



Third Mutual Appeal Policy
Resolution 03-23-70; Adopted June 20, 2023

I. Purpose

Board committees are made up of individuals who advise the board on a specific area of operations. Committees are made up of board members, staff members, and advisors who come together to provide expert guidance for the board as a whole. Third Laguna Hills Mutual (“Third”) utilizes committees to address relevant issues and make recommendations to the entire board for final approval. These committees tend to function independently from each other and are provided with sufficient authority, resources, and assigned responsibilities in assisting the entire board.

Depending on the circumstances and the powers granted to a committee, a committee may either act to approve or deny a member’s request, or discipline members for governing document violations and determine that reimbursement for expenses incurred by Third are the responsibility of a member.

The purpose of this document is to set forth the Appeal Policy for appeals of decisions made by committees.

II. Policy

It is the stated policy that Members shall have the right to appeal decisions made by a committee whose membership is made up of less than the full board and have their appeal considered by the Board, after which the Board will make a decision and provide notice of same in accordance with Third’s Governing Documents and applicable statute.

Information regarding how to request an appeal of a committee's decision will be included in the determination letter sent to a member as a result of a committee's decision, but essentially the process is:

- A member who wishes to appeal a committee's decision has 30 days, from the date of the committee decision, to appeal the decision.
- The appeal request must be sent to the general manager and the committee chair and/or Board president.
- The appeal request must be received in writing (electronic version is acceptable).
- The member may – but is not obliged to – explain why the member believes the committee's decision is incorrect.
- The member may – but is not obliged to – provide such new evidence or documentation that the member feels will aid the member’s appeal.

If the Board approves a committee decision within 30 days of the decision being made by the committee, the member can still appeal the decision of the committee to the Board and the Board will hear it.

As per Community Rules and applicable law, any appeal decision made by the Board, whether in an Open Meeting or in Executive Session, shall be final and not subject to additional review or a right of appeal by Third Members. However, should new evidence be presented regarding the decision, the committee has the option to re-hear the request and make a decision, which could result in an appeal to the Board as per this policy.