



REGULAR MEETING OF THE FINANCE COMMITTEE

**Tuesday, December 7, 2021 – 1:30 p.m.
Laguna Woods Village Board Room/Virtual Meeting
24351 El Toro Road
Laguna Woods, CA 92637**

AGENDA

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for November 2, 2021
5. Chair Remarks
6. Member Comments (Items Not on the Agenda)

At this time Members only may address the Committee regarding items not on the agenda and within the jurisdiction of this Committee. The Committee reserves the right to limit the total amount of time allotted for the Open Forum. Members can attend the meeting by joining the Zoom link <https://us06web.zoom.us/j/81161366511> or by calling (669) 900-6833 and enter the meeting ID 81161366511# or email meeting@vmsinc.org to request to speak.

7. Department Head Update

Reports

8. Preliminary Financial Statements dated October 31, 2021

Items for Discussion and Consideration

9. Other Endorsements from Standing Committee

Highlights

10. Cost Savings Initiative - Landscape Greenwaste

Future Agenda Items

Concluding Business:

11. Committee Member Comments
12. Date of Next Meeting – Tuesday, January 4, 2022 at 1:30 p.m.
13. Recess to Closed Session

Donna Rane-Szostak, Chair
Jose Campos, Staff Officer
Telephone: 949-597-4201



**FINANCE COMMITTEE MEETING
REPORT OF THE REGULAR OPEN SESSION**

Tuesday, November 2, 2021 – 1:30 p.m.
Board Room/Virtual Meeting

MEMBERS PRESENT: Donna Rane-Szostak – Chair, Robert Mutchnick, Ralph Engdahl, Jim Cook, John Frankel, Craig Wayne, Mark Laws, Ira Lewis, Annie McCary, Cush Bhada, Lynn Jarrett, Advisors: Wei-Ming Tao, Advisor: John Hess

MEMBERS ABSENT: None

STAFF PRESENT: Jose Campos, Steve Hormuth, Erika Hernandez

Call to Order

Director Donna Rane-Szostak chaired and called the meeting to order at 1:33pm

Acknowledgement of Media

Director Donna Rane-Szostak acknowledged the media through Granicus.

Approval of Meeting Agenda

A motion was made and approved to add an item to the agenda:

- Sunwest Bank to presentation economic forecast after Member Comments.

Approval of Meeting Report for October 5, 2021

A motion was made and carried to approve the committee report with the following change:

- Remove Lynn Jarrett’s name from the “Members Absent” list since she wasn’t part of the committee at the time.
- Mark Laws, Ira Lewis, and Jim Cook abstained, since they were not committee members at the time of the meeting.

Chair Remarks

Donna Rane-Szostak informed the committee of the new agenda item titled “Highlights” that will be presented at each committee meeting. The first highlight item will be a change in the paint cycle.

Member Comments

None.

Economic Forecast

Eric Hovde, Sunwest Bank CEO, presented an economic forecast to the committee including possible outcomes if interest rates are to rise. Questions were addressed from committee members. No actions were taken.

Department Head Update

Jose Campos, Interim Financial Services Director, provided updates on the 2022 budget, banking services, insurance and fee review.

Preliminary Financial Statements dated September 30, 2021

Jose Campos presented the Preliminary Financial Statements dated September 30, 2021 and questions were addressed from the committee. No actions were taken.

Bank Fee Comparison

Steve Hormuth, Controller, presented the Bank Fee Comparison analysis. No action was taken.

Insurance Payment Schedule

Jose Campos presented a cashflow forecast for insurance payments including a comparison to the 2021 budget. Staff was asked to create and provide a 2022 insurance payment schedule to the committee.

Highlights

Donna Rane-Szostak gave a presentation to the committee and audience illustrating the year-over-year savings of \$948K resulting from the 10-year paint program changing to 15 years.

Future Agenda Items

None.

Committee Member Comments

Annie commented on the Sunwest Bank presentation.

Date of Next Meeting

Tuesday, December 7, 2021 at 1:30 p.m.

Recess to Closed Session

The meeting recessed at 3:58 p.m.

Donna Rane-Szostak

Donna Rane-Szostak (Nov 15, 2021 16:18 PST)

Donna Rane-Szostak, Chair



MEMORANDUM

To: Third Finance Committee
 From: Jose Campos, Interim Financial Services Director
 Date: December 7, 2021
 Re: Department Head Update

Financial Highlights

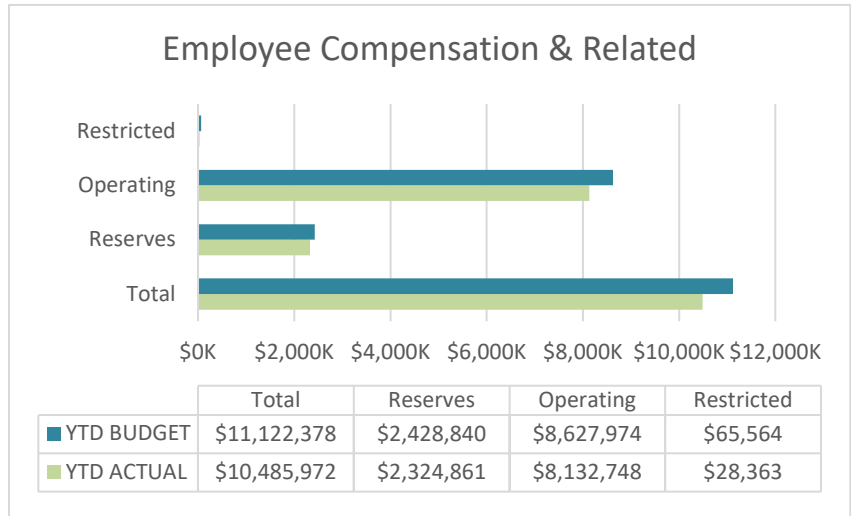
▪ **SUMMARY:**

For the year-to-date period ending October 31, 2021, Third Mutual was better than budget by \$2,217K primarily due to late start of programs due to COVID-19 pandemic, affecting the areas of outside services, compensation, and materials.

INCOME STATEMENT (in Thousands)			
	Actual	Budget	Variance
Assessment Revenues	\$28,833	28,833	\$0
Other Revenues	1,341	1,808	(467)
Expenses	29,625	32,309	2,684
Revenue/(Expense)	\$549	(\$1,668)	\$2,217

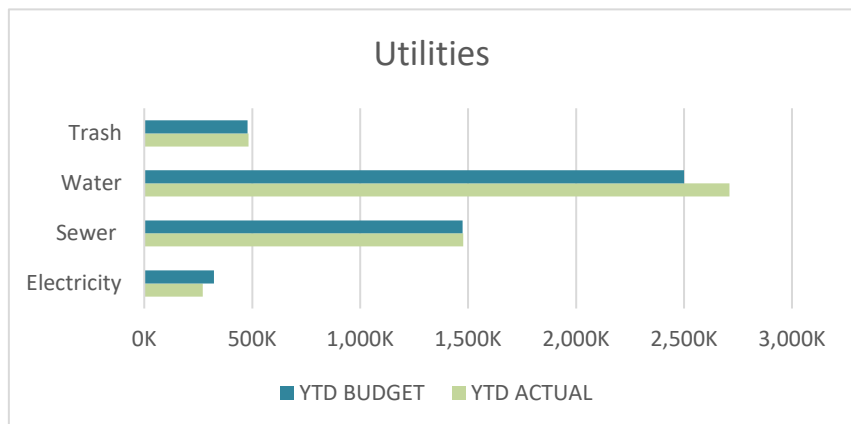
▪ **COMPENSATION:**

Actual compensation and related costs came in at \$10,486K with \$8,133K in operations and \$2,325K in reserves, and \$28K in restricted. Combined, this category is 5.7% favorable to budget. For Third, the most significant savings were due to outsourcing of 8 Landscape staff and open positions in Maintenance & Constructions.



▪ **UTILITIES:**

In total, this category was unfavorable to budget by (\$166K) mainly due to water coming in higher than budget. Water consumption was higher than a seasonally distributed budget due to less rainfall than prior years. Budget was based on a 5-year average that is 18% higher rainfall than current year experience. Unfavorable variance was partially offset by electricity due to delays in SCE billing.



Discussions

2022 Annual Budget Report and Annual Policy Statement: On November 19, 2021, staff mailed out the 2022 Business Plan to the owners. Including the assessment for Golden Rain Foundation, total basic assessment will increase by \$104.90 or 15.6% when compared to current year.

Insurance Update: Effective March 18, 2021, the broker services agreement with Beecher Carlson was terminated and Arthur J. Gallagher & Co. was named the broker of record. Currently, property insurance for up to \$675M in coverage has been renewed with the new broker along with Crime, Earthquake, and D&O insurance policies. The next policy to renew for Third is the crime policy which has a March 25th renewal date.

Purchasing Policy Review: During September 2021, staff and members of the three boards met to review proposed changes to the purchasing policy. Proposed changes to annual contracts include aligning contract totals with budgeted amounts and limiting contracts to three years, updated terms and conditions.

Calendar

The following scheduled meetings will be held remotely during COVID-19 stay home orders:

- Dec 7, 2021 @ 1:30 p.m. Third Finance Committee Meeting (October Financials)
- Dec 10, 2021 @ 9:30 a.m. Third Board Agenda Prep Meeting
- Dec 21, 2021 @ 9:30 a.m. Third Board Meeting
- Jan 4, 2021 @ 1:30 p.m. Third Finance Committee Meeting (November Financials)

November 2021							December 2021							January 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6				1	2	3	4							1
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29
														30	31					

Third Laguna Hills Mutual
Statement of Revenues & Expenses - Preliminary
10/31/2021
(\$ IN THOUSANDS)

	CURRENT MONTH			YEAR TO DATE			PRIOR YEAR ACTUAL	TOTAL BUDGET	
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE			
Revenues:									
Assessments:									
1	Operating	\$1,747	\$1,747	\$17,473	\$17,473		\$16,857	\$20,968	
2	Additions to restricted funds	1,136	1,136	11,360	11,360		10,779	13,632	
3	Total assessments	<u>2,883</u>	<u>2,883</u>	<u>28,833</u>	<u>28,833</u>		<u>27,636</u>	<u>34,600</u>	
Non-assessment revenues:									
4	Fees and charges for services to residents	45	57	(11)	595	561	33	336	674
5	Laundry	17	20	(3)	178	200	(22)	179	240
6	Investment income	3	33	(31)	84	335	(251)	373	402
7	Unrealized gain/(loss) on AFS investments		18	(18)		177	(177)	524	213
8	Miscellaneous	51	53	(2)	484	534	(50)	462	640
9	Total non-assessment revenue	<u>116</u>	<u>181</u>	<u>(65)</u>	<u>1,340</u>	<u>1,807</u>	<u>(467)</u>	<u>1,874</u>	<u>2,170</u>
10	Total revenue	<u>3,000</u>	<u>3,065</u>	<u>(65)</u>	<u>30,173</u>	<u>30,641</u>	<u>(468)</u>	<u>29,510</u>	<u>36,770</u>
Expenses:									
11	Employee compensation and related	1,025	1,124	99	10,486	11,122	636	9,969	13,340
12	Materials and supplies	113	124	12	1,211	1,266	55	884	1,526
13	Utilities and telephone	457	497	40	4,942	4,776	(166)	4,560	5,685
14	Legal fees	32	42	10	315	417	101	495	500
15	Professional fees	1	9	8	51	133	82	161	150
16	Equipment rental	2	1	(1)	41	15	(26)	28	18
17	Outside services	886	1,430	544	5,686	9,474	3,788	6,430	11,122
18	Repairs and maintenance	23	29	6	238	294	56	252	353
19	Other Operating Expense	11	15	4	107	155	49	91	192
20	Income taxes							20	
21	Property and sales tax				2		(2)		
22	Insurance	631	328	(303)	5,231	3,280	(1,951)	1,972	3,936
23	Investment expense				21	16	(5)	6	21
24	Uncollectible Accounts	9		(9)	33	56	23	50	75
25	(Gain)/loss on sale or trade				15		(15)	108	
26	Depreciation and amortization	11	11		112	112		114	135
27	Net allocation to mutuals	118	119	1	1,132	1,192	60	1,180	1,426
28	Total expenses	<u>3,319</u>	<u>3,730</u>	<u>411</u>	<u>29,625</u>	<u>32,309</u>	<u>2,684</u>	<u>26,319</u>	<u>38,479</u>
29	Excess of revenues over expenses	<u>(\$319)</u>	<u>(\$666)</u>	<u>\$346</u>	<u>\$549</u>	<u>(\$1,668)</u>	<u>\$2,217</u>	<u>\$3,191</u>	<u>(\$1,710)</u>

Third Laguna Hills Mutual
Statement of Revenues & Expenses - By Fund Type - Preliminary
10/31/2021
(\$ IN THOUSANDS)

	OPERATING YEAR TO DATE			RESERVE: YEAR TO DATE			RESTRICTED: YEAR TO DATE			COMBINED: YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
Revenues:													
Assessments:													
1	Operating	\$17,473	\$17,473							\$17,473	\$17,473		
2	Additions to restricted funds			9,275	9,275		2,085	2,085		11,360	11,360		
3	Total assessments	17,473	17,473	9,275	9,275		2,085	2,085		28,833	28,833		
Non-assessment revenues:													
4	Fees and charges for services to residents	592	561	31	3					595	561	33	
5	Laundry	178	200	(22)						178	200	(22)	
6	Investment income				47	190	(143)	37	145	(109)	84	335	(251)
7	Unrealized gain/(loss) on AFS investments					103	(103)		74	(74)		177	(177)
8	Miscellaneous	484	534	(50)						484	534	(50)	
9	Total non-assessment revenue	1,254	1,295	(41)	50	293	(243)	37	219	(183)	1,340	1,807	(467)
10	Total revenue	18,727	18,768	(41)	9,325	9,568	(243)	2,122	2,304	(183)	30,173	30,641	(468)
Expenses:													
11	Employee compensation and related	8,133	8,628	495	2,325	2,429	104	28	66	37	10,486	11,122	636
12	Materials and supplies	661	709	48	530	540	10	20	18	(2)	1,211	1,266	55
13	Utilities and telephone	4,932	4,767	(165)	9	9	(1)				4,942	4,776	(166)
14	Legal fees	315	417	101							315	417	101
15	Professional fees	51	133	82							51	133	82
16	Equipment rental	8	4	(5)	32	11	(21)				41	15	(26)
17	Outside services	980	1,143	162	4,017	7,413	3,396	689	918	229	5,686	9,474	3,788
18	Repairs and maintenance	236	290	53	2	4	2				238	294	56
19	Other Operating Expense	91	133	43	16	22	6		1		107	155	49
20	Income taxes												
21	Property and sales tax	2		(2)							2		(2)
22	Insurance	2,866	1,504	(1,362)				2,365	1,776	(590)	5,231	3,280	(1,951)
23	Investment expense				12	9	(3)	10	7	(2)	21	16	(5)
24	Uncollectible Accounts	33	56	23							33	56	23
25	(Gain)/loss on sale or trade	(14)		14	19		(19)	10		(10)	15		(15)
26	Depreciation and amortization	112	112								112	112	
27	Net allocation to mutuals	970	1,015	45	160	174	14	1	3	2	1,132	1,192	60
28	Total expenses	19,378	18,911	(467)	7,122	10,610	3,487	3,124	2,788	(336)	29,625	32,309	2,684
29	Excess of revenues over expenses	(\$652)	(\$143)	(\$509)	\$2,203	(\$1,042)	\$3,244	(\$1,002)	(\$484)	(\$519)	\$549	(\$1,668)	\$2,217

**Third Laguna Hills Mutual
Operating Statement
10/31/2021
THIRD LAGUNA HILLS MUTUAL**

	Actual	YEAR TO DATE Budget	VAR\$ B/(W)	VAR% B/(W)	TOTAL BUDGET
Revenues:					
Assessments:					
Operating					
41001000 - Monthly Assessments	\$17,472,982	\$17,473,183	(\$201)	0.00%	\$20,967,820
Total Operating	17,472,982	17,473,183	(201)	0.00%	20,967,820
Additions To Restricted Funds					
41002000 - Monthly Assessments - Disaster Fund	1,525,500	1,525,500	0	0.00%	1,830,600
41003000 - Monthly Assessments - Unappropriated Expenditures Fund	488,160	488,160	0	0.00%	585,792
41003500 - Monthly Assessments - Replacement Fund	8,908,920	8,908,920	0	0.00%	10,690,704
41004000 - Monthly Assessments - Elevator Replacement Fund	305,100	305,100	0	0.00%	366,120
41004500 - Monthly Assessments - Laundry Replacement Fund	61,020	61,020	0	0.00%	73,224
41006000 - Monthly Assessments - Garden Villa Recreation Room Fund	71,415	71,415	0	0.00%	85,698
Total Additions To Restricted Funds	11,360,115	11,360,115	0	0.00%	13,632,138
Total Assessments	28,833,097	28,833,298	(201)	0.00%	34,599,958
Non-Assessment Revenues:					
Fees and Charges for Services to Residents					
46501000 - Permit Fee	239,690	133,005	106,685	80.21%	159,607
46501500 - Inspection Fee	93,609	63,764	29,845	46.80%	76,520
46502000 - Resident Maintenance Fee	261,432	364,472	(103,041)	(28.27%)	438,029
Total Fees and Charges for Services to Residents	594,730	561,241	33,489	5.97%	674,157
Laundry					
46005000 - Coin Op Laundry Machine	178,266	200,000	(21,734)	(10.87%)	240,000
Total Laundry	178,266	200,000	(21,734)	(10.87%)	240,000
Investment Income					
49001000 - Investment Income - Nondiscretionary	1,858	9,996	(8,138)	(81.41%)	12,000
49002000 - Investment Income - Discretionary	81,677	325,000	(243,323)	(74.87%)	390,000
Investment Interest Income	83,535	334,996	(251,461)	(75.06%)	402,000
Unrealized Gain/(Loss) On AFS Investments					
49008100 - Unrealized Gain/(Loss) On Available For Sale Investments	0	177,500	(177,500)	(100.00%)	213,000
Total Unrealized Gain/(Loss) On AFS Investments	0	177,500	(177,500)	(100.00%)	213,000
Miscellaneous					
46004500 - Resident Violations	8,425	25,000	(16,575)	(66.30%)	30,000
44501510 - Lease Processing Fee - Third	196,150	216,220	(20,070)	(9.28%)	259,475
44502500 - Non-Sale Transfer Fee - Third	1,050	1,250	(200)	(16.00%)	1,500
44503520 - Resale Processing Fee - Third	163,120	135,890	27,230	20.04%	163,072
44505500 - Hoa Certification Fee	12,330	6,500	5,830	89.69%	7,800
44507000 - Golf Cart Electric Fee	53,609	58,330	(4,721)	(8.09%)	70,000
44507200 - Electric Vehicle Plug-In Fee	10,657	9,170	1,487	16.21%	11,000
44507500 - Cartport/Carport Space Rental Fee	3,600	3,830	(230)	(6.01%)	4,600
47001500 - Late Fee Revenue	30,285	50,000	(19,715)	(39.43%)	60,000
47002020 - Collection Administrative Fee - Third	375	5,000	(4,625)	(92.50%)	6,000
47002500 - Collection Interest Revenue	273	20,830	(20,557)	(98.69%)	25,000
47501000 - Recycling	3,817	1,670	2,147	128.59%	2,000
49009000 - Miscellaneous Revenue	(122)	0	(122)	0.00%	0
Total Miscellaneous	483,569	533,690	(50,121)	(9.39%)	640,447
Total Non-Assessment Revenue	1,340,100	1,807,427	(467,327)	(25.86%)	2,169,604
Total Revenue	30,173,197	30,640,725	(467,528)	(1.53%)	36,769,562
Expenses:					
Employee Compensation					
51011000 - Salaries & Wages - Regular	2,153,886	2,376,425	222,538	9.36%	2,854,473
51021000 - Union Wages - Regular	4,069,608	4,519,042	449,435	9.95%	5,425,824
51041000 - Wages - Overtime	23,050	17,282	(5,768)	(33.38%)	20,749
51051000 - Union Wages - Overtime	83,343	29,380	(53,963)	(183.67%)	35,281
51061000 - Holiday & Vacation	607,573	581,206	(26,368)	(4.54%)	697,928
51071000 - Sick	226,848	237,070	10,222	4.31%	284,681
51081000 - Sick - Part Time	40	214	174	81.45%	262

**Third Laguna Hills Mutual
Operating Statement
10/31/2021**

THIRD LAGUNA HILLS MUTUAL

	YEAR TO DATE				TOTAL BUDGET
	Actual	Budget	VAR\$ B/(W)	VAR% B/(W)	
51091000 - Missed Meal Penalty	3,114	1,012	(2,101)	(207.59%)	1,236
51101000 - Temporary Help	53,673	16,162	(37,511)	(232.10%)	19,400
51981000 - Compensation Accrual	191,721	0	(191,721)	0.00%	0
Total Employee Compensation	7,412,855	7,777,793	364,937	4.69%	9,339,833
Compensation Related					
52411000 - F.I.C.A.	532,603	586,440	53,838	9.18%	702,023
52421000 - F.U.I.	7,711	9,872	2,162	21.90%	9,872
52431000 - S.U.I.	52,197	50,211	(1,986)	(3.95%)	50,211
52441000 - Union Medical	1,452,451	1,500,869	48,418	3.23%	1,801,043
52451000 - Workers' Compensation Insurance	327,047	425,744	98,697	23.18%	511,213
52461000 - Non Union Medical & Life Insurance	278,791	292,883	14,092	4.81%	351,459
52471000 - Union Retirement Plan	340,034	375,131	35,097	9.36%	450,404
52481000 - Non-Union Retirement Plan	54,564	103,435	48,871	47.25%	124,243
52981000 - Compensation Related Accrual	27,721	0	(27,721)	0.00%	0
Total Compensation Related	3,073,117	3,344,585	271,468	8.12%	4,000,469
Materials and Supplies					
53001000 - Materials & Supplies	404,383	424,484	20,101	4.74%	514,232
53003000 - Materials Direct	798,965	838,746	39,781	4.74%	1,007,648
53004000 - Freight	7,891	3,163	(4,728)	(149.48%)	3,816
Total Materials and Supplies	1,211,239	1,266,393	55,155	4.36%	1,525,696
Utilities and Telephone					
53301000 - Electricity	271,506	323,300	51,794	16.02%	365,300
53301500 - Sewer	1,477,389	1,473,800	(3,589)	(0.24%)	1,773,600
53302000 - Water	2,709,900	2,500,238	(209,662)	(8.39%)	2,971,182
53302500 - Trash	483,223	479,012	(4,211)	(0.88%)	574,820
Total Utilities and Telephone	4,942,019	4,776,350	(165,669)	(3.47%)	5,684,902
Legal Fees					
53401500 - Legal Fees	342,128	416,658	74,529	17.89%	499,985
53401550 - Legal Fees Contra	(26,632)	0	26,632	0.00%	0
Total Legal Fees	315,496	416,658	101,161	24.28%	499,985
Professional Fees					
53402020 - Audit & Tax Preparation Fees - Third	41,000	45,400	4,400	9.69%	45,400
53403500 - Consulting Fees	3,670	13,467	9,796	72.75%	15,780
53403520 - Consulting Fees - Third	6,008	73,680	67,672	91.85%	88,436
Total Professional Fees	50,678	132,547	81,869	61.77%	149,616
Equipment Rental					
53501500 - Equipment Rental/Lease Fees	41,046	15,035	(26,011)	(173.01%)	18,217
Total Equipment Rental	41,046	15,035	(26,011)	(173.01%)	18,217
Outside Services					
53601000 - Bank Fees	27,165	26,394	(772)	(2.92%)	31,679
53601500 - Credit Card Transaction Fees	9,091	0	(9,091)	0.00%	0
53604500 - Marketing Expense	5,240	4,170	(1,070)	(25.66%)	5,000
54603500 - Outside Services Cost Collection	5,576,988	9,362,651	3,785,663	40.43%	10,988,267
53704000 - Outside Services	67,371	80,303	12,932	16.10%	97,088
Total Outside Services	5,685,856	9,473,517	3,787,662	39.98%	11,122,035
Repairs and Maintenance					
53701000 - Equipment Repair & Maint	5,254	13,107	7,854	59.92%	15,968
53703000 - Elevator /Lift Maintenance	232,825	280,486	47,661	16.99%	336,584
Total Repairs and Maintenance	238,079	293,594	55,515	18.91%	352,552
Other Operating Expense					
53801000 - Mileage & Meal Allowance	2,071	12,038	9,967	82.80%	14,478
53801500 - Travel & Lodging	37	2,300	2,263	98.41%	2,764
53802000 - Uniforms	52,868	68,469	15,601	22.79%	87,700
53802500 - Dues & Memberships	728	2,226	1,497	67.27%	2,866
53803000 - Subscriptions & Books	1,511	1,925	414	21.51%	2,322
53803500 - Training & Education	2,608	16,952	14,344	84.61%	20,157
53903000 - Safety	790	836	47	5.56%	1,008
54001020 - Board Relations - Third	3,287	6,270	2,983	47.58%	7,525
54002000 - Postage	42,526	44,150	1,624	3.68%	52,980

**Third Laguna Hills Mutual
Operating Statement
10/31/2021
THIRD LAGUNA HILLS MUTUAL**

	YEAR TO DATE				TOTAL BUDGET
	Actual	Budget	VAR\$ B/(W)	VAR% B/(W)	
54002500 - Filing Fees / Permits	153	321	169	52.50%	503
Total Other Operating Expense	106,578	155,487	48,909	31.46%	192,303
Property and Sales Tax					
54302000 - Property Taxes	2,248	0	(2,248)	0.00%	0
Total Property and Sales Tax	2,248	0	(2,248)	0.00%	0
Insurance					
54401000 - Hazard & Liability Insurance	680,431	597,026	(83,405)	(13.97%)	716,432
54401500 - D&O Liability	67,925	104,167	36,242	34.79%	125,000
54402000 - Property Insurance	4,480,549	2,573,035	(1,907,514)	(74.13%)	3,087,644
54403000 - General Liability Insurance	2,317	5,894	3,577	60.69%	7,072
Total Insurance	5,231,221	3,280,121	(1,951,100)	(59.48%)	3,936,148
Investment Expense					
54201000 - Investment Expense	21,478	16,077	(5,401)	(33.59%)	21,430
Total Investment Expense	21,478	16,077	(5,401)	(33.59%)	21,430
Uncollectible Accounts					
54602000 - Bad Debt Expense	33,075	56,250	23,175	41.20%	75,000
Total Uncollectible Accounts	33,075	56,250	23,175	41.20%	75,000
(Gain)/Loss on Sale or Trade					
54101500 - (Gain)/Loss On Investments	15,377	0	(15,377)	0.00%	0
Total (Gain)/Loss on Sale or Trade	15,377	0	(15,377)	0.00%	0
Depreciation and Amortization					
55001000 - Depreciation And Amortization	112,400	112,400	0	0.00%	134,880
Total Depreciation and Amortization	112,400	112,400	0	0.00%	134,880
Net Allocation to Mutuals					
54602500 - Allocated Expenses	1,131,851	1,192,106	60,255	5.05%	1,426,122
Total Net Allocation to Mutuals	1,131,851	1,192,106	60,255	5.05%	1,426,122
Total Expenses	29,624,613	32,308,912	2,684,299	8.31%	38,479,186
Excess of Revenues Over Expenses	\$548,584	(\$1,668,187)	\$2,216,770	132.89%	(\$1,709,624)

**Third Laguna Hills Mutual
Balance Sheet - Preliminary
10/31/2021**

		<u>Current Month End</u>	<u>Prior Year December 31</u>
Assets			
1	Cash and cash equivalents	\$2,901,725	\$1,412,574
2	Non-discretionary investments		3,999,894
3	Discretionary investments	25,175,359	25,579,833
4	Receivable/(Payable) from mutuals	680,631	436,199
5	Accounts receivable and interest receivable	117,913	172,270
6	Prepaid expenses and deposits	3,853,895	3,290,394
7	Property and equipment	141,239	141,239
8	Accumulated depreciation property and equipment	(141,239)	(141,239)
9	Beneficial interest in GRF of Laguna Hills Trust	5,077,237	5,189,637
10	Non-controlling interest in GRF	39,594,122	39,594,122
11	Total Assets	<u>\$77,400,881</u>	<u>\$79,674,923</u>
Liabilities and Fund Balances			
Liabilities:			
12	Accounts payable and accrued expenses	\$1,375,237	\$3,654,600
13	Accrued compensation and related costs	593,709	548,292
14	Deferred income	691,274	829,005
15	Income tax payable	(26,005)	(26,005)
16	Total liabilities	<u>\$2,634,214</u>	<u>\$5,005,891</u>
Fund balances:			
17	Fund balance prior years	74,218,083	72,530,282
18	Change in fund balance - current year	548,584	1,687,802
19	Net fund balances	<u>74,766,667</u>	<u>74,218,083</u>
20	Accumulated unrealized gain/(loss) on investments		450,949
21	Total fund balances	<u>74,766,667</u>	<u>74,669,033</u>
22	Total Liabilities and Fund Balances	<u>\$77,400,881</u>	<u>\$79,674,923</u>

**Third Laguna Hills Mutual
Fund Balance Sheet - Preliminary
10/31/2021**

	<u>Operating Fund</u>	<u>Unappropriated Expenditures Fund</u>	<u>Disaster Fund</u>	<u>Replacement Fund</u>	<u>Elevator Replacement Fund</u>	<u>Laundry Replacement Fund</u>	<u>Garden Villa Rec Room Fund</u>	<u>Total</u>	
Assets									
1	Cash and cash equivalents	\$191,064	\$1,146,958	\$117,004	\$970,489	\$434,326	\$11,305	\$30,579	\$2,901,725
2	Discretionary investments		1,877,971	4,949,393	15,998,761	1,916,220	361,966	71,049	25,175,359
3	Receivable/(Payable) from mutuals				680,631				680,631
4	Accounts receivable and interest receivable	117,913							117,913
5	Prepaid expenses and deposits	1,828,091	1,012,902	1,012,902					3,853,895
6	Property and equipment	141,239							141,239
7	Accumulated depreciation property and equipment	(141,239)							(141,239)
8	Beneficial interest in GRF of Laguna Hills Trust	5,077,237							5,077,237
9	Non-controlling interest in GRF	39,594,122							39,594,122
10	Total Assets	<u>\$46,808,426</u>	<u>\$4,037,830</u>	<u>\$6,079,299</u>	<u>\$17,649,881</u>	<u>\$2,350,546</u>	<u>\$373,271</u>	<u>\$101,628</u>	<u>\$77,400,881</u>
Liabilities and Fund Balances									
Liabilities:									
11	Accounts payable and accrued expenses	\$622,705		\$6,138	\$707,571	\$26,501	\$12,321		\$1,375,236
12	Accrued compensation and related costs	593,709							593,709
13	Deferred income	691,274							691,274
14	Income tax payable	(26,005)							(26,005)
15	Total liabilities	<u>\$1,881,682</u>		<u>\$6,138</u>	<u>\$707,571</u>	<u>\$26,501</u>	<u>\$12,321</u>		<u>\$2,634,214</u>
Fund balances:									
16	Fund balance prior years	45,578,511	4,270,569	6,843,420	14,931,917	2,117,684	387,389	88,593	74,218,083
17	Change in fund balance - current year	(651,766)	(232,739)	(770,260)	2,010,393	206,360	(14,118)	713	548,584
18	Net fund balances	<u>44,926,744</u>	<u>4,037,830</u>	<u>6,073,160</u>	<u>16,942,310</u>	<u>2,324,045</u>	<u>373,271</u>	<u>89,307</u>	<u>74,766,667</u>
19	Total fund balances	44,926,744	4,037,830	6,073,160	16,942,310	2,324,045	373,271	89,307	74,766,667
20	Total Liabilities and Fund Balances	<u>\$46,808,426</u>	<u>\$4,037,830</u>	<u>\$6,079,299</u>	<u>\$17,649,881</u>	<u>\$2,350,546</u>	<u>\$373,271</u>	<u>\$101,628</u>	<u>\$77,400,881</u>

**Third Laguna Hills Mutual
Changes in Fund Balances - Preliminary
10/31/2021**

	<u>Operating Fund</u>	<u>Unappropriated Expenditures Fund</u>	<u>Disaster Fund</u>	<u>Replacement Fund</u>	<u>Elevator Replacement Fund</u>	<u>Laundry Replacement Fund</u>	<u>Garden Villa Rec Room Fund</u>	<u>Total</u>	
Revenues:									
Assessments:									
1	Operating							\$17,472,982	
2	Additions to restricted funds	488,160	1,525,500	8,908,920	305,100	61,020	71,415	11,360,115	
3	Total assessments	<u>17,472,982</u>	<u>488,160</u>	<u>1,525,500</u>	<u>8,908,920</u>	<u>305,100</u>	<u>61,020</u>	<u>71,415</u>	<u>28,833,097</u>
Non-assessment revenues:									
4	Fees and charges for services to residents	591,865		2,865				594,730	
5	Laundry	178,266						178,266	
6	Interest income		10,767	25,529	46,057	786	178	218	83,535
7	Miscellaneous	483,569							483,569
8	Total non-assessment revenue	<u>1,253,700</u>	<u>10,767</u>	<u>25,529</u>	<u>48,922</u>	<u>786</u>	<u>178</u>	<u>218</u>	<u>1,340,100</u>
9	Total revenue	<u>18,726,682</u>	<u>498,927</u>	<u>1,551,029</u>	<u>8,957,842</u>	<u>305,886</u>	<u>61,198</u>	<u>71,633</u>	<u>30,173,197</u>
Expenses:									
10	Employee compensation and related	8,132,749		22,287	2,305,685		19,176	6,075	10,485,972
11	Materials and supplies	661,166		6,392	487,633		42,360	13,688	1,211,239
12	Utilities and telephone	4,932,463		230	9,325				4,942,019
13	Legal fees	315,496							315,496
14	Professional fees	50,678							50,678
15	Equipment rental	8,266		440	32,326			14	41,046
16	Outside services	980,350		638,123	3,876,997	122,088	17,538	50,759	5,685,856
17	Repairs and maintenance	236,287		10	1,780			2	238,079
18	Other Operating Expense	90,525		149	15,737			42	106,578
19	Property and sales tax	2,248					126		2,248
20	Insurance	2,865,787	723,501	1,641,933					5,231,221
21	Investment expense		2,700	6,753	11,971			54	21,478
22	Uncollectible Accounts	33,075							33,075
23	(Gain)/loss on sale or trade	(13,540)	5,465	4,063	46,947	(22,562)	(5,113)	118	15,377
24	Depreciation and amortization	112,400							112,400
25	Net allocations to mutuals	970,498		909	159,047		1,230	167	1,131,851
26	Total expenses	<u>19,378,448</u>	<u>731,666</u>	<u>2,321,289</u>	<u>6,947,449</u>	<u>99,525</u>	<u>75,316</u>	<u>70,919</u>	<u>29,624,613</u>
27	Excess of revenues over expenses	<u>(\$651,766)</u>	<u>(\$232,739)</u>	<u>(\$770,260)</u>	<u>\$2,010,393</u>	<u>\$206,360</u>	<u>(\$14,118)</u>	<u>\$713</u>	<u>\$548,584</u>
28	Excluding unrealized gain/(loss) and depreciation	<u>(\$539,366)</u>	<u>(\$232,739)</u>	<u>(\$770,260)</u>	<u>\$2,010,393</u>	<u>\$206,360</u>	<u>(\$14,118)</u>	<u>\$713</u>	<u>\$660,984</u>

Sunwest Bank
 2050 Main Street
 Suite 300
 Irvine, CA 92614



Contact Us
714-730-4444

Account
THIRD LAGUNA HILLS MUTUAL

Date
10/31/2021

106640-29A
 THIRD LAGUNA HILLS MUTUAL
 PO Box 2220
 Laguna Hills, CA 92654-2220

IntraFi® Network DepositsSM Monthly Statement
Demand or Savings Option (formerly known as ICS®)

The following information is a summary of activity in your account(s) for the month of October 2021 and the list of FDIC-insured institution(s) that hold your deposits as of the date indicated. These deposits have been placed by us, as your agent and custodian, in deposit accounts through IntraFi Network Deposits. Funds in your deposit accounts at the FDIC-insured institutions at which your funds have been placed will be "deposits," as defined by federal law.

Summary of Accounts

Account ID	Deposit Option	Interest Rate	Opening Balance	Ending Balance
*****430	Savings	0.12%	\$25,172,758.11	\$25,175,323.38
TOTAL			\$25,172,758.11	\$25,175,323.38

Date
10/31/2021

DETAILED ACCOUNT OVERVIEW

Account ID: *****430
Account Title: THIRD LAGUNA HILLS MUTUAL

Account Summary - Savings

Statement Period	10/1-10/31/2021	Average Daily Balance	\$25,172,836.83
Previous Period Ending Balance	\$25,172,758.11	Interest Rate at End of Statement Period	0.12%
Total Program Deposits	25.00	Statement Period Yield	0.12%
Total Program Withdrawals	(25.00)	YTD Interest Paid	3,475.17
Interest Capitalized	2,565.27	YTD Taxes Withheld	0.00
Taxes Withheld	(0.00)		
Current Period Ending Balance	\$25,175,323.38		

Third Laguna Hills Mutual
 Supplemental Appropriation Schedule
 Period Ending: 10/31/2021

Fund/Item	Resolution	BUDGET	EXPENDITURES I-T-D*			Remaining Encumbrance
		Total Appropriations	2021	Prior Years	Total	
Disaster Fund						
Insurance Renewal	3-20-76	\$1,800,000	\$918,432	\$918,432	\$1,836,864	\$0
Insurance Renewal	3-21-44	1,736,403	723,501	0	723,501	1,012,902
Moisture Intrusion Relandscaping at 3129-B	10/20/20	86,915	65,506	11,800	77,306	0
	Total	\$3,623,318	\$1,707,439	\$930,232	\$2,637,671	\$1,012,902

Fund/Item	Resolution	BUDGET	EXPENDITURES I-T-D*			Remaining Encumbrance
		Total Appropriations	2021	Prior Years	Total	
Unappropriated Expenditures Fund						
Insurance Renewal	3-21-44	1,736,403	723,501	0	723,501	1,012,902
	Total	\$1,736,403	\$723,501	\$0	\$723,501	\$1,012,902

*Incurred To Date

**THIRD LAGUNA HILLS MUTUAL
FUND EXPENDITURES REPORT
AS OF OCTOBER 31, 2021**

DESCRIPTION	CURRENT MONTH		YEAR-TO-DATE		TOTAL BUDGET *	%	VARIANCE	
	ACTUAL	BUDGET	ACTUAL	BUDGET			\$	%
REPLACEMENT FUND - MAINTENANCE & CONSTRUCTION								
BUILDING NUMBERS	\$0	\$2,500	\$3,561	\$25,000	\$30,000	12%	\$21,439	86%
BUILDING STRUCTURES	85,417	292,337	1,225,469	3,015,660	3,599,789	34%	1,790,191	59%
ELECTRICAL SYSTEMS	0	4,957	3,780	49,570	59,495	6%	45,790	92%
EXTERIOR LIGHTING	0	6,249	20,165	62,490	75,000	27%	42,325	68%
FENCING	5,573	4,953	60,730	49,106	58,920	103%	(11,624)	(24%)
GARDEN VILLA LOBBY	1,708	12,500	111,882	112,500	112,500	99%	618	1%
GARDEN VILLA MAILROOM	23	37	249	362	439	57%	113	31%
GARDEN VILLA RECESSED AREA	0	5,500	0	52,500	65,000	0%	52,500	100%
GV REC ROOM WATER HEATER/HEAT PUMP	73	502	7,222	5,011	6,017	120%	(2,210)	(44%)
GUTTER REPLACEMENTS	5,827	6,371	(20,872)	63,497	76,206	-27%	84,369	133%
MAILBOXES	212	4,341	36,734	43,253	51,899	71%	6,519	15%
PAINT PROGRAM - EXTERIOR	125,554	126,681	1,282,899	1,255,415	1,506,039	85%	(27,484)	(2%)
PRIOR TO PAINT	78,961	90,503	805,650	892,128	1,071,350	75%	86,477	10%
PAVING	0	519,149	618,985	694,149	694,149	89%	75,164	11%
ROOF REPLACEMENTS	147,929	136,479	888,928	1,166,328	1,439,294	62%	277,400	24%
WALL REPLACEMENTS	0	0	0	35,000	35,000	0%	35,000	100%
WASTE LINE REMEDIATION	81,346	83,333	315,574	833,330	1,000,000	32%	517,756	62%
WATER LINES - COPPER PIPE REMEDIATION	81,347	0	367,397	500,000	500,000	73%	132,603	27%
TOTAL	\$613,970	\$1,296,392	\$5,728,352	\$8,855,300	\$10,381,097	55%	\$3,126,948	35%
REPLACEMENT FUND - GENERAL SERVICES								
PRIOR TO PAINT	\$970	\$997	\$8,319	\$9,884	\$11,856	70%	\$1,565	16%
PAVING	6,157	6,640	53,534	65,843	79,002	68%	12,310	19%
EXTERIOR WALLS	0	4,095	5,600	40,950	49,147	11%	35,350	86%
TOTAL	\$7,127	\$11,733	\$67,453	\$116,678	\$140,005	48%	\$49,225	42%
REPLACEMENT FUND - LANDSCAPE SERVICES								
LANDSCAPE MODIFICATION	\$78,676	\$40,662	\$342,378	\$406,505	\$487,823	70%	\$64,128	16%
IMPROVEMENT & RESTORATION	10,962	10,613	86,815	105,373	126,524	69%	18,559	18%
TREE MAINTENANCE	108,451	77,065	663,533	767,220	920,872	72%	103,686	14%
TOTAL	\$198,089	\$128,339	\$1,092,726	\$1,279,098	\$1,535,219	71%	\$186,373	15%
ELEVATOR REPLACEMENT FUND								
ELEVATOR REPLACEMENT	\$45,900	\$31,875	\$122,088	\$223,125	\$255,000	48%	\$101,037	45%
TOTAL	\$45,900	\$31,875	\$122,088	\$223,125	\$255,000	48%	\$101,037	45%
LAUNDRY REPLACEMENT FUND								
LAUNDRY APPLIANCES	\$2,746	\$7,759	\$50,538	\$77,448	\$92,955	54%	\$26,911	35%
LAUNDRY COUNTERTOP/FLOOR/TILE REPAIRS	897	4,920	29,892	49,078	58,888	51%	19,186	39%
TOTAL	\$3,643	\$12,679	\$80,429	\$126,526	\$151,843	53%	\$46,097	36%
GARDEN VILLA RECREATION ROOM FUND								
GARDEN VILLA RECREATION ROOMS	\$108	\$5,948	\$70,747	\$59,954	\$71,831	98%	(\$10,793)	(18%)
TOTAL	\$108	\$5,948	\$70,747	\$59,954	\$71,831	98%	(\$10,793)	(18%)

**THIRD LAGUNA HILLS MUTUAL
FUND EXPENDITURES REPORT
AS OF OCTOBER 31, 2021**

DESCRIPTION	CURRENT MONTH		YEAR-TO-DATE		TOTAL BUDGET *	%	VARIANCE	
	ACTUAL	BUDGET	ACTUAL	BUDGET			\$	%
OPERATING FUND - MAINTENANCE & CONSTRUCTION								
APPLIANCE REPAIRS	\$7,001	\$7,640	\$68,706	\$75,692	\$90,825	76%	\$6,987	9%
CARPENTRY SERVICE	33,102	38,349	351,953	380,035	455,942	77%	28,082	7%
ELECTRICAL SERVICE	10,734	11,396	103,972	112,769	135,290	77%	8,796	8%
FIRE PROTECTION	12,836	19,496	45,038	104,917	133,931	34%	59,879	57%
MISC REPAIRS BY OUTSIDE SERVICE	0	4,888	14,581	48,880	58,664	25%	34,299	70%
PEST CONTROL	27,899	109,484	295,722	536,046	645,800	46%	240,324	45%
PLUMBING SERVICE	60,400	56,847	566,584	563,853	676,492	84%	(2,731)	(0%)
SOLAR MAINTENANCE	0	2,083	20,695	20,830	25,000	83%	135	1%
TOTAL	\$151,973	\$250,183	\$1,467,250	\$1,843,023	\$2,221,944	66%	\$375,772	20%
OPERATING FUND - GENERAL SERVICES								
CONCRETE REPAIR/REPLACEMENT	\$27,746	\$31,906	\$333,139	\$316,631	\$379,831	88%	(\$16,508)	(5%)
JANITORIAL SERVICE	85,796	80,893	810,749	803,079	962,945	84%	(7,671)	(1%)
GUTTER CLEANING	3,337	15,011	29,090	149,806	179,758	16%	120,716	81%
TRAFFIC CONTROL	1,811	1,848	15,896	18,317	21,974	72%	2,420	13%
WELDING	9,346	9,673	97,949	95,890	115,027	85%	(2,059)	(2%)
TOTAL	\$128,036	\$139,331	\$1,286,824	\$1,383,722	\$1,659,535	78%	\$96,898	7%
OPERATING FUND - LANDSCAPE SERVICES								
LANDSCAPE ADMINISTRATION	\$26,263	\$27,910	\$259,106	\$276,983	\$332,008	78%	\$17,878	6%
NURSERY & COMPOSTING	19,083	24,226	234,576	241,263	290,340	81%	6,687	3%
GROUPS MAINTENANCE	267,453	265,932	2,481,002	2,643,442	3,173,855	78%	162,439	6%
IRRIGATION	80,016	88,434	823,330	877,159	1,053,027	78%	53,829	6%
SMALL EQUIPMENT REPAIR	14,945	18,974	199,564	188,520	226,338	88%	(11,044)	(6%)
PEST CONTROL	28,956	26,519	314,156	263,146	316,113	99%	(51,010)	(19%)
TOTAL	\$436,716	\$451,996	\$4,311,734	\$4,490,513	\$5,391,681	80%	\$178,779	4%
DISASTER FUND - MAINTENANCE & CONSTRUCTION								
MOISTURE INTRUSION - RAIN LEAKS	\$14,632	\$19,792	\$84,249	\$197,920	\$237,513	35%	\$113,671	57%
MOISTURE INTRUSION - PLUMBING LEAKS	96,646	33,333	312,881	333,330	400,000	78%	20,449	6%
MOISTURE INTRUSION - PLUMBING STOPPAGES	31,134	4,166	75,453	41,660	50,000	151%	(33,793)	(81%)
MOISTURE INTRUSION - MISCELLANEOUS	(26,617)	3,879	(55,522)	38,790	46,548	-119%	94,312	243%
DAMAGE RESTORATION SERVICES	2,967	18,420	103,339	183,643	220,370	47%	80,304	44%
TOTAL	\$118,763	\$79,590	\$520,399	\$795,343	\$954,431	55%	\$274,944	35%
DISASTER FUND - FINANCIAL SERVICES								
INSURANCE PREMIUMS	\$144,700	\$177,586	\$1,641,933	\$1,775,857	\$2,131,029	77%	\$133,924	8%
TOTAL	\$144,700	\$177,586	\$1,641,933	\$1,775,857	\$2,131,029	77%	\$133,924	8%
DISASTER FUND - LANDSCAPE SERVICES								
RISK FIRE MANAGEMENT	\$7,268	\$15,000	\$82,635	\$150,000	\$180,000	46%	\$67,365	45%
SUPPLEMENTAL APPROPRIATIONS	0	0	65,506	0	0	0%	(65,506)	0%
TOTAL	\$7,268	\$15,000	\$148,141	\$150,000	\$180,000	82%	\$1,859	1%

**THIRD LAGUNA HILLS
MUTUAL MAINTENANCE PROGRAMS EXPENDITURES
REPORT AS OF OCTOBER 31, 2021**

DESCRIPTION	OS Actuals	OS Budget	OS Variance
RESERVE FUND - MAINTENANCE & CONSTRUCTION			
BUILDING NUMBERS	\$3,561	\$25,000	\$21,439
BUILDING STRUCTURES	911,404	2,672,320	1,760,916
ELECTRICAL SYSTEMS	3,780	49,570	45,790
ENERGY PROJECTS	0	0	0
EXTERIOR LIGHTING	20,165	62,490	42,325
FENCING	0	0	0
GARDEN VILLA LOBBY	111,882	112,500	618
GARDEN VILLA MAILROOM	0	0	0
GARDEN VILLA RECESSED AREA	0	52,500	52,500
GV REC ROOM WATER HEATER/HEAT PUMP	888	0	(888)
GUTTER REPLACEMENTS	(44,280)	41,660	85,940
MAILBOXES	0	0	0
PAINT PROGRAM - EXTERIOR	0	8,970	8,970
PRIOR TO PAINT	0	47,310	47,310
PAVING	618,985	694,149	75,164
ROOF REPLACEMENTS	888,928	1,166,328	277,400
SUPPLEMENTAL APPROPRIATIONS	0	0	0
WALL REPLACEMENTS	0	35,000	35,000
WASTE LINE REMEDIATION	315,574	833,330	517,756
WATER LINES - COPPER PIPE REMEDIATION	367,397	500,000	132,603
TOTAL	\$3,198,284	\$6,301,127	\$3,102,843

RESERVE FUND - GENERAL SERVICES

PRIOR TO PAINT	\$0	\$0	\$0
PAVING	0	0	0
EXTERIOR WALLS	5,600	40,950	35,350
TOTAL	\$5,600	\$40,950	\$35,350

RESERVE FUND - LANDSCAPE

LANDSCAPE MODIFICATION	\$330,872	\$394,700	\$63,828
IMPROVEMENT & RESTORATION	0	0	0
TREE MAINTENANCE	341,059	419,260	78,201
TOTAL	\$671,931	\$813,960	\$142,029

RESERVE FUND - ELEVATOR

ELEVATOR REPLACEMENT	\$122,088	\$223,125	\$101,037
TOTAL	\$122,088	\$223,125	\$101,037

**THIRD LAGUNA HILLS
MUTUAL MAINTENANCE PROGRAMS EXPENDITURES
REPORT AS OF OCTOBER 31, 2021**

DESCRIPTION	OS Actuals	OS Budget	OS Variance
-------------	---------------	--------------	----------------

RESERVE FUND - LAUNDRY

LAUNDRY APPLIANCES	\$0	\$2,330	\$2,330
LAUNDRY COUNTERTOP/FLOOR/TILE REPAIRS	17,480	26,730	9,250
TOTAL	\$17,480	\$29,060	\$11,580

GARDEN VILLA REC ROOM FUND - MAINTENANCE & CONSTRUCTION

GARDEN VILLA RECREATION ROOMS	\$50,759	\$26,740	(\$24,019)
TOTAL	\$50,759	\$26,740	(\$24,019)

OPERATING FUND - MAINTENANCE & CONSTRUCTION

APPLIANCE REPAIRS	\$0	\$0	\$0
CARPENTRY SERVICE	0	14,500	14,500
ELECTRICAL SERVICE	0	0	0
FIRE PROTECTION	41,616	100,100	58,484
MISC REPAIRS BY OUTSIDE SERVICE	14,581	48,880	34,299
PEST CONTROL	295,722	536,046	240,324
PLUMBING SERVICE	74,657	79,160	4,503
SOLAR MAINTENANCE	20,695	20,830	135
TOTAL	\$447,271	\$799,516	\$352,246

OPERATING FUND - GENERAL SERVICES

CONCRETE REPAIR/REPLACEMENT	\$0	\$0	\$0
JANITORIAL SERVICE	0	0	0
GUTTER CLEANING	0	116,660	116,660
TRAFFIC CONTROL	0	0	0
WELDING	7,285	4,160	(3,125)
TOTAL	\$7,285	\$120,820	\$113,535

OPERATING EXPENDITURES - LANDSCAPE SERVICES

LANDSCAPE ADMINISTRATION	\$0	\$0	\$0
NURSERY & COMPOSTING	0	0	0
GROUNDS MAINTENANCE	173,227	0	(173,227)
IRRIGATION	0	0	0
SMALL EQUIPMENT REPAIR	0	0	0
PEST CONTROL	0	0	0
TOTAL	\$173,227	\$0	(\$173,227)

**THIRD LAGUNA HILLS
MUTUAL MAINTENANCE PROGRAMS EXPENDITURES
REPORT AS OF OCTOBER 31, 2021**

DESCRIPTION	OS Actuals	OS Budget	OS Variance
-------------	---------------	--------------	----------------

DISASTER FUND - MAINTENANCE & CONSTRUCTION

MOISTURE INTRUSION - RAIN LEAKS	\$84,249	\$197,920	\$113,671
MOISTURE INTRUSION - PLUMBING LEAKS	312,881	333,330	20,449
MOISTURE INTRUSION - PLUMBING STOPPAGES	75,453	41,660	(33,793)
MOISTURE INTRUSION - MISCELLANEOUS	(55,522)	38,790	94,312
DAMAGE RESTORATION SERVICES	72,922	129,160	56,238
TOTAL	\$489,982	\$740,860	\$250,878

DISASTER FUND - FINANCIAL SERVICES

INSURANCE PREMIUMS	\$1,641,933	\$1,775,857	\$133,924
TOTAL	\$1,641,933	\$1,775,857	\$133,924

DISASTER FUND - LANDSCAPE SERVICES

RISK FIRE MANAGEMENT	\$82,635	\$150,000	\$67,365
SUPPLEMENTAL APPROPRIATIONS	\$65,506	\$0	(\$65,506)
TOTAL	\$148,141	\$150,000	\$1,859

OPERATING - CHARGEABLE SERVICES

CHARGEABLE SERVICES	\$241,340	\$116,493	(124,847)
TOTAL	\$241,340	\$116,493	(124,847)

OPERATING - SECURITY SERVICES

Smoke Detector Services	\$3,600	\$0	(3,600)
TOTAL	\$3,600	\$0	(3,600)

**THIRD LAGUNA HILLS
MUTUAL MAINTENANCE PROGRAMS EXPENDITURES
REPORT AS OF OCTOBER 31, 2021**

DESCRIPTION	YTD TOTAL EXPENDITURES	LABOR	MATERIALS	OUTSIDE SERVICES
-------------	---------------------------	-------	-----------	---------------------

RESERVE FUND - MAINTENANCE & CONSTRUCTION

BUILDING NUMBERS	\$3,561	\$0	\$0	\$3,561
BUILDING STRUCTURES	1,225,469	246,369	67,695	911,404
ELECTRICAL SYSTEMS	3,780	0	0	3,780
EXTERIOR LIGHTING	20,165	0	0	20,165
FENCING	60,730	38,669	22,061	0
GARDEN VILLA LOBBY	111,882	0	0	111,882
GARDEN VILLA MAILROOM	249	249	0	0
GARDEN VILLA RECESSED AREA	0	0	0	0
GV REC ROOM WATER HEATER/HEAT PUMP	7,222	2,122	4,211	888
GUTTER REPLACEMENTS	(20,872)	19,335	4,073	(44,280)
MAILBOXES	36,734	2,196	34,539	0
PAINT PROGRAM - EXTERIOR	1,282,899	1,099,570	183,329	0
PRIOR TO PAINT	805,650	723,553	82,097	0
PAVING	618,985	0	0	618,985
ROOF REPLACEMENTS	888,928	0	0	888,928
WALL REPLACEMENTS	0	0	0	0
WASTE LINE REMEDIATION	315,574	0	0	315,574
WATER LINES - COPPER PIPE REMEDIATION	367,397	0	0	367,397
TOTAL	\$5,728,352	\$2,132,064	\$398,005	\$3,198,284

RESERVE FUND - GENERAL SERVICES

PRIOR TO PAINT	\$8,319	\$8,319	\$0	\$0
PAVING	53,534	52,918	616	0
EXTERIOR WALLS	5,600	0	0	5,600
TOTAL	\$67,453	\$61,237	\$616	\$5,600

RESERVE FUND - LANDSCAPE

LANDSCAPE MODIFICATION	\$342,378	\$11,506	\$0	\$330,872
IMPROVEMENT & RESTORATION	86,815	86,815	0	0
TREE MAINTENANCE	663,533	322,474	0	341,059
TOTAL	\$1,092,726	\$420,795	\$0	\$671,931

RESERVE FUND - ELEVATOR

ELEVATOR REPLACEMENT	\$122,088	\$0	\$0	\$122,088
TOTAL	\$122,088	\$0	\$0	\$122,088

**THIRD LAGUNA HILLS
MUTUAL MAINTENANCE PROGRAMS EXPENDITURES
REPORT AS OF OCTOBER 31, 2021**

DESCRIPTION	YTD TOTAL EXPENDITURES	LABOR	MATERIALS	OUTSIDE SERVICES
-------------	---------------------------	-------	-----------	---------------------

RESERVE FUND - LAUNDRY

LAUNDRY APPLIANCES	\$50,538	\$12,554	\$37,983	\$0
LAUNDRY COUNTERTOP/FLOOR/TILE REPAIRS	29,892	9,010	3,401	17,480
TOTAL	\$80,429	\$21,565	\$41,385	\$17,480

GARDEN VILLA REC ROOM FUND - MAINTENANCE & CONSTRUCTION

GARDEN VILLA RECREATION ROOMS	\$70,747	\$11,326	\$8,662	\$50,759
TOTAL	\$70,747	\$11,326	\$8,662	\$50,759

OPERATING FUND - MAINTENANCE & CONSTRUCTION

APPLIANCE REPAIRS	\$68,706	\$54,819	\$13,887	\$0
CARPENTRY SERVICE	351,953	325,796	26,157	0
ELECTRICAL SERVICE	103,972	95,214	8,758	0
FIRE PROTECTION	45,038	3,014	408	41,616
MISC REPAIRS BY OUTSIDE SERVICE	14,581	0	0	14,581
PEST CONTROL	295,722	0	0	295,722
PLUMBING SERVICE	566,584	457,987	33,941	74,657
SOLAR MAINTENANCE	20,695	0	0	20,695
TOTAL	\$1,467,250	\$936,829	\$83,150	\$447,271

OPERATING FUND - GENERAL SERVICES

CONCRETE REPAIR/REPLACEMENT	\$333,139	\$316,340	\$16,800	\$0
JANITORIAL SERVICE	810,749	786,388	24,361	0
GUTTER CLEANING	29,090	29,090	0	0
TRAFFIC CONTROL	15,896	15,896	0	0
WELDING	97,949	89,535	1,129	7,285
TOTAL	\$1,286,824	\$1,237,249	\$42,290	\$7,285

OPERATING EXPENDITURES - LANDSCAPE SERVICES

LANDSCAPE ADMINISTRATION	\$259,106	\$259,106	\$0	\$0
NURSERY & COMPOSTING	234,576	234,576	0	0
GROUNDS MAINTENANCE	2,481,002	2,301,998	5,777	173,227
IRRIGATION	823,330	721,588	101,742	0
SMALL EQUIPMENT REPAIR	199,564	199,564	0	0
PEST CONTROL	314,156	314,156	0	0
TOTAL	\$4,311,734	\$4,030,988	\$107,519	\$173,227

**THIRD LAGUNA HILLS
MUTUAL MAINTENANCE PROGRAMS EXPENDITURES
REPORT AS OF OCTOBER 31, 2021**

DESCRIPTION	YTD TOTAL EXPENDITURES	LABOR	MATERIALS	OUTSIDE SERVICES
-------------	---------------------------	-------	-----------	---------------------

DISASTER FUND - MAINTENANCE & CONSTRUCTION

MOISTURE INTRUSION - RAIN LEAKS	\$84,249	\$0	\$0	\$84,249
MOISTURE INTRUSION - PLUMBING LEAKS	312,881	0	0	312,881
MOISTURE INTRUSION - PLUMBING STOPPAGES	75,453	0	0	75,453
MOISTURE INTRUSION - MISCELLANEOUS	(55,522)	0	0	(55,522)
DAMAGE RESTORATION SERVICES	103,339	25,361	5,056	72,922
TOTAL	\$520,399	\$25,361	\$5,056	\$489,982

DISASTER FUND - FINANCIAL SERVICES

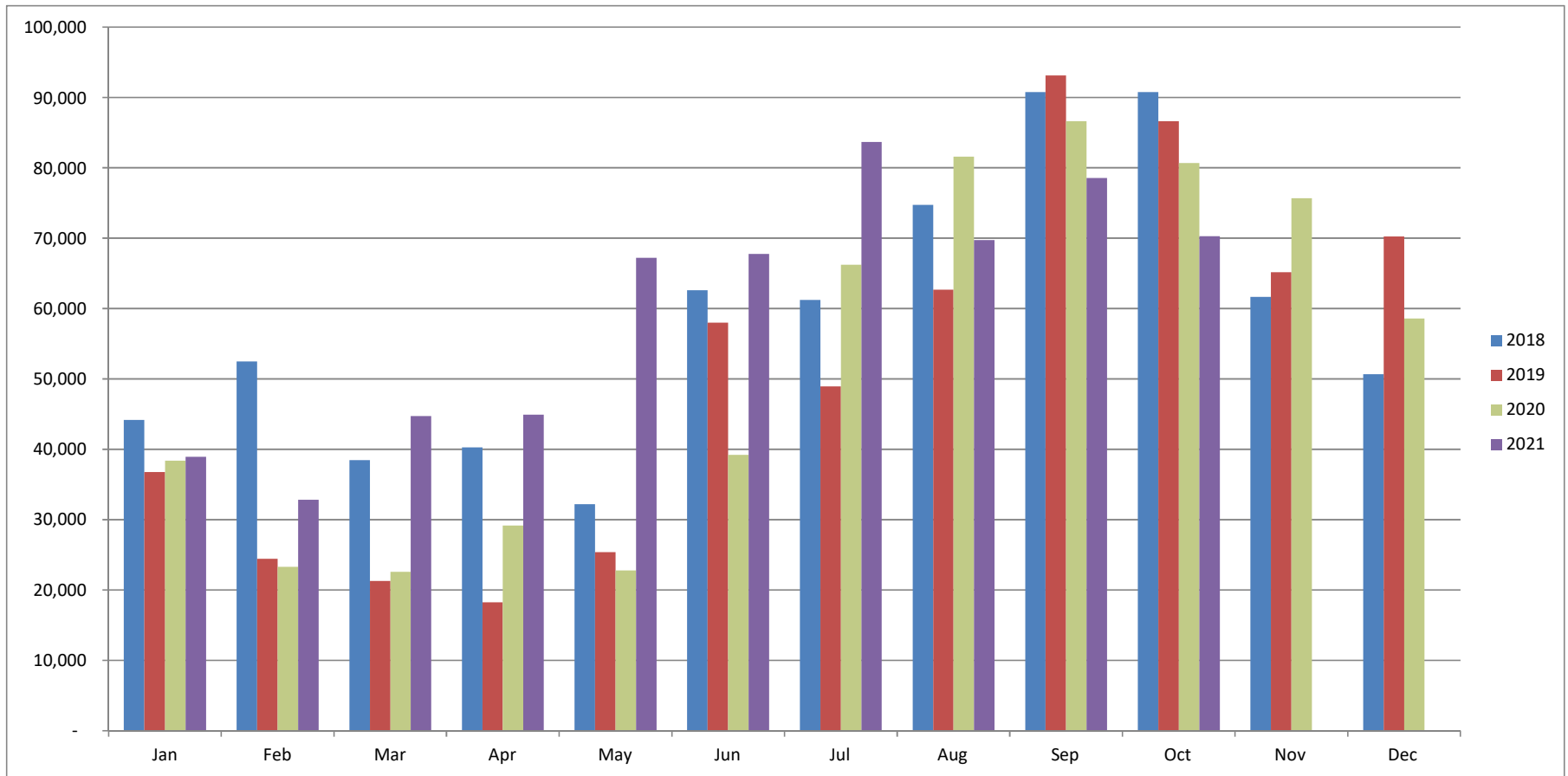
INSURANCE PREMIUMS	\$1,641,933	\$0	\$0	\$1,641,933
TOTAL	\$1,641,933	\$0	\$0	\$1,641,933

DISASTER FUND - LANDSCAPE SERVICES

RISK FIRE MANAGEMENT	\$82,635	\$0	\$0	\$82,635
SUPPLEMENTAL APPROPRIATIONS	\$65,506	\$0	\$0	\$65,506
TOTAL	\$148,141	\$0	\$0	\$148,141

Third Mutual Water Usage in 100 cubic feet units

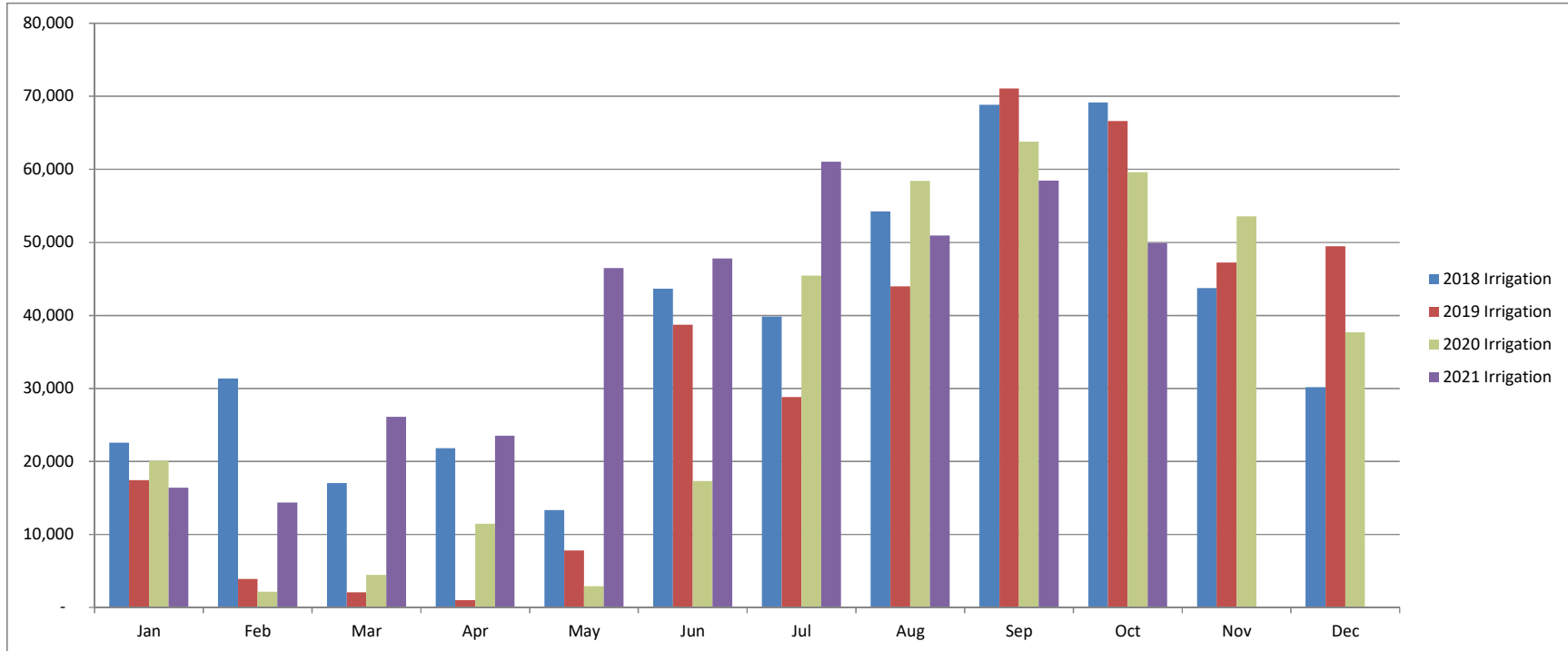
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Total
2018	44,191	52,495	38,446	40,263	32,183	62,631	61,214	74,756	90,767	90,776	61,661	50,693	587,722	700,076
2019	36,777	24,432	21,298	18,269	25,378	58,015	48,914	62,672	93,135	86,655	65,159	70,254	475,545	610,958
2020	38,350	23,285	22,570	29,169	22,804	39,197	66,203	81,581	86,612	80,664	75,700	58,608	490,435	624,743
2021	38,929	32,844	44,745	44,946	67,232	67,759	83,660	69,752	78,563	70,259	-	-	598,689	598,689



Third Mutual

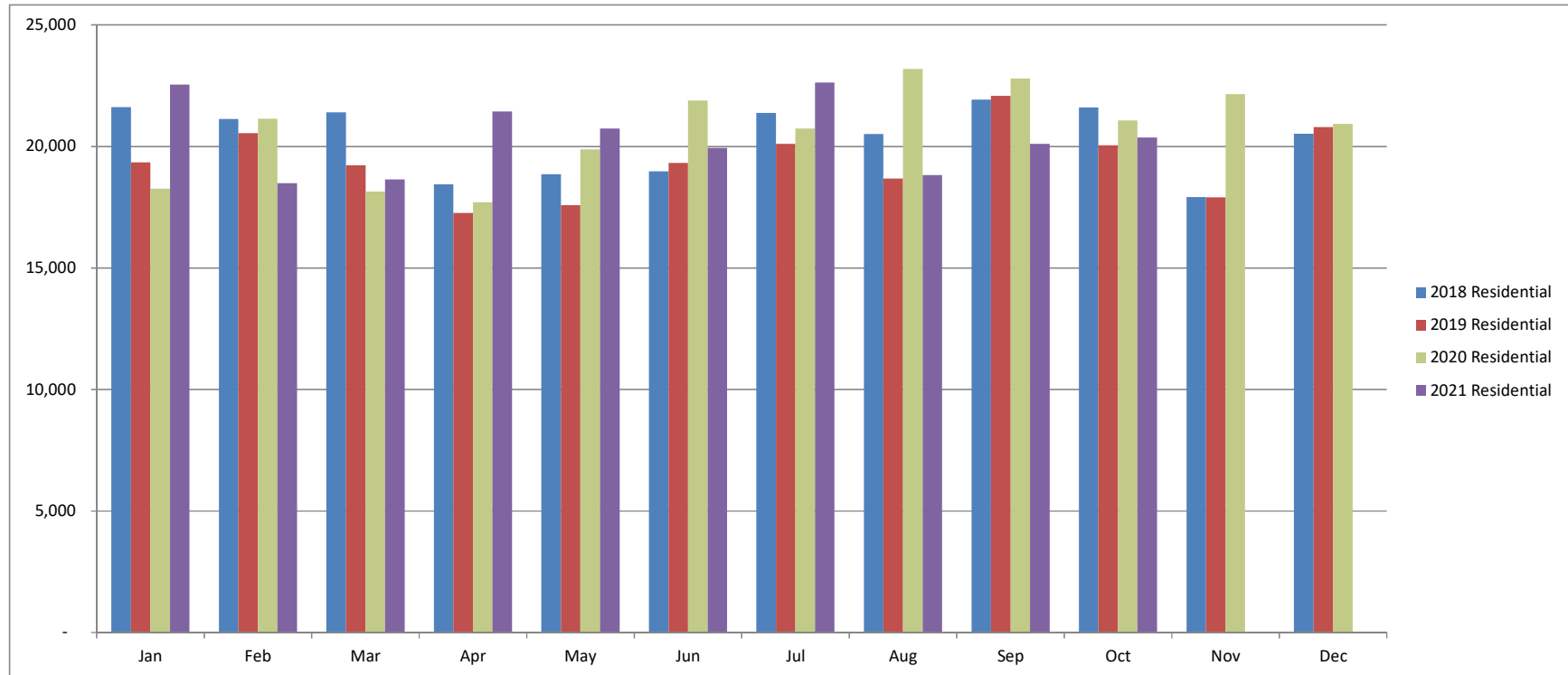
Irrigation Water Usage in 100 cubic feet units

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Total
2018 Irrigation	22,567	31,368	17,039	21,814	13,332	43,653	39,833	54,254	68,843	69,176	43,741	30,171	381,879	455,791
2019 Irrigation	17,434	3,892	2,081	1,000	7,803	38,696	28,811	43,994	71,052	66,612	47,254	49,451	281,375	378,080
2020 Irrigation	20,096	2,146	4,430	11,464	2,923	17,310	45,463	58,399	63,816	59,592	53,554	37,681	285,639	376,874
2021 Irrigation	16,390	14,356	26,104	23,513	46,497	47,822	61,029	50,929	58,456	49,890	-	-	394,986	394,986



**Third Mutual
Residential Water Usage in 100 cubic feet units**

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Total
2018 Residential	21,624	21,127	21,407	18,449	18,851	18,978	21,381	20,502	21,924	21,600	17,920	20,522	205,843	244,285
2019 Residential	19,343	20,540	19,217	17,269	17,575	19,319	20,103	18,678	22,083	20,043	17,905	20,803	194,170	232,878
2020 Residential	18,254	21,139	18,140	17,705	19,881	21,887	20,740	23,182	22,796	21,072	22,146	20,927	204,796	247,869
2021 Residential	22,539	18,488	18,641	21,433	20,735	19,937	22,631	18,823	20,107	20,369	-	-	203,703	203,703



Financial Report

As of October 31, 2021



Highlights: Cost Saving Initiative

Landscape Department

BEFORE:

- Paid to have large tree trunks & other landscape debris hauled away
- Paid to have horse manure hauled away from the stable
- Purchased necessary mulch

Financial Report

As of October 31, 2021

Highlights: Cost Saving Initiative

Landscape Department

- GRF Purchased “tub grinder”
to convert landscape debris to mulch
- No longer necessary to pay for:
 - Hauling away landscape debris & manure from stable
 - Purchasing mulch



Annual Savings to Third Mutual

	Prior Cost	New Cost	Savings
Cost to Haul			
Landscape debris	\$550,356	\$0	(\$550,356)
Manure			
Cost to Purchase Mulch	\$301,671	\$0	(\$301,671)
Sub Total	\$852,027	\$0	(\$852,027)
Greenwaste Transport	\$0	\$63,182	\$63,182
Total	\$852,027	\$63,182	(\$788,845)

Annual Savings to Laguna Woods Village

	Prior Cost	New Cost	Savings
Cost to Haul Landscape debris Manure	\$976,808	\$0	(\$976,808)
Cost to Purchase Mulch	\$535,426	\$0	(\$535,426)
Sub Total	\$1,512,234	\$0	(\$1,512,234)
Greenwaste Transport	\$0	\$112,139	\$112,139
Total	\$ 1,512,234	\$112,139	(\$1,400,095)