



**FINANCE COMMITTEE MEETING
REPORT OF THE REGULAR OPEN SESSION**

Tuesday, June 1, 2021 – 1:30 p.m.
Virtual Meeting

MEMBERS PRESENT: Robert Mutchnick – Chair, Annie McCary, Ralph Engdahl, Lynn Jarrett, Cush Bhada, John Frankel, Craig Wayne, Debbie Dotson, Donna Rane-Szostak, Reza Karimi, Steve Parsons, Advisors: Wei-Ming Tao, John Hess

MEMBERS ABSENT: None

STAFF PRESENT: Steve Hormuth, Jose Campos, Eve Morton

Call to Order

Director Mutchnick, Treasurer, chaired the meeting and called it to order at 1:35 p.m.

Acknowledgement of Media

None were present.

Approval of Meeting Agenda

A motion was made and carried unanimously to approve the agenda as presented.

Approval of Meeting Report for May 4, 2021

A motion was made and carried unanimously to approve the committee report as presented.

Chair Remarks

Director Mutchnick welcomed President Parsons back to the meetings.

Member Comments

None

Department Head Update

Steve Hormuth, Interim Finance Director, provided updates on the 2022 budget, banking services, and insurance.

Preliminary Financial Statements dated April 30, 2021

Mr. Hormuth, presented the Preliminary Financial Statements dated April 30, 2021 and questions were addressed from the committee.

Mr. Hormuth explained that the detailed Operating Statement Reserve Fund report was broken into two reports, Reserve Fund report and Restricted Fund report. The Reserve Fund report

includes activities from the Replacement Fund, Elevator Replacement Fund and Laundry Replacement Fund. The newly created Restricted Fund report includes activities from the Unappropriated Expenditures Fund, Disaster Fund and Garden Villa Rec Room Fund. Advisor Tao asked that all these different funds be broken out into separate line items on future reports. President Parsons requested that the Compensation Accrual be broken down on the report. Mr. Hormuth stated that he will give him that information by this Friday.

Advisor Hess stated that the Total Fund Balances is the same balance as last time. Mr. Hormuth stated that he will look into that and get the committee new reports if that is the case.

President Parsons asked about the Mailboxes expense. Chair Mutchnick stated that he needs a follow up from Mr. Hormuth regarding that item.

President Parsons asked how the recent event, which resulted in a huge loss of water, would affect our El Toro Water District (ETWD) bill. He requested that Mr. Hormuth request from ETWD a credit for that incident.

Director Jarrett inquired about Restricted Reserve expenditures in the Garden Villa Fund and asked staff to look into the amount. Mr. Campos, Financial Services Manager, let her know that money was reclassified and he will show her where it appears on the report now.

Future Agenda Items

Rate increase for water to go in effect in July.

Committee Member Comments

Various comments.

Date of Next Meeting

Tuesday, July 6, 2021 at 1:30 p.m.

Recess to Closed Session

The meeting recessed at 2:41 p.m.



Robert Mutchnick, Chair