

**OPEN MEETING****REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION  
SECURITY AND COMMUNITY ACCESS COMMITTEE**

**Monday, August 24, 2020 – 1:30 p.m.  
Laguna Woods Village Community Center Board Room  
24351 El Toro Road**

**AGENDA**

- |  |              |
|--|--------------|
| 1. Call to Order                             | Don Tibbetts |
| 2. Acknowledgment of Media                   | Don Tibbetts |
| 3. Approval of the Agenda                    | Don Tibbetts |
| 4. Approval of Meeting Report                | Don Tibbetts |
| 5. Chair's Remarks                           | Don Tibbetts |
| 6. Member Comments (Items Not on the Agenda) | Don Tibbetts |

**Reports:**

- |  |              |
|--|--------------|
| 7. Gate Access Update                      | Carlos Rojas |
| 8. Disaster Preparedness Task Force Report | Carlos Rojas |
| 9. RV Update                               | Carlos Rojas |
| 10. Noteworthy Incidents                   | Carlos Rojas |
| 11. Security Statistics                    | Carlos Rojas |

**Items for Discussion and Consideration:**

- |   |              |
|---|--------------|
| 12. Emergency Equipment Update                      | Carlos Rojas |
| 13. Mandatory Security Officers at Specialty Events | Carlos Rojas |

**Items for Future Agendas:**

- |                      |  |
|----------------------|--|
| 14. To be determined |  |
|----------------------|--|

**Concluding Business:**

- |  |  |
|--|--|
| 15. Committee Member Comments                            |  |
| 16. Date of Next Meeting – October 26, 2020 at 1:30 p.m. |  |
| 17. Adjournment  |  |

Don Tibbetts, Chair  
Carlos Rojas, Staff Officer  
Telephone: 268-2356



REPORT OF THE REGULAR MEETING OF THE  
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS  
SECURITY AND COMMUNITY ACCESS COMMITTEE

The Regular Meeting of the Security and Community Access Committee was held on Monday, February 24, 2020 at 1:30 p.m. 24351 El Toro Road, Laguna Woods, California.

**MEMBERS PRESENT:** Don Tibbetts – Chair, Bert Moldow, Jim Matson, Neda Ardani, Cash Achrekar, Robert Mutchnick, Ralph Engdahl, and John Dalis

**MEMBERS ABSENT:** None

**ADVISORS PRESENT:** Larry Cunningham and Frank Tybor

**OTHERS PRESENT:** John Frankel, Juanita Skillman, Annie McCary, Annette Sabol Soule, Doug Gibson, and Andre Torng

**STAFF PRESENT:** Tim Moy, Carlos Rojas, and Debbie Ballesteros

**CALL TO ORDER**

Don Tibbetts, Chair, called the meeting to order at 1:30 p.m.

**ACKNOWLEDGEMENT OF PRESS**

The Media was not present.

**APPROVAL OF AGENDA**

Director Ardani made a motion to approve the agenda as presented. Director Mutchnick seconded the motion.

By unanimous vote, the motion carried.

**APPROVAL OF MEETING REPORT**

By way of consensus, the Committee approved the January 20, 2020 meeting report as presented.

**CHAIRMAN'S REMARKS**

Chair Tibbetts stated this is the last meeting for the Tim Moy, Chief of Security. He informed the Committee that the new Chief, Carlos Rojas, is the former Chief of Police for Santa Ana. Chief Moy introduced the new Chief to the Committee. Chief Rojas addressed the Committee.

### **MEMBER COMMENTS ON NON-AGENDA ITEMS**

Estelle DiNunzio (589-D), President of the Theatre Guild Club, asked the Committee to consider the possibility of giving access to RV lot B to a non-resident member of the club. Ms. DiNunzio explained that the Club has storage in the RV Lot B and it is difficult to coordinate a resident to meet a club member / consultant for audio and stage managing to pick up / drop off equipment. She is asking the Committee to grant an exception to give a non-resident access to the RV lot without having a resident be present.

Roberta Berk (933-B) commented on the Gate 3 arms being placed in the "up" position by Ambassadors, if shepherd crooks will be placed on the fencing of Aliso Creek, and the policy for when the gates are opened during the rainy season.

### **RESPONSE TO MEMBER COMMENTS ON NON-AGENDA ITEMS**

The Committee and Chief Moy responded to Ms. Berk.

The Committee responded to Ms. DiNunzio. The Committee commented and asked questions.

Director Moldow made a recommendation to send this issue to the GRF Board. Director Matson seconded the motion.

By a vote of 1-5-0 (Director Ardani, Achrekar, Matson, Mutchnick, and Engdahl opposed), the motion failed.

### **REPORTS**

#### **Gate Access Update**

Chief Moy updated the Committee on Gate Access Project. He discussed Gate 11 and explained that the plan is to open Gate 13 and close Gate 11 to expedite the process. He stated that golf carts would be able to use Gate 11, but all vehicles would use Gate 13. However, there will be a meeting tomorrow, February 25, 2020 to see if it is feasible to use Gate 13.

#### **Disaster Preparedness Task Force Report**

Chief Moy reported that there were some changes in the Bylaws. The Task Force is now a GRF Task Force with Director Judith Troutman as the Chair and the Chief of Security will now be the Staff Officer.

Chief Moy informed the Committee that First Aid and CPR / AED training has been scheduled. However, there is a new class that is being looked into to see if it would be a good fit for the Community.

#### **RV Update**

Chief Moy informed the Committee that automated gates were installed at RV lot B. He also stated that there is no waiting list. An audit was made on the RV lot spaces in



which deficiencies were identified and spaces were freed up for any future / current residents.

### **Noteworthy Incidents**

Chief Moy presented noteworthy incidents. He explained that there is a wall of recognition inside the Security Office where frames picture of commendations are hung up.

Chief Moy informed the Committee that a Security Patrol Officer (SPO) was doing patrols and noticed a suspicious male walking around. The SPO made contact which caused the male to discard something in a dumpster and ran away. The SPO went to the dumpster and found items including a ball point hammer. The SPO stopped what could have been a vehicle break-in.

Chief Moy also informed the Committee that the Security Division recognized and Officer, Dispatcher and Gate Ambassador of the Year:

- Kyle Belanger was Officer of the Year.
- Jim Mathews was Dispatcher of the Year
- Larry and Tina Morkved were Gate Ambassadors of the Year

He also updated the Committee about two promotions that were recently made:

- Supervisor I Dan Lurie was promoted to Watch Commander (Supervisor II)
- SPO Iman Movassaghi was promoted to Supervisor I

Chief Moy explained that professionalism and CATE (C=Customer Service, A=Accountability, T=Transparency, and E=Efficiency) are very important.

### **Security Statistics**

Chief Moy reported on the statistics for the Security Department that includes foot patrols, notice of violations, crimes, traffic collisions, RV lots, Social Services and the Compliance Division. Reports are attached to the official minutes of this meeting.

Chief Moy went through each report and explained certain statistics to the Committee. The Committee commented and asked questions.

### **ITEMS FOR DISCUSSION AND CONSIDERATION**

#### **DPTF Clubhouse Antennas**

Chief Moy introduced Bruce Bonbright, Radio Officer for the DPTF, who presented the DPTF Clubhouse Antennas.

Director Mutchnick made a motion to approve the DPTF Clubhouse Antennas. Director Achrekar seconded the motion.

By unanimous vote, the motion carried.

### **ITEMS FOR FUTURE AGENDAS**

- Time length for Permanent Passes

### **CONCLUDING BUSINESS**

#### **Committee Member Comments**

Director Dalis stated that Chief Rojas' speaking voice was good and that future meetings should be exciting.

Mr. Cunningham congratulated Chief Rojas for joining the team. He stated that he has big shoes to fill. He also stated that it was a pleasure to work with Chief Moy.

Director Ardani thanked Chief Moy and welcomed Chief Rojas. She also brought up customer service and the attitudes of Gate Ambassadors and asked how it could be improved.

Director Achrekar welcomed Chief Rojas and thanked Chief Moy.

Director Moldow stated that he would miss Chief Moy and his discussions.

Director Matson stated that this has been a wonderful experience.

Director Mutchnick echoed everyone's comments and wished Chief Moy nothing but success with his new position. He also welcomed Chief Rojas and stated that he is looking forward to working with him.

Director Engdahl thanked and wished Chief Moy good luck. He welcomed Chief Rojas.

Chair Tibbetts stated that ever since Laguna Woods Village became self-managed, the quality of the Security Division has become better and it should continue to get better with the new Chief. He further stated that Chief Moy would be missed.

#### **DATE OF THE NEXT MEETING**

The next meeting is scheduled for Monday, April 27, 2019, at 1:30 p.m. in the Laguna Woods Village Community Center, Board Room.

#### **ADJOURNMENT**

There being no further business to come before the Committee, Chair Tibbetts adjourned the meeting at 3:38 p.m.



Don Tibbetts, Chair

SECTOR ORIENTED SECURITY  
FOOT PATROLS 2018

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL	Monthly Avg
Fire Issues	2	2	6	14	4	0	0	0	0	0	0	0	28	2.3
Hazards	19	26	19	60	60	73	58	67	57	44	30	101	614	51.2
Lights	100	42	67	92	40	24	23	31	16	24	13	20	492	41.0
Maintenance	3	7	8	19	11	6	21	24	10	8	10	10	137	11.4
Perm. Fence	2	6	1	8	13	4	0	6	2	4	4	0	50	4.2
Pests	0	1	0	0	0	1	3	0	0	2	2	0	9	0.8
Signs	3	1	0	1	1	0	0	1	2	1	1	1	12	1.0
Miscellaneous	146	33	79	208	75	146	171	212	79	191	148	94	1582	131.8
TOTAL	275	118	180	402	204	254	276	341	166	274	208	226	2924	

FOOT PATROLS 2019

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL	Monthly Avg
Fire Issues	0	0	0	0	0	0	0	0	0	7	0	0	7	0.6
Hazards	77	71	105	52	48	20	43	42	41	48	20	26	593	49.4
Lights	47	11	12	6	6	24	8	9	13	41	7	6	190	15.8
Maintenance	9	2	7	5	2	2	15	19	11	7	1	1	81	6.8
Perm. Fence	0	0	5	0	1	0	2	0	0	3	0	0	11	0.9
Pests	0	0	0	0	0	4	7	8	5	0	0	0	24	2.0
Signs	1	3	0	0	0	0	0	4	2	1	1	0	12	1.0
Miscellaneous	96	85	109	107	106	42	81	120	135	92	51	43	1067	88.9
TOTAL	230	172	238	170	163	92	156	202	207	199	80	76	1985	

FOOT PATROLS 2020

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL	Monthly Avg
Fire Issues	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
Hazards	19	24	26	56	95	27	39	0	0	0	0	0	286	40.9
Lights	6	17	40	31	32	18	18	0	0	0	0	0	162	23.1
Maintenance	1	0	5	2	8	10	9	0	0	0	0	0	35	5.0
Perm. Fence	0	3	8	5	9	2	8	0	0	0	0	0	35	5.0
Pests	0	0	0	0	4	3	1	0	0	0	0	0	8	1.1
Signs	0	0	1	1	3	3	1	0	0	0	0	0	9	1.3
Miscellaneous	12	40	107	85	177	191	166	0	0	0	0	0	778	111.1
TOTAL	38	84	187	180	328	254	242	0	0	0	0	0	1313	

LEGEND

Fire Issues	--	Clutter, flammable liquids, electrical wiring, etc
Hazards	--	Raised and cracked walkways, steps and curbs, any potential tripping hazards or safety hazards
Lights	--	Non-functioning Laguna Woods Village exterior lights and non-functioning Edison street lights
Maintenance	--	Failing sprinkler systems, railings, landscaping issues (i.e.fallen branches, etc.) and other maintenance failures
Perimeter Fence	--	All perimeter walls and associated barbed wire failures
Pests	--	Rodent and insect infestations
Signs	--	Traffic sign, CDS signs, Manor number signs, and all other miscellaneous signs
Miscellaneous	--	All areas not specifically addressed in the above categories

# Social Services - YTD 2018/2019/2020

## CHIEF COMPLAINTS ON SECURITY REPORTS

2018

MONTH	Falls Outside	Falls Inside	Death	Neighbor Dispute	Sheriff Matter	Safety Issues	Confusion	Medical	Non-Medical	TOTAL	% of Total
Jan.	19	32	24	13	2	5	10	1	14	120	7.8%
Feb.	21	24	26	7	3	6	8	2	8	105	6.8%
March	28	24	21	14	10	9	5	5	17	133	8.6%
April	19	31	18	24	0	4	11	2	29	138	8.9%
May	17	40	21	16	3	3	12	0	18	130	8.4%
June	29	46	26	15	3	8	10	2	15	154	9.9%
July	23	42	14	13	4	10	11	2	29	148	9.6%
Aug.	24	35	17	14	3	7	13	4	12	129	8.3%
Sept.	24	23	15	6	4	4	6	1	10	93	6.0%
Oct.	18	31	22	10	8	6	16	0	20	131	8.5%
Nov.	17	29	23	8	5	4	25	0	9	120	7.8%
Dec.	26	46	21	3	9	13	12	8	9	147	9.5%
<b>Total</b>	<b>265</b>	<b>403</b>	<b>248</b>	<b>143</b>	<b>54</b>	<b>79</b>	<b>139</b>	<b>27</b>	<b>190</b>	<b>1548</b>	
<b>% of Total</b>	<b>17.1%</b>	<b>26.0%</b>	<b>16.0%</b>	<b>9.2%</b>	<b>3.5%</b>	<b>5.1%</b>	<b>9.0%</b>	<b>1.7%</b>	<b>12.3%</b>		

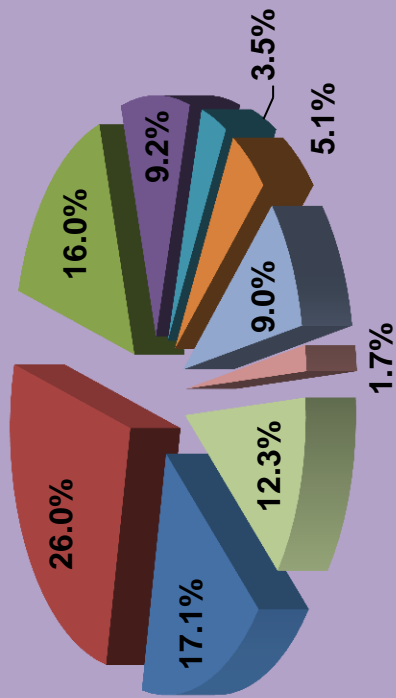
2019

MONTH	Falls Outside	Falls Inside	Death	Neighbor Dispute	Sheriff Matter	Safety Issues	Confusion	Medical	Non-Medical	TOTAL	% of Total
Jan.	20	41	21	11	1	6	10	3	11	124	7.8%
Feb.	23	39	14	6	12	3	13	0	19	129	8.1%
March	32	43	24	0	5	4	20	0	14	142	8.9%
April	19	49	20	9	6	9	24	3	20	159	10.0%
May	19	45	29	9	0	5	9	1	9	126	7.9%
June	23	30	23	10	4	5	14	5	18	132	8.3%
July	28	41	19	21	3	12	11	0	21	156	9.8%
Aug.	16	38	9	23	7	3	12	5	15	128	8.0%
Sept.	14	46	9	14	5	3	9	3	13	116	7.3%
Oct.	19	31	18	7	4	4	17	1	11	112	7.0%
Nov.	27	49	19	2	4	7	6	0	14	128	8.0%
Dec.	24	63	14	9	3	6	12	3	11	145	9.1%
<b>Total</b>	<b>264</b>	<b>515</b>	<b>219</b>	<b>121</b>	<b>54</b>	<b>67</b>	<b>157</b>	<b>24</b>	<b>176</b>	<b>1597</b>	
<b>% of Total</b>	<b>16.5%</b>	<b>32.2%</b>	<b>13.7%</b>	<b>7.6%</b>	<b>3.4%</b>	<b>4.2%</b>	<b>9.8%</b>	<b>1.5%</b>	<b>11.0%</b>		

2020

MONTH	Falls Outside	Falls Inside	Death	Neighbor Dispute	Sheriff Matter	Safety Issues	Confusion	Medical	Non-Medical	TOTAL	% of Total
Jan.	23	56	21	5	8	2	12	2	15	144	16.8%
Feb.	10	39	25	6	2	3	6	2	11	104	12.1%
March	18	44	20	4	3	3	9	3	10	114	13.3%
April	14	26	18	3	3	8	8	8	18	106	12.4%
May	18	40	21	9	5	4	15	1	10	123	14.4%
June	14	32	29	21	5	7	14	3	11	136	15.9%
July	18	31	22	27	5	2	10	4	10	129	15.1%
Aug.										0	0.0%
Sept.										0	0.0%
Oct.										0	0.0%
Nov.										0	0.0%
Dec.										0	0.0%
<b>Total</b>	<b>115</b>	<b>268</b>	<b>156</b>	<b>75</b>	<b>31</b>	<b>29</b>	<b>74</b>	<b>23</b>	<b>85</b>	<b>856</b>	
<b>% of Total</b>	<b>13.4%</b>	<b>31.3%</b>	<b>18.2%</b>	<b>8.8%</b>	<b>3.6%</b>	<b>3.4%</b>	<b>8.6%</b>	<b>2.7%</b>	<b>9.9%</b>		

**SOCIAL SERVICES - 2018**  
CHIEF COMPLAINTS FROM SECURITY REPORTS



Falls Outside  
Safety Issues

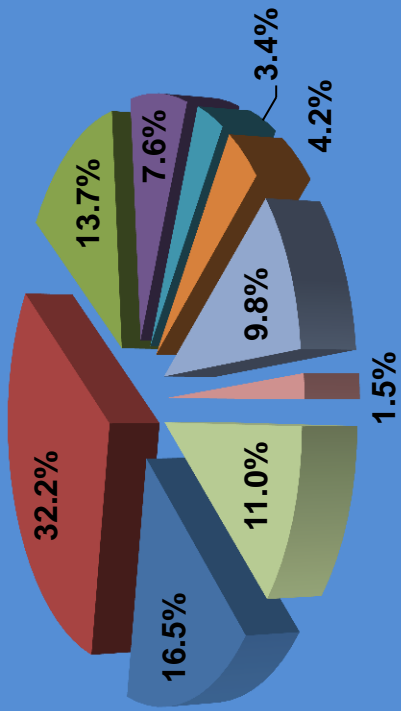
Falls Inside  
Confusion

Death  
Medical

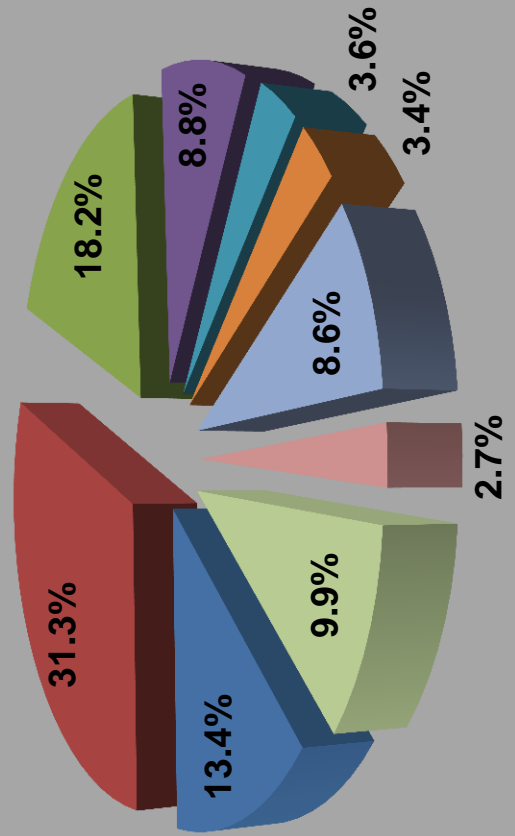
Neighbor Dispute  
Non-Medical

Sheriff Matter

**SOCIAL SERVICES - 2019**  
CHIEF COMPLAINTS FROM SECURITY REPORTS



**SOCIAL SERVICES - 2020**  
CHIEF COMPLAINTS FROM SECURITY REPORTS





# NOTICE OF VIOLATIONS

## JULY 2020

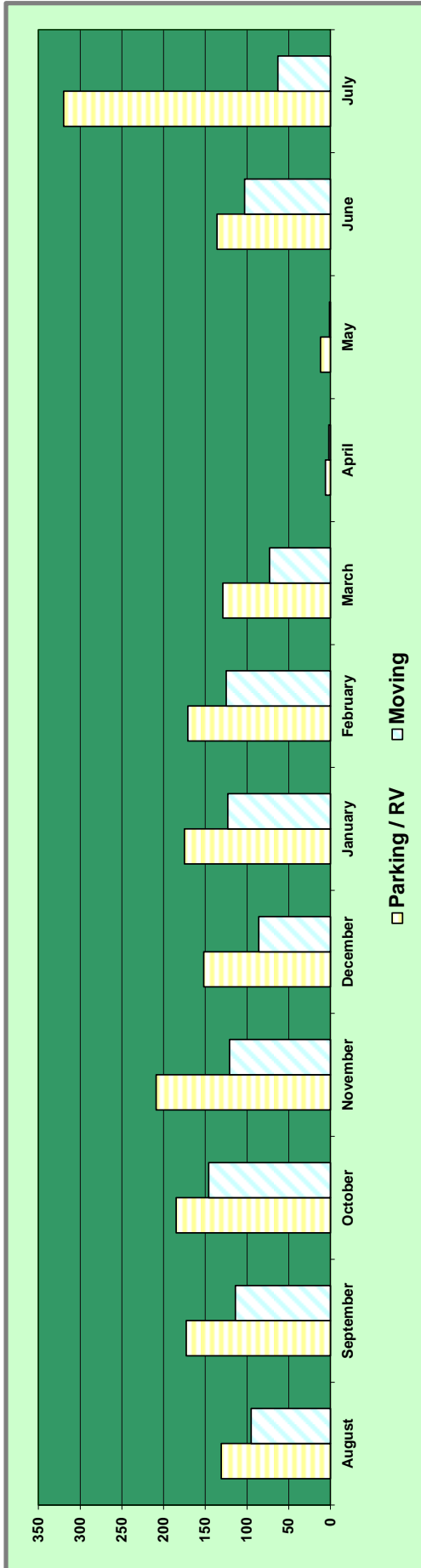
VIOLATIONS	Gates 1,2,3,4			Gates 5,6			Gates 7,8,9,10			Gate 14			Gate 11			GRF			TOTALS		
	YTD 2019	JUL	YTD 2020	YTD 2019	JUL	YTD 2020	YTD 2019	JUL	YTD 2020	YTD 2019	JUL	YTD 2020	YTD 2019	JUL	YTD 2020	YTD 2019	JUL	YTD 2020	YTD 2019	JUL	YTD 2020
<b>601</b> SPEED +11-15	110	9	66	25	0	25	229	23	96	0	0	0	0	0	0	0	0	0	364	32	187
<b>602</b> SPEED 16+	9	2	4	0	0	0	65	7	17	0	0	0	0	0	0	0	0	0	74	9	21
<b>610</b> STOP SIGN	60	6	97	44	6	46	153	7	94	4	0	4	0	0	0	0	0	0	261	19	241
<b>660</b> UNLICENSED DRIV.	10	0	15	1	1	7	33	2	11	0	0	0	0	0	0	0	0	0	44	3	33
<b>ALL</b> OTHER MOVING*	5	0	6	0	0	1	1	0	1	0	0	0	0	0	0	1	0	0	7	0	8
<b>700</b> NO PARKING	85	5	41	63	2	10	28	4	13	3	0	3	0	0	1	1	0	0	180	11	68
<b>720</b> LIMITED PARKING	56	3	3	3	0	2	6	3	4	0	0	0	0	0	0	0	0	0	65	6	9
<b>725</b> EXPIRED REG	125	31	100	126	33	80	103	28	60	9	2	5	2	1	2	0	0	0	365	95	247
<b>727</b> NO DECAL/OPP	400	51	151	289	21	71	216	50	102	32	8	17	5	1	1	0	0	0	942	131	342
<b>811</b> HANDICAPPED	9	0	5	0	0	0	5	0	4	0	0	0	0	0	0	3	0	0	17	0	9
<b>ALL</b> OTHER PARKING**	188	32	112	122	17	68	97	25	71	8	3	15	0	0	1	1	0	0	416	77	267
<b>RV</b> VIOLATIONS***	0	0	0	3	0	0	0	0	2	0	0	0	0	0	0	3	0	0	6	0	2
<b>TOTALS</b>	<b>1057</b>	<b>139</b>	<b>600</b>	<b>676</b>	<b>80</b>	<b>310</b>	<b>936</b>	<b>149</b>	<b>475</b>	<b>56</b>	<b>13</b>	<b>44</b>	<b>7</b>	<b>2</b>	<b>5</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>2741</b>	<b>383</b>	<b>1434</b>

\* All other moving violations include S-Codes: 600, 620, 630, 640, 650, 680, 690, 691 and 695

\*\* All other parking violations include S-Codes: 0010, 721, 722, 723, 724, 726, 730 and 800

\*\*\* Recreational Vehicle (RV) violations include S-Codes: 820, 830, 840, 850, 860 and 870

**NOTICE OF VIOLATIONS**  
Twelve Month Rolling Trend Report



Violation	August	September	October	November	December	January	February	March	April	May	June	July	Mth. Ave.
601	41	37	56	26	15	28	61	21	0	1	44	32	30.2
602	7	8	12	6	1	1	3	2	0	0	4	9	4.6
610	45	56	68	76	64	80	54	46	0	0	42	19	45.8
660	2	9	8	10	4	9	6	3	0	0	12	3	5.5
All Other	0	4	2	2	3	2	1	1	2	0	1	0	1.6
Sub-total	95	114	146	121	86	123	125	73	2	1	103	63	87.7
700	16	7	26	7	9	24	16	9	0	3	5	11	11.1
720	2	3	1	2	2	1	1	0	0	0	1	6	1.6
725	33	61	39	61	41	42	40	33	0	0	37	95	40.2
727	49	58	62	90	60	58	56	41	1	0	55	131	55.1
811	3	8	2	1	0	6	1	2	0	0	0	0	1.9
All Other	28	35	50	48	40	44	56	42	5	7	38	77	39.2
RV Lot	0	1	5	0	0	0	1	2	0	2	0	0	0.9
Sub-Total	131	173	185	209	152	175	171	129	6	12	136	320	149.9
Total	226	287	331	330	238	298	296	202	8	13	239	383	238

Moving Violation & Parking Codes	601	Speed +11-15 MPH	700	No Parking	RV Lot	Hazardous Material, Wheel Block, Jack Support (R&P Section "W" Violation), Maintenance or Repair, Miscellaneous (Minor), Miscellaneous (Major)
	602	Speed 16 MPH+	720	Limited Parking		
	610	Stop Sign	725	Expired Registration		
	660	Unlicensed Driver	727	No Decal / OPP		
			811	Handicapped		
			Abandoned Vehicle; RV over 6hr; Advertising; Storage; Parked sidewalk; Block Sidewalk; Fire Hydrant; All Other			
	All Other	Speeding + 6-10 MPH; Right of Way; Turn Signal; Left of Center; Hit & Run; Reckless; Headlight; Bicycle on Sidewalk	All Other			

August 2019 - July 2020

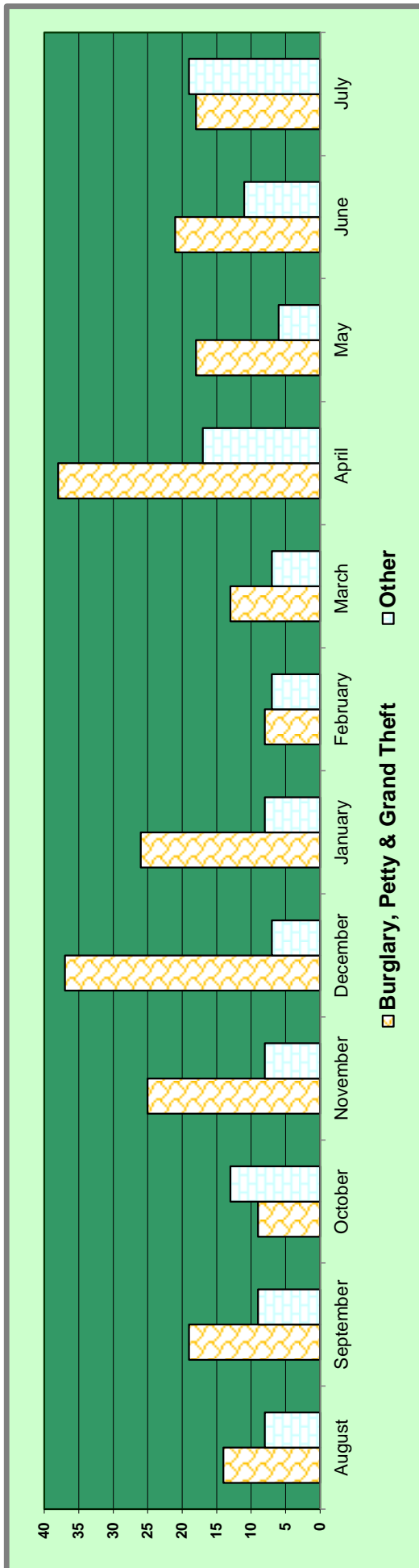
# CRIMES REPORT

## JULY 2020

VIOLATIONS	GATE 1,2,3,4			GATE 5,6			GATE 7,8,9,10			GATE 14			GATE 11			GRF			TOTALS		
	YTD 2019	JUL	YTD 2020	YTD 2019	JUL	YTD 2020	YTD 2019	JUL	YTD 2020	YTD 2019	JUL	YTD 2020	YTD 2019	JUL	YTD 2020	YTD 2019	JUL	YTD 2020	YTD 2019	JUL	YTD 2020
<b>70</b> BURGLARY AUTO	2	0	1	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	2	0	3
<b>90</b> BURGLARY RESIDENCE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>150</b> DISTURBANCE	12	2	11	11	0	6	8	4	10	1	0	0	1	0	1	6	0	0	39	6	28
<b>260</b> FRAUD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>370</b> MALICIOUS MISCHIEF	15	1	10	8	1	7	3	1	2	0	0	1	1	0	0	3	3	5	30	6	25
<b>500</b> GRAND THEFT	3	1	8	0	1	2	0	0	3	0	0	0	0	0	0	2	0	2	5	2	15
<b>505</b> AUTO THEFT	0	0	1	1	0	0	0	0	3	0	0	0	0	0	0	0	0	0	1	0	4
<b>510</b> PETTY THEFT	41	11	60	25	2	32	15	2	22	2	0	2	0	0	0	9	1	4	92	16	120
<b>520</b> TRESPASSING	6	5	12	4	0	1	1	0	1	0	0	0	1	0	1	2	2	6	14	7	21
<b>TOTALS</b>	<b>79</b>	<b>20</b>	<b>103</b>	<b>49</b>	<b>4</b>	<b>49</b>	<b>27</b>	<b>7</b>	<b>42</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>22</b>	<b>6</b>	<b>17</b>	<b>183</b>	<b>37</b>	<b>216</b>

# CRIMES REPORT

## Twelve Month Rolling Trend Report



CODE	August	September	October	November	December	January	February	March	April	May	June	July	Mth. Ave.
70	0	0	0	0	3	1	0	0	1	0	1	0	0.5
90	1	0	0	0	0	0	0	0	0	0	0	0	0.1
500	1	3	2	4	4	6	1	1	1	1	3	2	2.4
505	1	0	0	0	3	1	0	0	3	0	0	0	0.7
510	11	16	7	21	27	18	7	12	33	17	17	16	16.8
Sub-total	14	19	9	25	37	26	8	13	38	18	21	18	20.5
150	3	8	10	3	6	1	2	5	8	1	6	6	4.9
260	0	0	0	0	0	0	0	0	0	0	0	0	0.0
370	4	1	2	3	1	5	3	1	6	2	2	6	3.0
520	1	0	1	2	0	2	2	1	3	3	3	7	2.1
Sub-Total	8	9	13	8	7	8	7	7	17	6	11	19	10.0
Total	22	28	22	33	44	34	15	20	55	24	32	37	30.5

70	Burglary (auto)	505	Auto Theft	260	Fraud
90	Burglary (residence)	510	Petty Theft	370	Malicious Mischief
500	Grand Theft	150	Disturbance	520	Trespassing

August 2019 - July 2020



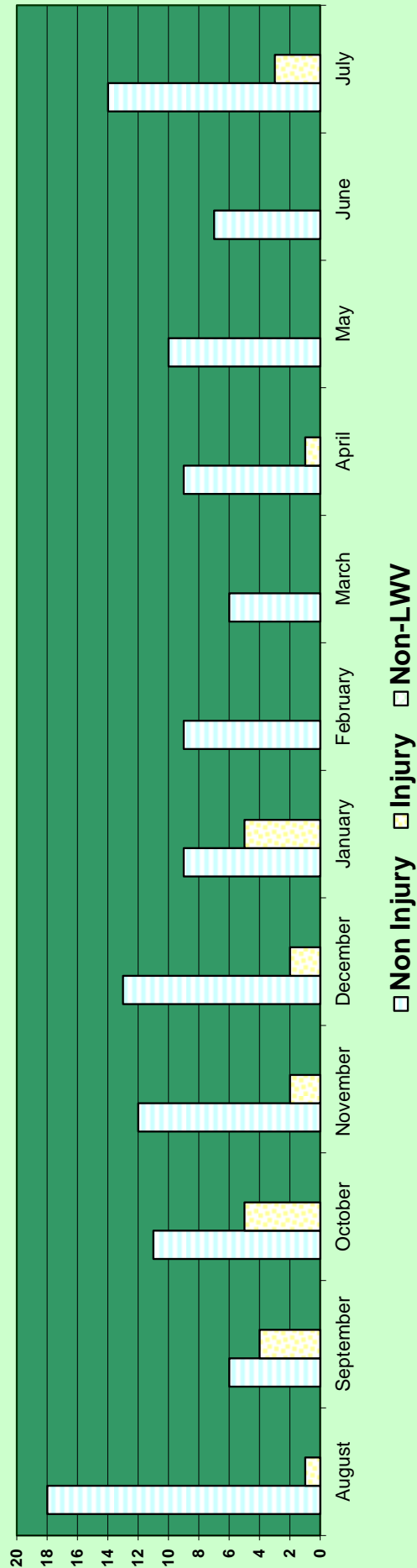
# TRAFFIC COLLISIONS

## JULY 2020

	GATE 1,2,3,4			GATE 5,6			GATE 7,8,9,10			GATE 14			GATE 11			GRF			TOTALS		
	YTD 2019	JUL	YTD 2020	YTD 2019	JUL	YTD 2020	YTD 2019	JUL	YTD 2020	YTD 2019	JUL	YTD 2020	YTD 2019	JUL	YTD 2020	YTD 2019	JUL	YTD 2020	YTD 2019	JUL	YTD 2020
<b>VIOLATIONS</b>																					
<b>650</b>																					
HIT AND RUN	12	2	2	3	1	6	2	0	1	1	0	0	0	0	0	0	0	1	18	3	10
<b>1000</b>																					
NON-INJURY	30	4	23	19	2	11	9	2	7	1	1	2	0	0	3	18	2	8	77	11	54
<b>1010</b>																					
INJURY	3	0	5	1	1	1	3	1	1	0	0	0	0	0	0	1	0	1	8	2	8
<b>1020</b>																					
FATALITY	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
<b>1050</b>																					
COLLISION OUTSIDE LWV	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	2	2	0	2
<b>TOTALS</b>	45	7	31	23	4	18	14	3	9	2	1	2	0	0	3	21	2	12	105	17	75

# TRAFFIC COLLISIONS

## Twelve Month Rolling Trend Report



CODE	August	September	October	November	December	January	February	March	April	May	June	July	Mth. Ave.
650	2	1	4	4	2	1	1	1	1	2	1	3	1.9
1000	16	5	7	8	11	8	8	5	8	8	6	11	8.4
Sub-total	18	6	11	12	13	9	9	6	9	10	7	14	10.3
1010	1	4	5	2	2	5	0	0	1	0	0	2	1.8
1020	0	0	0	0	0	0	0	0	0	0	0	1	0.1
Sub-Total	1	4	5	2	2	5	0	0	1	0	0	3	1.9
1050	0	0	0	0	0	0	0	0	2	0	0	0	0.2
Sub-Total	0	0	0	0	0	0	0	0	2	0	0	0	0.2
Total	19	10	16	14	15	14	9	6	12	10	7	17	12.4

650	Hit & Run Accident	1020	Fatality Accident
1000	Non-Injury Accident	1050	Outside Collision
1010	Injury Accident		

August 2019 - July 2020

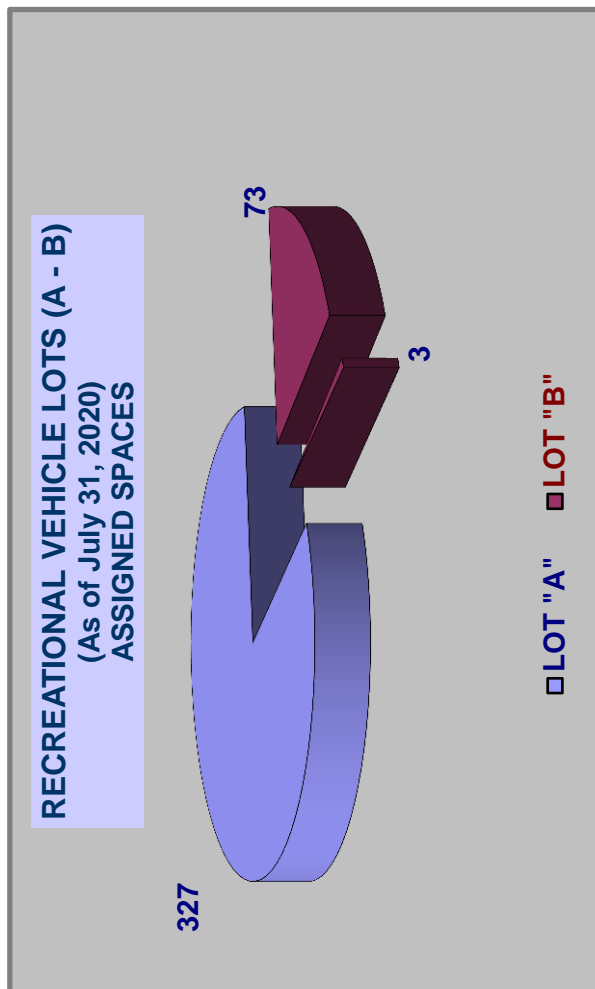
# RECREATIONAL VEHICLE LOTS (A - B)

7/31/2020

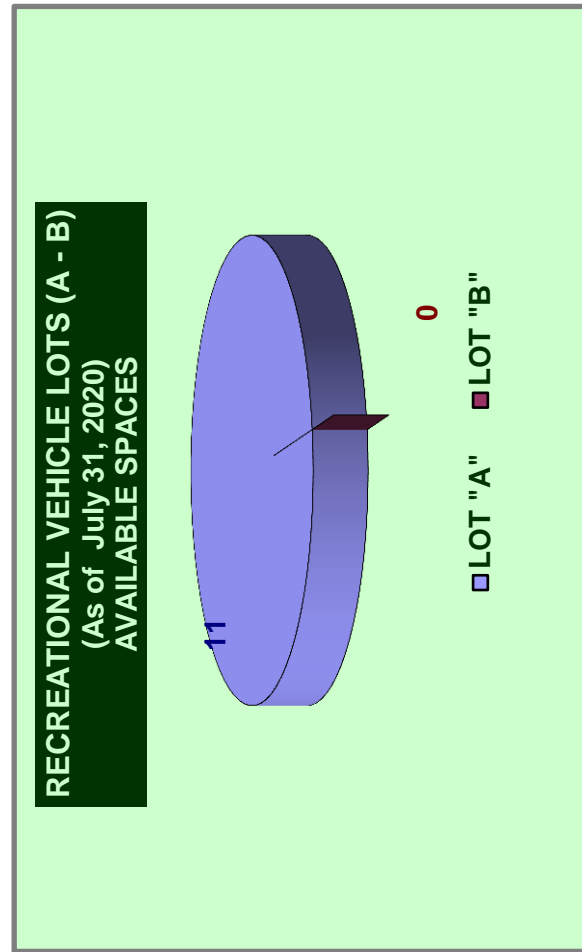
SPACE AND VACANCIES			
	LOT "A"		LOT "B"
TOTAL SPACES	338		76
ASSIGNED RV SPACES	327		73
COMMERCIAL VEHICLES			3
<b>VACANCIES</b>	<b>11</b>		<b>0</b>

WAITING LIST			
SPACE SIZE	NUMBER	SPACE SIZE	NUMBER
13 Feet		26 Feet	
14 Feet		27 Feet	
15 Feet		28 Feet	
16 Feet		30 Feet	
17 Feet		31 Feet	
18 Feet		32 Feet	
19 Feet		33 Feet	
20 Feet		34 Feet	
22 Feet		35 Feet	
23 Feet		36 Feet	
24 Feet		38 Feet	
25 Feet		40 Feet	
26 Feet		45 Feet	
<b>TOTAL</b>	<b>0</b>	<b>TOTAL</b>	<b>0</b>
			<b>TOTAL 0</b>

SPACES AVAILABLE			
LOT "A"		LOT "B"	
SPACE SIZE	NUMBER	SPACE SIZE	NUMBER
12 Feet		12 Feet	
16 Feet		13 Feet	
17 Feet	2	14 Feet	
18 Feet		16 Feet	
19 Feet		17 Feet	
20 Feet	2	18 Feet	
21 Feet	1	19 Feet	
22 Feet	1	20 Feet	
23 Feet		21 Feet	
24 Feet		22 Feet	
25 Feet		23 Feet	
25.5 Feet		24 Feet	
26 Feet		25 Feet	
27 Feet	1	26 Feet	
28 Feet	1	27 Feet	
30 Feet	1	28 Feet	
30.5 Feet		29 Feet	
31 Feet		30 Feet	
32 Feet		31 Feet	
33 Feet		32 Feet	
34 Feet		33 Feet	
35 Feet		34 Feet	
36 Feet		36 Feet	
37 Feet		40 Feet	
38 Feet	1	41 Feet	
39 Feet	1	48 Feet	
45 Feet		49 Feet	
49 Feet		57 Feet	
<b>11</b>		<b>0</b>	



Category	Total Spaces
Total Spaces	~160
Single-Family Detached	~160
Multi-Family Attached	~170
Multi-Family Detached	~168

[illegible]



## Compliance Division

Allegations:	May	Jun	Jul
Abandoned Vehicle:	17	26	10
Alteration Maintenance:	12	11	13
Animal Nuisance:	38	30	23
Balcony Clutter:	29	25	31
Breezeway Clutter:	43	21	29
Caregiver Policy:	6	8	8
Carport Clutter:	46	21	45
Common Area Clutter:	47	15	38
Delinquencies:	101	101	95
Equestrian Center:	1	1	0
Estate Sales:	0	0	0
Events:	0	0	0
Garden Center Violations:	2	1	0
Gate Clearance:	7	3	5
Golf Course Violation:	1	0	0
Illegal Business:	0	1	0
Illegal Occupancy:	54	53	44
Interior Clutter:	9	8	20
Landscape:	38	33	35
Maintenance:	64	50	32
Nuisance:	50	81	50
Other:	2	0	2
Patio Clutter:	35	16	40
Real Estate Signage:	4	11	12
Recreation Policy:	0	0	1
RV Violation:	0	0	0
Short Term Rentals:	1	0	1
Smoking Policy:	6	17	9
Traffic Rules:	8	6	3
Unauthorized Alteration:	13	20	3
Vehicle Oil:	5	5	11
<b>Total:</b>	<b>639</b>	<b>564</b>	<b>560</b>

## **STAFF REPORT**

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**DATE:** August 24, 2020  
**FOR:** Security & Community Access Committee  
**SUBJECT:** Mandatory Security Officers at Specialty Events

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### **RECOMMENDATION**

Staff recommends amendment to the Recreation and Special Events Department Policy requiring clubs/residents to obtain fee-based security services when hosting specialty events, as deemed necessary by recreation staff.

### **BACKGROUND**

The Recreation and Special Events Department is responsible for the planning and execution of comprehensive recreation programs and events for all residents of Laguna Woods Village. Its mission is to ensure that Laguna Woods Village residents receive unparalleled opportunities to enjoy the utmost in active living.

The Security Services Department provides continuous (24-hour) security operations for the Laguna Woods Village through the use of: field supervision; routine motor patrol; routine foot patrol operations; and a security dispatch center, receiving and dispatching appropriate response to calls on a 24-hour basis.

Laguna Woods Village offers seven different reservable facilities for club events, resident parties and general gatherings. Facilities are able to accommodate groups as small as two people in a conference room, dinner parties up to 400 guests, and large indoor/outdoor events up to 800 participants; such as the annual Baby Boomers Woodstock event, guest speakers of high profile (ie. ACT club event or political candidate under civil code 4515) and the Reform Temple Food Festival.

### **DISCUSSION**

The purpose of the amendment is to require select specialty club/resident events have Security Officers present for the safety of residents, guests, staff and property. Events requiring Security Officers will be determined by type, location, estimated attendance, serving of alcoholic beverages, high profile guest appearance(s) and/or events that draw attention from the news media.

Security requirements will be determined at time of booking. In addition, the Security Department will be notified in advance to determine event needs and the amount of personnel and hours required.

### **FINANCIAL ANALYSIS**

Fees will be based on the over-time bill rate for the Security Department including wage rate, burden and overhead; for 2020 the rate is approximately \$32.00/hour. The billable hours will be determined by the Security Department and included in the contract for the event. The

Recreation and Special Events Department will collect the fee at the conclusion of the event as per standard operating procedure.

**Prepared By:** Jennifer Murphy, Recreation Manager  
Francis Gomez, Operations Manager

**Reviewed By:** Tom Siviglia, Operations Manager  
Brian Gruner, Recreation and Special Events Director  
Carlos Rojas, Chief of Security Services  
Siobhan Foster, Chief Operating Officer  
Betty Parker, Chief Financial Officer

**ATTACHMENT(S)**

Attachment 1: Amended Recreation Department Policy: Room Reservations

## **Attachment 1**

### **Golden Rain Foundation Recreation and Special Events Department Policies and Procedures**

#### **Room Reservations**

##### **A. General**

1. Requestor must be a Laguna Woods Village resident and be prepared to show Laguna Woods Village ID card upon request in order to check availability or make/change/cancel reservation (with the exception of memorials).
2. Requestor must submit a facility application form prior to making payment for a room reservation.
3. Reservations by individuals may only be booked for private or social gatherings.
4. Rooms may not be used to conduct a business. Marketing or solicitation of third-party products is strictly prohibited. Caterers and entertainers are permitted as service providers to the group, and they may provide business cards and contact information. No monetary transactions may take place within GRF's facilities.
5. Individuals are prohibited from advertising events to the general public through media in general circulation outside of Laguna Woods Village. Staff works to assure that clubs/groups/organizations and individuals are placed in the appropriate-sized rooms for their event. Set minimum occupancy limits will be enforced.
6. Clubhouse rooms may be reserved between 8 a.m. and 10 p.m. seven days a week, except for New Year's Eve, which may be reserved until 1 a.m. Extended hours up to midnight may be scheduled with the facility supervisor three weeks in advance for Clubhouses 2 and 7; additional fees will apply for extended hours per the GRF fee list.
7. Reservations must be for a two-hour minimum room rental or four-hour minimum rental for the large ballrooms and main lounges. One-hour reservations may be made on a case-by-case basis with the approval of the facility supervisor; reservations for one hour may not request a room setup.
8. Length of reservation must include setup/decoration, caterer preparation and cleanup time.
9. The GRF pricing policies contain two rates: Resident rate and exception rate; (refer to the GRF fee list).
  - a. Resident rate applies to:
    - i. All Laguna Woods Village residents;
    - ii. Weddings and wedding receptions for residents and
    - iii. Private resident events such as birthdays, memorials and/or anniversary parties.
  - b. Exception rate applies to:



- i. Any non-Laguna Woods Village organization or group for which a resident makes a reservation;
  - ii. Weddings and/or wedding receptions for non-residents and are limited to only siblings, children, parents and grandchildren of residents; and
  - iii. All club/group/organization reservations that have more than 50 percent nonresidents in attendance and are charging admittance or accepting donations (club/group/organization-approved fundraisers are exempt).
10. It is prohibited to use any room/facility for anything but the stated purpose.
11. Reservations may be canceled or moved as necessary to accommodate government elections, GRF and mutual meetings, facility renovations, GRF-approved requests, Recreation-coordinated communitywide events, etc. The Performing Arts Center rehearsal room reservations may be canceled or moved if the auditorium is booked.
12. Every reservation must submit a Facility Checkout Form to the clubhouse staff at the conclusion of the event indicating the number of residents and nonresidents.
13. Cancellation of a paid reservation requires at least 14 days' notice to Recreation to qualify for a full refund.
14. Refunds will be credited to the requestor's credit card or via check, by request.
15. "No shows" and cancellations less than 14 days of the reservation date will result in the complete forfeiture of the room reservation fees.
16. Specialty club/resident events require security personnel; additional fees apply (refer to the GRF fee list).
  - a. Events requiring security personnel are determined by type, size and/or nature of event.
17. Bounce houses, tents, party rental equipment, mobile catering/salon trucks, outside caterers, etc. must be cleared by the insurance coordinator 60 days in advance (call 949-597-4202 for more information) and may require a permit by the City of Laguna Woods.