM

PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS.

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

5589 Avenida Sosiega West Unit A

Address

January 3, 2021

Today's Date

Victoria Pullman

310-292-4028

Resident's Name

Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal

☐ New Landscape

☐ Off-Schedule Trimming

☐ Other (explain):

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage ☐ Sewer Damage ☐ Overgrown ☐ Poor Condition

☒ Litter/Debris ☐ Personal Preference ☐ View Obstruction

☒ Other (explain): **Swarms of bees in the tree when the blossoms are out.**

GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **View Blockage:** By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

dangerous for us

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary. The bottle washer tree between the driveways is a nuisance and dangerous with all the bees that swarm in there when the flora is out. These bees make it dangerous to access the mailbox. We would prefer either tiles so we can place pots in this area, or plain grass in the center. Nothing with blossoms.

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
<i>David Kuznetsov</i>	5571-B	✓		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Victoria Pullman
Owner's Signature

VICTORIA PULLMAN
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

\$30 _____ \$40 _____

\$70 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____

5589 A and B TREE REMOVAL

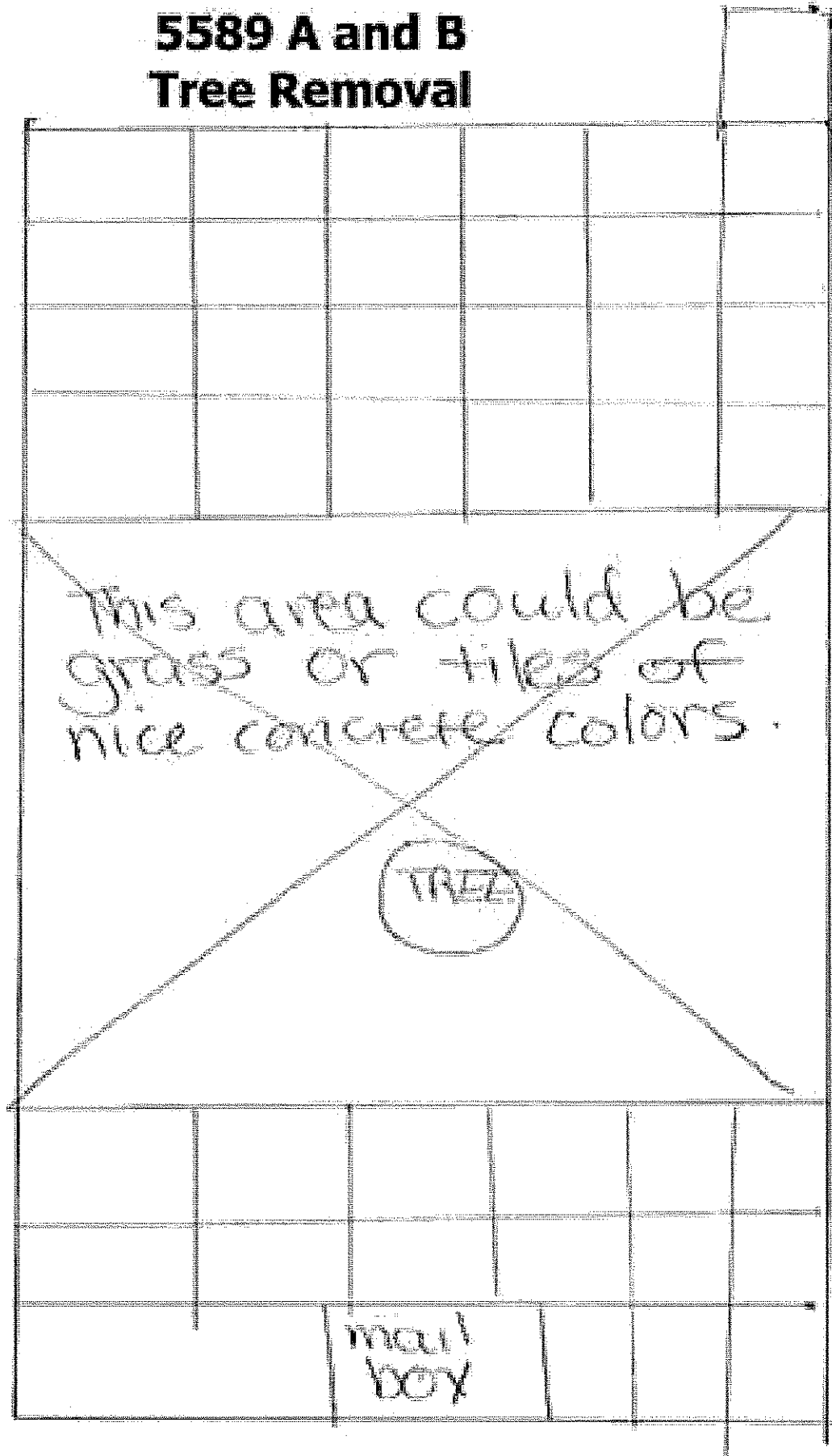
The bottle-washer tree between 5589-A and 5589-B is very messy and is constantly dropping a lot of red spikes on the ground and the cars parked in the driveways. When the blossoms are out (which is most of the time) the tree attracts swarms and swarms of bees so getting to the mailbox is dangerous for us.

Because both driveways constantly have cars parked on them, the sprinklers are always getting them spotty so that is why we prefer not to have anything tall.

Both of us would like the tree removed and replaced with either bricks, tile, or if necessary, grass. Nothing with blossoms. If you insist on planting in this little patch between our driveways, grass is preferable to any other plants.

5589 A and B Tree Removal

we will
purchase
the
tiles if
you OK
this.



ATTACHMENT 2







Tree Trimming and Removal Guidelines

TREE TOPPING

No trees shall be topped with the following exceptions:

- Staff would be authorized to 'top' a tree to treat or eliminate an insect or disease infestation.
- Staff would be authorized to 'top' a tree that has already been topped and is deemed to not be a candidate for restoration trimming.
- Trees shall not be topped to preserve, enhance, or create a view. *(Clarified, originally in tree removals)*

TREE TRIMMING

Tree trimming is scheduled on a species based five-year schedule, any tree trimming request outside of this schedule shall be considered "off schedule."

- Off schedule trimming shall not be considered to remove or reduce litter, leaf drop or nuisance.
- Off schedule trimming shall not be considered to preserve, enhance, or create a view.
- Off schedule trimming requests will be reviewed by a staff arborist and, if necessary, referred to the Committee.
- Off schedule requests approved for the convenience of the requestor shall be performed as a chargeable service.

All of the "tree trimming" are new, there was no previous resolution on trimming

TREE REMOVAL

Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.

- Trees shall not be removed to preserve, enhance or create a view. *(clarified, see below)*
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.
- Staff would be authorized to evaluate stands of trees in selected areas and recommend the selective removal of certain trees within the grouping while still preserving the overall look and intent of the grouped plantings. The Landscape Committee shall consider such recommendations. *(originally in "tree topping")*
 - ~~Trees should not be removed because of view obstruction if the obstruction is at a considerable distance from the complaining manor and therefore causes only a partial obstruction.~~ *(Clarified)*

FRUIT TREE MAINTENANCE

Fruit tree maintenance is the sole responsibility of the owner.

In order to reduce the attraction to rodents, fruit trees shall be maintained in the following manner:

- Ripe fruit shall be promptly harvested and not allowed to remain on the tree.

- Fallen fruit shall be promptly cleaned up and disposed of in closed containers.
- All tree limbs and foliage shall be maintained at three feet above ground level.
- Rodent guards shall be installed on the lower 24" of the trunk.

If an owner is unable to properly maintain a tree, the Mutual will remove it at no cost to the owner.

Fruit tree maintenance is all new, there was no previous resolution on fruit tree maintenance.

RESOLUTION – Fruit Tree and Vegetables Policy

Resolution 03-19-94 – Revised September 17, 2019 – Third Laguna Hills Mutual

WHEREAS, fruit trees in the Common Area were planted by or at the request of Members as part of the discontinued "Yellow Stake" program;

WHEREAS, fruit trees are not maintained or trimmed by the Mutual and are the responsibility of the Member to maintain;

WHEREAS, the maintenance of fruit trees is passed on to new Members with the purchase of the residence;

WHEREAS, fruit trees and vegetable gardens are a known attractant and food source for wildlife and rodents, and unmaintained fruit trees exacerbate the problem and;

WHEREAS, two Garden Centers have been provided by the Golden Rain Foundation for the purpose of providing a place for residents to grow tomatoes or other crops.

WHEREAS, there has been a consistent increase in rodent activity over the past six years.

NOW THEREFORE BE IT RESOLVED, effective January 1, 2020, that the Board of Directors of this Corporation hereby prohibits the planting of any fruit trees in Common Area and requires Members to maintain existing fruit trees on Common Area and in Exclusive Use Common Areas;

RESOLVED FURTHER, the planting of vegetables in Common Area is prohibited;

RESOLVED FURTHER, to maintain the health and safety of the Members, fruit trees found to be unmaintained will be removed, with notice, by the Mutual.;

RESOLVED FURTHER, existing fruit trees in Common Area are to be removed in the resale process;

RESOLVED FURTHER, Resolution 03-11-30, revised March 15, 2011, and Resolution M3-84-122, revised November 15, 1984, are hereby superseded in their entirety and no longer in effect;

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Two Garden Centers have been provided by the Golden Rain Foundation of Laguna Hills for the purpose of providing a place for residents to grow tomatoes, or other vegetables, and other crops.