

Hello Committee Members,

Here is the agenda packet for the Security and Community Access Committee on Monday, October 25, 2021 at 1:30 p.m.

Below is the Zoom information.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/85824925317>

Webinar ID: 858 2492 5317

Thank you,

Jayanna Hendley

Security Admin Coordinator

[Laguna Woods Village](#)

(949) 268-2356



Laguna Woods Village®

OPEN MEETING**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
SECURITY AND COMMUNITY ACCESS COMMITTEE**

**Monday, October 25, 2021 – 1:30 p.m.
Virtual Meeting**

NOTICE OF MEETING AND AGENDA

- | | |
|--|--------------|
| 1. Call to Order | Don Tibbetts |
| 2. Acknowledgment of Media | Don Tibbetts |
| 3. Approval of the Agenda | Don Tibbetts |
| 4. Approval of Meeting Report | Don Tibbetts |
| 5. Chair's Remarks | Don Tibbetts |
| 6. Member Comments (Items Not on the Agenda) | Don Tibbetts |
- Laguna Woods Village owner/residents are welcome to participate:
- a. Via email to meeting@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and manor number must be included.
 - b. By calling (949) 268-2020 beginning one half hour before the meeting begins and throughout the remainder of the meeting. You must provide your name and manor number.
 - c. Join the Zoom meeting at: <https://us06web.zoom.us/j/85824925317>

Reports:

- | | |
|--|--------------|
| 7. Disaster Preparedness Task Force Report | Carlos Rojas |
| 8. RV Update | Carlos Rojas |
| 9. Noteworthy Incidents | Carlos Rojas |
| 10. Security Statistics | Carlos Rojas |

Items for Discussion and Consideration:

- | | |
|------------------------------------|--------------|
| 11. Enhanced Enforcement at Gate 5 | Carlos Rojas |
|------------------------------------|--------------|

Items for Future Agendas:

- | | |
|----------------------|--|
| 12. To be determined | |
|----------------------|--|

Concluding Business:

- | | |
|---|--|
| 13. Committee Member Comments | |
| 14. Date of Next Meeting – December 27, 2021 at 1:30 p.m. | |
| 15. Adjournment | |

Don Tibbetts, Chair
Tom Siviglia, Staff Officer
Telephone: 268-2356



REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
SECURITY AND COMMUNITY ACCESS COMMITTEE

The Regular Meeting of the Security and Community Access Committee was held on Monday, June 28, 2021 at 1:30 p.m. 24351 El Toro Road, Laguna Woods, California.

MEMBERS PRESENT: Don Tibbetts (Chair), Maggie Blackwell, Cush Bhada, Craig Wayne

MEMBERS ABSENT: Donna Rane-Szostak, Margaret Bennett, Reza Bastani, Manuel Armendariz, Andre Torng,

OTHERS PRESENT: Mike Epstein, Frank Tybor, Juanita Skillman

STAFF PRESENT: Tom Siviglia, Jayanna Hendley, and Vanessa Ayala

CALL TO ORDER

Don Tibbetts, Chair, called the meeting to order at 1:31 p.m.

ACKNOWLEDGEMENT OF PRESS

The Media was not present.

APPROVAL OF AGENDA

By way of consensus, the Committee approved the agenda as presented.

APPROVAL OF MEETING REPORT

By way of consensus, the Committee approved the April 26, 2021 meeting report.

CHAIRMAN'S REMARKS

Chair Tibbetts had no comments.

MEMBER COMMENTS ON NON-AGENDA ITEMS

No member comments were received

RESPONSE TO MEMBER COMMENTS ON NON-AGENDA ITEMS

None

REPORTS

Disaster Preparedness Task Force Report Security Operations Manager, Tom Siviglia, gave reports on behalf of Chief Carlos Rojas, Security Director. Mr. Siviglia reported that the Fire Avert Device program has been approved and that Security will be moving forward with selecting volunteers to test the program. Siviglia stated that the Disaster Preparedness Task Force is working toward updating their Good Neighbor Captain training material. Siviglia also announced that the American Red Cross will be hosting another virtual training, this time covering the topics of Earthquake and Flood Preparedness, on August 10th at 10:00 AM. Members made comments and asked questions.

RV Update Tom Siviglia reported that we currently have 322 occupied spaces in Lot A, and 54 occupied spaces in Lot B. Members made comments and asked questions.

Noteworthy Incidents Tom Siviglia reported that we have recently given a commendation to three Security staff members for their assistance in recovering three stolen bicycles. Siviglia also mentioned that two of our staff members recently apprehended an illegal caregiver who was under the influence of narcotics and assisted in the subject's arrest by the Orange County Sheriff's Department. Furthermore, Siviglia mentioned that a vehicle has recently been reported stolen out of the Phase Two area, and it has not yet been recovered. Tom Siviglia also states that Security has recently hired a Gate Ambassador Scheduler who is doing a wonderful job of ensuring that our gates are well managed and staffed properly.

Security Statistics Tom Siviglia reported details and insights on these statistics. Members made comments and asked questions.

ITEMS FOR DISCUSSION AND CONSIDERATION

Bicycle Registration Program Staff Report Jayanna Hendley, Security Administrative Coordinator, reported that Security will implement a voluntary Bicycle Registration Program for residents. Hendley stated that this program will be implemented at no cost to GRF. Hendley also noted that this staff report served as an advisory notification to the committee.

ITEMS FOR FUTURE AGENDAS

None

CONCLUDING BUSINESS

DATE OF THE NEXT MEETING

The next meeting is scheduled for Monday, August 30, 2021, at 1:30 p.m. in a hybrid model meeting on Zoom and in the Board Room in the Laguna Woods Village Community Center.

ADJOURNMENT

There being no further business to come before the Committee, Chair Tibbetts adjourned the meeting at 2:08 p.m.

Don Tibbetts

[Don Tibbetts \(Jun 28, 2021 16:11 PDT\)](#)

Don Tibbetts, Chair Jun 28, 2021

REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
SECURITY AND COMMUNITY ACCESS COMMITTEE

The Regular Meeting of the Security and Community Access Committee was held on Monday, August 30, 2021 at 1:30 p.m. 24351 El Toro Road, Laguna Woods, California.

MEMBERS PRESENT: Don Tibbetts (Chair), Maggie Blackwell, Cush Bhada, Margaret Bennett

OTHERS PRESENT: Bunny Carpenter

STAFF PRESENT: Carlos Rojas, Tom Siviglia, and Jayanna Hendley

CALL TO ORDER

Don Tibbetts, Chair, called the meeting to order at 1:33 p.m.

ACKNOWLEDGEMENT OF PRESS

The Media was not present.

APPROVAL OF AGENDA

By way of consensus, the Committee approved the agenda as presented.

APPROVAL OF MEETING REPORT

The Committee will determine approval of the July 27, 2021 meeting report at the next committee meeting.

CHAIRMAN'S REMARKS

Chair Tibbetts had no comments.

MEMBER COMMENTS ON NON-AGENDA ITEMS

No member comments were received

RESPONSE TO MEMBER COMMENTS ON NON-AGENDA ITEMS

None

REPORTS

Disaster Preparedness Task Force Report Security Director, Carlos Rojas, reported that the Great CA Shakeout is coming up in October and that it will be a bit more active than last year's drill. Rojas also stated that we are waiting on the Fire Avert Devices to be delivered. Additionally, Tom Soule has re-opened the DPTF Office with emergency items for sale.

RV Update Carlos Rojas discussed the RV Lot vacancies listed on the document provided for this update. Carlos also advised the committee that the vacant spaces were in the process of being filled by residents on the waiting list.

Noteworthy Incidents Carlos Rojas reported that our officers have assisted in admonishing several individuals for trespassing over the past two months.

Security Statistics Carlos Rojas reported details and insights on these statistics. Members made comments and asked questions.

ITEMS FOR DISCUSSION AND CONSIDERATION

Security and Safety at the Equestrian Center Carlos Rojas explained the document in the packet pertaining to this matter. Bunny Carpenter spoke and is questioning whether or not the gate at the Equestrian Center should be replaced. Cush Bhada recommended additional cameras to be installed at the Equestrian Center. Carlos Rojas suggested that Security conducts further investigation into the current camera situation, and report back to the committee with a Staff Report.

Golf Cart Path Safety Carlos Rojas discussed the document in the packet pertaining to this matter. Carlos asked for comments or questions regarding the issue. Maggie Blackwell commented that she would like to see taller signs posted at the golf course. Carlos suggested that educational material regarding Golf Course Safety be put together and advertised in the Village Breeze. Committee members agreed.

Stop Signs and Pedestrians in Intersections Carlos Rojas discussed the document in the packet pertaining to this matter. Carlos also explained that he believes this matter should be looked into further, and asked for direction to be given from the committee. Director Cush Bhada agreed that something does need to be done. Carlos Rojas stated that Security will work with Maintenance to determine what the engineering and costs of this project would look like.

Monetary Penalty Increase for Speeding Violations Carlos Rojas discussed the document attached in the packet pertaining to this item. Cush Bhada and Maggie Blackwell both agreed and verbalized that the current fines are justifiably appropriate and should not be increased.

ITEMS FOR FUTURE AGENDAS

None

CONCLUDING BUSINESS

DATE OF THE NEXT MEETING

The next meeting is scheduled for Monday, October 25, 2021, at 1:30 p.m. in a virtual model meeting on Zoom.

ADJOURNMENT

There being no further business to come before the Committee, Chair Tibbetts adjourned the meeting at 2:13 p.m.

Don G Tibbetts

[Don G Tibbetts \(Aug 31, 2021 14:27 PDT\)](#)

Don Tibbetts, Chair

Aug 31, 2021

**REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN
FOUNDATION DISASTER PREPAREDNESS TASK FORCE**

TUESDAY, September 28 2021 9:30AM

HYBRID MODEL MEETING

MEMBERS PRESENT: Carlos Rojas, Juanita Skillman, Bruce Bonbright, John Frankel, Maggie Blackwell, Sandy Benson, Jim Riedel, Grace Stencel, Sue Stephens, Tom Siviglia, Diane Casey, Annie McCary

OTHERS PRESENT: “Jonathan,” Bunny Carpenter, “Wellt”

STAFF PRESENT: Jayanna Hendley

THE MEETING WAS CALLED TO ORDER: 9:30 AM

ACKNOWLEDGEMENT OF THE PRESS: None present.

APPROVAL OF THE AGENDA: Juanita Skillman made a motion to approve the agenda. By consensus, the motion passed.

APPROVAL OF MEETING REPORT:

Bruce Bonbright made the motion to approve the meeting report from July 27, 2021. Judith Troutman seconded the motion.

CHAIRS REMARKS: Chief Carlos Rojas reported that Security Staff has been working to coordinate the Great California Shakeout Earthquake Drill event for the community. Chief Rojas stated he would discuss in greater detail later in the meeting.

MEMBER COMMENTS: One comment from Joan Grampp on behalf of the Foundation was sent via email to Jayanna Hendley. Jayanna explained that Ms. Grampp is concerned about AT&T getting rid of landlines due to communication securities if the power grid shuts down. Chief Rojas suggested that Staff conduct further research on this topic and bring it back to the committee at the next meeting. No objections were heard.

REPORTS:

RADIO & COMMUNICATIONS: Bruce Bonbright reported that 12 out of 15 Disaster Prep radios responded during his drill for September. Bruce also stated that he is tracking down the 3 who have not been reporting to ease their technical issues.

OFFICE MANAGER/ADVISOR: Tom Soule was not present. Chief Rojas reported that the office is open and making sales. Judith Troutman added that she is working through their binders of Good Neighbor Captains and cold-calling to determine whether or not volunteers are still active. Judith also stated that she will be placing an add in the Globe regarding the office being open, and she will be on TV6 to promote the office and emergency merchandise available.

RECRUITMENT / RETENTION / TRAINING: Juanita Skillman reported that she obtained some training information and material from Kathleen Mathews. Juanita stated that some volunteers she knows were never contacted via email by Security. Juanita also stated that recruiting is out of her hands, but she is grateful for Judith Troutman stepping-up. Chief discussed the revamping of the Good Neighbor Captain role and having a clear delineation stating that the additional training, like CPR and First Aid, are not required. Juanita Skillman stated that generally, during the month of the Shakeout Drill, Disaster Prep uses a display case in the Village Library to display supplies that are sold in the Disaster Prep Office.

GRF BOARD: Maggie Blackwell did not have anything specific to report.

UNITED BOARD: Diane Casey did not have anything specific to report.

THIRD BOARD: Annie McCary did not have anything specific to report.

TOWERS: Sue Stephens stated that the Towers has multiple floor captains, as well as co-captains. Sue asked questions about the Tower's involvement with the Shakeout Drill. Members made comments.

PET EVACUATION SUBMIT COMMITTEE: Sandy Benson reported that they have completed their supply inventory. Sandy also stated they delivered three binders containing their Pet Evacuation Plan. Sandy also stated that they have been invited to a meeting on October 5th to speak about the evacuation plan to the Gate 11 Club. Sandy mentioned that their next step would be to train volunteers on the operations of the plan.

FIRE AVERT: Tom Siviglia reported that he has completed his first installation of the Fire Avert pilot program, and that the installation took 9 minutes and 50 seconds to complete. Chief Rojas commended the Disaster Prep Committee for implementing the pilot program.

GREAT CA SHAKEOUT – Chief Rojas announced that we will be exercising a more involved drill this year. Chief stated that Good Neighbor Captains, Radio Teams, EOC, and Reporting Centers will be activated. Chief stated that Code Red will be sent to the volunteers as well. Rojas expressed that this is a great opportunity to practice our systems, and see what works and what doesn't work. Chief informed the group to email a Security Staff member if they would like to be added to the Code Red Alert. Tom Siviglia mentioned that Code Red will be deployed shortly after the initial beginning of the drill. Jayanna Hendley invited the committee to attend a Zoom training on October 6th that will be hosted by herself and Grace Stencil regarding Physical Injury Report Forms. Jayanna also stated that they have updated the Physical injury Report Form to allow for more efficiencies, and it will be featured on October 6th.

ECA COMMUNITY ENGAGEMENT WEBINAR DISCUSSION – Judith Troutman stated that this webinar is where we obtained our Good Neighbor Captain model. Grace Stencil mentioned that you are able to re-watch the webinar through the website any time.

DISCUSSIONS & CONSIDERATIONS:

MEMBER COMMENTS: Grace Stencil asked Diane Casey for her phone number.

NEXT MEETING: November 30, 2021 at 9:30 AM

ADJOURNMENT: 10:20 AM

Submitted By:



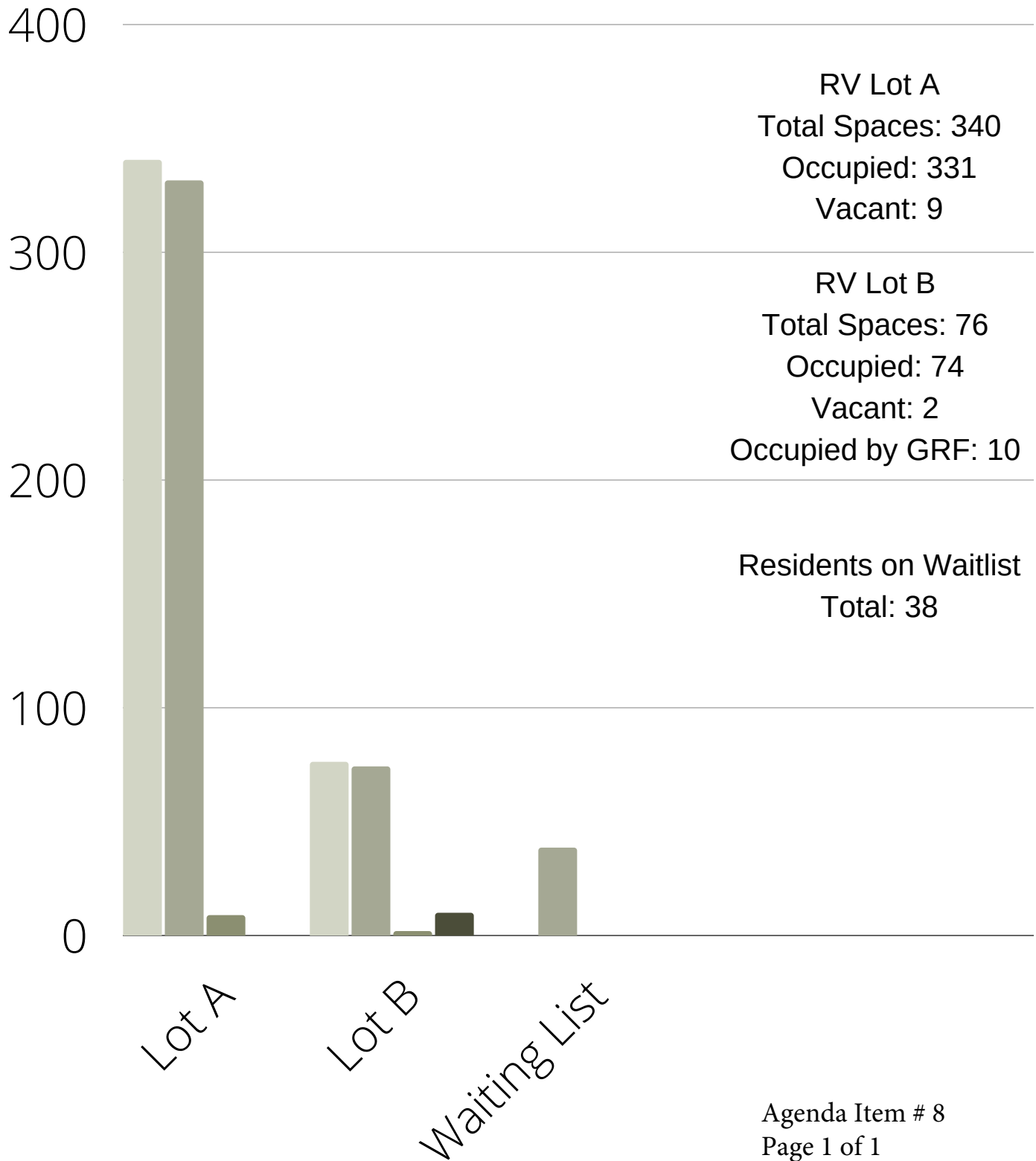
Carlos Rojas (Sep 30, 2021 13:31 EDT)

Sep 30, 2021

Carlos Rojas, Committee Chair

Recreational Vehicle Lots (A/B)

October 21, 2021



Chief Complaints from Incident Reports - September, 2021

DATE	Injury / Fall Common	In Manor	Death	Neighbor Dispute	Sheriff Matter	Safety Issues	Confusion	Medical	All Others	TOTAL
9/1			2		1		1		1	5
9/2			1							1
9/3	2	3	3	3		2	1		3	17
9/6										0
9/7			1	1			1			3
9/8				1			2		1	4
9/9		1								1
9/10			3	1	1		1		3	9
9/13		1		1						2
9/14	1	2	1							4
9/15										0
9/16	1	1	2							4
9/17	4	2	1					1		8
9/20		1				1	1			3
9/21	2									2
9/22										0
9/23	3	1			1	1	2		1	9
9/24										0
9/27		1	2				1		1	5
9/28										0
9/29	1	2					1		1	5
9/30										0
Total	14	15	16	7	3	4	12	0	11	82

Compliance Division

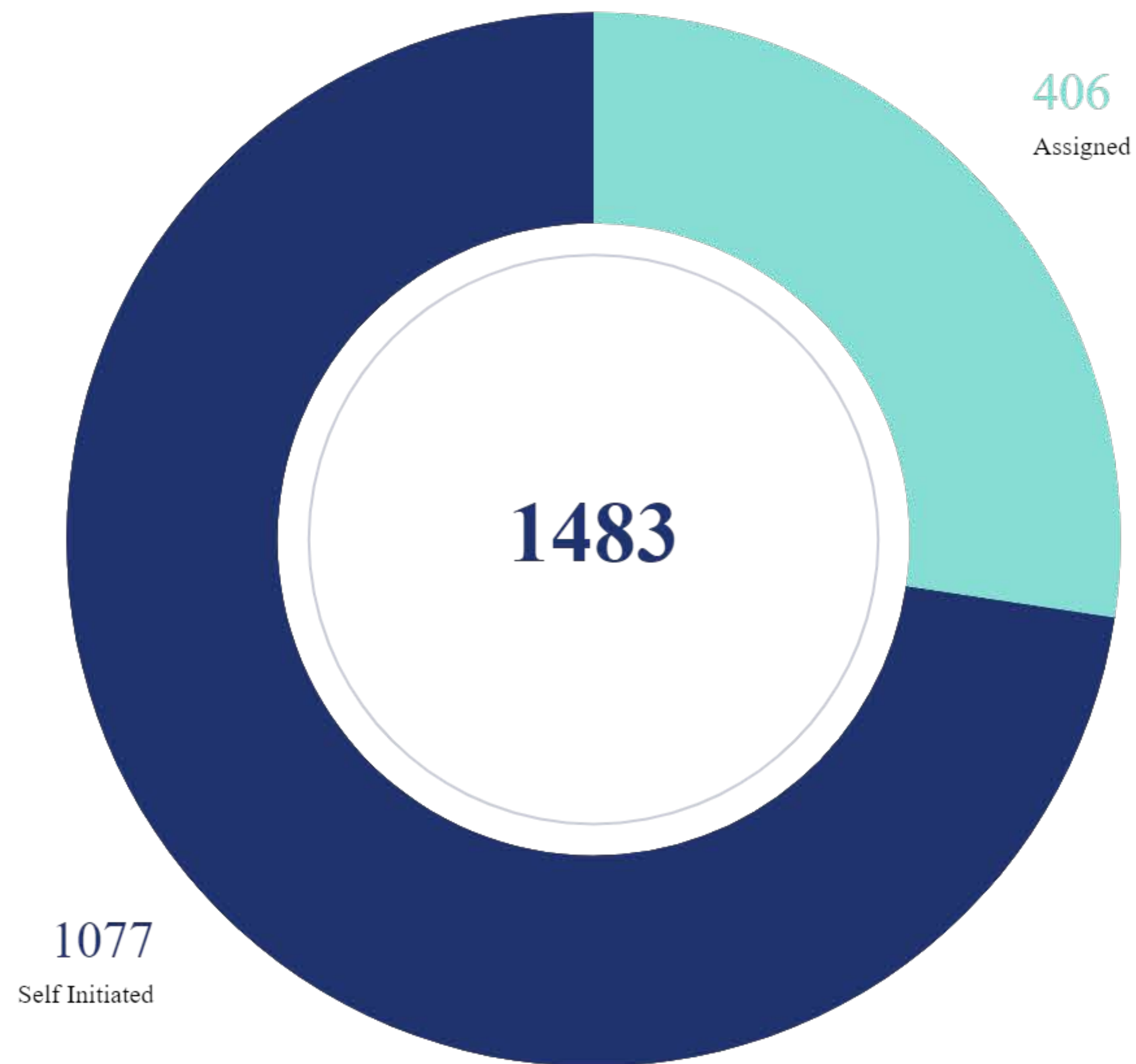
Allegations	Jul	Aug	Sep
Abandoned Vehicle:	6	4	6
Alteration Maintenance:	20	20	24
Animal Nuisance:	54	61	73
Balcony Clutter:	23	24	24
Breezeway Clutter:	22	37	36
Caregiver Policy:	6	9	7
Carport Clutter:	53	51	46
Common Area Clutter:	29	36	39
Delinquencies:	66	71	93
Equestrian Center:	0	0	0
Estate Sales:	0	0	0
Events:	0	0	0
Garden Center Violations:	0	0	0
Gate Clearance:	0	0	0
Golf Course Violation:	0	0	0
Illegal Business:	0	0	0
Illegal Occupancy:	59	53	56
Interior Clutter:	5	15	11
Landscape:	57	72	75
Maintenance:	32	37	34
Nuisance:	79	64	70
Other:	23	13	17
Patio Clutter:	22	28	28
Real Estate Signage:	10	16	16
Recreation Policy:	0	0	0
RV Violation:	0	0	0
Short Term Rentals:	0	0	0
Smoking Policy:	21	22	22
Traffic Rules:	31	38	42
Unauthorized Alteration:	65	71	68
Vehicle Oil:	3	0	0
Total:	686	742	787

Activity Log Report - September 2021

VIOLATIONS	PHASE 1	PHASE 2	PHASE 3	PHASE 4	PHASE 5	GRF	TOTALS
Call-Types							
Patrol Check	382	243	183	54	42	401	1305
Emergency Medical Assistance	98	63	65	8	3	3	240
Welfare Check	12	6	16	1	0	0	35
Resident Assist / Flag-Down	48	16	21	5	0	12	102
Suspicious Circumstances / Occupied Veh	26	12	8	2	1	11	60
Confused Resident	5	4	2	0	0	0	11
415 / Res Complaint	27	13	22	7	1	11	81
Theft (Non-Bicycle)	5	4	6	0	1	1	17
Theft (Bicycle)	0	0	0	0	0	0	0
Illegally Parked Vehicle	82	51	38	6	0	23	200
SUB-TOTAL	685	412	361	83	48	462	2051
Additional Duties After Hours							
Plumbing Evaluation	115	43	19	1	10	2	190
Landscape Related	9	9	6	2	0	5	31
Electrical Evaluation	28	13	8	4	0	6	59
SUB-TOTAL	152	65	33	7	10	13	280
TOTALS	837	477	394	90	58	475	2331

	PHASE 1	PHASE 2	PHASE 3	PHASE 4	PHASE 5	GRF
PHASE LEGEND	GATES 1, 2, 3, 4	GATES 5, 6	GATES 7, 8, 9, 10	GATE 14	GATE 11	OTHER PROP.

Foot Patrols by Security Officers



September | Orange County Sheriff's Department

VIOLATION	PHASE 1	PHASE 2	PHASE 3	PHASE 4	PHASE 5	GRF	TOTALS
CRIMES REPORTED TO OCSD							
70 BURGLARY (AUTO)	0	0	0	0	0	0	0
90 BURGLARY (RESIDENCE)	0	0	0	0	0	0	0
150 DISTURBANCE	0	0	1	0	0	0	1
260 FRAUD	0	0	1	0	0	0	1
370 MALICIOUS MISCHIEF	0	1	0	0	0	0	1
500 GRAND THEFT	0	1	1	0	0	0	2
505 AUTO THEFT	0	0	0	0	0	0	0
510 PETTY THEFT	0	0	0	0	0	0	0
520 TRESPASSING	0	0	0	0	0	0	0
SUB-TOTAL	0	2	3	0	0	0	5
TRAFFIC COLLISIONS REPORTED TO OCSD							
650 HIT AND RUN ACCIDENT	0	0	0	0	0	0	0
1000 NON-INJURY ACCIDENT	0	0	0	0	0	0	0
1010 INJURY ACCIDENT	0	0	0	0	0	0	0
1020 FATALITY ACCIDENT	0	0	0	0	0	0	0
1030 INJURY/FATALITY ACCIDENT	0	0	0	0	0	0	0
1050 OUTSIDE COLLISION	0	0	0	0	0	0	0
SUB-TOTAL	0	0	0	0	0	0	0
TOTALS	0	2	3	0	0	0	5

September - Notices of Violation Issued

VIOLATIONS	PHASE 1	PHASE 2	PHASE 3	PHASE 4	PHASE 5	GRF	TOTALS
MOVING VIOLATIONS							
601 SPEEDING (+11-15MPH)	12	7	23	5	0	0	47
602 SPEEDING (+16MPH)	0	0	3	0	0	0	3
610 STOP SIGN	24	12	29	2	0	0	67
660 UNLICENSED DRIVER	5	3	4	0	0	0	12
ALL OTHER MOVING	0	0	0	0	0	0	0
SUB-TOTAL	41	22	59	7	0	0	129
PARKING VIOLATIONS							
700 PARKING	0	0	0	0	0	0	0
720 LIMITED PARKING	0	0	0	0	0	0	0
725 EXP REG	7	2	4	1	0	0	14
727 NO DECAL/OPP	24	15	18	3	0	0	60
810/811 HANDICAPPED	0	0	0	0	0	0	0
ALL OTHER PARKING	0	2	0	0	0	0	2
RV VIOLATIONS	0	0	0	0	0	0	0
SUB-TOTAL	31	19	22	4	0	0	76



STOP SIGNS NEAR GATES 5 AND 6

CONCERN

- Lack of stop signs near Gate 5 at the pedestrian crosswalk.

SUGGESTION

- A member would like to suggest the installation of stop signs with flashing lights at intersections near these gates.

NOTICES OF VIOLATION WRITTEN

- Security has issued multiple Notices of Violations in the area of Gate 5 and Gate 6 since this concern was brought to our attention on October 4, 2021.

Near Gate 5: 11 violations written

Near Gate 6: 14 violations written

