

Hello Committee Members,

Here is the agenda packet for the Security and Community Access Committee on Monday, June 27, 2022 at 1:30 p.m. This will be a hybrid meeting, which means you may participate in-person or via Zoom.

Below is the Zoom information.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/85824925317>

Webinar ID: 858 2492 5317

Thank you,

Staff

Security Department

[Laguna Woods Village](#)

(949) 268-2356



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OPEN MEETING

**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
SECURITY AND COMMUNITY ACCESS COMMITTEE**

**Monday, June 27, 2022 – 1:30 p.m.
Hybrid Model Meeting**

NOTICE OF MEETING AND AGENDA

- | | |
|--|--------------|
| 1. Call to Order | Don Tibbetts |
| 2. Acknowledgment of Media | Don Tibbetts |
| 3. Approval of the Agenda | Don Tibbetts |
| 4. Approval of Meeting Report | Don Tibbetts |
| 5. Chair's Remarks | Don Tibbetts |
| 6. Member Comments (Items Not on the Agenda) | Don Tibbetts |

Reports:

- | | |
|--|------------|
| 7. Disaster Preparedness Task Force Report | Eric Nuñez |
| 8. RV Lots - Update | Eric Nuñez |
| 9. Noteworthy Incidents | Eric Nuñez |
| 10. Security Statistics | Eric Nuñez |

Items for Discussion and Consideration

- | | |
|--|--------------|
| 11. Pedestrian Gates Verbal Presentation | Eric Nuñez |
| 12. "No Bicycle" Signs Staff Report | Tom Siviglia |
| 13. Gate 1 Westside Fence Extension Discussion | Tom Siviglia |
| 14. Calle Sonora Parking Permit Addendum to GRF Traffic Rules and Regulations Staff Report | Eric Nuñez |

Items for Future Agendas:

15. To be determined

Concluding Business:

16. Committee Member Comments
17. Date of Next Meeting – August 29, 2022 at 1:30 p.m.
18. Adjournment

*A quorum of the GRF Board or more may also be present at the meeting.

Don Tibbetts, Chair
Eric Nuñez, Staff Officer
Telephone: 268-2356

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REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
SECURITY AND COMMUNITY ACCESS COMMITTEE

The Regular Meeting of the Security and Community Access Committee was held on Monday, April 25, 2022 at 1:30 p.m. 24351 El Toro Road, Laguna Woods, California.

MEMBERS PRESENT: Don Tibbetts, Eric Nuñez, Craig Wayne, Annie McCary, Maggie Blackwell, Reza Karimi, Cash Achrekar, Margaret Bennett

OTHERS PRESENT: Grace Stencel, Mike Epstein, Vision Club, Elsie Addington, Bunny Carpenter, Debbie Dotson

STAFF PRESENT: Tom Siviglia, Jayanna Abolmoloki

CALL TO ORDER

Don Tibbetts, Chair, called the meeting to order at 1:30 PM.

ACKNOWLEDGEMENT OF PRESS

Media was not present.

APPROVAL OF AGENDA

By way of consensus, the Committee approved the agenda as presented.

APPROVAL OF MEETING REPORT

By way of consensus, the Committee approved the February 28, 2022 meeting report.

CHAIRMAN'S REMARKS

Chair Tibbetts acknowledged the new faces at the meeting, and he stated that the newest face was Chief Nuñez, who took over from Carlos Rojas. Chair Tibbetts explained that Mr. Rojas is now the Director of Operations for VMS.

MEMBER COMMENTS ON NON-AGENDA ITEMS

A resident asked the committee if there is a Drone policy in place, and where she can find it.

RESPONSE TO MEMBER COMMENTS ON NON-AGENDA ITEMS

Chair Tibbetts answered her question, and Jayanna Abolmoloki offered to send the policies to the resident via email.

Eileen Paulin, Director of Media and Communications, entered the meeting and discussed the Drone policy as well.

Members made comments and asked questions.

REPORTS

Disaster Preparedness Task Force Report

Chief Nuñez discussed the meeting report attached to the agenda packet. Chief Nuñez mentioned that the Disaster Preparedness Task Force has items and information on display at the Village Library during the month of April, and he encouraged the committee to view the display.

RV Update

Chief Nuñez discussed the provided RV Lot parking statistics. Nuñez explained that the waiting list is based off of space size. Members made comments and asked questions.

Security Statistics

Chief Nuñez explained the statistics provided within the agenda packet. Members made comments and asked questions.

ITEMS FOR DISCUSSION AND CONSIDERATION

Solar Powered Stop Signs Staff Report

Tom Siviglia paraphrased the staff report. Members made comments and asked questions. A motion was made for the staff report to be escalated to the GRF Board. By unanimous consent, the motion was approved.

“No Bicycle” Signs at Aliso Creek Park Committee Consideration

Chief Nuñez explained the request made by a resident to have signs installed at Aliso Creek Park. A motion was made for the creation of a staff report, which would be presented back to the committee. By unanimous consent, the motion was approved.

ITEMS FOR FUTURE AGENDAS

“No Bicycle” Signs at Aliso Creek Park Staff Report

CONCLUDING BUSINESS

DATE OF THE NEXT MEETING

The next meeting is scheduled for Monday, June 27, at 1:30 p.m. in a hybrid meeting on Zoom, and in the Board Room in the Laguna Woods Village Community Center.

ADJOURNMENT

There being no further business to come before the Committee, Chair Tibbetts adjourned the meeting at 2:38 p.m.

Submitted by:

Don Tibbetts

Don Tibbetts (Apr 27, 2022 16:31 PDT)

Don Tibbetts, Chair

Apr 27, 2022

Date



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SOCIAL SERVICES DEPARTMENT

Chief Complaints from Incident Reports - May, 2022

DATE	Injury / Fall Common	In Manor	Death	Neighbor Dispute	Sheriff Matter	Safety Issues	Confusion	Medical	All Others	TOTAL
5/2										0
5/3	1		2					1	2	6
5/4						1	1			2
5/5										0
5/6	2	3	3	1	1		1		1	12
5/9		2							3	5
5/10	1		1							2
5/11										0
5/12		1			1	1			1	4
5/13	2	1							1	4
5/16	1								1	2
5/17										0
5/18	1	2	2						2	7
5/19		1	2		1				1	5
5/20	2		3						5	10
5/23		1	1	1					1	4
5/24										0
5/25										0
5/26	1	2	2			1	1		4	11
5/27	5	4	1	1		1	1		6	19
5/31	1						1			2
Total	17	17	17	3	3	4	5	1	28	95



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SOCIAL SERVICES DEPARTMENT

Chief Complaints 2022

MONTH	Inj / Fall Common	Inj / Fall Manor	Death	Neighbor Dispute	Sheriff Matter	Safety Issues	Confusion	Medical	All Others	TOTAL
Jan	10	24	22	0	3	4	5	3	22	93
Feb	12	28	22	1	6	0	8	7	22	106
Mar	14	14	16	4	0	0	7	0	34	89
Apr	11	14	13	4	3	3	7	0	22	77
May	17	17	17	3	3	4	5	1	28	95
Jun										0
Jul										0
Aug										0
Sep										0
Oct										0
Nov										0
Dec										0
Total	64	97	90	12	15	11	32	11	128	460
	13.9%	21.1%	19.6%	2.6%	3.3%	2.4%	7.0%	2.4%	27.8%	

Perimeter Wall Breaches | 2022

	PHASE 1		PHASE 2		PHASE 3		PHASE 4		PHASE 5		GRF	TOTAL
January	0		0		0		1		0		0	1
February	3		0		12		0		0		0	15
March	4		1		4		0		0		4	13
April	2		0		1		0		0		0	3
May	0		0		0		0		0		0	0
June	0		0		0		0		0		0	0
July	0		0		0		0		0		0	0
August	0		0		0		0		0		0	0
September	0		0		0		0		0		0	0
October	0		0		0		0		0		0	0
Novemeber	0		0		0		0		0		0	0
December	0		0		0		0		0		0	0
SUB-TOTAL	7		1		12		1		0		4	32
TOTALS	9		1		17		1		0		4	16

May 2022 | Orange County Sheriff's Department

VIOLATION	PHASE 1	PHASE 2	PHASE 3	PHASE 4	PHASE 5	GRF	TOTALS
CRIMES REPORTED TO OCSD							
BURGLARY	1	0	0	0	0	0	1
DISTURBANCE	0	0	0	0	0	0	0
FRAUD	1	0	0	0	0	0	1
MALICIOUS MISCHIEF	0	0	0	0	0	0	0
GRAND THEFT	0	3	1	0	0	0	4
AUTO THEFT	0	0	0	0	0	0	0
PETTY THEFT	0	1	0	0	0	0	1
TRESPASSING	0	0	0	0	0	0	0
SUB-TOTAL	2	4	1	0	0	0	7
TRAFFIC COLLISIONS REPORTED TO OCSD							
HIT AND RUN ACCIDENT	0	0	0	0	0	0	0
NON-INJURY ACCIDENT	0	0	0	0	0	0	0
INJURY ACCIDENT	0	0	0	0	0	0	0
FATALITY ACCIDENT	0	0	0	0	0	0	0
OUTSIDE COLLISION	0	0	0	0	0	0	0
SUB-TOTAL	0	0	0	0	0	0	0
TOTALS	2	4	1	0	0	0	7

STAFF REPORT

DATE: June 27, 2022
FOR: Security & Community Access Committee
SUBJECT: Aliso Creek “No Bicycle” signage

RECOMMENDATION

Staff recommends adding 4 universal “Bicycles are prohibited” signage to the main entrance points of the Aliso Creek Park, with a supplemental appropriation of \$740 to be funded from the Equipment Fund.

BACKGROUND

Security has received complaints of individuals riding bicycles within the Aliso Creek Park. Currently there are no signs prohibiting bicycle riding in that area. At the April 25, 2022, GRF Security and Community Access Committee (SCAC) meeting, this issue was brought up as a discussion item. After deliberating, the SCAC directed staff to draft a report to place signs prohibiting bicycle riding in that area.

The Golden Rain Foundation (GRF) - Traffic Rules and Regulations and the United Laguna Woods Mutual - Vehicle, Traffic, and Parking Rules, both stipulate that bicycles are prohibited at the Aliso Creek Park in Section 9.2.

DISCUSSION

The Security Services Department assessed the signage posted at the entrances of the Aliso Creek Park. Although the entrance signage does list Aliso Creek Park rules, bicycles being prohibited was not listed on any of these signs.

The purpose of adding the universal “Bicycles are prohibited” signage to the main entrance areas is to educate bicyclists who may not be aware that bicycles are prohibited at Aliso Creek Park.

The universal “Bicycles are prohibited” signage will be mounted on its own pole to stand out and increase visibility for individuals entering the park. It will also allow Security to appropriately enforce this violation.

FINANCIAL ANALYSIS

If approved, the cost will be approximately \$740 and will be funded from the Equipment Fund. Any ongoing maintenance cost will be included as part of the Business Plan.

Below is the cost associated with this purchase:

Proposed Outlay	Estimated Cost
Sign, Telespar post, Cement	\$495
Labor (VMS personnel)	\$245
Total	\$740

Prepared By: Tom Siviglia, Security Operations Manager

Reviewed By: Robert Carrol, Director of General Services
Eric Nuñez, Director of Security Services
Steve Hormuth, Director of Financial Services

ATTACHMENT(S)

Attachment 1: Universal No Bicycles signage

COMMITTEE ROUTING

GRF SCAC June 27, 2022

GRF Finance August 17, 2022

Attachment 1

Universal No Bicycles signage



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**GRF Security and Community Access Committee
Gate 1 west-side perimeter fence line/wall extension
Committee Consideration**

The Facts:

- A solicitor entered the community without authorization. The entry had gone unnoticed by the Gate Ambassadors. It was determined Security equipment, which would have alerted Gate Ambassadors to the solicitor's presence, was not functioning. However, it was repaired shortly thereafter.
- A resident complained about the solicitor and felt that Gate 1 pedestrian traffic needed to be more secure.
- The resident requested consideration be given regarding an extension of the west-side perimeter fence line/wall. The fence line/wall currently ends 43 feet north of the Gatehouse 1 west side window.
- The east-side perimeter fence line/wall currently extends past (south of) Gatehouse 1.
- The resident is requesting the west-side perimeter fence line/wall be extended 43 feet, to bring it adjacent to Gatehouse 1.
- If the west-side perimeter fence line/wall is extended, the construction would have to include adding a 40-foot concrete sidewalk leading from adjacent units to the west sidewalk adjacent Avenida Sevilla.
- Extending the west-side perimeter fence line/wall will not guarantee prevention of unauthorized pedestrians from entering the community.

Consider:

The creation of a Staff Report intended to request the extension of the west-side perimeter fence line/wall at Gate 1.

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STAFF REPORT

DATE: June 27, 2022
FOR: Security & Community Access Committee
SUBJECT: Vehicle, Traffic, and Parking Rules

RECOMMENDATION

Staff recommends approval of the amendment to the Vehicle, Traffic, and Parking Rules to include new regulations for the private area on Calle Sonora.

BACKGROUND

The Golden Rain Foundation (GRF) Traffic Division enforces rules and regulations within the boundaries of Laguna Woods Village. The Officers are empowered to issue notices of violations (NOV). Individuals who receive a NOV may be subject to a fine and other disciplinary action. The traffic rules enforcement program is coordinated by the Security Services Department.

On April 5, 2022, the Board approved implementation of a parking permit program on Calle Sonora. Calle Sonora is a private street owned by GRF. The area consists of the paved street, curb, gutter, and sidewalks that begin from the south curb of El Toro Road and south into the Community past Gate 14. Calle Sonora not only provides access into the Community, it provides access to The Regency and The Whispering Fountains; privately owned assisted living facilities that are not affiliated with GRF. Residents, employees, and guests access these facilities via Calle Sonora.

DISCUSSION

The amendments to the Vehicle, Traffic and Parking Rules to include regulations for Calle Sonora will allow staff to uniformly enforce the traffic program on all areas owned by GRF. Staff will have the ability to identify the owner by way of the parking permit and issue an NOV for violation of rules and regulations, remove any vehicle if needed, and/or contact the owner for any reason.

FINANCIAL ANALYSIS

None

Prepared By: Francis Gomez, Operations Manager

Reviewed By: Tom Siviglia, Operations Manager
Eric Nuñez, Director of Security Services

ATTACHMENT(S)

Attachment 1: Vehicle, Traffic and Parking Rules; Section 13: Rules for Calle Sonora

Attachment 2: Resolution

Attachment 1:

Vehicle, Traffic and Parking Rules; Section 13: Rules for Calle Sonora

13. RULES FOR CALLE SONORA

The rules and regulations contained herein apply to the private area on Calle Sonora with the following exceptions:

13.1. PARKING

Parking on Calle Sonora is only allowed with a valid parking permit. Parking permits are issued by the Security Department for a twelve-month period.

13.2. TOW-AWAY

The California Vehicle Code authorizes private property tow-away at the vehicle owner's expense. Violations may result in tow-away at the vehicle owner's expense. Vehicles may be towed immediately or after a 24-hour notice.

13.2.1. Immediate Tow-Away

The Security Department is authorized to immediately tow-away at the vehicle owner's expense any vehicle parked under any of the following conditions:

- In a space designated for handicapped parking while not displaying a valid disabled (handicapped) license plate or placard.
- In a no parking zone.
- Within 15 feet of a fire hydrant.
- Blocking an entrance or exit.
- Blocking a roadway or posing a hazard to traffic.
- Posing a safety or environmental hazard.

13.2.2. Tow-Away After 24-hour Notice

The Security Department is authorized to tow-away at the vehicle owner's expense any vehicle parked under any of the following conditions, after an initial 24-hour notice:

- Vehicle parked without the proper parking permit.
- Requesting compliance to correct a violation and compliance is not made after written notification.
- Receiving specific authorization from the GRF Board.

Attachment 2:

RESOLUTION 90-22-XX

Vehicle, Traffic and Parking Rules

WHEREAS, the Golden Rain Foundation through the Security Department enforces traffic rules and regulations within the boundaries of Laguna Woods Village, and the officers are empowered to issue notices of violations of those rules and regulations; and

WHEREAS, the Board approved a parking permit program on Calle Sonora; and

WHEREAS, the Security and Community Access Committee has recommended amendments to the Vehicle, Traffic and Parking Rules to include the private area on Calle Sonora;

NOW THEREFORE BE IT RESOLVED, on August 2, 2022, the Board of Directors of this Corporation hereby approves the proposed revisions to the Vehicle, Traffic and Parking Rules as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out this resolution.