

# REGULAR MEETING THIRD LAGUNA HILLS MUTUAL LANDSCAPE COMMITTEE

# Thursday, August 5, 2021 – 9:30 a.m. BOARD ROOM AND VIRTUAL Laguna Woods Village 24351 El Toro Road, Laguna Woods, CA

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions using one of three options:

- 1. Join the meeting in-person in the Community Center Board Room.
- 2. Join the meeting via Zoom by using this link: https://zoom.us/j/92325659805
- 3. Send in your comment via email to <a href="meeting@vmsinc.org">meeting@vmsinc.org</a> any time before the meeting is scheduled to begin or during the meeting. Please use the name Third Mutual Landscape Committee in the subject line of the email. Name and unit number must be included.

#### **AGENDA**

- 1. Call to Order
- Acknowledgment of Media
- 3. Approval of the Agenda
- 4. Approval of Meeting Report for June 11, 2021
- Chair Remarks
- 6. Department Head Update
  - a. Project Log
  - b. Tree Work Status Report

#### Consent:

None

#### Items for Discussion and Consideration

- 7. Tree Removal Request: 3023-B Calle Sonora (Taylor) One Magnolia tree
- 8. Tree Removal Request: 3230-C Via Carrizo (Chen) One Italian Stone Pine and Three Eucalyptus Trees
- 9. Off Schedule tree trimming Request: 3335-1D (Schneider) One Silver Dollar Eucalyptus tree

- 10. Landscape Revision Request: 3157-B Alta Vista
- 11. Member Comments (Items Not on the Agenda)
- 12. Response to Member Comments

#### Future Agenda Items

#### **Concluding Business:**

- 13. Committee Member Comments
- 14. Date of Next Meeting Thursday, September 2, 2021 at 9:30 a.m.
- 15. Adjournment

Lynn Jarrett, Chair Kurt Wiemann, Staff Officer Eve Morton, Landscape Coordinator Telephone: 949-268-2565



#### **OPEN MEETING**

# REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL LANDSCAPE COMMITTEE

Friday, June 11, 2021 – 9:30 a.m.
VIRTUAL MEETING
Laguna Woods Village Community Center
24351 El Toro Road

#### **REPORT**

**COMMITTEE MEMBERS PRESENT:** Chair - Lynn Jarrett, Ralph Engdahl, Donna Rane-Szostak

COMMITTEE MEMBERS ABSENT: Annie McCary, Reza Karimi

**OTHERS PRESENT:** 

ADVISORS PRESENT:

STAFF PRESENT: Kurt Wiemann, Eve Morton

1. Call to Order

Chair Jarrett called the meeting to order at 9:30 a.m.

2. Acknowledgement of Media

No media was present.

3. Approval of the Agenda

The agenda was approved by consensus.

4. Approval of the May 6, 2021 Report

The report was approved by consensus.

5. Committee Chair Remarks

Chair Jarrett had the opportunity to visit the places on the agenda and she is pleased with the landscaping she is seeing in the Village. Not everything is perfect so please call Resident Services if you have any issue. You can call them, email them, or use the portal. All requests are tracked and handled. No ticket is ignored.

She asked Members to return their vote regarding the insurance by June 28.

Third Landscape Committee June 11, 2021 Page 2

#### 6. Department Head Update

Mr. Wiemann asked Members to report any water leaks to Security if it is after hours. Otherwise, please contact Resident Services.

Landscape staff is working on the soft edges.

Mr. Wiemann shared some PowerPoint slides regarding landscape tickets.

#### 6a. Project Log

Mr. Wiemann reviewed the Project Log information with the committee and answered some questions.

#### 6b. Tree Work Status Report

Mr. Wiemann reviewed this report with the committee.

#### Consent:

None:

#### Items for Discussion and Consideration

# 7. Tree Removal Request: Off-Schedule Trimming: 2391-2D Via Mariposa (Rankin) - Two Stone Pines and Four Fern Pines

Director Engdahl made a motion to accept staff recommendation and deny the request for off-schedule trimming of two Stone Pines and two Fern Pines and to approve the removal of two Fern Pines. Director Rane-Szostak seconded. The committee was in unanimous support.

#### 8. Tree Removal Request: 5022 Avenida Del Sol (Lorenson) - Two Bottlebrush

Director Rane-Szostak made a motion to accept staff recommendation and approve this request. Director Engdahl seconded. The committee was in unanimous support.

#### 9. Landscape Revision Request: 5205 Avenida Despacio (Rutkowski)

Director Engdahl made a motion to accept staff recommendation and approve this request. Director Rane-Szostak seconded. The committee was in unanimous support.

#### 10. Tree Removal Request: 5406 Via Carrizo (Lee) - One Bottlebrush

Director Rane-Szostak made a motion to accept staff recommendation and approve this request. Director Engdahl seconded. The committee was in unanimous support.

Third Landscape Committee June 11, 2021 Page 3

11. Member Comments (Items Not on the Agenda)

None.

12. Response to Member Comments

None.

Future Agenda Items

#### **Concluding Business:**

13. Committee Member Comments

Various comments were made.

- 14. Date of Next Meeting Tuesday, July 1, 2021 at 9:30 a.m.
- 15. Adjournment at 10:13 a.m.

Lynn Jarrett (Jun 17, 2021 10:20 PDT)

Lynn Jarrett, Chair Kurt Wiemann, Staff Officer Eve Morton, Landscape Coordinator – 268-2565

Signature:

Email: lijarrett@yahoo.com

		Third M	Third Mutual Landscape Project Log					
			August 2021					
		2021 Reserv	2021 Reserve Fund Projects (YTD June 30, 2021)					
Project	Contractor	Description	Status	Estimated Completion	Completion*	Budget	YTD*	Balance
	West Coast Arborists	The annual program, a combination of contracted work and in-house staff, working on a 5 year species-based	Contracted tree crews trimmed 1,483 trees, removed 26, and planted 0 trees.		46%	\$402,397	\$184,820	\$217,577
Tree Maintenance	In-House Tree Crew	trim cycle. Contractor performs mainly scheduled annual maintenance and isolated removals. Staff crew focuses on customer service.	As of June 30, 2021, the in-house crew trimmed 954 trees, removed 73 trees and planted 8 tree.	Annual Program	39%	\$518,475	\$201,629	\$316,846
Landscape Modernization	Staff	Elimination of highest water using turf areas; replacing with water efficient landscapes.	Committee approved locations 2/4/21; Completed 4/20/21, 6,000 SF	Annual Program	57%	\$140,697	\$80,190	\$60,507
Slope Maintenance Outsourced	Mission Landscape	Annual Maintenance	In progress	Annual Program	52%	\$473,650	\$244,443	\$229,207
Fire Risk Reduction	Andre Landscaping/Mission Landscaping/Staff	Project includes the removal of vegetation with a high risk of fire.	Staff is waiting on word from OC Parks and Nature Preserve for extension of fire fuel reduction. Contract awarded to Andre Landscape for clearing open space. Mission and Staff working on interior slopes.	Annual Program	52%	\$180,000	\$93,025	\$86,975
			Operations Contracts					
Grounds Maintenance Services	Adams Landscape	This annual program includes grounds maintenance services and herbicde spraying for buildings 2109-2120, 2126-2129, 2131-2136, 2166-2182, 2192-2208, and 2221-2405.	In June, the contracted crew performed landscape services for buildings 2109-2120, 2126-2129, 2136-2139, 2131-2136, 2221-2239, 2241-2251, 2356-2376, and 2380-2383 totaling 76 buildings. As of June 30, 2021, they are completed two trim cycles.	Annual	45%	\$300,789	\$135,844	\$164,945

\*Completion based upon invoices recieved to-date. In-house expenses not included.

			Third Mutual	Third Mutual Off Schedule Tree Work	Work	
Date	Manor	Description	Tree Type	Labor Hours	Reason	Decision Level
10/12/2020	5144	Clearance	Ca Pepper	4	Touching roof	Staff
10/12/2020	4007-1A	Clearance	Ficus	4	Touching roof	Staff
10/13/2020	4022-P	Clearance	Carrotwood	3	Touching roof	Staff
10/19/2020	2405-2A	Clearance	Queen Palm	2	On Patio	Staff
10/20/2020	2119-S	Removal	CA Pepper	4	Dead	Staff
10/20/2020	5487-b	Trim20/20	Queen Palm	3	Seed Pods	Staff
10/20/2020	5358-0	Removal	Volunteer palms	2.5	Volunteers	Staff
10/20/2020	2766	Clearance	Carrotwood	3	On Patio	Staff
10/20/2020	3215-D	Removal	Metrosideros	3.5	Pest/trunk decay	Staff
10/20/2020	3215-D	Trim	<b>Brazilian Peppers</b>	2	Remove end weight	Staff
10/20/2020	5483-C	Trim	Rusty leaf fig	3	Remove end weight and thin	Staff
10/20/2020	3492-B	Trim	Crape Myrtle	2	Remove deadwood	Staff
10/20/2020	3514-C	Trim	Magnolia	2	Remove deadwood	Staff
10/23/2020	3436-A	Trim	Silk Oaks (4)	8	Remove end weight and thin	Staff
11/3/2020	2392	Removal	Liquid Amber	4	Dead	Staff
11/4/2020	2391	Removal	Fern Pine	2	Dead	Staff
11/6/2020	3355	Removal	Sweetshade	4	Decay in root system	Staff
11/20/2020	3322	Removal	Queen Palm	3	Tree uprooted, poor rooting	Staff
11/30/2020	3351	Removal	Carrotwood	5	Dieback due to pest	Staff
12/4/2020	3326	Trim	Peppermint	4.5	End weight, full trim to balance	Staff
12/4/2020	3355	Trim	Red Iron Bark	4	End weight, full trim	Staff
12/7/2020	3491	Clearance	Olive	3	Clearance trim on roof	Staff
12/7/2020	3491	Clearance	Olive	3	Clearance trim on building	Staff
12/7/2020	3491	Clearance	Carrotwood	3	Clearance trim on building	Staff
12/11/2020	5463	Removal	Star Pine	5	Sharp lean growing into other tree	Staff
12/11/2020	5463	Trim	Red Gum Euc	2.5	Dead branch Hanger and end weight	Staff
12/17/2020	2326	Removal	Ca. Pepper	5.5	Dead due to pest/disease	Staff
12/18/2020	4001	Removal	Atlas Cedar	9	Dead, pest, Poly Shot hole bore	Staff
12/22/2020	5377	Clearance	Podocarpus	4	Clearance trim of manor	Staff
12/29/2020	3335	Clearance	Cajeput	3	Clearance trim off of roof	Staff
12/29/2020	3335	Clearance	Bottle Brush	2.5	Clearance trim off of manor	Staff
12/30/2020	3114	Clearance	Bottle Brush	2.5	Clearance trim off of manor	Staff
1/4/2021	5395	Removal	Weeping Fig	25	Board Approved Removal	Board
1/4/2021	3275-0	Clearance	Bushy Yate	3	Clearance from manor	Staff

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Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Resolution	Staff	Staff	Staff	Staff
Clearance from sunroom	Clearance from manor	Clearance from manor	Clearance from manor	Storm related branch down	Storm related branch down	Storm related removal	Storm related	Storm related	Storm related	Storm related	Storm related	Storm related	Storm related	Storm related	Storm Related	Storm Related	Storm Related	Storm Related	Storm Related	Storm Related	Storm Related	Touching window	End weight	Touching Roof	Touching roof	End Weight	Uprooted	Out growm the area	Failed due to poor root structure	Dead	Fruit tree removal request	Pest/trunk decay	End weight	Touching roof	Tounching Eve
3.5	3	4	3	2	3	2	2	3	5	4	4	3	4	3	2	4	3	3	5	3	3	1	3	3	2.5	3	2	2.5	4	2	3	3	4	3	1.5
Carolina cherry	Bottle Tree	Rusty leaf fig	Red Iron Bark	Carob	Lemon scented gum	Queen Palm	Bazilian pepper	Spotted gum	Carrotwood	Carrotwood	Bottle brush	Cajeput tree	Aleppo pine	Ca Pepper	Ca Pepper	Australian willow	Brazialian pepper	Silver Dollar Gum	Austrailian Willow	Fern pine	Austrailian Willow	Little Gem	Silver Dollar Gum	Camphor	Camphor	Camphor	Bottlebrush	НоІу	2 Pink Trumpet	Sapota	Edible Loquate	Magnolia	Aleppo Pine	Canary Island Pine	Sothern Magnolia
Clearance	Clearance	Clearance	Clearance	Remove Branch	Remove Branch	Remove Tree	Hanging branch	Hanging branch	Removal	Removal	Removal	Hanging branch	Removal	Removal	Hanging branch	Removal	Hanging branch	Hanging branch	Removal	Hanging branch	Lean/uprooting	Clearance	Hanging branch	Clearance	Clearance	Hanging branch	Removal	Removal	Removal	Removal	Removal	Removal	Hanging branch	Clearance	Clearance
3224-B	5371-3D	3498-2B	5323-Q	5518	5356	3384	3143	3487	3487	3488	5479	3064	3057	5547	5111	2377	430	3104	5329	5517	3150	3215	3465	5348	5348	5350	5003	2383	2395	2337	5222	5509	3044	5557	5558
1/4/2021	1/7/2021	1/15/2021	1/21/2021	1/25/2021	1/26/2021	1/26/2021	1/26/2021	1/26/2021	1/26/2021	1/26/2021	1/26/2021	1/26/2021	1/26/2021	1/26/2021	1/26/2021	1/27/2021	1/27/2021	1/27/2021	1/28/2021	1/29/2021	1/29/2021	2/8/2021	2/8/2021	2/8/2021	2/8/2021	2/9/2021	2/16/2021	2/16/2021	2/22/2021	2/22/2021	2/22/2021	2/22/2021	2/22/2021	2/24/2021	2/24/2021

Staff	Resolution	Staff	Staff	Staff	Landscape Director	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff		Staff	Staff Staff	Staff Staff Staff	Staff Staff Staff Staff	Staff Staff Staff Staff Staff
End weight	Fruit tree removal request	Pest/trunk decay	Pest/trunk decay	End weight	Decay in root system, termites	Touching building	Uprooted	Dead	Touching roof	Touching roof	End weight	Touching roof	Heavy end weight	Touching roof	End weight	Touching patio	Heavy branches	Hanger in canopy	Heavy branches	Heavy branches	Branches on patio	Branches on building	Branches on garage	Volunteer at split rail fence	Branches on building	Branches on building	Branches on building	End Weight and broken branch		End Weight	End Weight Hanger in canopy	End Weight Hanger in canopy Dead, root disease	End Weight Hanger in canopy Dead, root disease Low hanging branches	End Weight Hanger in canopy Dead, root disease Low hanging branches Deadwood
3	2.5	3.5	2.5	4	2.5	4	4	2	4	4	4	4	5	3	4	3	5	4	4	4	3	4	2	4	3	3	4	5	3	r	5 4	2 4 2	2 2 1.5	1.5
Stone Pine	Avacado	Carrotwood	Carolina Cherry	Canary Island Pine	New Zealand Christmas tree	3 Southern Magnolia	2 Ficus	Queen Palm	Carrotwood	Weeping Bottlebrush	Carrotwood	Carrotwood	Silver Dollar Gum	Carrotwood	Carrotwood	Crape Myrtle	Ficus Benjamina	Iron Bark	Carrotwood	Carrotwood	Bottlebrush	Malaluca	Holly	Carob	Carrotwood	Carolina cherry	Afraican Sumac	Carrotwood	Bottle Tree		Brazilian Pepper	Brazilian Pepper 2 Carolina Cherry	Brazilian Pepper 2 Carolina Cherry Carob	Brazilian Pepper 2 Carolina Cherry Carob
Hanging branch	Removal	Removal	Removal	Hanging branch	Removal	Clearance	Removal	Removal	Clearance	Clearance	Hanging branch	Clearance	Trim	Clearance	Clearance	Clearance	Trim	Hanging branch	Trim	Trim	Clearance	Clearance	Clearance	Removal	Clearance	Clearance	Clearance	Trim	Trim		Hanging branch	Hanging branch Removal	Hanging branch Removal Trim	Hanging branch Removal Trim Trim
3027	2294	2295	2303	2264	3026	5359	2255	2297	5393	5371-1B	3340	3528	3242	3528	3340	5334	3001	4006	3081	3082	3515	3497	3515	3228	3081	5581	3483	3082	3244		2324	2324	2324 2115 2240	2324 2115 2240 3510
2/26/2021	3/1/2021	3/1/2021	3/1/2021	3/1/2021	3/1/2021	3/2/2021	3/12/2021	3/12/2021	3/12/2021	3/19/2021	3/19/2021	3/19/2021	3/22/2021	3/23/2021	3/23/2021	3/23/2021	3/29/2021	3/29/2021	4/7/2021	4/7/2021	4/8/2021	4/8/2021	4/19/2021	4/20/2021	4/26/2021	4/26/2021	4/26/2021	4/26/2021	4/30/2021		5/7/2021	5/7/2021 5/12/2021	5/7/2021 5/12/2021 5/17/2021	5/7/2021 5/12/2021 5/17/2021 5/18/2021

Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Staff
Branches on patio	Dead	Remove deadwood	Branches on building	Branches on building	Branches on building	Fire authority request	Branches on patio	Resident request	Branches on building	Hanger in canopy	Hanger in canopy	Hanger in canopy	Hanger in canopy	Root failure	Hanger in canopy	Hanger in canopy	Hanger in canopy and a trim	End weight and clearance	End weight	Restore after limb loss	Branches on building	End weight and clearance	Hanger in canopy	Hanger in canopy	Hanger in canopy	Hanger in canopy	Branches on building	Dead due to pest/disease	Obstruction of light	Volunteers	Hanger in Canopy	Hanger in Canopy	Branches on building	Branches on building	Uprooted, poor rootstructure
2.5	1.5	2	2	3	2	4	2	3	2	3	2	2	2	3	2	2	3	8	2	4	2.5	9	2	2	3	2	2	2.5	3.5	4	2	2	3	2	2
Dracaena	Peach tree	Whie Birch	Podocarpus	2 Brazilian Pepper	New Zealand Christmas tree	Bottle Brush hedge	Loquate	Рарауа	Desert Gum Ecualyptus	Rusty leaf fig	Carrotwood	Carrotwood	Rusty leaf fig	Chitalpa	Myaporum	Carrotwood	Carrotwood	Aleppo pine	Carrotwood	Carrotwood	Loquate	Aleppo pine	Carrotwood	Carrotwood	Carrotwood	Whie Birch	Loquate	Red Bub	Torulosa	2 Ficus	Carrotwood	Carrotwood	Flaxleaf	Queensland	King Palm
Clearance	Removal	Trim	Clearance	Clearance	Clearance	Removal	Clearance	Removal	Clearance	Hanging branch	Hanging branch	Hanging branch	Hanging branch	Removal	Hanging branch	Hanging branch	Hanging branch	Full trim	Trim	Trim	Clearance	Full trim	Hanging branch	Hanging branch	Hanging branch	Hanging branch	Clearance	Removal	Removal	Removal	Hanging branch	Hanging branch	Trim	Clearance	Removal
2196	2197	3240	2232	2232	2173	3511	3459	3489	3486	5515	5516	5516	2330	5472	2402	5476	2129	3169	3022	3024	5369	3169	3024	3024	3022	5307	5369	2363	2128	2227	3144	3141	5371	5029	2314
5/21/2021	5/21/2021	5/26/2021	6/2/2021	6/2/2021	6/7/2021	6/9/2021	6/9/2021	6/10/2021	6/14/2021	6/16/2021	6/16/2021	6/16/2021	6/16/2021	6/16/2021	6/16/2021	6/17/2021	6/17/2021	6/25/2021	6/29/2021	6/30/2021	6/30/2021	6/30/2021	7/1/2021	7/1/2021	7/1/2021	7/1/2021	7/2/2021	7/2/2021	7/2/2021	7/6/2021	7/6/2021	7/6/2021	7/8/2021	7/8/2021	7/9/2021

3 Dead due to pest/disease, red spic	losa	Torulosa	orulos	I Torulos
2	poom	ch Carrotwood	_	g branch Carr

#### **STAFF REPORT**

**DATE:** August 5, 2021

FOR: Landscape Committee

SUBJECT: Tree Removal Request: 3023-B Calle Sonora (Taylor) – One Magnolia tree

#### RECOMMENDATION

Approve the request for the removal of one Magnolia tree.

#### **BACKGROUND**

Mr. Taylor purchased the manor in November 2011, and is requesting the removal of one Magnolia tree, *Magnolia, grandiflora* located at the rear of the manor at the courtyard planter. The reasons cited for the removal are structural damage and clogged rain gutters. There are three additional signatures on the Mutual Request Form in favor of the removal (Attachment 1).

The tree was last pruned as an off-schedule trim in May of 2020. Future trimming is tentatively scheduled for fiscal year 2024. The height of the tree is approximately 25 feet with a trunk diameter of approximately 10 inches. The tree is growing approximately eight feet from all three manors in this courtyard (Attachment 2).

#### **DISCUSSION**

At the time of inspection, the tree was found to be in poor condition with an unbalanced canopy. There were no signs of pests or previous pest damage. There are a number of girdling roots which is a sign of poor deep root structure. On either side of the planter, there is raising of the slabs causing an offset lip which is a potential trip hazard. Given the available space in the planter, there is no option for root trenching. Given the proximity of the tree to the roof line, it is impossible to properly trim the tree to help avoid leaf drop into the gutters.

There have been three slab leaks in this building over the last three years. Staff cannot determine if the Magnolia tree is the cause, however, this species does have a very aggressive root system and, given the available planter space, has outgrown the area.

Staff will not replace the tree, but recommends the replanting of shrubs after the stump is removed.

#### FINANCIAL ANALYSIS

The cost to remove the tree is estimated at \$490 and the cost to trim the tree is estimated at \$100. The estimated value of the tree is \$2,070 based on the tree inventory data.

**Prepared By:** Bob Merget, Landscape Manager

**Reviewed By:** Kurt Wiemann, Director of Landscape Services

#### ATTACHMENT(S)

Mutual Landscape Request Form Photographs Attachment 1:

Attachment 2:

Laguna Woods Village

#### MUTUAL LANDSCAPE REQUEST FORM

#### PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

DI FACE DETUDU COMPLETED DECLINAR MACRIES DE CONTRA CONTRA

PLEASE RETURN COMPLETED REQUEST	FORM TO RESIDENT SERVICES.
Resident/Owner In	
You must be an owner to request non-routine Landsc	ape requests.
3023 B Calle Sonorg	6.22-21
Address	<u>6 - 22 - 21</u> Today's Date
	•
100 Jay/00	949 - 445 - 2740 Telephone Number
Resident's Name	Telephone Number
N D C D	
Non-Routine Ro	
Please checkmark the item that best describes your red "Other" and explain.	quest. If none apply, please checkmark
,	
Tree Removal □ New Landscape	☐ Off-Schedule Trimming
☐ Other (explain):  ☐ Other (explain):	
Control (Control ).	
	Minus
Reason for Re	unest
Please checkmark the item(s) that best explain the rea	
	• ,
XStructural Damage □ Sewer Damage □ Overgr	own $\square$ Poor Condition
☐ Litter/Debris ☐ Personal Preference	
☐ Other (explain):	
GUIDELINES:	
<ul> <li><u>Structural/Sewer Damage</u>: Damage to buildings, s</li> </ul>	idewalks sewer nines or other facilities
may justify removal if corrective measures are not	practical.
Overgrown/Crowded: Trees or plants that have our	
removal.	
Damaged/Declining Health: Trees or plants that are corrective entire before removed/real agement is an appropriate and the property of th	
<ul> <li>corrective action before removal/replacement is co</li> <li><u>Litter and Debris</u>: Because all trees shed litter seas</li> </ul>	
reason to justify removal. However, if granted ren	

reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.

Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Landscape/Forms/Request Forms Revised: January 2020

Page 1 of 2 OVER →

Description & L	ocation of F	Request		
Please <u>briefly</u> describe the situation and the ex- "roots of pine tree in front of manor XYZ are lif		-		
	1 1 1	1		•
Tree is in the courtyar	1	•		1 3023
Calle Sonora. It has cans	d dam	490 7	to buildin	os ther
are lifting the sidewalk a	ind may	be re	sponsible	<del>- for</del> 9
recent 5/ab leall,	A.EE	D. Thi	Damiaat	
Signatures of All Neighborn Because your request may affect one or more				rou obtein
their signatures, manor numbers, and whether			•	
Signature	Manor#	For	Undecided	Against
Selde Mala	3023 C	X		
James & Martha Morgan *	3023 A	X		
A The Morgans are non-1		wnes	and ha	ve
1 ~ 1 0				
confirmed to me via e	mail th	eir SU	pport	
(Please attach a separate sheet if more signa	tures are nece	essary.)		<u>                                     </u>
Acknowledg	ement - Ov	vner	•	4
By signing, you are acknowledging this red	quest,			
Tour of the second	K	307	9/10	
Owner's Signature	Owner'	s Name	7/ 1	
OFFIC	CE USE ON	NLY		
MOVE-IN DATE:	DATE:		INITIAL	_S:
530 540	570	LAST	PRUNED:	
		NEXT	ПМЕ:	
RELANDSCAPED:				
	EE SPECIES:			

Page 2 of 2

Laguna Woods Village 24351 El Toro Rd Laguna Woods CA 92637

Attn: Resident Services

Enclosed is a mutual landscape form request to remove a tree at 3023 Calle Sonora. I have actually included two forms since the one completed by my neighbor gives some additional perspectives regarding the request for removal. I have been in touch with the owner of the unit that is vacant and is owned by someone who does not live in the village and have their e-mail confirmation indicating their support to have the tree removed. I can provide evidence of that confirmation or if you prefer you can always contact the Morgans directly {I assume you have their e-mail and phone number on file but if not I have both}.

We would prefer that the tree not be replaced but have no problem if you want to put in additional bushes or flowers. If the removal can only be done as a chargeable expense I am willing to be the unit owner charged.

We would also like to request remediation of the copper water lines. It is my understanding that the association is doing epoxy lining of pipes on an as needed basis. I'm sure that your records will show that a number of units in our area are having slab leaks. I have lived in the Village since 2014 and had my first one last month. My neighbors in unit c have had at least three leaks in the last few years with the most recent one several months ago. Unit A has been vacant since the end of 2018 so is in the unique position of potentially having water damage go undetected for a long period of time.

Let me know if you have any questions and thanks for your consideration.

Ron Taylor

3023 Calle Sonora, Unit B pianomanront@gmail.com

949-445-2740



Agenda Item #7 Page 6 of 6

#### STAFF REPORT

**DATE:** August 5, 2021

FOR: Landscape Committee

SUBJECT: Tree Removal Request: 3230-C Via Carrizo (Chen) – One Italian Stone Pine

and Three Eucalyptus Trees

#### **RECOMMENDATION**

Deny the request for the removal of one Italian Stone Pine and three Eucalyptus trees and schedule the trimming of the trees this fiscal year.

#### **BACKGROUND**

Mr. Chen purchased the manor in January 2021, and is requesting the removal of one Italian Stone Pine tree, *Pinus, pinea,* two Silver Dollar Eucalyptus trees, *Eucalyptus, polyanthemos*, and one Red Iron Bark Eucalyptus, *Eucalyptus, sideroxylon* located at the rear of the manor on the slope. The reasons cited for the removals by the resident are; old age, the trees are leaning towards the manor, in case of failure there is potential for damage to the manor, and the trees appear to be creating a hazardous condition. There are two additional signatures on the Mutual Request Form in favor of the removal (Attachment 1).

The trees were last pruned in 2018. Future trimming is tentatively scheduled for fiscal year 2022. The average height of the trees is approximately 55 feet with average trunk diameters of approximately 33 inches. The trees are growing approximately 20 to 45 feet from the manor. (Attachment 2).

#### DISCUSSION

At the time of the inspection, the trees were found to be in good health and there was no pest activity or past pest damage. There were no signs of trunk damage and all four trees have a favorable trunk flare with no noticeable surface rooting. Trunk flare is how the trunk is attached at ground level and when the trunk flares out all around at the base of the tree it is a good indicator that the tree is well-developed with a deep reaching balanced root structure. This condition is not an indicator in all species but applies here.

There is quite a bit of end weight on a number of branches as they all have very full canopies. A crown reduction, along with thinning and removal of end weight, will be beneficial to the long-term health of the trees. With proper trimming, the appearance of the trees leaning towards the manor will be reduced.

The trees are scheduled for next year; staff in recommending the trimming to be moved up in the schedule and be trimmed prior to this winter rainy season to reduce any potential hazard.

#### **FINANCIAL ANALYSIS**

The combined cost to remove all four trees is estimated at \$18,128 and the combined cost to hard trim the trees is estimated at \$10,080 The estimated combined value of the trees is \$39,210 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

#### ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs



Laguna Woods Village\*

#### MUTUAL LANDSCAPE REQUEST FORM

### PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

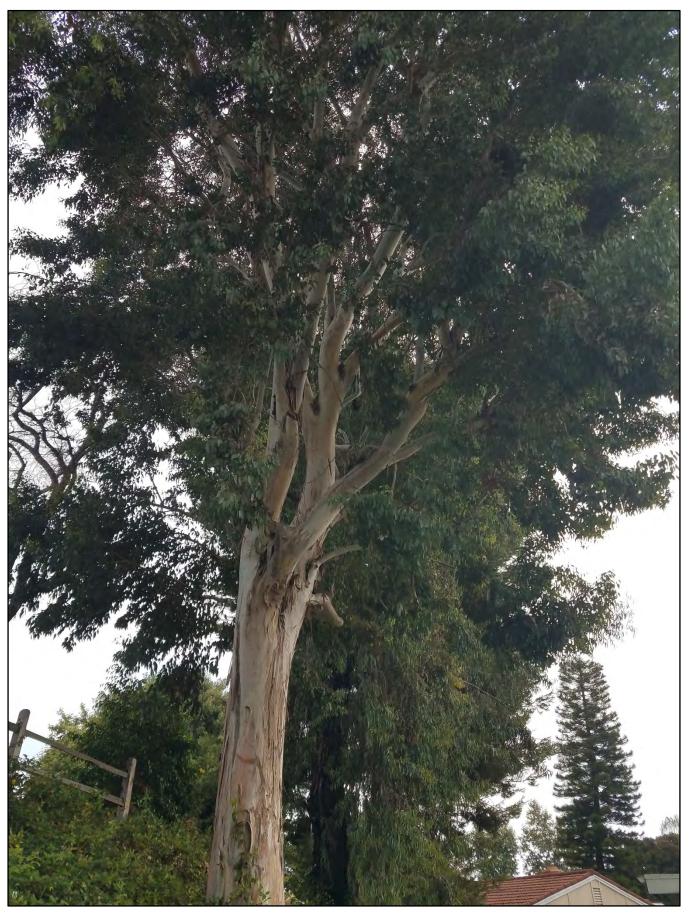
PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.
Resident/Owner Information You must be an owner to request non-routine Landscape requests.
3230-C Via Carrizo 630/202/ Address Today's Date
Resident's Name  CHEN  919-819-7307  Telephone Number
Non-Routine Request Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.
Toward house. It will crush the house in the event of
Reason for Request  Please checkmark the item(s) that best explain the reason for your request.
☐ Structural Damage ☐ Sewer Damage ☐ Overgrown ☐ Poor Condition
□ Litter/Debris □ Personal Preference □ View Obstruction
GUIDELINES: trees on the slope leaning toward the house. Appears a
<ul> <li>GUIDELINES: Tyeel on the Slope leaning Toward the house. Appear of Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities has a row of may justify removal if corrective measures are not practical.</li> <li>Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.</li> </ul>
<ul> <li><u>Damaged/Declining Health</u>: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.</li> <li><u>View Blockage</u>: By nature, view blockage must be reviewed case by case to determine the</li> </ul>
<ul> <li>appropriate course of action.</li> <li>Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's</li> </ul>
<ul> <li>Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.</li> </ul>

Mutual Landscape Request Form

Page 1 of 2

	Description & Location of Request								
	Please <u>briefly</u> describe the situation and the ex "roots of pine tree in front of manor XYZ are lift								
	Four (4) very large ± 36 inch diameter trunk 5.30, old, overgrown tall trees (± 120 feet tall) on the slope behind the house & leaning toward the building. Appears a hazardouse condition								
	& leaning toward the build	ing. App	very c	e hazar	douce	andition			
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	their signatures, manor numbers, and whether								
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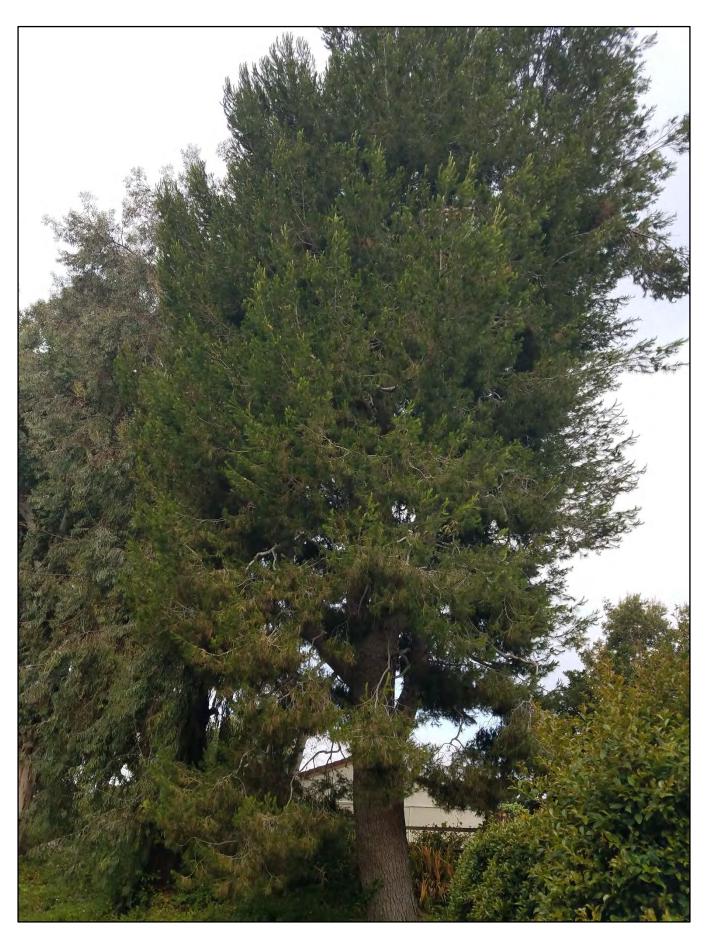
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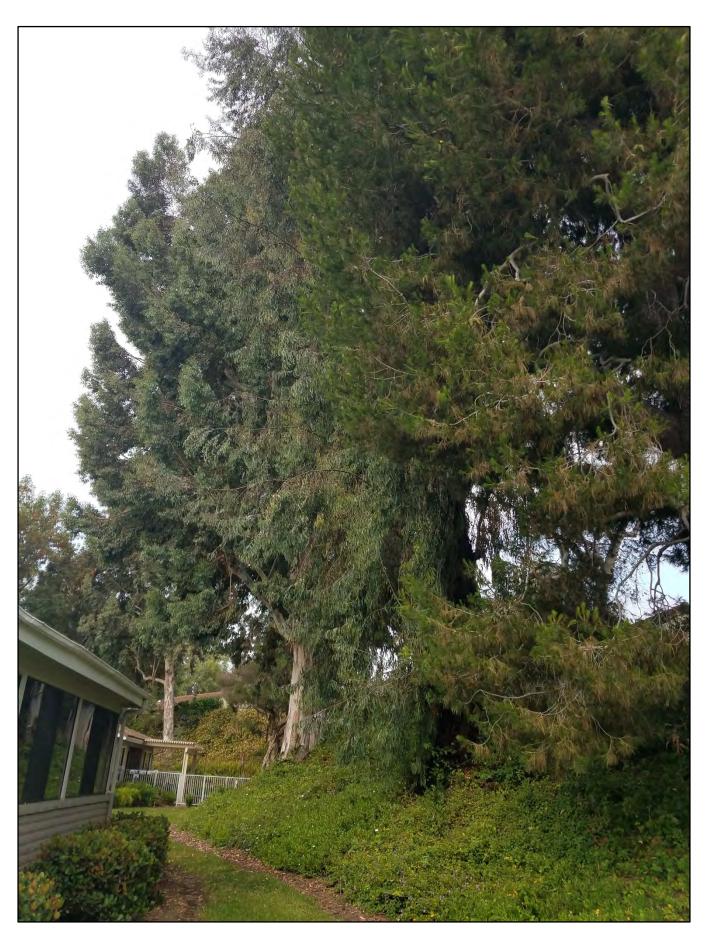
Agenda Item #8 Page 5 of 9



Agenda Item #8 Page 6 of 9



Agenda Item #8 Page 7 of 9



Agenda Item #8 Page 8 of 9



Agenda Item #8 Page 9 of 9

#### **STAFF REPORT**

**DATE:** August 5, 2021

FOR: Landscape Committee

SUBJECT: Off Schedule tree trimming Request: 3335-1D (Schneider) – One Silver

**Dollar Eucalyptus tree** 

#### **RECOMMENDATION**

Deny the request for an off-schedule trim of one Silver Dollar Eucalyptus tree.

#### **BACKGROUND**

Mr. Schneider purchased the manor in May 2019, and is requesting the off-schedule trimming of one Silver Dollar Eucalyptus, *Eucalyptus, polyanthemos* located at the rear of the manor on the slope. The reason cited for the off-schedule trimming is view obstruction. There are four additional signatures on the Mutual Request Form in favor of the off-schedule trimming (Attachment 1).

The tree was last pruned in February of 2018. Future trimming is tentatively scheduled for fiscal year 2022. The height of the tree is approximately 53 feet with a trunk diameter of approximately 22 inches. The tree is growing on the slope approximately 35 feet from the rear of the manor (Attachment 2).

#### **DISCUSSION**

At the time of inspection, the tree was found to be in good condition with no signs of pests or previous pest damage. The trunk had no signs of damage or decay in the trunk or canopy. Mr. Schneider's main concern is a view obstruction. It is the Mutual's policy to not trim trees for the sole purpose of view obstruction. These branches, however, will be removed during the next scheduled trim cycle due to their attachment and end weight. The remaining trimming of the tree will involve removing the end weight of the upper branches, but no thinning or crown reduction.

#### FINANCIAL ANALYSIS

The cost for an off-schedule trim would be approximately \$250. The estimated value of the tree is \$6.080 based on the tree inventory data.

**Prepared By:** Bob Merget, Landscape Manager

**Reviewed By:** Kurt Wiemann, Director of Landscape Services

#### ATTACHMENT(S)

Mutual Landscape Request Form Photographs Attachment 1:

Attachment 2:

Laguna Woods Village'

#### MUTUAL LANDSCAPE REQUEST FORM

#### PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST	FORM TO RESIDENT SERVICES.
Resident/Owner In	
You must be an owner to request non-routine Landsca	ape requests.
3335 ID FUNTA ALTA	6/26/2021 Today's Date
Henry & Shirley Schneider Resident's Name	206 9477.868 Telephone Number
Non-Routine R	equest
Please checkmark the item that best describes your re "Other" and explain.	
☐ Tree Removal ☐ New Landscape	☑ Off-Schedule Trimming
DOther (explain): Ramove Two Lou	158-5millow limbs and their
The Other (explain). R 8 AX 5 V V C UVO CAS	
Reason for Re	
Please checkmark the item(s) that best explain the re	ason for your request.
☐ Structural Damage ☐ Sewer Damage ☐ Overgi	rown □ Poor Condition
☐ Litter/Debris	
Mother (explain): VIEW BLOCK age of f	nima Mountain SEGNE
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and Bellevill	3F	b		
hald he have		Fo	R	Page 2 of 2
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#### ATTACHMENTS TO BACKUP REQUEST FORM:

MORE DESCRIPTION IS PROVIDED TO DESCRIBE THE VIEW BLOCKAGE SITUATION. TEXT AND PICTURES SHOW THE AREAS THAT FOLIAGE TO BE CLEARED, AND 2 LIMBS THAT NEED TO BE REMOVED (ALL AT THE LOWEST LIVEL OF THE TREE)

Photos are shown to show the general sene when viewed from the east side of Unit 3335 1D. We represent the owners solely, in these positions and requests. The photos are combined with some text to tie everything together. Photos 1a and 1b shows an overview of what we view from our unit living room on the first or ground floor. We value the quality if our view with Saddelback Mt. In the distance, the night lights in the foothills adds ambiance to the sene. We feel that the view is degraded substantially by the presences of the obstrictions adds Photos 2 and 3 shows where the lowest branches need cut. They are about 4" at ther base, and are the lowest on the tree. Photo 4 shows the areas potentially cleared after the two limbs are cut. Add to that some minor thinning of twigs and the task is finished.

I have considerable experence (over 40 years) managing my own grove of Eucalyptus trees and trimming a couple of limbs seems like a almost routine task, and a small favor to ask. But in L.W., trimming is the association's sole responsibility. Apparently there might be ways to do some off-schedule trimming if we, the owners of unit 1-D, offered to pay all or some costs. I am agreeable to such a possibility. Other residents may see benefits to more extensive trimming, particularly if the second and third floors views are considered. If the project gets bigger in scope due to other people's requesting, say the whole trees be trimmed—I would expect that the other interest parties to bear an appropriate apportment of the cost. The small job I have described should be easily handled and I am not looking to expand the scope in any way. You can let us know hows that comes out.

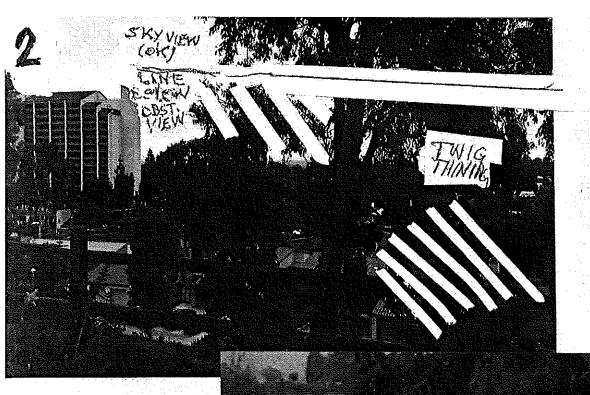


Photo 2 shows a line, above line above which tree blocks sky view (ok). Below line vegitation of tree should be removed so mountain and city lights can be viewed. This is ground level viewpoint.

Photo 3 indicates two places that the lower most limbs need cut out. These are not large limbs-maybe 4" dia at the base. Removing these two limbs would solve about 90% of the obstruction.



Photo 4 is another view of the low level foliage. Some minor trimming is required to complete the job, but is hard to see what is needed after two limmbs are gone.

Agenda Item #9 Page 6 of 9

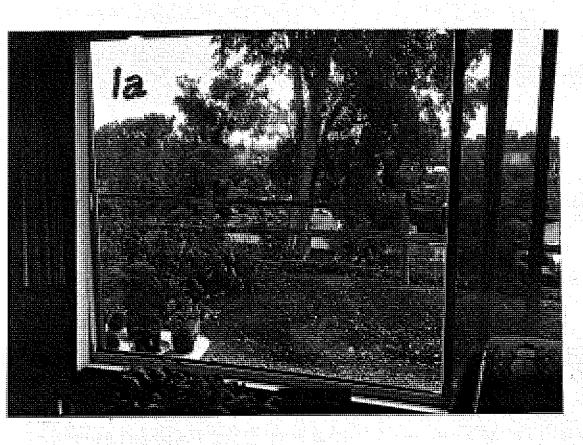
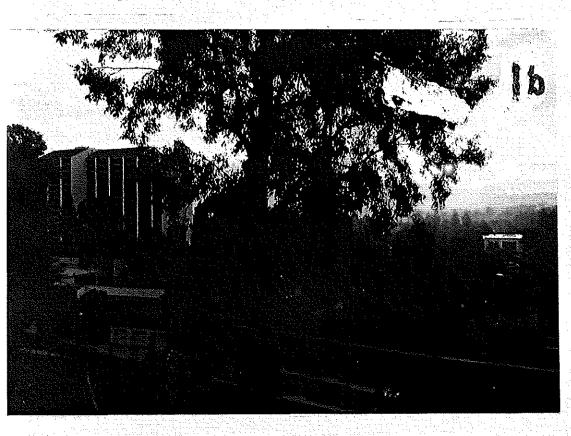


Photo 1a shows view through living room window-shows tree and general obstruction due to foliage when looking east. Sattleback is in background but not visable ib foto due to unfiltered hase, but is normally visable whn not otherwised blocked. Photo 1b is from patio; shows obstruction of foliage, silhouetted.





Agenda Item #9 Page 8 of 9



Agenda Item #9 Page 9 of 9

#### STAFF REPORT

**DATE:** August 5, 2021

FOR: Landscape Committee

SUBJECT: Landscape Revision Request: 3157-B Alta Vista

#### RECOMMENDATION

Approve the request for revisions to the landscaping adjacent to 3157-B, at the expense of the requestor.

#### **BACKGROUND**

Ms. Keck is requesting permission to revise the landscape area adjacent to the subject manor.

#### DISCUSSION

The requesting resident seeks permission to install non-standard landscape in lieu of the existing landscape for resident preferences. The subject area is approximately 400 square feet and encompasses the Common Area adjacent to the front of the residence (Attachment 2).

The residents will bear the cost of maintenance. Staff recommends the approval of this request with the following conditions:

- 1. All costs for design, construction, and maintenance of the improvement are the responsibility of the Property's Member Owner at 3157-B.
- 2. All materials and installation shall be approved by the Landscape Department prior to start of work.
- 3. The requesting Members understand that the area will remain Common Area subject to the use and passage of all members of Third Mutual.

#### **FINANCIAL ANALYSIS**

There is no cost involved in this request.

**Prepared By:** Kurt Wiemann, Director of Landscape Services

**Reviewed By:** Eve Morton, Landscape Coordinator

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

**Attachment 2:** Photographs

Attachment 3: Plan

# MUTUAL LANDSCAPE REQUEST FORM PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

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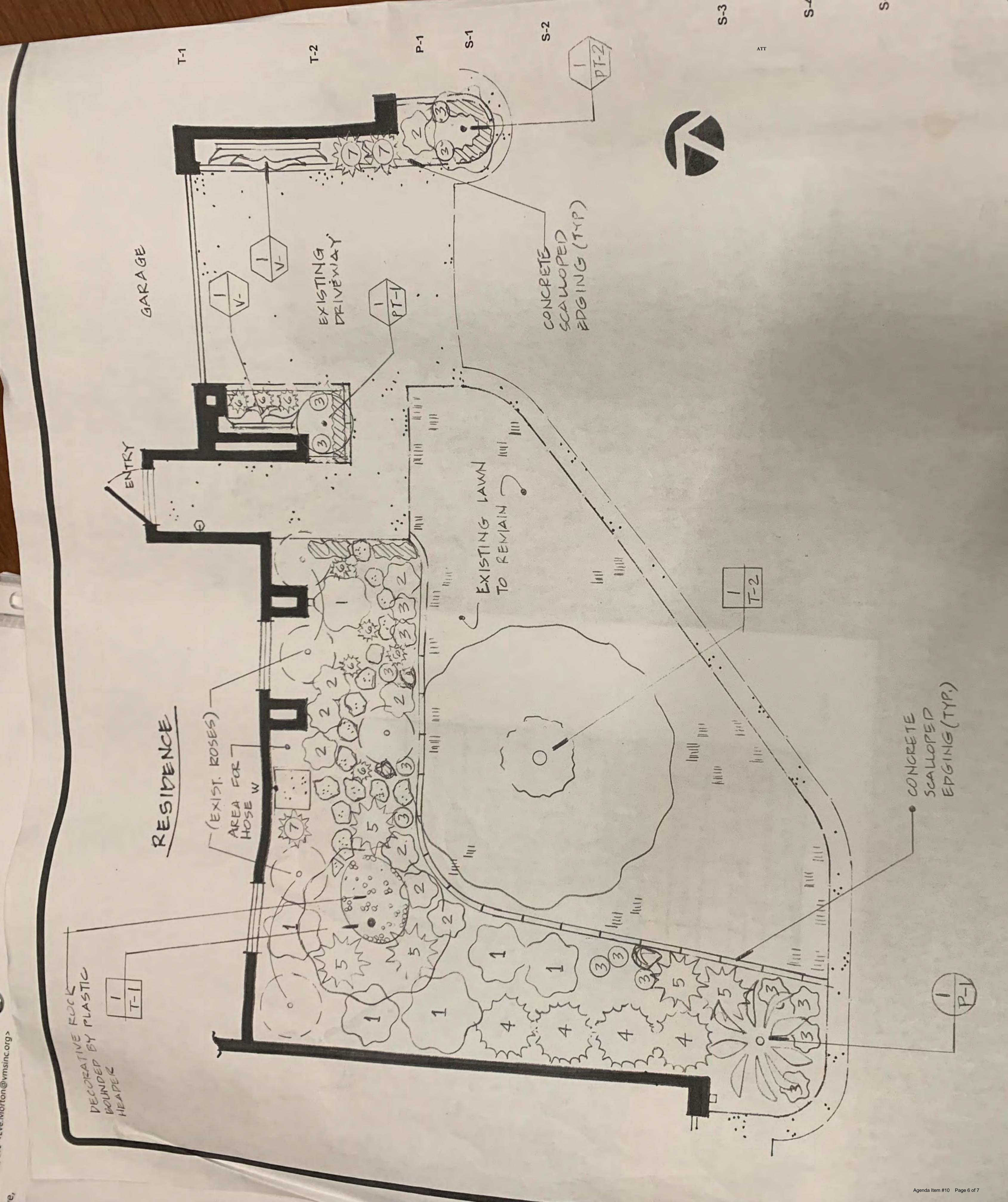
#### PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Infor	mation
You must be an owner to request non-routine Landscape	requests.
3157 ALTA VISTA #B	June 12 2021
Address	Today's Date
SHARROD KECK	212/ 212/
Resident's Name	949 636-2136
Vesinetir a Mattie	Telephone Number
Non-Routine Requ	iest
Please checkmark the item that best describes your reques "Other" and explain.	st. If none apply, please checkmark
☐ Tree Removal New Landscape	☐ Off-Schedule Trimming
Mother (explain): to be installed gardener per plan	(see a Hacked)
Reason for Reque	est .
Please checkmark the item(s) that best explain the reason	
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☐ Litter/Debris Personal Preference	
☐ Other (explain):	3 r g (4)
GUIDELINES:	gr <sup>de</sup>
<ul> <li><u>Structural/Sewer Damage</u>: Damage to buildings, side</li> </ul>	
may justify removal if corrective measures are not pra	
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Damaged/Declining Health: Trees or plants that are declined.	eclining in health will be evaluated for
corrective action before removal/replacement is considered	dered.
<ul> <li><u>Litter and Debris:</u> Because all trees shed litter season reason to justify removal. However, if granted, removal.</li> </ul>	
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· Personal Preference: Because one does not like the a	
the tree or plant generally does not justify its removal.	
removal/replacement is usually at the resident's exper	ise.

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	TREE SPECIES:			• ".
CHAIRING				
OMMENTS:				
OMMENTS:				







# PRELIMINARY PLANT PALETTE

BELOW ARE SELECTED PLANTS TO CHOOSE FROM EACH CATEGORY. SOME, BUT NOT ALL WILL BE USED. SIZES LISTRED ARE AVERAGE FOR A CULTIVATED AND

BOTANICAL NAME

PRUNUS SP.

T-1

T-2

P-1

S-2

TREES SMALL (10' - 20') ACER PALMATUM CASSIA LEPTOPHYLLA CERCIS OCCIDENTALIS CHIONANTHUS RETUSUS CITRUS SP. LAGERSTROEMIA INDICA NERIUM OLEANDER

JAPANESE MAPLE GOLD MEDALLION TREE WESTERN REDBUD CHINESE FRINGE TREE

COMMON NAME

DWARF CITRUS CRAPE MYRTLE (10' - 15' tall variety) OLEANDER

FLOWERING CHERRY, PEACH, PLUM

MEDIUM - SHADE TREE (25' - 40') AGONIS FLEXUOSA ARBUTUS UNEDO ERIOBOTRYA DEFLEXA KOELREUTERIA BIPINNATA METROSIDEROS EXCELSA PISTACIA CHINENSIS VITEX AGNUS-CASTUS

PEPPERMINT TREE STRAWBERRY TREE ORNAMENTAL BRONZE LOQUAT CHINESE FLAME TREE NEW ZEALAND XMAS TREE CHINESE PISTACHE TREE CHASTE TREE

PALM (DWARF) PHOENIX ROEBELLINI

PYGMY DATE PALM

ORNAMENTAL SHRUBS (Prolific bloom and/or unusual flowers)

LARGE (6' +) ABELIA GRANDIFLORA ALYOGYNE HUEGELLII HIBISCUS ROSA SINENSIS LOROPETALUM C. 'RAZZLEBERRY'

GLOSSY ABELIA BLUE HIBISCUS HIBISCUS DARK LEAF CHINESE FRINGE FLOWEF

SHOWA-NO-SAKAE SUN CAMELLIA

MEDIUM(3'-5')CAMELLIA S. 'SHOWA-NO-SAKAE' DIOSMA PULCHRUM ECHIUM CANDICANS GARDENIA J. 'VEITCHII' HEMEROCALLIS HYB. LANTANA CAMARA LAVENDULA ANGUSTIFOLIA RHAPHIOLEPIS INDICA ROSMARINUS OFFICINALIS SALVIA LEUCANTHA

PRIDE OF MADEIRA EVERBLOOMING GARDENIA DAY LILY LANTANA ENGLISH LAVENDER INDIA LAUREL ROSEMARY MEXICAN SAGE BIRD OF PARADISE

BREATH OF HEAVEN

S-3 SMALL (1' - 2')AGAPANTHUS O. 'PETER PAN' CUPHEA HYSSOPIFOLIA GERANIUM INCANUM

STRELITZIA REGINAE

DWARF LILY OF THE NILE FALSE HEATHER CRANESBILL

ACCENT SHRUBS (insignificant flowers, noted for interesting leaf form/color) S-4 LARGE (6' +) EUONYMOUS 'SILVER QUEEN' PHORMIUM TENAX PHOTINIA FRASERI

SILVER QUEEN EUONYMOUS NEW ZEALAND FLAX FRASER'S PHOTINIA

S-5 MEDIUM (3' - 5')

> ARTEMESIA 'POWIS CASTLE' ASPLENIUM BULBIFERUM DIETES VEGETA LIRIOPE GIGANTEA NANDINA DOMESTICA PITTOSPORM T. 'VARIEGATA'

WORMWOOD MOTHER FERN FORTNIGHT LILY BIG BLUE LILY TURF HEAVENLY BAMBOO VARIEGATED MOCK ORANGE

S-6 SMALL (1' - 2')

FESTUCA OVINA GLAUCA BLUE FESCUE OPHIOPOGON JAPONICUM MONDO GRASS

S-7 ACCENT / UTILITY SHRUBS - MEDIUM (3' - 5')

**BUXUS JAPONICA** JAPANESE BOXWOOD PITTOSPORUM T. WHEELERS DWF' DWAROCK ORANGE

V-1 VINES (SUN)

DISTICTIS RIVERS

JASMINUM POLYANTHUM PINK JASMINE

V-2 VINES (SHADE)

MANDEVILLA MANDEVILLA

PATIO TREES

HIBISCUS ROSA SINENSIS PT-1 HIBISCUS (PT)

PT-2 LANTANA CAMARA LANTANA (PT)

OTHER

ANNUAL COLOR (CURRENT SEASON)

