

REGULAR MEETING

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF LAGUNA WOODS MUTUAL NO. FIFTY A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION VIRTUAL ZOOM MEETING

Tuesday December 1, 2020

The Board of Directors of Laguna Woods Mutual No. Fifty, a California non-profit mutual benefit corporation, met virtually at 10:00 a.m. on Tuesday December 1, 2020 at 24055 Paseo Del Lago West, Laguna Woods, California.

Directors Present: Ryna Rothberg-Chair, Al Amado, John Carter and Inesa Nord-Leth and John Dalis

Directors Absent: None.

Staff Present: Kristen Orr, Ariana Rodriguez, Lisa Armstrong

Others Present: None

CALL TO ORDER

Director Rothberg called the meeting to order at 10:00 a.m. and established that a quorum was present.

APPROVAL OF AGENDA

By unanimous consent, the Board approved the Agenda.

HOMEOWNER FORUM

None.

UNFINISHED BUSINESS

Mutual Fifty Rules & Regulations

Resolution M50-20-30

Mutual Fifty Rules & Regulations

WHEREAS, on November 3, 2020, the Mutual Fifty Board of Directors adopted Resolution M50-20-27, outlining rules and regulations of the corporation to be given to escrow and leasing offices for the information of new residents and lessees: and

WHEREAS, with the changes in policies necessitated by COVID-19, these forms needed revision;

NOW THEREFORE BE IT RESOLVED, as of December 1, 2020, the following rules have been approved by the Board of Directors as follows:

1. When a home is purchased in The Towers and the buyer is approved for Membership, he/she becomes a member of Laguna Woods Mutual Fifty, a California non-profit mutual benefit corporation and a resident member in the Golden Rain Foundation of Laguna Woods, also a California non-profit mutual benefit corporation.
2. Laguna Woods Mutual No. Fifty is jointly owned in undivided interest by the 311 owners of the respective units comprising The Towers, which is managed as a condominium project under the direction of its elected resident Board of Directors. The Corporation has retained a managing agent for the purpose of executing its policies and Business Plan.
3. The Golden Rain Foundation holds in trust for all Laguna Woods Village residents all common properties such as golf courses, clubhouses, buses, swimming pools, etc. It is also managed under the direction of its elected resident Board of Directors. Mutual Fifty Directors are elected by the 311 members and Directors of GRF are elected by the corporate members, United Laguna Hills Mutual, Third Laguna Hills Mutual, and Laguna Woods Mutual No. Fifty Board of Directors.
4. The residents of The Towers are provided reception desk services; housekeeping services; common area maintenance service; dining services; and educational and recreational activities. Services beyond what the Board determines to be basic services may be provided as a chargeable service, at an additional cost to the resident.
5. The Towers is not an assisted care facility. The residents must be capable of self-care or financially able to provide for health care attendants.
6. Personalized Motorized Vehicles are permitted within The Towers common area when prescribed by a doctor.
7. Residents are required to dress in acceptable clothing, appropriate to the location and occasion when in the common areas and to conduct themselves in an acceptable manner. There is a dress code in the dining rooms.
8. The monthly assessment for each unit does not include property taxes for the unit, telephone, internet and premium cable service, personal property insurance, and maintenance of the living space of the unit.
9. Each unit is provided with housekeeping services - every other week.
10. The monthly assessments include the cost of a daily meal. Additional fees may be charged if the resident purchases more meals than a daily meal.
11. Gratuity to staff is prohibited at The Towers.
12. There have been occasions when residents have been rude to staff, sometimes causing staff members to resign from his/her position. To avoid this, when an incident of rudeness to staff occurs, the Board of Directors may discipline the resident, including fining the resident up to five hundred dollars (\$500.00) depending upon the severity of the incident.
13. Residents are allowed up to two pets in their unit. Residents who wish to keep pets in their unit must make application to the Mutual and obtain approval before the pet may reside. Applications are available in The Towers

- Administration office. The Board of Directors may discipline any resident who violates this policy. This does not apply to personal assistance animals.
14. When Residents plan to move into The Towers or move out of The Towers, they MUST schedule the move with the Reception Desk at (949) 597-4278.
 15. All construction and remodeling planned within a unit MUST be scheduled through the Maintenance shop (949) 434-5614.
 16. Each resident may have two visitors at a time.
 17. Residents must call in their visitors ahead of time to the Reception Desk.
 18. Visitors must come through the front entrance and record their name, residence they are visiting, time and length of visit and telephone number with staff before entering the building.
 19. Visitors will be asked about the possibility of symptoms/exposure.
 20. Visitors will have their temperatures taken before entering the building; not permitted in the building if temperature is over 99.9 degrees.
 21. Visitors must sanitize their hands and proceed directly to the unit that they are visiting.
 22. Visitors must bring their own masks and must wear them in Common Areas including elevators and hallways.
 23. All work being done by outside vendors must abide by Visitor Rules.
 24. Personal property may not be left anywhere in the Common Area for any period of time.
 25. In-Room Dining Service at no charge.
 26. Full-service housecleaning is performed bi-weekly for each resident requesting it.
 27. Residents must wear a face mask at all times while the housekeeping staff and maintenance staff is in the Resident's unit and must make all reasonable efforts to maintain distance from the housekeeping staff.
 28. A maximum of 3 people in the elevator at a time.
 29. No group gatherings in common area indoor spaces with the exception of Lortscher Hall and the Lobby.
 30. Minimum of six feet of distance is to be kept between residents at all times in both interior and exterior common area spaces.
 31. Masks are required to be worn by residents, visitors, invitees, and staff in all common areas.
 32. Delivery services are to deliver items to staff outside of the front entrance to the Lobby; Staff is to mark the package with unit number, sort and organize packages and take packages out for delivery, wearing gloves and a mask.
 33. All staff is to enter the building through the front entrance.
 34. Staff temperatures to be taken and recorded twice daily (sent home if above 99.9).
 35. All caregivers must enter the building through the front entrance anytime they enter or re-enter the building (same as any other visitor).
 36. All caregivers must go directly to the residence for which they are employed.

37. Caregivers must not enter the residence of any resident other than their employer.
38. Caregivers must not congregate with other caregivers inside any residence or common area.
39. Towers' General Manager is authorized by the Board to make exceptions to any of the Rules with the permission of the Board President.

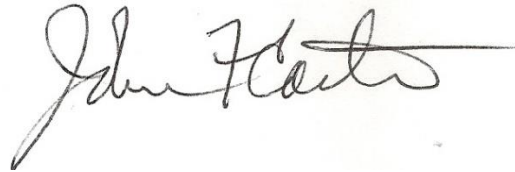
RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

This resolution has satisfied the requirement set forth by the Davis-Sterling Common Interest Development Act.

Director Carter moved the proposed resolution. Director Dalis seconded the resolution. By a vote of 5-0-0, the motion passed.

ADJOURNMENT

The Meeting was adjourned at 10:16 a.m.

A handwritten signature in dark ink, appearing to read "John Carter", with a long horizontal flourish extending to the right.

John Carter, Secretary