



OPEN MEETING

REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION MOBILITY AND VEHICLES COMMITTEE

**Wednesday, July 28, 2021 – 9:30 a.m.
Laguna Woods Village Community Center
Board Room/Virtual Meeting**

AGENDA

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for June 2, 2021
5. Chair's Remarks
6. Member Comments (Items Not on the Agenda)

Laguna Woods Village owner/residents are welcome to participate in committee meetings and submit comments or questions regarding virtual committee meetings using one of three options:

a. Zoom webinar link <https://zoom.us/j/93335974508>

b. Via email to meeting@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and manor number must be included.

c. By calling (949) 268-2020 beginning one half hour before the meeting begins and throughout the remainder of the meeting. You must provide your name and manor number.

7. Response to Member Comments
8. Director's Report
 - 2021 Ridership Data
 - Vehicles Requested for 2022 CIP
 - GRF Vehicles Sent to Auction
 - Fixed-Route Modifications

Items for Discussion and Consideration

None



OPEN MEETING

Items for Future Agendas:

- 9. Alternative Fuel Vehicles (Fall 2021)
- 10. DOJ 5310 Grant (Fall 2021)

Concluding Business:

- 11. Committee Member Comments
- 12. Date of Next Meeting – Wednesday, October 6, 2021 1:30 p.m.
- 13. Adjournment

Don Tibbetts, Chair
Chris Laugenour, Staff Officer: 949-597-4638



OPEN MEETING

**REPORT OF REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
MOBILITY AND VEHICLES COMMITTEE**

**Wednesday, June 2, 2021 – 2:30 p.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road, Laguna Woods, CA 92637**

MEMBERS PRESENT: Chair Tibbetts, Egon Garthoffner, Margaret Bennett, Joan Milliman, Reza Karimi, Elsie Addington, Reza Bastani

ADVISORS:

MEMBERS ABSENT:

OTHERS PRESENT: Bunny Carpenter, Judith Troutman, Carl Randazzo, Juanita Skillman

STAFF PRESENT: Chris Laugenour, Francisco Perez, Kelli Newton, Liz Cortez, Siobhan Foster

1. Call to Order

Chair Tibbetts called the meeting to order at 2:39 p.m.

2. Acknowledgment of Media

No media was present.

3. Approval of the Agenda

Agenda was approved by acclamation.

4. Approval of Meeting Report for

The regular meeting report of April 7, 2021 was approved by acclamation.

5. Chair's Remarks

None

6. Member Comments (Items Not on the Agenda)

No member comments.

7. Response to Member Comments

None

Report of GRF Mobility and Vehicles Committee Meeting
June 2, 2021
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Reports

8. Director's Report

Staff provided the committee with an update on Transportation ridership. Fixed Route ridership grew steadily specifically over the last two months. Buses are being used more and with the Wellness Route being used most. Journey ridership has increased mainly due to doctor appointments. BOOST ridership is still low because hours continue to be limited. Staff is currently working with Lyft to expand the hours to accommodate the opening of the Village end of June and July.

Staff also provided a map of Laguna Woods Transportation boundaries.

Staff is following guidance from County/State mandates for mask requirements in public Transportation as it relates to COVID-19 restrictions.

Items for Discussion and Consideration

9. Unit Inventory Discussion

Staff provided the committee with an overview of the vehicle and equipment inventory, recommended replacement frequency, vehicle utilization, replacement over maintenance costs, and the current fleet management system. A detailed report of the vehicle inventory and data costs by vehicle type were also provided. In addition, the California Air Resources Board Truck and Bus Regulation along with the current list of diesel vehicles was provided to the committee. Committee members discussed issues related to improving vehicle utilization throughout the Village, reviewing adequate bus size for the Transportation program and the importance of a strategic vehicle replacement plan given the low mileage and use of many of the vehicles.

10.

Staff provided to the committee with a brief overview of the 2022 proposed Capital Improvement Plan for vehicle purchases. Staff also provided a list of the anticipated 2022 proposed vehicles to be replaced based on mileage, age, and repair cost. Discussion surrounding the cost of certain vehicles, and staff will be providing more detail on passenger car expenses and Security vehicles requirements.

Items for Future Agendas:

Report of GRF Mobility and Vehicles Committee Meeting
June 2, 2021
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11. Alternative Fuel Vehicles (Fall 2021)

12. DOJ 5310 Grant (Fall 2021)

Concluding Business:

12. Committee Member Comments

None

13. Date of Next Meeting – Wednesday, August 4, 2021

14. Adjournment

The meeting was adjourned at 4:24 p.m.

DocuSigned by:
Don Tibbetts
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STAFF REPORT

DATE: July 28, 2021
FOR: Mobility and Vehicles Committee
SUBJECT: General Services Director's Report

RECOMMENDATION

Receive and file report.

BACKGROUND

At each meeting of the Mobility and Vehicles Committee, the General Services Director provides information related to the Village transportation program and the operational costs of the Village vehicle maintenance program. The reports are varied each meeting and are submitted to the Committee to provide a broad spectrum of information on a variety of topics.

DISCUSSION

The Bus transportation system consists of the following three programs:

The **Fixed Route** service also known as the **Easy Rider** provides transportation for residents through neighborhood fixed routes and commercial fixed routes. A total of nine 18 passenger shuttle buses are used for this program.

Laguna Woods Village **Journey** program provides curb-to-curb transportation for preapproved residents with medical needs. Residents schedule their rides in advance by calling the Transportation office. Journey drivers are employed by Village Management Services. One shuttle bus is used for this program.

BOOST on-demand rideshare is a contractual partnership with Lyft Inc. BOOST services Laguna Woods Village residents when the Fixed Route service is not operating. Residents can schedule a ride via mobile application or by calling the Transportation office. Drivers are contracted through Lyft Inc. and use their personal vehicles.

Ridership trends of Laguna Woods Village Transportation programs for the period of January 2021 through June 2021

Total number of individual riders or users: (monthly average)
Easy Rider: 352
Journey: 71

Total number of trips: (monthly average)

Easy Rider: 4,975

Journey: 464

BOOST: 60

When residents and their guests ride the Village buses or utilize the Journey or BOOST programs, their trips are tracked. Each time a rider enters a bus, the RFID chip on their Identification Card records a 'trip.' Trips provided through the Journey program are tracked by the 'Ride Now' scheduling software. Trips provided through the BOOST rideshare program are tracked by data provided by Lyft Inc.

Ridership Data and Trends

Ridership trends for the Easy Rider fixed route, Journey program, and BOOST program were significantly affected by State required COVID-19 social distancing practices.

Easy Rider Fixed Route System

Beginning March 21, 2020 the Fixed Route program reduced its operating hours to Monday through Friday 9:00 a.m. to 5:00 p.m. to adjust to COVID-19 social distancing requirements. Since the reduction of operating hours, ridership decreased in March 2020 and has stayed the same for the remainder of the year. In 2021 Ridership gradually increased with an average of 4,975 trips for the months of January through June 2021. Additionally, the number of users increased with an average of 352 users January through June 2021. See attachment #1.

Journey Program

Journey continues to operate Monday through Sunday with its hours operating from 8:00 a.m. to 3:30 p.m. Ridership decreased in March 2020, with a gradual increase beginning third quarter of 2020. Since then, the average number of completed rides has slightly increased with a monthly average of 464 completed trips January through June 2021. See attachment #2.

BOOST Program

Beginning March 24, 2020 BOOST substantially reduced its operating hours to Monday through Friday 7:00 a.m. to 9:00 a.m. only. All weeknight and weekend hours were suspended in response to the Governor's Stay at Home order and the closing of all Clubhouses and activities. Subsequently, BOOST trips decreased from a monthly average of 448 trips in the first quarter of 2020 to about 40 trips per month in the remainder of 2020 and into 2021, with an increase beginning June 2021. See attachment #3.

In late March 2021, Boost' operating hours was extended to Sundays for transportation to Church. In mid-June after the reopening of the Village Clubhouses, operating hours for BOOST extended to include evenings and weekends. In addition to Monday through Friday 7:00 a.m. to 9:00 a.m., BOOST is now operating Monday through Friday 5:00 a.m. to 10:00 a.m., Saturday 8:00 a.m. to 10:00 p.m. and Sunday 8:00 a.m. to 5:00 p.m.

Destination Shopping Program

Destination Shopping program has been suspended beginning March 2020 and continues to be suspended until further notice.

Vehicle Purchases/Repairs

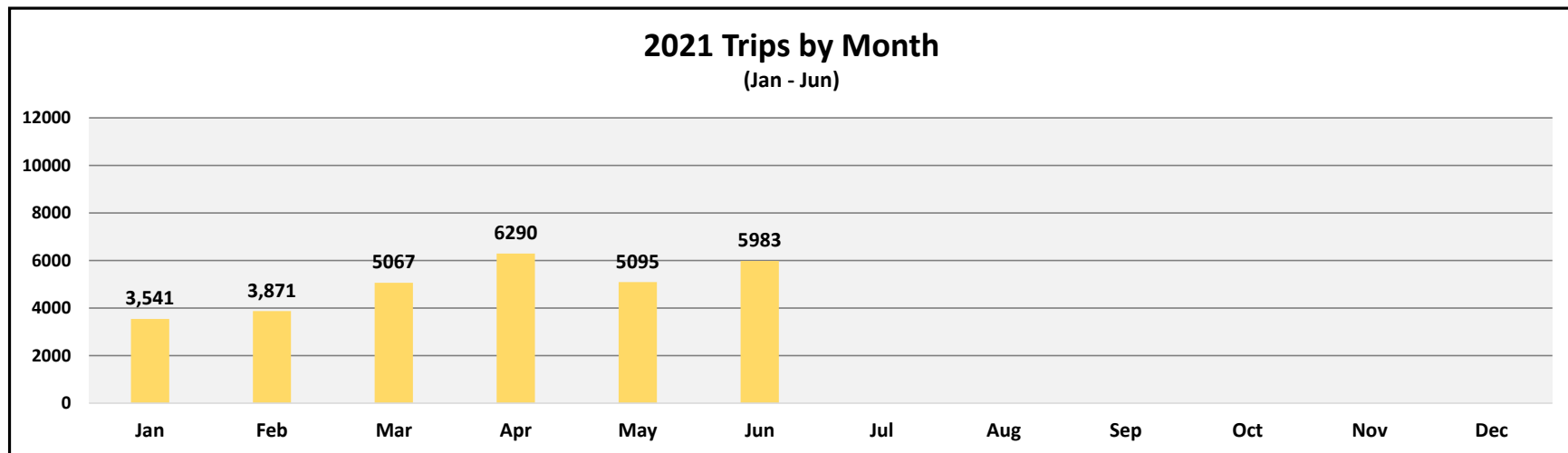
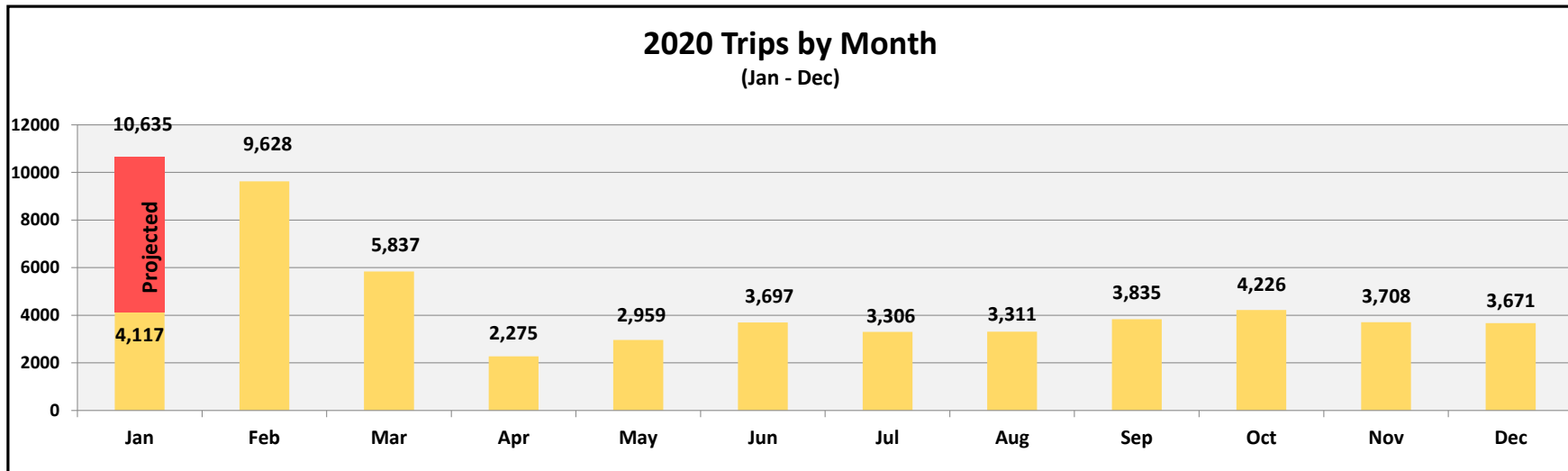
Per the 2021 capital budget, staff recently ordered one Transportation Bus, three F-250 crew cabs, four Ford Edge vehicles for security, four F-350 dump trucks and eight mules. The mules were delivered in late May 2021. All vehicles are to be replace existing vehicles that have exceeded their life expectancy. The Transportation Bus is expected to be delivered in early August, while the remaining vehicles are being delayed due to the industry-wide shortage of microchips.

Prepared By: Chris Laugenour, Director of General Services

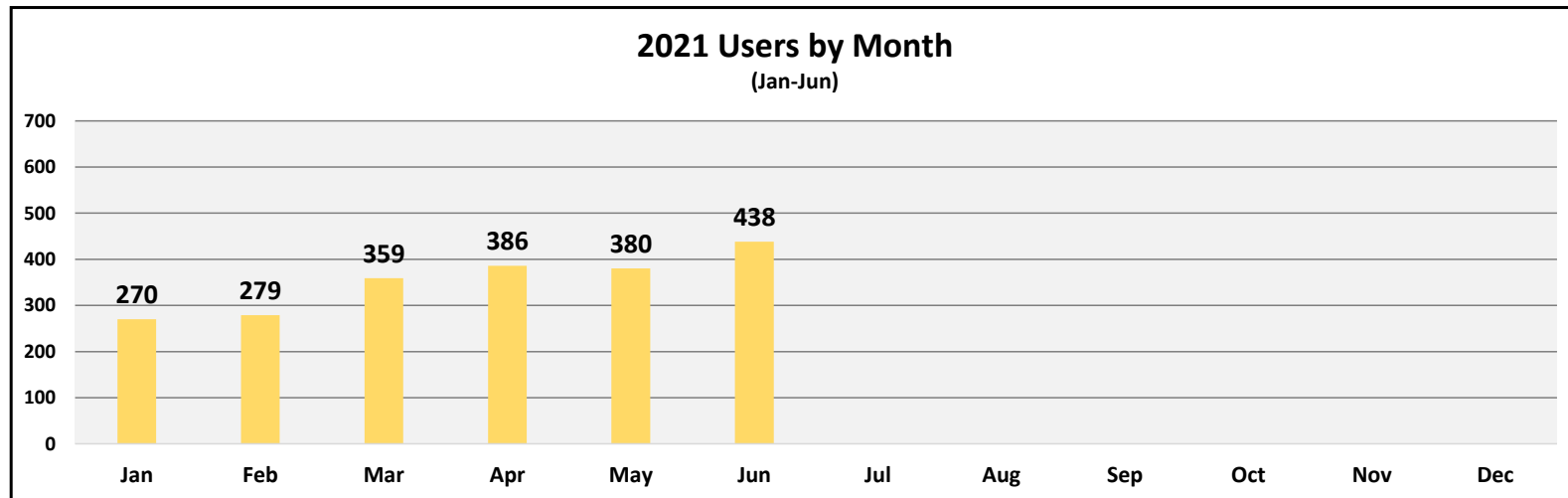
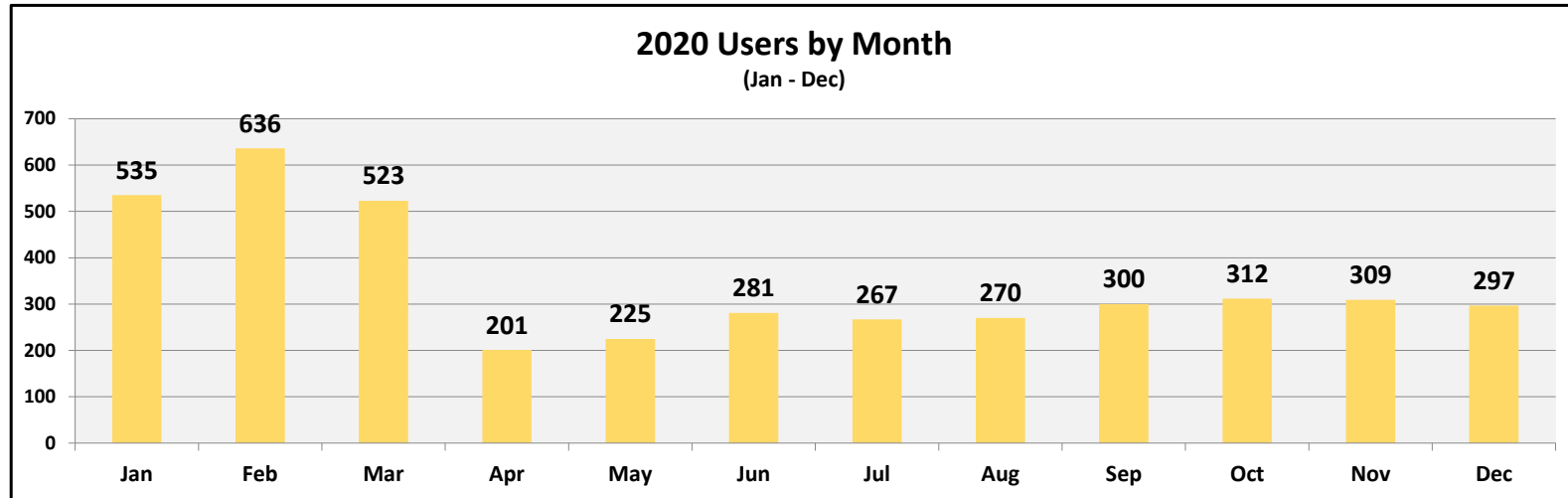
ATTACHMENT(S)

- ATT-1: Easy Rider Year to Date Ridership
- ATT-2: Journey Year to Date Ridership
- ATT-3: BOOST Year to Date Ridership
- ATT-4: Laguna Woods Village Transportation Boundaries

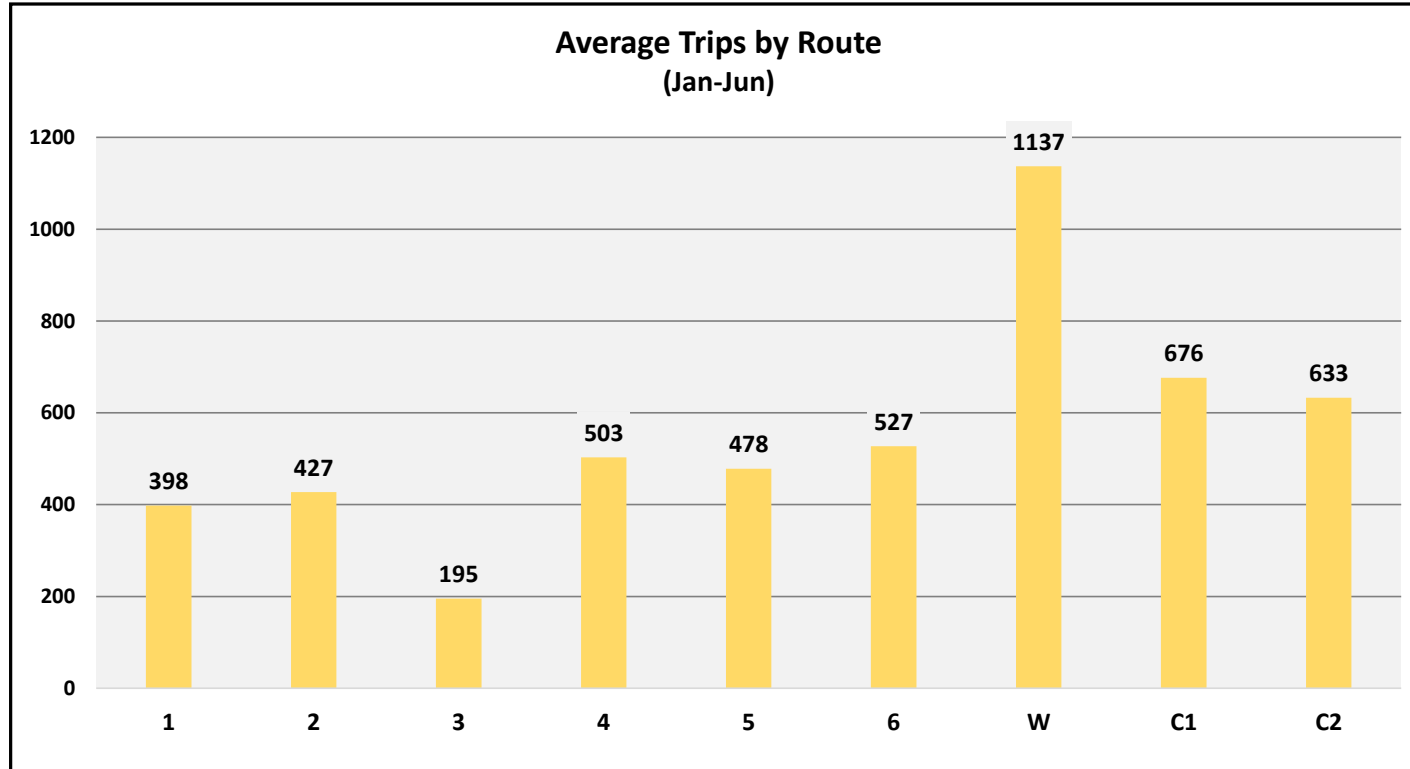
Fixed Route Ridership by Trips



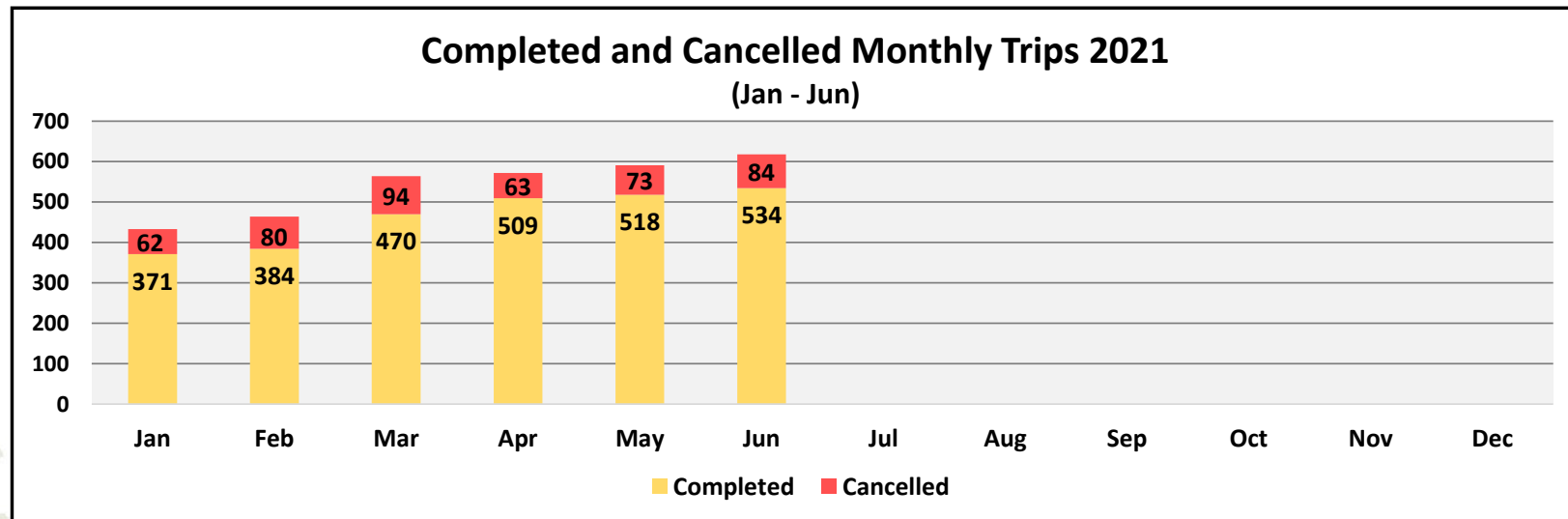
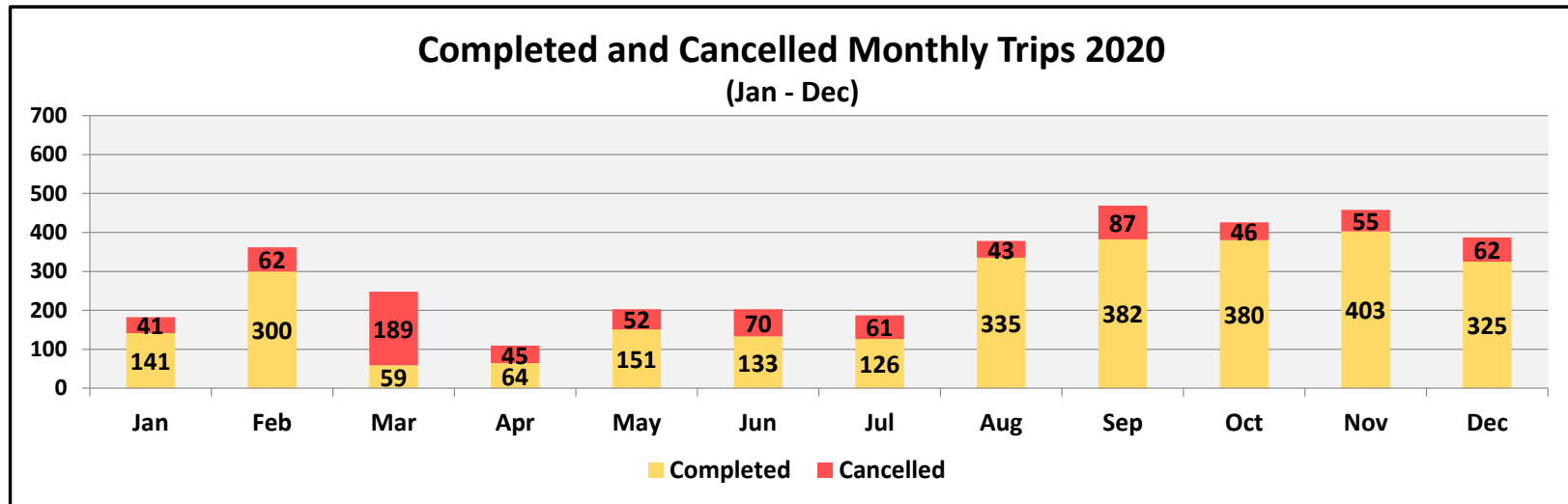
Fixed Route Ridership by User



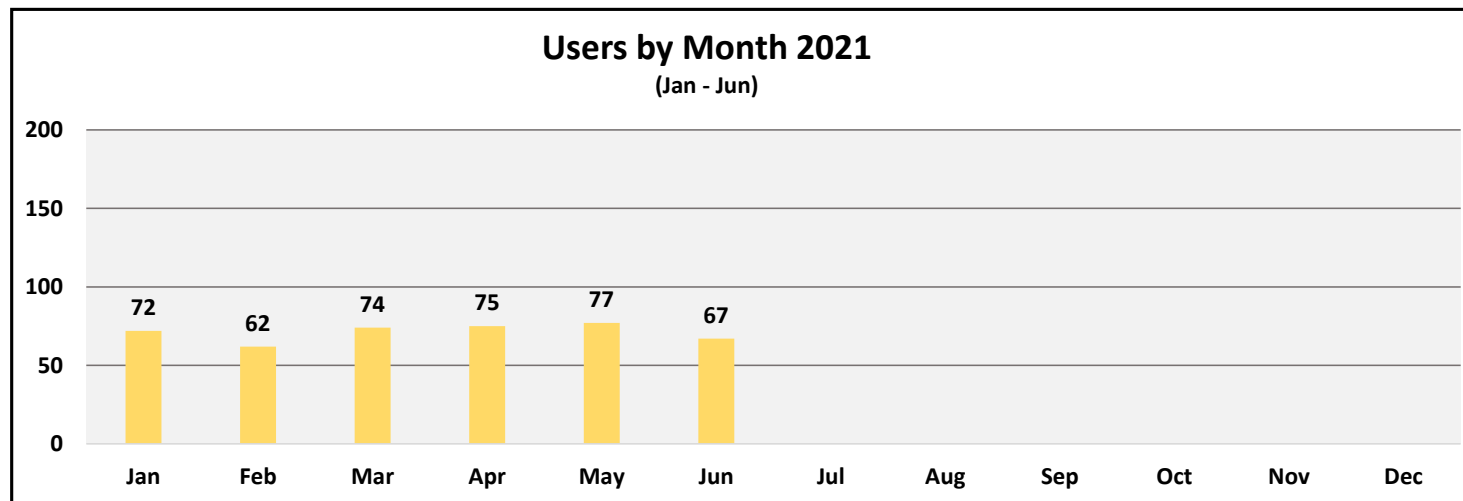
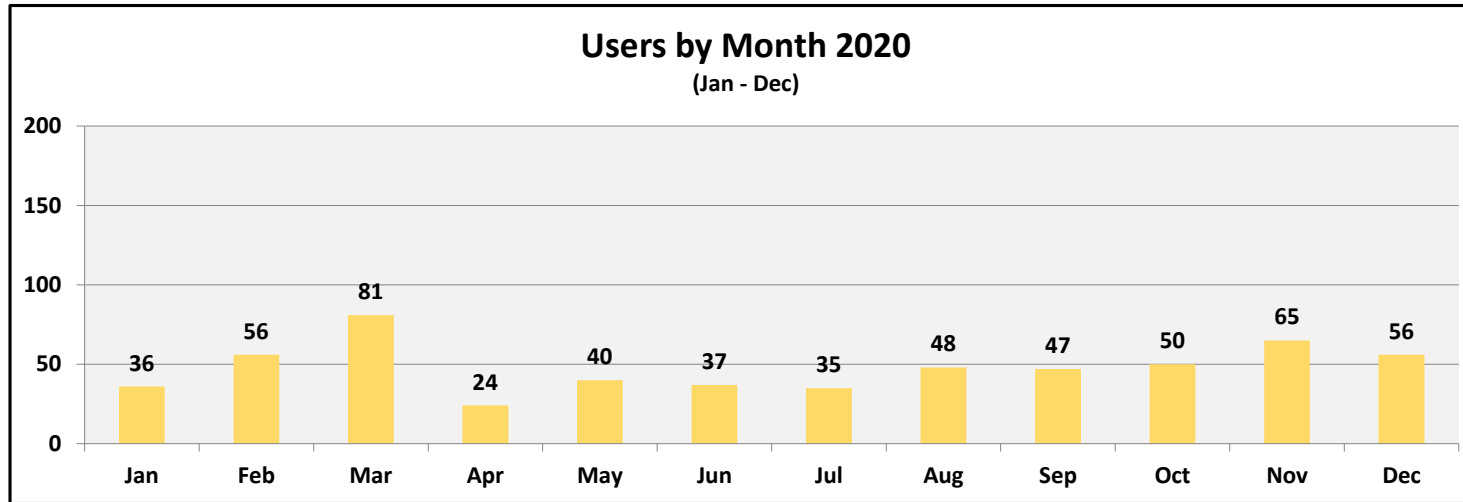
Fixed Route Ridership 2021



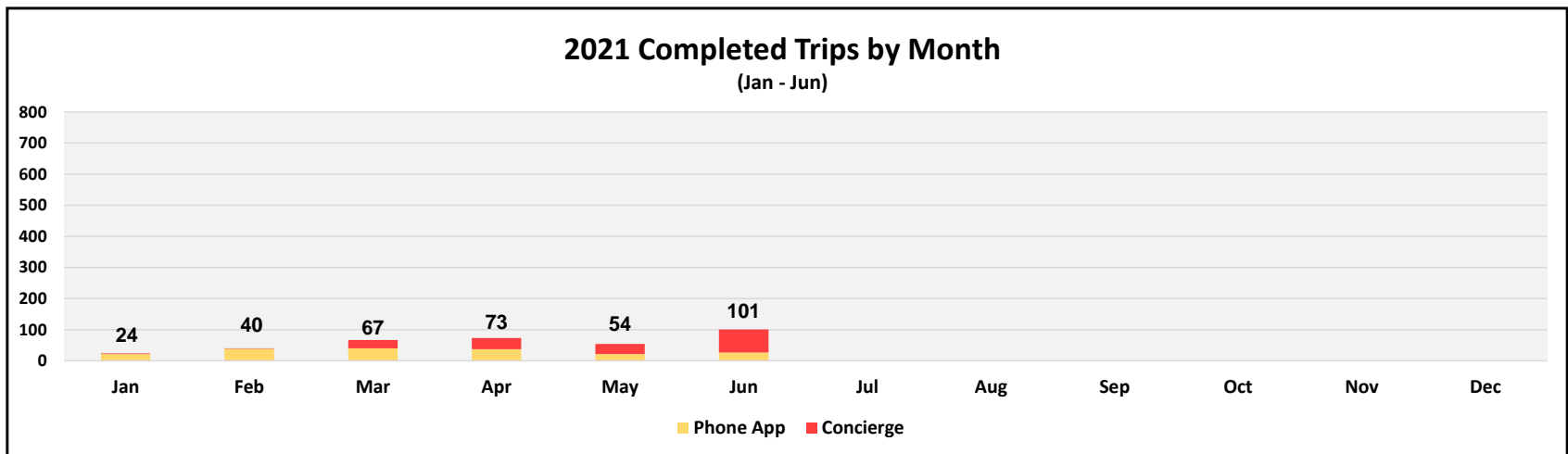
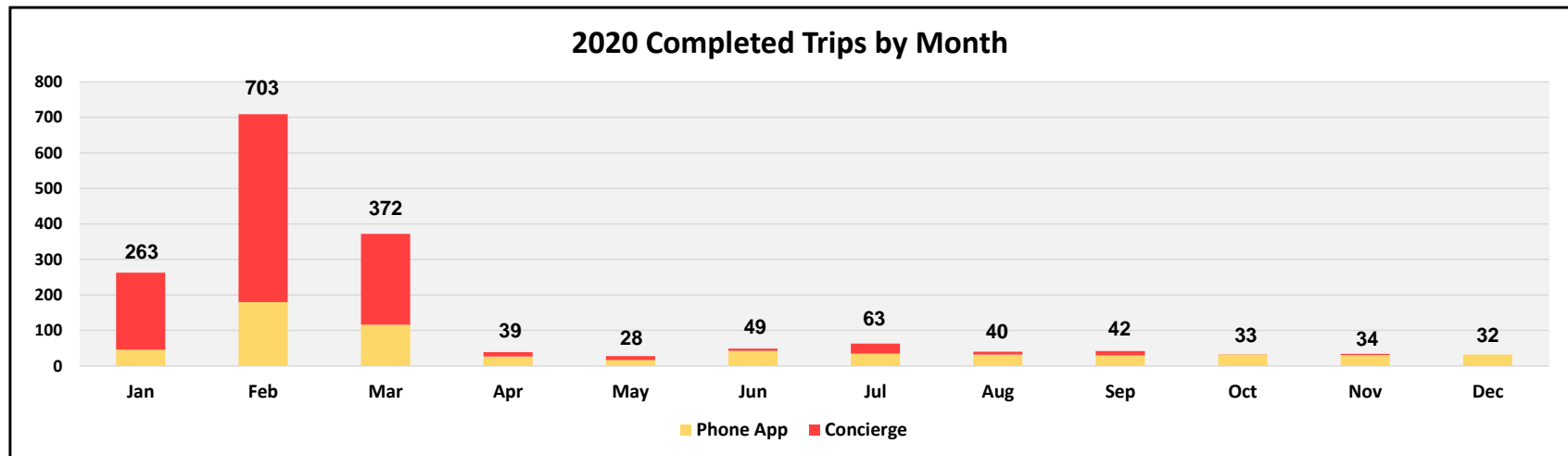
Journey Ridership by Trips



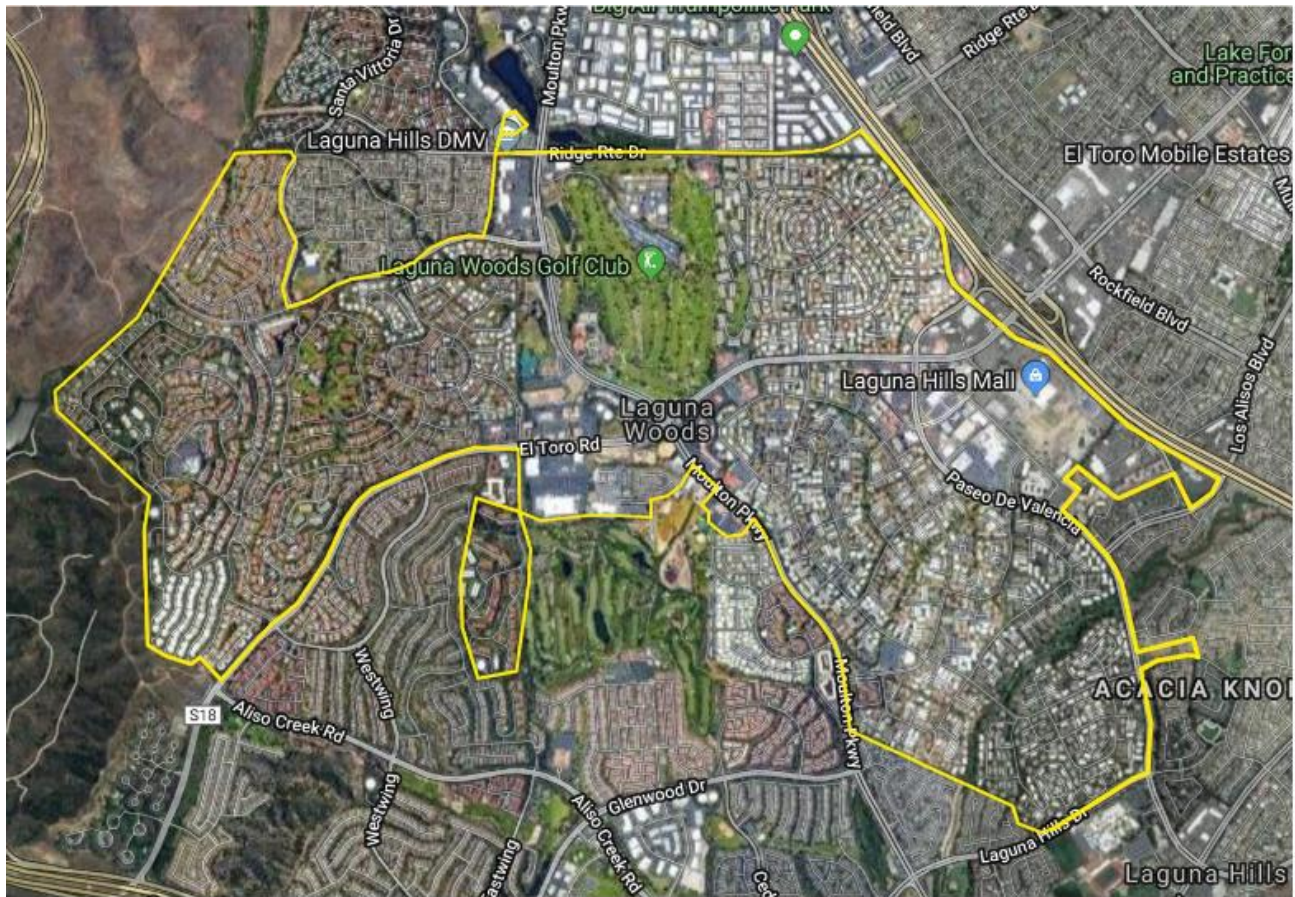
Journey Ridership by User



BOOST Ridership by Scheduling Method



Laguna Woods Village Transportation Boundaries



Vehicle Purchases for 2022 CIP - Proposed

Replacement Vehicles				
Vehicle Type	QTY	Vehicle Model	Unit Price	Net Amount
Security Vehicles	4	Ford Edge	\$ 35,000.00	\$ 140,000.00
Utility Vehicles	8	Kawasaki Mule	\$ 15,000.00	\$ 120,000.00
Small Pickup	7	Ford Ranger	\$ 25,000.00	\$ 175,000.00
Medium Pickup	4	Ford F-150	\$ 35,000.00	\$ 140,000.00
Work Vans	4	Ford Transit	\$ 40,000.00	\$ 160,000.00
Passenger Vans	3	F-250 Crew Cab	\$ 42,000.00	\$ 126,000.00
Trailers	3	14LD Big Tex	\$ 15,000.00	\$ 45,000.00
Transportation Bus	1	20 Passenger	\$ 200,000.00	\$ 200,000.00
Miscellaneous Vehicle Purchase				\$ 200,000.00
			Total	\$ 1,306,000.00

Additional Vehicles				
Vehicle Type	QTY	Vehicle Model	Unit Price	Net Amount
Small Pickup	1	Ford Ranger	\$ 25,000.00	\$ 25,000.00
Utility Vehicles	2	Kawasaki Mule Pro-FXT	\$ 15,000.00	\$ 30,000.00
Trailer	1	14LD Big Tex	\$ 15,000.00	\$ 15,000.00
Medium Pickup	1	Ford F-250 Crew Cab	\$ 42,000.00	\$ 42,000.00
			Total	\$ 112,000.00

TOTAL \$ 1,418,000.00

Passenger van Replacement part of Landscape transition due to special DMV licensing requirements for vans

Additional vehicles are contingent on approval of new positions in landscape

GRF Vehicles Sent to Auction

	Asset #	Year	Description	VIN	Work Center
1	A00725	2012	KAWASAKI 3CYL DIESEL	JK1AFDF18CB504762	570
2	702791	2005	KAWASAKI 3CYL	JK1AFDB135B508906	530
3	702912	2009	KAWASAKI 3CYL DIESEL	JK1AFDD188B501029	530
4	702787	2005	KAWASAKI 3CYL DIESEL	JK1AFDB1X5B508630	530
5	702781	2005	KAWASAKI 3CYL DIESEL	JK1AFDB165B508625	530
6	702780	2005	KAWASAKI 3CYL DIESEL	JK1AFDB145B507425	530
7	702739	2004	KAWASAKI 3CYL DIESEL	JK1AFDB104B505105	560
8	702818	2006	KAWASAKI 3CYL DIESEL	JK1AFDB127B512299	530
9	702783	2005	KAWASAKI 3CYL DIESEL	JK1AFDB144B505883	511
10	702794	2005	KAWASAKI 3CYL DIESEL	JK1AFDB185B509100	530
11	A00739	2012	Transportation Bus	5WEASSKMXBH332264	970
12	A00740	2012	Transportation Bus	5WEASSKM6BH332262	970
13	A00741	2012	Transportation Bus	5WEASSKM6BH332259	970
14	A00791	2012	John Deere Utility Vehicle	1M06X4DDVCM070238	570
15	702412	1997	Ford F350 Truck	1FDJF37GOVEB74535	311
16	702519	2000	Ford Ranger	1FTYR10V0YPA59448	530
17	702413	1997	Ford F350 Truck	1FDJF37G2VEB74536	932
18	702443	1999	Ford E350 Cutway	1FDWE37L7XHA09069	932
19	702575	2001	Ford Ranger	1FTYR10U11TA64565	935
20	702520	2000	Ford Ranger	1FTYR10V0YPA59451	540
21	702514	2000	Ford Ranger	1FTYR10V3YPA56592	936
22	702479	1999	Ford F250 Truck	1FTNF20L4XEC97166	530
23	A03653	2017	Chevrolet Trax	3GNCJNSB7HL158170	400
24	702806	2006	Ford Ranger	1FTYR10U66PA57594	912
25	702548	2002	Ford F350 Truck	1FDWF36F82EA33819	936
26	702057	2000	Ford F350 Truck	1FDWF36FOYEB44616	511
27	702894	2008	Ford Ranger	1FTZR44U48PB12904	920
28	702531	2000	Ford F350 Truck	1FDWW36FXYEB47412	912
29	702547	2002	Ford F350 Truck	1FDWF36F42EA33820	530
30	702724	2004	Ford F350 Truck	1FDWF36P44EA16303	530
31	A01881	2013	Nissan Frontier Truck	1N6BD0CT9DN740736	400
32	702864	2007	Ford F350 Truck	1FDWF36R38EA86642	936
33	702893	2007	Bandit Chipper	4FMUS16107R002233	570

NOTICE

Fixed Routes

Trial Modifications Beginning Monday 07/19/2021

Please be advised that Commercial Routes 1 & 2 will be on a trial route modification and these are not considered permanent changes. See below for modifications:

Commercial Route 1 will cover

- Gate 5
- Via Mariposa East CDS 205-207
- Via Mariposa East CDS 208-215 (R)
- Via Puerta CDS 217-206 (R)

Commercial Route 2 will cover

- Gate 14
- Calle Sonora CDS 401-409

Route 3

- **Temporarily eliminated**

For more information, please call Transportation at 949-597-4659
Thank you for your cooperation.

General Services, Transportation Division



EASY RIDER COMMERCIAL ROUTE 1

ALDI / BRAILLE INSTITUTE / MOULTON PLAZA

DESIGNATED ROUTE		ETA	DESIGNATED ROUTE		ETA
Clubhouse 1 (Starting Point)		0:00	Clubhouse 1 (Starting Point)		0:30
Calle Aragon (CDS 29)		0:01	Calle Aragon (CDS 29)		0:31
Gate 1		0:02	Laguna Building		0:32
Gate 5		0:03	Gate 5		0:33
Via Mariposa East (CDS 205-207)		0:03	Via Mariposa East (CDS 205-207)		
Via Mariposa East (CDS 208-215)	(R)	0:05	Via Mariposa East (CDS 208-215)	(R)	0:35
Via Puerta (CDS 217-206)	(R)	0:05	Via Puerta (CDS 217-206)	(R)	
Avenida Sevilla		0:05	Avenida Sevilla		
Gate 5		0:10	Gate 5		0:40
El Toro Rd Lutheran / OCTA Bench	(R)		El Toro Rd Lutheran / OCTA Bench	(R)	
Garden Center 2	(R)		Garden Center 2	(R)	
Aldi	(R)	0:15	Aldi	(R)	0:45
Memorial Care Clinic	(R)		Memorial Care Clinic	(R)	
Laguna Woods City Hall	(R)		Laguna Woods City Hall	(R)	
Clubhouse 2 / 7	(R)		Clubhouse 2 / 7	(R)	
Braille Institute	(R)		Braille Institute	(R)	
Nifty After Fifty	(R)		Nifty After Fifty	(R)	
Big Lots		:20	Big Lots		0:50
Florence Sylvester Senior Center	(R)		Florence Sylvester Senior Center	(R)	
Clubhouse 7 / 2	(R)		Clubhouse 7 / 2	(R)	
Garden Center 1	(R)		Garden Center 1	(R)	
Pacific Hills / Grace Hills Church	(R)		Pacific Hills / Grace Hills Church	(R)	
Temple Judea / Methodist Church	(R)		Temple Judea / Methodist Church	(R)	
Aldi		:25	Aldi		0:55
Laguna Woods City Hall	(R)		Laguna Woods City Hall	(R)	
Saint Nicholas Church	(R)		Saint Nicholas Church	(R)	
El Toro Rd / Gate 1		0:28	El Toro Rd / Gate 1		0:58
Clubhouse 1 (Transfer Point)		0:30	Clubhouse 1 (Transfer Point)		0:00

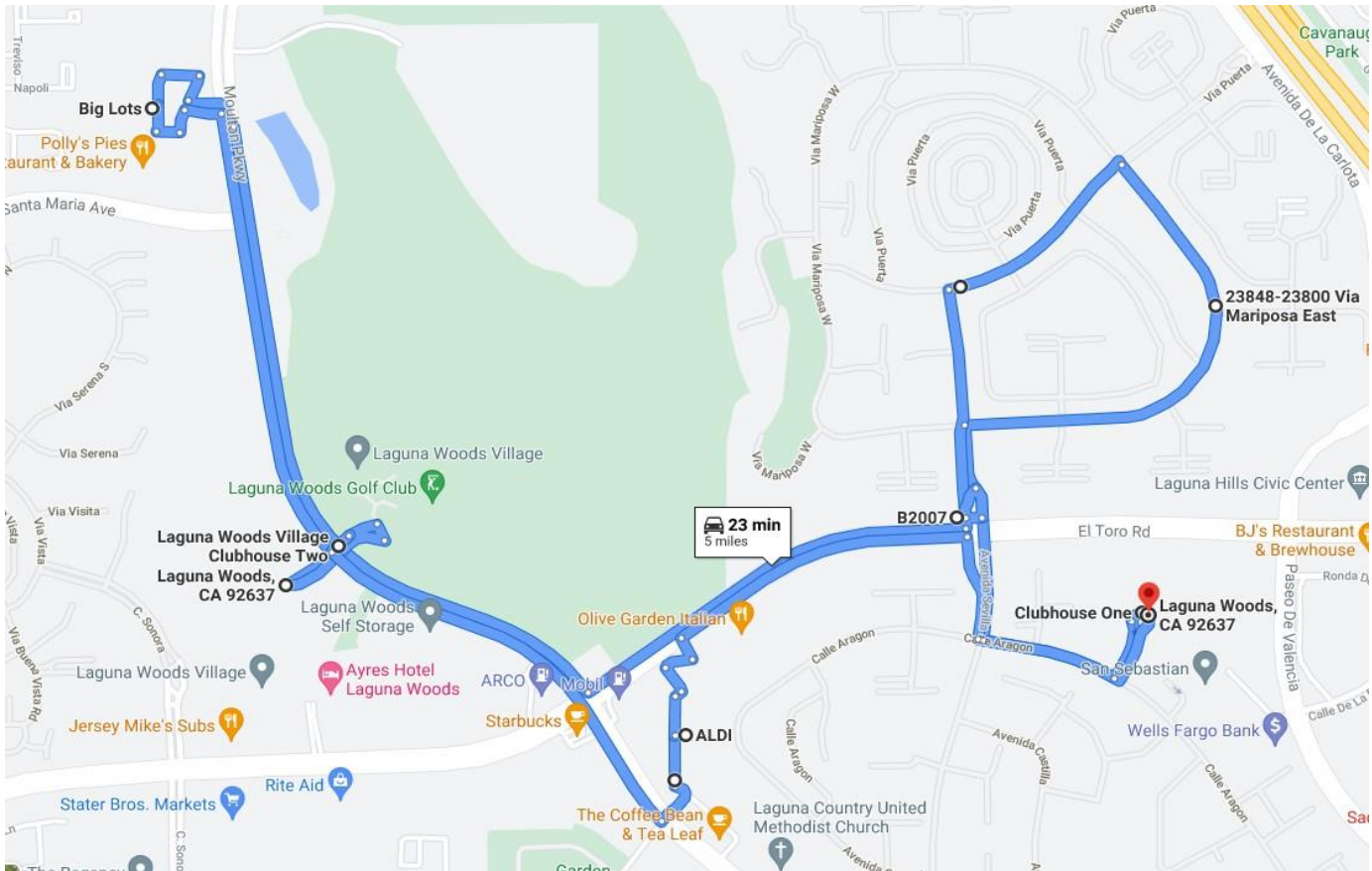
Neighborhood routes will not operate between 12:30 and 1 p.m. to provide bus drivers a lunch break.

Bus Route Hours: 9AM - 5PM Monday through Friday

Transportation: 949-597-4659 (dial 2 to make a Request Stop)



Laguna Woods Village®



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EASY RIDER COMMERCIAL ROUTE 2

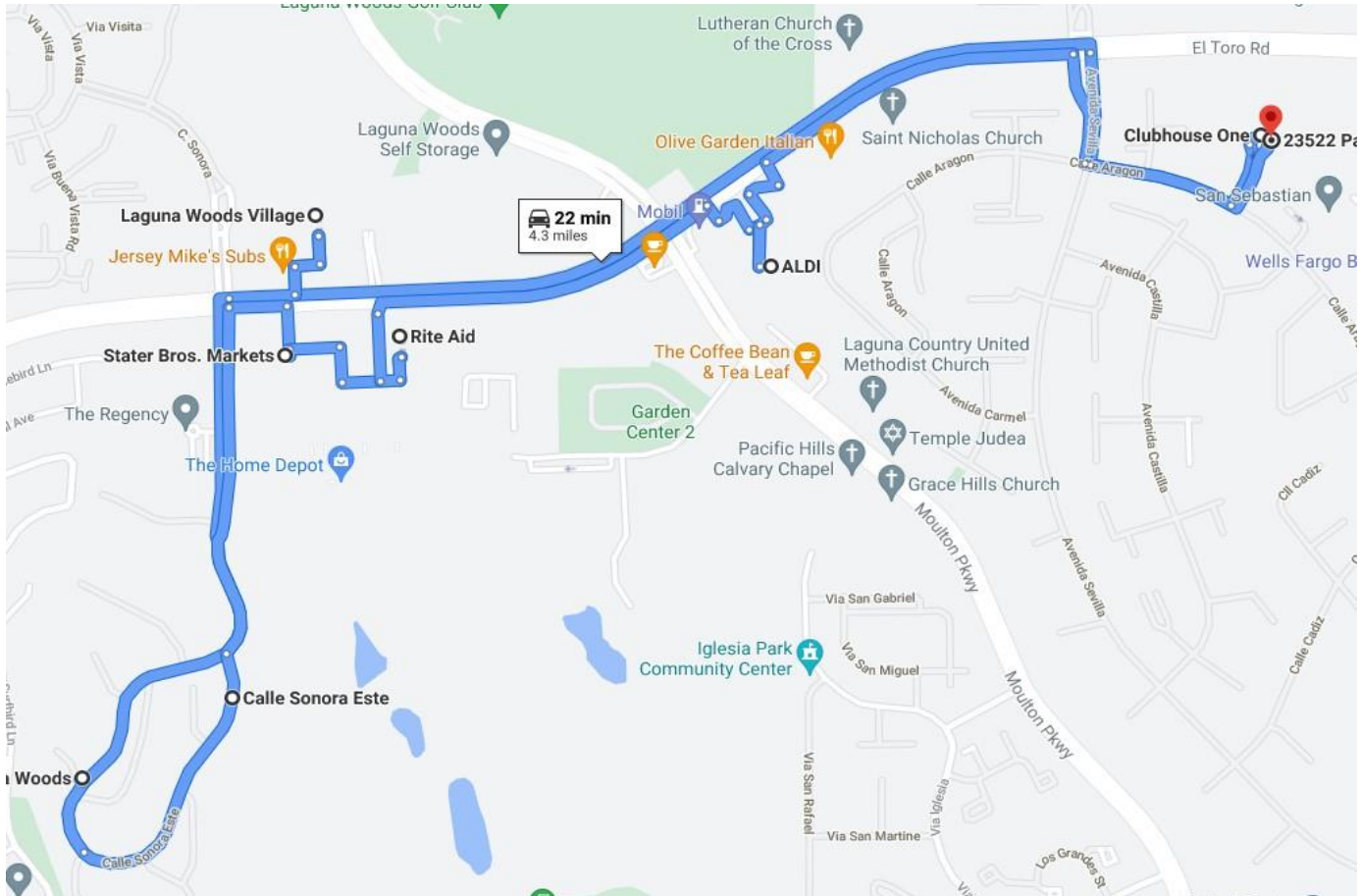
ADMINISTRATION BUILDING, STATER BROS.

DESIGNATED ROUTE	ETA	DESIGNATED ROUTE	ETA
Clubhouse 1 (Starting Point)	0:00	Clubhouse 1 (Starting Point)	0:30
Gate 1	0:01	Gate 1	0:31
El Toro Rd Lutheran / OCTA Bench (R)		El Toro Rd Lutheran / OCTA Bench (R)	
SCOS Building (R)		SCOS Building (R)	
Ayres Hotel (R)		Ayres Hotel (R)	
Administration Building	0:05	Administration Building	0:35
Geneva Presbyterian Church (R)		Geneva Presbyterian Church (R)	
Gate 7 (R)		Gate 7 (R)	
Via Serena North & South (R)		Via Serena North & South (R)	
Gate 14	0:14	Gate 14	0:39
Calle Sonora (CDS 401-409)	0:14	Calle Sonora (CDS 401-409)	
Gate 14	0:16	Gate 14	0:40
Stater Bros	0:15	Stater Bros	0:45
Home Depot (R)		Home Depot (R)	
Rite Aid (R)		Rite Aid (R)	
Stables (R)		Stables (R)	
Service Center (R)		Service Center (R)	
Garden Center 2 (R)		Garden Center 2 (R)	
Pacific Hills / Grace Hills Church (R)		Pacific Hills / Grace Hills Church (R)	
Temple Judea / Methodist Church (R)		Temple Judea / Methodist Church (R)	
Aldi	0:20	Aldi	0:50
El Toro Rd OCTA Bench (R)		El Toro Rd OCTA Bench (R)	
Saint Nicholas Church / OCTA Bench (R)		Saint Nicholas Church / OCTA Bench (R)	
Gate 1	0:25	Gate 1	0:55
Clubhouse 1 (Transfer Point)	0:30	Clubhouse 1 (Transfer Point)	:00

Neighborhood routes will not operate between 12:30 and 1 p.m. to provide bus drivers a lunch break.

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