



REGULAR MEETING OF THE FINANCE COMMITTEE*

**Wednesday, June 21, 2023 - 1:30 p.m.
Laguna Woods Village Board Room/Virtual Meeting
24351 El Toro Road,
Laguna Woods, CA 92637**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions regarding virtual meetings using one of two options:

1. Join the Committee meeting via a Zoom link at: <https://us06web.zoom.us/j/83185869622> or by calling 669-900-6833 Access Code: 83185869622
2. Via email to meeting@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and unit number must be included.

NOTICE AND AGENDA

This Meeting May Be Recorded

1. Call to Order
2. Acknowledgement of Media
3. Approval of the Agenda
4. Approval of Meeting Report for April 19, 2023
5. Chair's Remarks
6. Member Comments (Items Not on the Agenda)

Items for Discussion:

7. Department Head Update
8. Preliminary Financial Statements dated May 31, 2023
9. Endorsements from Standing Committees
 - a) Community Activities Committee – Donation of Computers for PC Classroom
 - b) Community Activities Committee – Garden Center Vegepods Rental Fee
 - c) Security and Community Access Committee – Stop Signs and Crosswalks on Avenida Sevilla and Via Mendoza
 - d) Maintenance and Construction Committee – Pricing Rates for Electric Vehicle Charging Stations

Items for Future Agendas:

Concluding Business:

- Committee Member Comments
- Date of Next Meeting: Wednesday, August 16, 2023 at 1:30pm
- Recess to Closed Session

*A quorum of the GRF Board or more may also be present at the meeting.

Jim Hopkins, Chair
Steve Hormuth, Staff Officer
Telephone: 949-597-4201



FINANCE COMMITTEE MEETING
REPORT OF THE REGULAR OPEN SESSION

Wednesday, April 19, 2023 – 1:30 p.m.
Hybrid Meeting

DIRECTORS PRESENT: James Hopkins – Chair, Elsie Addington, Donna Rane-Szostak, Andy Ginocchio, Azar Asgari, Thomas Tuning, Margaret Bennett

DIRECTORS ABSENT: None.

ADVISORS PRESENT: None.

STAFF PRESENT: Steve Hormuth, Jose Campos, Alison Giglio, Jennifer Murphy, Erika Hernandez

OTHERS PRESENT: GRF – Bunny Carpenter, Juanita Skillman, Yvonne Horton, Debbie Dotson, Egon Garthoffner

United – Lenny Ross, Alison Bok, Diane Casey

Third – Cris Prince, S.K. Park

Call to Order

Director James Hopkins chaired the meeting and was called to order at 1:32 p.m.

Acknowledgement of Media

The meeting was streamed via Granicus and Zoom for members of the community to participate virtually.

Approval of Meeting Agenda

A motion was made and carried unanimously to approve the agenda as presented.

Approval of the Regular Meeting Report of February 15, 2023

A motion was made and carried unanimously to approve the meeting report as presented.

Chair Remarks

Director Hopkins thanked community members for their attendance and briefly mentioned the fee review process.

Member Comments (Items Not on the Agenda)

Multiple members expressed their perspective regarding the newly installed LED flashing stop signs. A member requested that the board reverse the decision on the installation of the flashing

stop signs and asked for them to be removed. Another member stated that upon proposing the installation of flashing stop signs there was no substantial historical and statistical information.

A member requested for meetings to be broadcast on TV6.

A member requested the annual operating costs for the TV Station and asked the Board to place a hold on spending. Director Hopkins directed members to access the Laguna Woods Village website and review the 2023 Business Plan for more information.

Director Azar Asgari addressed the comments and concerns regarding the flashing stop signs and asked that the Board run some statistics before making a final decision before continuing the project. Additionally, Director Debbie Dotson shared that the project has been on-going for two years and research has been thoroughly conducted and stated that the Vision Club approached the Board requesting for help with navigating hazards in the community and asked that the members take into consideration of all members and reiterated that meetings are open and published online for members to access. She asked members to share ideas on methods to better communicate information to members if what is currently being done isn't sufficient. The board is receptive to all suggestions made by members.

Department Head Update

Steve Hormuth, Director of Financial Services, shared the completion of the KPMG audit resulting in a favorable opinion. The final audit report was accepted by the board on April 7, 2023 and financials will be mailed to members by the end of April. He briefly mentioned the start of the 2024 Business Plan development and the ongoing fee review conducted by staff.

Review Preliminary Financial Statements dated March 31, 2023

The committee reviewed the financial statements dated March 31, 2023. Questions were addressed and noted by staff.

Recreation Room Rental Fees

Director Hopkins presented a staff report proposing scheduled Room Rental Fee increases phased in over a span of three to four years beginning in January 1, 2024.

A motion was made to table the agenda item pending the appointment of an advisory committee with the purpose to understand and rationalize associated expenses, understand the formula and compare to past data and results to determine a workable solution for fee development. Director Elsie Addington moved and Director Margaret Bennett seconded. Discussion ensued.

Director Thomas Tuning amended the motion to table the agenda item pending the appointment of an advisory committee with the exception that members are allowed to comment on the agenda item. The amended motion passed by a 5-2 vote.

Multiple members expressed their perspective regarding Room Rental Fees. Staff addressed and noted follow up items to be discussed in a future meeting. No action was taken.

Endorsement from Standing Committees

Community Activities Committee – Equestrian Care Service Fees. Alison Giglio, Recreation and Special Events Director, presented a staff report recommending approval of additional equestrian care service fees and shared an estimated annual revenue of \$9,240. Director Thomas Tuning made a motion to approve and endorse staff's recommendation of additional equestrian care service fees. Director Addington seconded. Discussion ensued. Questions were addressed and noted by staff.

Hearing no objection, the motion passed unanimously and will be presented at the next board meeting.

Future Agenda Items

None.

Committee Member Comments

Director Tuning thanks staff for providing data when they receive a request.

Director Andy Ginnochio proposed to include residents to participate in the advisory committee in effort to build credibility and trust with the members of the community and suggested to explore methods to increase supply to meet demand and maintain costs down.

Date of Next Meeting

Wednesday, June 21, 2023 at 1:30 p.m.

Recess to Closed Session

The meeting recessed to closed session at 3:40 p.m.


J w Hopkins (Apr 26, 2023 17:23 PDT)

James Hopkins, Chair

MEMORANDUM

To: GRF Finance Committee
From: Jose Campos, Assistant Director Financial Services
Date: June 21, 2023
Re: Department Head Update

Financial Highlights

- **SUMMARY:** For the year-to-date period ending May 31, 2023, GRF was better than budget by \$871K primarily due open positions throughout various departments mentioned below and an increase in investment income due to recent change in investments. Savings were partially offset due to decreased Trust Facilities Fees resulting from less resales than anticipated year to date.

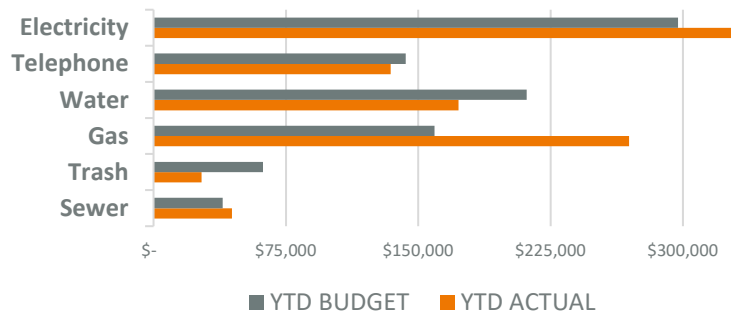
INCOME STATEMENT (in Thousands)			
	Actual	Budget	Variance
Assessment Revenues	\$14,093	\$14,093	\$0
Other Revenues	8,153	6,950	1,203
Expenses	20,181	19,849	(332)
Revenue / (Expense)	\$2,065	\$1,194	\$871

- **COMPENSATION:**

Actual compensation and related costs were \$6M, which was less than budget by \$546K or 8.3%. Favorable variance was primarily due to various vacancies in General Services for bus driver positions, Security Services for gate ambassador positions, and various open positions in Maintenance and Construction, Landscape Services, and Information Services. Recruitment is in progress for all open positions.

	YTD Actual Variance \$ B/(W)			VAR% B/(W)
	Compensation	Related	Total	Total
All Units	\$374,731	\$439,028	\$813,759	9.3%
Office of CEO	13,275	142	13,417	7.6%
Media and Comm	16,037	32,486	48,523	6.7%
Information Services	55,305	25,848	81,152	13.5%
General Services	141,815	86,985	228,801	18.1%
Financial Services	(5,656)	18,135	12,480	2.2%
Security Services	59,237	109,679	168,916	8.5%
Landscape Services	35,918	45,807	81,725	15.0%
Recreation Services	(6,346)	85,340	78,994	4.3%
Human Resource Services	(12,067)	(1,300)	(13,367)	(4.1%)
M&C	77,213	35,906	113,119	15.7%

- **UTILITIES:** Overall, utilities were (7.08%) unfavorable to budget, with expenditures of \$976K in May. The unfavorable variance is primarily due to rising natural gas costs amongst all departments. Water expenses were lower due to 192% more rainfall than recent years and trash expenses were lower due to right sizing of trash bins at the service center.



Discussions

2024 Business Plan: GRF kicked off the 2024 Business Plan development in March by holding two meetings to review 2023 service levels. GRF conducted a Capital Review on May 23 and an operating department review on June 5. The June 19 meeting will be used to follow up on questions stemming from the Capital Review.

ERP: The Finance team is partnering with the IT team to review and test the first iteration of system configurations. Although testing was about a week behind at the beginning of June, Staff doubled efforts and testing was back on track by June 19. Finance staff has multiple meetings per week with the ERP consultant to ensure testing is going as planned.

Calendar

The following scheduled meetings will be held:

- June 19, 2023 @ 9:30 a.m. GRF Budget – Capital Review
- June 21, 2023 @ 1:30 p.m. GRF Finance Committee (May financials)
- July 5, 2023 @ 9:30 a.m. GRF Board Meeting
- July 10, 2023 @ 10:00 a.m. Presidents and 1st Vice Presidents Meeting
- July 10, 2023 @ 1:30 p.m. GRF Budget – Business Plan Review
- July 20, 2023 @ 9:30 a.m. GRF Agenda Prep Meeting
- August 1, 2023 @ 9:30 a.m. GRF Board Meeting
- August 7, 2023 @ 9:30 a.m. GRF Budget – Business Plan Review – TELEvised
- August 16, 2023 @ 1:30 p.m. GRF Finance Committee (July financials)
- August 17, 2023 @ 9:30 a.m. GRF Agenda Prep Meeting

June 2023							July 2023							August 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	3						1			1	2	3	4	5
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
							30	31												

Golden Rain Foundation of Laguna Woods
Statement of Revenues & Expenses - Preliminary
5/31/2023
(\$ IN THOUSANDS)

		CURRENT MONTH			YEAR TO DATE			PRIOR YEAR	TOTAL
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET
Revenues:									
Assessments:									
1	Operating	\$2,602	\$2,602		\$13,010	\$13,011		\$12,449	\$31,225
2	Additions to restricted funds	217	217		1,083	1,083		1,401	2,598
3	Total assessments	<u>2,819</u>	<u>2,819</u>		<u>14,093</u>	<u>14,093</u>		<u>13,850</u>	<u>33,823</u>
Non-assessment revenues:									
4	Trust facilities fees	482	509	(27)	1,988	2,546	(558)	2,580	6,111
5	Golf green fees	153	145	8	637	727	(90)	772	1,745
6	Golf operations	17	32	(14)	97	158	(61)	151	379
7	Merchandise sales	47	51	(4)	182	254	(71)	267	609
8	Clubhouse rentals and event fees	58	55	3	345	262	83	230	654
9	Rentals	13	16	(3)	68	82	(14)	61	198
10	Broadband services	441	463	(22)	2,129	2,314	(186)	2,267	5,555
11	Investment income	126	19	107	498	96	402	84	230
12	Unrealized gain/(loss) on AFS investments				1,749		1,749	(947)	
13	Miscellaneous	106	107		458	510	(52)	398	1,218
14	Total non-assessment revenue	<u>1,444</u>	<u>1,398</u>	<u>47</u>	<u>8,153</u>	<u>6,950</u>	<u>1,203</u>	<u>5,862</u>	<u>16,698</u>
15	Total revenue	<u>4,263</u>	<u>4,216</u>	<u>47</u>	<u>22,246</u>	<u>21,043</u>	<u>1,203</u>	<u>19,713</u>	<u>50,521</u>
Expenses:									
16	Employee compensation and related	2,150	2,237	88	10,096	10,997	902	9,616	26,455
17	Materials and supplies	239	152	(87)	494	777	283	588	1,802
18	Cost of goods sold	36	37	1	140	184	44	205	441
19	Community Events	27	30	3	155	149	(6)	111	411
20	Utilities and telephone	176	195	19	976	912	(65)	942	2,594
21	Fuel and oil	50	52	3	230	262	32	258	628
22	Legal fees	30	22	(9)	112	97	(15)	34	246
23	Professional fees	35	69	34	277	345	68	261	829
24	Equipment rental	32	23	(9)	111	122	11	98	290
25	Outside services	259	236	(22)	1,264	1,211	(54)	909	2,901
26	Repairs and maintenance	72	78	6	410	396	(14)	538	1,000
27	Other Operating Expense	61	76	15	235	381	146	238	938
28	Income, property and sales tax	3	3		11	15	4	14	36
29	Insurance	234	249	15	1,176	1,245	69	1,082	2,988
30	Cable Programming/Copyright/Franchise	359	368	9	1,861	1,840	(21)	1,753	4,416
31	Investment expense		1	1	6	6		7	15
32	Net Allocation to Mutuals	(226)	(242)	(17)	(998)	(1,194)	(196)	(1,172)	(2,875)
33	Uncollectible Accounts		1	1		5	5		12
34	(Gain)/loss on sale or trade	(7)		7	1,525		(1,525)	20	
35	Depreciation and amortization	423	423		2,099	2,099		2,207	2,099
36	Total expenses	<u>3,953</u>	<u>4,012</u>	<u>59</u>	<u>20,181</u>	<u>19,849</u>	<u>(332)</u>	<u>17,707</u>	<u>45,225</u>
37	Excess of revenues over expenses	<u>\$310</u>	<u>\$204</u>	<u>\$106</u>	<u>\$2,065</u>	<u>\$1,194</u>	<u>\$871</u>	<u>\$2,006</u>	<u>\$5,296</u>

Golden Rain Foundation of Laguna Woods
Statement of Revenues & Expenses - Preliminary
5/31/2023
(\$ IN THOUSANDS)

CURRENT MONTH - OPERATING FUND ONLY			YEAR TO DATE - OPERATING FUND ONLY			PRIOR YEAR	TOTAL
ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET
Revenues:							
Assessments:							
1	Operating	\$2,602	\$2,602	\$13,010	\$13,011	\$12,449	\$31,225
2	Total assessments	2,602	2,602	13,010	13,011	12,449	31,225
Non-assessment revenues:							
3	Trust facilities fees		8		8		
4	Golf green fees	153	145	8	637	727	1,745
5	Golf operations	17	32	(14)	97	158	379
6	Merchandise sales	47	51	(4)	182	254	609
7	Clubhouse rentals and event fees	58	55	3	345	262	654
8	Rentals	13	16	(3)	68	82	198
9	Broadband services	441	463	(22)	2,129	2,314	5,555
10	Miscellaneous	106	107		458	510	1,218
11	Total non-assessment revenue	836	869	(33)	3,925	4,308	10,357
12	Total revenue	3,438	3,471	(33)	16,936	17,319	41,582
Expenses:							
13	Employee compensation and related	2,150	2,237	88	10,096	10,997	26,455
14	Materials and supplies	240	152	(88)	495	777	1,802
15	Cost of goods sold	36	37	1	140	184	441
16	Community Events	27	30	3	155	149	411
17	Utilities and telephone	176	195	19	976	912	2,594
18	Fuel and oil	50	52	3	230	262	628
19	Legal fees	30	22	(9)	112	97	246
20	Professional fees	35	69	34	277	345	829
21	Equipment rental	32	23	(9)	111	122	290
22	Outside services	259	236	(22)	1,263	1,211	2,901
23	Repairs and maintenance	72	78	6	410	396	1,000
24	Other Operating Expense	61	76	15	235	381	938
25	Income, property and sales tax	3	3		11	15	36
26	Insurance	234	249	15	1,176	1,245	2,988
27	Cable Programming/Copyright/Franchise	359	368	9	1,861	1,840	4,416
28	Net Allocation to Mutuals	(226)	(242)	(17)	(998)	(1,194)	(2,875)
29	Uncollectible Accounts		1	1		5	12
30	(Gain)/loss on sale or trade	(7)		7	66		20
31	Depreciation and amortization	423	423		2,099	2,099	2,099
32	Total expenses	3,954	4,011	57	18,715	19,843	45,209
33	Excess of revenues over expenses	(\$516)	(\$540)	\$24	(\$1,779)	(\$2,524)	(\$3,627)

OPERATING FUND ONLY

Golden Rain Foundation of Laguna Woods
Operating Statement
5/31/2023
GOLDEN RAIN FOUNDATION

	Actual	YEAR TO DATE Budget	VAR\$ B/(W)	VAR% B/(W)	TOTAL BUDGET
Revenues:					
Assessments:					
Operating					
41001000 - Monthly Assessments	\$13,010,461	\$13,010,525	(\$64)	0.00%	\$31,225,259
Total Operating	13,010,461	13,010,525	(64)	0.00%	31,225,259
Additions To Restricted Funds					
41005000 - Monthly Assessments - Equipment Fund	1,082,560	1,082,560	0	0.00%	2,598,144
Total Additions To Restricted Funds	1,082,560	1,082,560	0	0.00%	2,598,144
Total Assessments	14,093,021	14,093,085	(64)	0.00%	33,823,403
Non-Assessment Revenues:					
Trust Facilities Fees					
41006500 - Trust Facilities Fees	1,987,803	2,546,250	(558,447)	(21.93%)	6,111,000
Total Trust Facilities Fees	1,987,803	2,546,250	(558,447)	(21.93%)	6,111,000
Golf Green Fees					
42001000 - Golf Green Fees - Residents	530,081	637,915	(107,834)	(16.90%)	1,531,000
42001500 - Golf Green Fees - Guests	107,212	88,955	18,257	20.52%	213,500
Total Golf Green Fees	637,293	726,870	(89,577)	(12.32%)	1,744,500
Golf Operations					
42002000 - Golf Driving Range Fees	19,700	70,830	(51,130)	(72.19%)	170,000
42003000 - Golf Cart Use Fees	72,184	79,745	(7,561)	(9.48%)	191,400
42004000 - Golf Lesson Fees	1,050	6,250	(5,200)	(83.20%)	15,000
42005000 - Golf Club Storage Fees	3,600	1,000	2,600	260.00%	2,400
42005500 - Golf Club Rental Fees	732	205	527	257.07%	500
Total Golf Operations	97,266	158,030	(60,764)	(38.45%)	379,300
Merchandise Sales					
41501000 - Merchandise Sales - Pro Shop	76,196	129,165	(52,969)	(41.01%)	310,000
41501500 - Merchandise Sales - Warehouse	6,858	11,425	(4,567)	(39.97%)	27,427
41502500 - Merchandise Sales - Fitness	120	385	(265)	(68.83%)	926
41503500 - Merchandise Sales - Broadband	6,108	7,185	(1,078)	(15.00%)	17,250
41504800 - Merchandise Sales - Fuel & Oil	70,708	82,665	(11,957)	(14.46%)	198,403
41505000 - Bar Sales	22,370	22,915	(545)	(2.38%)	55,000
Total Merchandise Sales	182,359	253,740	(71,381)	(28.13%)	609,006
Clubhouse Rentals and Event Fees					
42501000 - Clubhouse Room Rentals - Residents	238,198	173,445	64,753	37.33%	416,287
42501500 - Clubhouse Room Rentals - Exception Rate	16,485	7,325	9,160	125.05%	20,849
42502000 - Clubhouse Event Fees - Residents	84,003	79,436	4,567	5.75%	211,635
42502500 - Clubhouse Event Fees - Non Residents	149	0	149	0.00%	0
42503000 - Village Greens Room Rentals - Residents	5,126	1,665	3,461	207.84%	4,000
42503500 - Village Greens Room Rentals - Non Residents	1,204	500	704	140.84%	1,200
Total Clubhouse Rentals and Event Fees	345,164	262,371	82,793	31.56%	653,971
Rentals					
43001000 - Garden Plot Rental	24,286	31,250	(6,964)	(22.28%)	75,000
43001500 - Shade House Rental Space	396	165	231	140.00%	400
45506500 - Rental Fee	14,154	28,375	(14,221)	(50.12%)	68,100
48001500 - Lease Revenue	29,490	22,500	6,990	31.07%	54,000
Total Rentals	68,326	82,290	(13,964)	(16.97%)	197,500
Broadband Services					
45001000 - Ad Insertion	218,295	291,665	(73,370)	(25.16%)	700,000
45001500 - Premium Channel	108,729	125,000	(16,271)	(13.02%)	300,000
45002000 - Cable Service Call	29,815	36,250	(6,436)	(17.75%)	87,000
45002500 - Cable Commission	11,731	35,415	(23,684)	(66.88%)	85,000
45003000 - High Speed Internet	950,025	916,665	33,360	3.64%	2,200,000
45003500 - Equipment Rental	773,595	783,000	(9,405)	(1.20%)	1,879,200
45004000 - Video Production	19,425	20,830	(1,405)	(6.75%)	50,000
45004500 - Video Re-Production	16	40	(24)	(60.00%)	100
45005000 - Message Board	9,000	10,830	(1,830)	(16.90%)	26,000
45005500 - Advertising	8,125	94,790	(86,665)	(91.43%)	227,500

Golden Rain Foundation of Laguna Woods
Operating Statement
5/31/2023
GOLDEN RAIN FOUNDATION

	Actual	YEAR TO DATE Budget	VAR\$ B/(W)	VAR% B/(W)	TOTAL BUDGET
Total Broadband Services	2,128,756	2,314,485	(185,729)	(8.02%)	5,554,800
Investment Income					
49001000 - Investment Income	497,966	95,830	402,136	419.63%	230,000
Total Investment Income	497,966	95,830	402,136	419.63%	230,000
Unrealized Gain/(Loss) On AFS Investments					
49008100 - Unrealized Gain/(Loss) On Available For Sale Investments	1,749,368	0	1,749,368	0.00%	0
Total Unrealized Gain/(Loss) On AFS Investments	1,749,368	0	1,749,368	0.00%	0
Miscellaneous					
43501000 - Horse Boarding Fee	42,891	31,665	11,226	35.45%	76,000
43501500 - Horse Feed Fee	9,544	18,500	(8,956)	(48.41%)	44,400
43502000 - Horse Trailer Parking Fee	0	1,000	(1,000)	(100.00%)	1,200
43502500 - Horse Lesson Fee - Resident	10,889	18,000	(7,111)	(39.51%)	43,200
43503500 - Horse Rental & Trail Ride Fee - Resident	0	4,790	(4,790)	(100.00%)	11,500
44002000 - Bridge Room Fee - Guests	13,101	14,580	(1,479)	(10.14%)	35,000
44002500 - Parking Fees - Non Residents	19,158	20,000	(843)	(4.21%)	45,000
44003000 - Class Fees	79,553	54,760	24,793	45.28%	130,600
44003500 - Locker Rental Fee	10,314	8,760	1,554	17.74%	15,350
44004500 - Clubhouse Labor Fee	12,993	14,045	(1,052)	(7.49%)	34,174
44005500 - Clubhouse Catering Fee	8,701	11,240	(2,539)	(22.59%)	27,000
44006000 - Tickets Sales - Residents	0	0	0	0.00%	630
44006500 - Sponsorship Income	16,100	32,495	(16,395)	(50.45%)	80,500
44008000 - Club Group Organization Registration Fee	6,176	0	6,176	0.00%	0
46001000 - RV Storage Fee	47,572	54,165	(6,593)	(12.17%)	130,000
46002000 - Traffic Violation	20,160	62,500	(42,340)	(67.74%)	150,000
46003500 - Security Standby Fee	980	1,455	(475)	(32.65%)	3,500
46004000 - Estate Sale Fee	1,030	1,705	(675)	(39.59%)	4,100
46004500 - Resident Violations	0	1,760	(1,760)	(100.00%)	4,224
44501000 - Additional Occupant Fee	59,700	89,580	(29,880)	(33.36%)	214,995
44503500 - Resale Processing Fee	0	1,500	(1,500)	(100.00%)	3,600
44504000 - Resident Id Card Fee	8,275	4,580	3,695	80.68%	11,000
44506000 - Photo Copy Fee	25,481	27,080	(1,599)	(5.90%)	65,000
44506500 - Auto Decal Fee	21,555	25,000	(3,445)	(13.78%)	60,000
47001000 - Cash Discounts - Accounts Payable	20,190	0	20,190	0.00%	0
47001500 - Late Fee Revenue	3,839	3,330	509	15.29%	8,000
47002800 - Fuel & Oil Administrative Fee	4,500	0	4,500	0.00%	0
46005500 - Disaster Task Force	624	1,875	(1,251)	(66.72%)	4,500
49009000 - Miscellaneous Revenue	15,156	5,885	9,271	157.54%	14,156
Total Miscellaneous	458,481	510,250	(51,769)	(10.15%)	1,217,629
Total Non-Assessment Revenue	8,152,783	6,950,116	1,202,667	17.30%	16,697,707
Total Revenue	22,245,804	21,043,200	1,202,603	5.71%	50,521,110
Expenses:					
Employee Compensation					
51011000 - Salaries & Wages - Regular	5,329,460	6,002,840	673,379	11.22%	14,592,416
51021000 - Union Wages - Regular	1,074,549	1,451,594	377,045	25.97%	3,509,055
51041000 - Wages - Overtime	111,634	68,508	(43,126)	(62.95%)	164,515
51051000 - Union Wages - Overtime	37,845	17,571	(20,274)	(115.38%)	42,202
51061000 - Holiday & Vacation	500,223	518,709	18,486	3.66%	1,259,311
51071000 - Sick	153,351	211,579	58,228	27.52%	513,667
51091000 - Missed Meal Penalty	24,160	12,590	(11,569)	(91.89%)	30,314
51101000 - Temporary Help	76,583	5,052	(71,530)	(1415.78%)	12,134
51981000 - Compensation Accrual	594,380	0	(594,380)	0.00%	0
Total Employee Compensation	7,902,186	8,288,444	386,258	4.66%	20,123,614
Compensation Related					
52411000 - F.I.C.A.	537,106	626,131	89,025	14.22%	1,506,881
52421000 - F.U.I.	17,758	19,860	2,102	10.58%	22,037
52431000 - S.U.I.	68,057	125,526	57,469	45.78%	133,696
52441000 - Union Medical	431,094	497,212	66,118	13.30%	1,193,308
52451000 - Workers' Compensation Insurance	304,947	379,616	74,669	19.67%	921,284
52461000 - Non Union Medical & Life Insurance	511,082	709,808	198,726	28.00%	1,703,473
52471000 - Union Retirement Plan	110,100	139,632	29,532	21.15%	337,520

Golden Rain Foundation of Laguna Woods
Operating Statement
5/31/2023
GOLDEN RAIN FOUNDATION

	Actual	YEAR TO DATE Budget	VAR\$ B/(W)	VAR% B/(W)	TOTAL BUDGET
52481000 - Non-Union Retirement Plan	142,112	211,248	69,136	32.73%	513,524
52981000 - Compensation Related Accrual	71,474	0	(71,474)	0.00%	0
Total Compensation Related	2,193,729	2,709,032	515,303	19.02%	6,331,723
Materials and Supplies					
53001000 - Materials & Supplies	594,970	606,868	11,898	1.96%	1,394,484
53003000 - Materials Direct	11,193	0	(11,193)	0.00%	0
53003500 - Materials Direct - Grf	(125,687)	151,835	277,522	182.78%	364,494
53004000 - Freight	13,888	18,736	4,849	25.88%	42,751
Total Materials and Supplies	494,364	777,439	283,075	36.41%	1,801,729
Cost of Goods Sold					
53101000 - Cost Of Sales - Warehouse	5,820	4,870	(950)	(19.50%)	11,735
53101500 - Cost Of Sales - Pro Shop	55,828	84,375	28,547	33.83%	202,500
53102000 - Cost Of Sales - Alcohol	7,464	7,500	36	0.48%	18,000
53103400 - Cost Of Sales - Fuel & Oil	70,708	82,665	11,957	14.46%	198,403
53103500 - Earthquake Materials	154	4,165	4,011	96.31%	10,000
Total Cost of Goods Sold	139,974	183,575	43,601	23.75%	440,638
Community Events					
53201000 - Community Events	154,700	149,075	(5,625)	(3.77%)	410,910
Total Community Events	154,700	149,075	(5,625)	(3.77%)	410,910
Utilities and Telephone					
53301000 - Electricity	328,230	297,181	(31,049)	(10.45%)	918,102
53301500 - Sewer	44,438	39,141	(5,297)	(13.53%)	126,163
53302000 - Water	172,777	211,430	38,653	18.28%	723,350
53302500 - Trash	27,146	62,006	34,861	56.22%	148,815
53303500 - Gas	269,452	159,250	(110,202)	(69.20%)	334,415
53304000 - Telephone	134,403	142,895	8,492	5.94%	342,957
Total Utilities and Telephone	976,445	911,903	(64,542)	(7.08%)	2,593,802
Fuel and Oil					
53304500 - Fuel & Oil For Vehicles	229,855	261,870	32,015	12.23%	628,490
Total Fuel and Oil	229,855	261,870	32,015	12.23%	628,490
Legal Fees					
53401500 - Legal Fees	111,796	96,878	(14,919)	(15.40%)	245,850
Total Legal Fees	111,796	96,878	(14,919)	(15.40%)	245,850
Professional Fees					
53402000 - Audit & Tax Preparation Fees	106,500	59,585	(46,915)	(78.74%)	143,010
53402500 - Payroll System Fees	67,273	72,290	5,017	6.94%	173,500
53403500 - Consulting Fees	103,400	211,006	107,606	51.00%	506,499
53404500 - Fees	0	2,500	2,500	100.00%	6,000
Total Professional Fees	277,173	345,381	68,207	19.75%	829,009
Equipment Rental					
53501500 - Equipment Rental/Lease Fees	110,708	121,506	10,798	8.89%	289,655
Total Equipment Rental	110,708	121,506	10,798	8.89%	289,655
Outside Services					
53601000 - Bank Fees	(21,161)	24,996	46,156	184.66%	60,000
53601500 - Credit Card Transaction Fees	124,247	73,285	(50,962)	(69.54%)	176,035
53602000 - Merchant Account Fees	6,344	6,420	76	1.19%	15,449
53602500 - Licensing Fees	5,900	2,500	(3,400)	(136.00%)	6,000
53603000 - Permit Fees	0	1,745	1,745	100.00%	4,200
54603500 - Outside Services CC	(1,020)	0	1,020	0.00%	0
53704000 - Outside Services	1,149,946	1,101,745	(48,201)	(4.37%)	2,638,920
Total Outside Services	1,264,257	1,210,691	(53,566)	(4.42%)	2,900,604
Repairs and Maintenance					
53701000 - Equipment Repair & Maint	327,812	238,121	(89,691)	(37.67%)	620,382
53702000 - Street Repair & Maint	1,646	2,080	434	20.85%	5,000
53702500 - Building Repair & Maint	76,763	149,525	72,762	48.66%	358,930
53703000 - Elevator /Lift Maintenance	3,222	4,625	1,403	30.33%	11,119
53703500 - Water Softener	898	1,755	857	48.83%	4,242

Golden Rain Foundation of Laguna Woods
Operating Statement
5/31/2023
GOLDEN RAIN FOUNDATION

	Actual	YEAR TO DATE Budget	VAR\$ B/(W)	VAR% B/(W)	TOTAL BUDGET
Total Repairs and Maintenance	410,341	396,106	(14,235)	(3.59%)	999,673
Other Operating Expense					
53604000 - Pest Control Fees	5,150	8,640	3,490	40.39%	20,782
53801000 - Mileage & Meal Allowance	2,520	5,508	2,989	54.26%	13,288
53801500 - Travel & Lodging	1,297	4,635	3,338	72.02%	8,000
53802000 - Uniforms	31,661	52,118	20,457	39.25%	125,279
53802500 - Dues & Memberships	5,313	7,755	2,442	31.49%	18,381
53803000 - Subscriptions & Books	2,987	7,254	4,267	58.82%	17,488
53803500 - Training & Education	15,354	47,037	31,683	67.36%	111,869
53804000 - Staff Support	1,456	37,685	36,229	96.14%	121,230
53901000 - Benefit Administrative Fees	1,929	1,665	(264)	(15.86%)	4,000
53901500 - Volunteer Support	0	9,410	9,410	100.00%	22,600
53902000 - Physical Examinations	17,005	20,815	3,810	18.30%	50,000
53902500 - Recruiting Fees	17,298	37,500	20,202	53.87%	90,000
53903000 - Safety	18,656	45,757	27,101	59.23%	100,768
54001000 - Board Relations	3,947	7,070	3,123	44.17%	16,980
54001500 - Public Relations	3,004	0	(3,004)	0.00%	0
54002000 - Postage	16,576	16,634	57	0.34%	40,530
54002500 - Filing Fees / Permits	90,185	70,024	(20,161)	(28.79%)	174,585
54502500 - Cable Promotions	324	1,040	716	68.82%	2,500
Total Other Operating Expense	234,662	380,547	145,884	38.34%	938,281
Income, Property, and Sales Tax					
54301000 - State & Federal Income Taxes	0	415	415	100.00%	1,000
54301500 - State & Local Taxes	9,733	13,060	3,327	25.47%	31,370
54302000 - Property Taxes	1,576	1,522	(54)	(3.52%)	3,621
Total Income, Property, and Sales Tax	11,309	14,997	3,688	24.59%	35,991
Insurance					
54401000 - Hazard & Liability Insurance	1,056,960	1,108,435	51,475	4.64%	2,660,249
54401500 - D&O Liability	33,144	34,522	1,379	3.99%	82,853
54402000 - Property Insurance	86,451	94,047	7,596	8.08%	225,714
54402500 - Auto Liability Insurance	262	3,125	2,863	91.63%	7,500
54403000 - General Liability Insurance	2,042	1,645	(397)	(24.12%)	3,950
54403500 - Property Damage	(2,931)	3,125	6,056	193.79%	7,500
Total Insurance	1,175,928	1,244,900	68,972	5.54%	2,987,766
Cable Programming/Franchise					
54501000 - Cable - Programming Fees	1,753,174	1,749,995	(3,179)	(0.18%)	4,200,000
54502000 - Cable - City of Laguna Woods Franchise Fees	107,706	89,785	(17,921)	(19.96%)	215,500
Total Cable Programming/Franchise	1,860,880	1,839,780	(21,100)	(1.15%)	4,415,500
Investment Expense					
54201000 - Investment Expense	6,421	6,415	(6)	(0.09%)	15,400
Total Investment Expense	6,421	6,415	(6)	(0.09%)	15,400
Net Allocation to Mutuals					
48501000 - Allocated To Grf Departments	(2,860,152)	(2,985,123)	(124,971)	(4.19%)	(7,184,671)
54602500 - Allocated Expenses	1,862,161	1,791,291	(70,871)	(3.96%)	4,309,622
Total Net Allocation To Mutuals	(997,991)	(1,193,832)	(195,841)	(16.40%)	(2,875,049)
Uncollectible Accounts					
54602000 - Bad Debt Expense	(294)	5,040	5,334	105.83%	12,100
Total Uncollectible Accounts	(294)	5,040	5,334	105.83%	12,100
(Gain)/Loss on Sale or Trade					
54101000 - (Gain)/Loss - Warehouse Sales	(6,909)	0	6,909	0.00%	0
54101500 - (Gain)/Loss On Investments	1,531,819	0	(1,531,819)	0.00%	0
Total (Gain)/Loss on Sale or Trade	1,524,910	0	(1,524,910)	0.00%	0
Depreciation and Amortization					
55001000 - Depreciation And Amortization	2,099,174	2,099,174	0	0.00%	2,099,174
Total Depreciation and Amortization	2,099,174	2,099,174	0	0.00%	2,099,174
Total Expenses	20,180,526	19,848,919	(331,607)	(1.67%)	45,224,859

Golden Rain Foundation of Laguna Woods
Operating Statement
5/31/2023
GOLDEN RAIN FOUNDATION

	Actual	YEAR TO DATE Budget	VAR\$ B/(W)	VAR% B/(W)	TOTAL BUDGET
Excess of Revenues Over Expenses	<u><u>\$2,065,277</u></u>	<u><u>\$1,194,282</u></u>	<u><u>\$870,996</u></u>	<u><u>72.93%</u></u>	<u><u>\$5,296,251</u></u>

Golden Rain Foundation of Laguna Woods
Balance Sheet - Preliminary
5/31/2023

		<u>Current Month End</u>	<u>Prior Year December 31</u>
	Assets		
1	Cash and cash equivalents	\$4,681,567	\$4,024,355
2	Investments	33,497,660	33,247,949
3	Receivable/(Payable) from mutuals	(1,319,784)	(789,372)
4	Accounts receivable and interest receivable	2,043,946	1,455,050
5	Operating supplies	1,194,489	946,896
6	Prepaid expenses and deposits	2,514,347	2,180,552
7	Property and equipment	148,957,233	146,580,754
8	Accumulated depreciation property and equipment	(92,479,928)	(90,406,950)
9	Intangible assets, net	59,378	85,573
10	Total Assets	<u>\$99,148,908</u>	<u>\$97,324,807</u>
	Liabilities and Fund Balances		
	Liabilities:		
11	Accounts payable and accrued expenses	\$1,390,802	\$3,562,068
12	Accrued compensation and related costs	6,855,240	4,910,845
13	Deferred income	607,905	622,209
14	Income tax payable	10	10
15	Total liabilities	<u>\$8,853,957</u>	<u>\$9,095,133</u>
	Fund balances:		
16	Fund balance prior years	88,229,674	85,727,477
17	Change in fund balance - current year	2,065,277	2,482,822
18	Fund transfers		19,375
19	Total fund balances	<u>90,294,951</u>	<u>88,229,674</u>
20	Total Liabilities and Fund Balances	<u>\$99,148,908</u>	<u>\$97,324,807</u>

Golden Rain Foundation of Laguna Woods
Fund Balance Sheet - Preliminary
5/31/2023

		<u>Operating Fund</u>	<u>Facilities Fund</u>	<u>Equipment Fund</u>	<u>Trust Facilities Fee Fund</u>	<u>Contingency Fund</u>	<u>Total</u>
Assets							
1	Cash and cash equivalents	\$1,857,181		\$441,243	\$2,007,446	\$375,697	\$4,681,567
2	Investments		17,345,453	2,608,202	9,960,691	3,583,313	33,497,660
3	Receivable/(Payable) from mutuals	(1,319,784)					(1,319,784)
4	Receivable/(Payable) from operating fund	217,413	(217,413)				
5	Accounts receivable and interest receivable	1,701,622	158,138	59,614	83,903	40,669	2,043,946
6	Operating supplies	1,194,489					1,194,489
7	Prepaid expenses and deposits	2,514,347					2,514,347
8	Property and equipment	143,052,535	1,980,431	3,803,683		120,584	148,957,233
9	Accumulated depreciation property and equipment	(92,479,928)					(92,479,928)
10	Intangible assets, net	59,378					59,378
11	Total Assets	<u>\$56,797,253</u>	<u>\$19,266,609</u>	<u>\$6,912,743</u>	<u>\$12,052,040</u>	<u>\$4,120,263</u>	<u>\$99,148,908</u>
Liabilities and Fund Balances							
Liabilities:							
12	Accounts payable and accrued expenses	\$1,262,937	\$3,207	\$9,184		\$115,474	\$1,390,802
13	Accrued compensation and related costs	6,855,240					6,855,240
14	Deferred income	607,905					607,905
15	Income tax payable	10					10
16	Total liabilities	<u>\$8,726,092</u>	<u>\$3,207</u>	<u>\$9,184</u>		<u>\$115,474</u>	<u>\$8,853,957</u>
Fund balances:							
17	Fund balance prior years	49,151,339	18,675,306	6,456,741	9,983,528	3,962,761	88,229,674
18	Change in fund balance - current year	(1,779,393)	588,096	1,146,034	2,068,513	42,028	2,065,277
19	Fund transfers	699,216		(699,216)			
20	Total fund balances	<u>48,071,161</u>	<u>19,263,402</u>	<u>6,903,559</u>	<u>12,052,040</u>	<u>4,004,789</u>	<u>90,294,951</u>
21	Total Liabilities and Fund Balances	<u>\$56,797,253</u>	<u>\$19,266,609</u>	<u>\$6,912,743</u>	<u>\$12,052,040</u>	<u>\$4,120,263</u>	<u>\$99,148,908</u>

Golden Rain Foundation of Laguna Woods
Changes in Fund Balances - Preliminary
5/31/2023

		<u>Operating Fund</u>	<u>Facilities Fund</u>	<u>Equipment Fund</u>	<u>Trust Facilities Fee Fund</u>	<u>Contingency Fund</u>	<u>Total</u>
Revenues:							
Assessments:							
1	Operating	\$13,010,461					\$13,010,461
2	Additions to restricted funds			1,082,560			1,082,560
3	Total assessments	<u>13,010,461</u>		<u>1,082,560</u>			<u>14,093,021</u>
Non-assessment revenues:							
4	Trust facilities fees	7,500			1,980,303		1,987,803
5	Golf green fees	637,293					637,293
6	Golf operations	97,266					97,266
7	Merchandise sales	182,359					182,359
8	Clubhouse rentals and event fees	345,164					345,164
9	Rentals	68,326					68,326
10	Broadband services	2,128,756					2,128,756
11	Investment Income		303,787	62,950	88,210	43,019	497,966
12	Unrealized gain/(loss) on AFS investments		1,749,368				1,749,368
13	Miscellaneous	458,481					458,481
14	Total non-assessment revenue	<u>3,925,146</u>	<u>2,053,155</u>	<u>62,950</u>	<u>2,068,513</u>	<u>43,019</u>	<u>8,152,783</u>
15	Total revenue	<u>16,935,606</u>	<u>2,053,155</u>	<u>1,145,510</u>	<u>2,068,513</u>	<u>43,019</u>	<u>22,245,804</u>
Expenses:							
16	Employee compensation and related	10,095,915					10,095,915
17	Materials and supplies	494,931		(524)		(43)	494,364
18	Cost of goods sold	139,974					139,974
19	Community Events	154,700					154,700
20	Utilities and telephone	976,445					976,445
21	Fuel and oil	229,855					229,855
22	Legal fees	111,796					111,796
23	Professional fees	277,173					277,173
24	Equipment rental	110,708					110,708
25	Outside services	1,263,222				1,035	1,264,257
26	Repairs and maintenance	410,341					410,341
27	Other Operating Expense	234,662					234,662
28	Property and sales tax	11,309					11,309
29	Insurance	1,175,928					1,175,928
30	Cable Programming/Copyright/Franchise	1,860,880					1,860,880
31	Investment expense		6,421				6,421
32	Uncollectible Accounts	(294)					(294)

Golden Rain Foundation of Laguna Woods
Changes in Fund Balances - Preliminary
5/31/2023

		<u>Operating Fund</u>	<u>Facilities Fund</u>	<u>Equipment Fund</u>	<u>Trust Facilities Fee Fund</u>	<u>Contingency Fund</u>	<u>Total</u>
33	(Gain)/loss on sale or trade	66,271	1,458,639				1,524,910
34	Depreciation and amortization	2,099,174					2,099,174
35	Net allocations to mutuals	(997,991)					(997,991)
36	Total expenses	<u>18,714,999</u>	<u>1,465,059</u>	<u>(524)</u>		<u>992</u>	<u>20,180,526</u>
37	Excess (deficit) of revenues over expenses	<u>(\$1,779,393)</u>	<u>\$588,096</u>	<u>\$1,146,034</u>	<u>\$2,068,513</u>	<u>\$42,028</u>	<u>\$2,065,277</u>
38	Excluding unrealized gain/(loss) and depreciation	<u>\$319,781</u>	<u>(\$1,161,272)</u>	<u>\$1,146,034</u>	<u>\$2,068,513</u>	<u>\$42,028</u>	<u>\$2,415,083</u>

**GOLDEN RAIN FOUNDATION
AVAILABLE-FOR-SALE INVESTMENTS
SCHEDULE OF INVESTMENTS HELD BY BANK OF AMERICA
5/31/2023**

I.D. NO.	DESCRIPTION	SETTLEMENT DATE	MATURITY DATE	PAR VALUE	EFFECT. YIELD	ORIGINAL COST	BOOK VALUE	5/31/2023 MARKET VALUE	UNREALIZED GAIN/(LOSS)
	BANK OF AMERICA INTEREST SAVINGS			\$2,325,076.45		\$2,325,076.45	\$2,325,076.45	\$2,325,076.45	\$0.00
912796X53	U.S. Treasury Bill	12/30/2022	6/15/2023	\$2,000,000.00	4.460%	\$1,958,336.67	\$1,995,198.81	1,996,024.90	\$826.09
912796ZZ5	U.S. Treasury Bill	1/31/2023	7/20/2023	\$2,000,000.00	4.560%	\$1,958,350.00	\$1,986,116.68	1,986,150.70	\$34.02
912796Y29	U.S. Treasury Bill	4/28/2023	7/27/2023	\$1,000,000.00	4.924%	\$988,400.00	\$992,266.66	991,935.48	(\$331.18)
912796YH6	U.S. Treasury Bill	12/30/2022	9/7/2023	\$2,000,000.00	4.250%	\$1,941,233.33	\$1,975,923.57	1,972,500.12	(\$3,423.45)
912796YT0	U.S. Treasury Bill	1/31/2023	11/2/2023	\$2,000,000.00	4.360%	\$1,935,833.33	\$1,961,500.01	1,955,489.72	(\$6,010.29)
912796ZN2	U.S. Treasury Bill	12/30/2022	12/28/2023	\$4,000,000.00	4.500%	\$3,826,088.89	\$3,899,981.25	3,894,533.32	(\$5,447.93)
AVAILABLE-FOR-SALE INVESTMENTS				<u>\$15,325,076.45</u>		<u>\$14,933,318.67</u>	<u>\$15,136,063.43</u>	<u>\$15,121,710.69</u>	<u>(\$14,352.74)</u>

**GOLDEN RAIN FOUNDATION
HELD-TO-MATURITY INVESTMENTS
SCHEDULE OF INVESTMENTS HELD BY FIDELITY
5/31/2023**

I.D. NO.	DESCRIPTION	SETTLEMENT DATE	MATURITY DATE	PAR VALUE	EFFECT. YIELD	ORIGINAL COST	BOOK VALUE	5/31/2023 MARKET VALUE	UNREALIZED GAIN/(LOSS)
	FIDELITY GOVT CASH RESERVES			\$21,345.94		\$21,345.94	\$21,345.94	\$21,345.94	\$0.00
				<u>\$21,345.94</u>		<u>\$21,345.94</u>	<u>\$21,345.94</u>	<u>\$21,345.94</u>	<u>\$0.00</u>
912797FQ5	U.S. Treasury Bill	2/28/2023	6/27/2023	\$1,000,000.00	4.977%	\$984,067.22	\$996,016.82	\$996,350.00	\$333.18
912797FX0	U.S. Treasury Bill	3/14/2023	7/11/2023	\$570,000.00	5.100%	\$561,163.26	\$566,686.22	\$566,842.20	\$155.98
912797FY8	U.S. Treasury Bill	3/21/2023	7/18/2023	\$503,000.00	5.100%	\$495,102.20	\$500,038.32	\$499,665.11	(\$373.21)
912797GF8	U.S. Treasury Bill	4/11/2023	8/8/2023	\$3,047,000.00	5.060%	\$2,999,359.31	\$3,017,224.56	\$3,018,419.14	\$1,194.58
912796Z44	U.S. Treasury Bill	2/27/2023	8/24/2023	\$475,000.00	5.110%	\$463,491.81	\$469,245.90	\$469,285.75	\$39.85
912796Z51	U.S. Treasury Bill	3/15/2023	8/31/2023	\$511,000.00	4.530%	\$499,700.81	\$504,836.80	\$504,213.92	(\$622.88)
912796CQ0	U.S. Treasury Bill	3/20/2023	9/14/2023	\$910,000.00	4.580%	\$889,909.98	\$898,280.81	\$900,992.84	\$2,712.03
912796CQ0	U.S. Treasury Bill	4/10/2023	9/14/2023	\$2,040,000.00	4.980%	\$1,999,297.75	\$2,011,508.43	\$2,005,435.67	(\$6,072.77)
912796CR8	U.S. Treasury Bill	3/23/2023	9/21/2023	\$1,024,000.00	4.500%	\$999,668.62	\$1,009,806.70	\$1,022,875.75	\$13,069.05
912796CR8	U.S. Treasury Bill	3/23/2023	9/21/2023	\$2,560,000.00	4.500%	\$2,499,689.24	\$2,524,818.74	\$2,504,282.01	(\$20,536.73)
912796YJ2	U.S. Treasury Bill	4/10/2023	10/5/2023	\$2,795,000.00	4.990%	\$2,731,982.07	\$2,749,168.76	\$2,757,247.85	\$8,079.09
912796YJ2	U.S. Treasury Bill	4/11/2023	10/5/2023	\$2,047,000.00	4.990%	\$1,999,394.97	\$2,012,378.16	\$1,996,627.75	(\$15,750.41)
912797FC6	U.S. Treasury Bill	5/30/2023	10/26/2023	\$1,043,000.00	5.420%	\$1,020,552.32	\$1,020,552.32	\$1,020,585.93	\$33.61
912796YT0	U.S. Treasury Bill	4/19/2023	11/2/2023	\$410,000.00	5.100%	\$399,615.75	\$402,012.10	\$400,881.60	(\$1,130.50)
				<u>\$18,935,000.00</u>		<u>\$18,542,995.31</u>	<u>\$18,682,574.64</u>	<u>\$18,663,705.51</u>	<u>(18,869.13)</u>
HELD-TO-MATURITY INVESTMENTS				<u>\$18,956,345.94</u>		<u>\$18,564,341.25</u>	<u>\$18,703,920.58</u>	<u>\$18,685,051.45</u>	<u>(18,869.13)</u>
TOTAL INVESTMENTS				<u>\$ 34,281,422.39</u>		<u>\$ 33,497,659.92</u>	<u>\$ 33,839,984.01</u>	<u>\$ 33,806,762.14</u>	

Golden Rain Foundation & Trust Reserve Expenditures Report

EQUIPMENT FUND

Period Ending: 5/31/2023

		BUDGET	EXPENDITURES	
ITEM	RESOLUTION DATE	TOTAL Appropriations	I-T-D*	REMAINING Encumbrance
2017				
JP171100000 - Dynamics CRM Software **	9/6/2016	226,773	209,633	17,140
2019				
JP190340000 - Service Center Generator	9/4/2018	150,000	0	150,000
2020				
JP200220000 - Clubhouse Camera Installation	9/3/2019	75,000	74,128	872
JP200610000 - CH 7 Lobby Furniture	9/3/2019	15,000	11,375	3,625
JP200620000 - CH 7 Commercial Appliances	9/3/2019	15,000	13,879	0
JP200640000 - CH 7 Commercial Dishwasher	9/3/2019	7,000	3,955	3,045
JP200670000 - CH 6 Commercial Dishwasher	9/3/2019	7,000	3,955	3,045
2021				
JP210060000 - Active Net Integration Software	9/1/2020	20,000	5,213	14,787
JP210090000 - Mower - Riding Greens	9/1/2020	49,000	0	49,000
JP210100000 - Centralized Irrigation System	9/1/2020	200,000	200,000	0
JP210300000 - Portable Radios	9/1/2020	30,000	23,921	6,079
JP210310000 - Misc Vehicle Purchases	9/1/2020	200,000	51,360	148,640
JP210320000 - Vans (4)	9/1/2020	160,000	150,138	9,862
JP210350000 - F-250 Truck (4)	9/1/2020	140,000	0	140,000
JS210080000 - Network System Upgrade	2/2/2021	350,000	334,725	15,275
2022				
JP220020000 - Set Top Boxes	9/7/2021	300,000	208,262	91,738
JP220030000 - Infrastructure	9/7/2021	250,000	199,684	50,316
JP220040000 - Signal Receivers and Transcoders	9/7/2021	25,000	4,529	20,471
JP220050000 - UPS Battery for Power Supplies	9/7/2021	22,000	21,082	0

Golden Rain Foundation & Trust Reserve Expenditures Report

EQUIPMENT FUND

Period Ending: 5/31/2023

ITEM	RESOLUTION DATE	BUDGET	EXPENDITURES	
		TOTAL Appropriations	I-T-D*	REMAINING Encumbrance
JP220090000 - CH 5 Stage Curtains (Ballroom)	9/7/2021	27,000	23,254	0
JP220100000 - Financial Software	9/7/2021	1,500,000	853,854	646,146
JP220110000 - Village Website Replacement	9/7/2021	175,000	0	175,000
JP220150000 - Rough Mower	9/7/2021	87,000	88,283	0
JP220160000 - Centralized Irrigation System	9/7/2021	200,000	200,000	0
JP220170000 - Utility Loaders (2)	9/7/2021	60,000	0	60,000
JP220180000 - Navigation Mowers - Walkers (3)	9/7/2021	45,000	46,603	0
JP220220000 - Maintenance Services Equipment	9/7/2021	50,000	19,368	0
JP220370000 - Misc Vehicle Purchases	9/7/2021	200,000	200,000	0
JP220380000 - Transportation Bus	9/7/2021	200,000	71,489	128,511
JP220390000 - Standard Pickup Truck (7)	9/7/2021	175,000	0	175,000
JP220400000 - Work Van (4)	9/7/2021	160,000	0	160,000
JP220410000 - Security Vehicle (4)**	9/7/2021	80,000	14,947	65,053
JP220420000 - F-150 Truck (4)	9/7/2021	140,000	0	140,000
JP220430000 - F-250 Crew Cab (3)	9/7/2021	126,000	0	126,000
JP220440000 - Utility Vehicles (8)	9/7/2021	120,000	0	120,000
JP220450000 - Equipment Trailer (3)	9/7/2021	45,000	15,313	29,687
JP220460000 - Add: F250 Crew Cab	9/7/2021	42,000	0	42,000
JP220470000 - Add: Utility Vehicles (2)	9/7/2021	30,000	0	30,000
JP220480000 - Add: Small Pickup Truck	9/7/2021	25,000	0	25,000
JP220490000 - Add: Equipment Trailer	9/7/2021	15,000	0	15,000
JS220060000 - Add: ProCore Aerator for 27-Hole Golf Course	2/1/2022	34,869	0	34,869
JS220090000 - Add: Additional Financial Software Replacement	2/1/2022	2,500,000	0	2,500,000
JS220290000 - Add: Replacement of Stop Signs	7/5/2022	42,913	35,978	6,935

Golden Rain Foundation & Trust Reserve Expenditures Report

EQUIPMENT FUND

Period Ending: 5/31/2023

		BUDGET	EXPENDITURES	
ITEM	RESOLUTION DATE	TOTAL Appropriations	I-T-D*	REMAINING Encumbrance
2023				
JP230010000 CH 5 Commercial Pool Equipment/pumps	9/6/2022	25,000	3,662	21,338
JP230040000 Broadband Infrastructure	9/6/2022	200,000	334	199,666
JP230050000 Broadband Set Top Boxes	9/6/2022	200,000	0	200,000
JP230060000 Village Television Studio Equipment (Server)	9/6/2022	35,000	37,298	0
JP230070000 CH 1 Mounted Projector - Ballroom and Main Lou	9/6/2022	20,000	0	20,000
JP230080000 CH 5 Projector (Ballroom)	9/6/2022	6,000	0	6,000
JP230090000 CH 5 Stage Lighting - Dimmer Rack	9/6/2022	10,000	0	10,000
JP230110000 - Network Server Hardware and Software	9/6/2022	500,000	326,932	173,068
JP230120000 Phone System	9/6/2022	370,000	70,950	299,050
JP230130000 Greens Roller	9/6/2022	22,000	0	22,000
JP230140000 Riding Greens Mower	9/6/2022	56,500	0	56,500
JP230150000 Rough Mower	9/6/2022	45,000	0	45,000
JP230160000 Bunker Rake	9/6/2022	24,100	0	24,100
JP230170000 Push Greens Mower	9/6/2022	15,600	0	15,600
JP230180000 Turf Roller	9/6/2022	8,300	9,200	0
JP230190000 48" Lawn Mowers w/Mulch Kits	9/6/2022	108,000	0	108,000
JP230200000 Centralized Irrigation System	9/6/2022	2,444,000	915,408	1,528,592
JP230210000 Gas Power Sprayer (2)	9/6/2022	13,500	0	13,500
JP230220000 Mini Skid Steer Trencher 07	9/6/2022	45,000	0	45,000
JP230230000 Battery Equipment	9/6/2022	85,000	0	85,000
JP230240000 Repair Shop Electrical Upgrade (Battery Equipmer	9/6/2022	30,000	0	30,000
JP230250000 - Plasma Cutter	9/6/2022	5,000	4,654	0
JP230260000 Grapple Rakes (2)	9/6/2022	10,000	8,243	0
JP230270000 Stump Cutter (Grinder)	9/6/2022	35,000	0	35,000

Golden Rain Foundation & Trust Reserve Expenditures Report

EQUIPMENT FUND

Period Ending: 5/31/2023

ITEM	RESOLUTION DATE	BUDGET	EXPENDITURES	
		TOTAL Appropriations	I-T-D*	REMAINING Encumbrance
JP230280000 Maintenance Operations Equipment	9/6/2022	50,000	0	50,000
JP230290000 Maintenance Services Equipment	9/6/2022	50,000	0	50,000
JP230300000 Misc Fleet/Paving Equipment	9/6/2022	30,000	0	30,000
JP230390000 (2) Emergency Portable Generators	9/6/2022	6,300	0	6,300
JP230410000 Equipment Trailer (3)	9/6/2022	45,000	0	45,000
JP230420000 Full Size Truck (5)	9/6/2022	230,145	0	230,145
JP230430000 Transit Work Van (4)	9/6/2022	192,660	0	192,660
JP230440000 In-Car Video Surveillance Equipment	9/6/2022	25,000	0	25,000
JP230450000 Miscellaneous Vehicle Purchases	9/6/2022	100,000	0	100,000
JP230460000 Utility Vehicles (8)	9/6/2022	118,225	0	118,225
JP230470000 Security Vehicles (4)	9/6/2022	216,130	0	216,130
JP230480000 Small Pick up Truck (9)	9/6/2022	227,625	0	227,625
JP230490000 Transportation Bus	9/6/2022	200,000	0	200,000
JP230500000 Equestrian Horse Trailer	9/6/2022	27,600	0	27,600
		\$14,153,240	\$4,461,608	\$9,659,195

* Incurred to Date

** Reduced Total Appropriations, based on defunding

Golden Rain Foundation & Trust Reserve Expenditures Report

FACILITIES & TRUST FUNDS

Period Ending: 5/31/2023

		BUDGET	EXPENDITURES	
ITEM	RESOLUTION DATE	TOTAL Appropriations	I-T-D*	REMAINING Encumbrance
2017				
JP172700000 - PAC HVAC System	9/6/2016	300,000	135,303	164,697
2019				
JP190010000 - PAC Renovation - Phase 1***	10/2/2018	733,353	733,353	0
JP190190000 - Gate 16 Driving Range Improvements/Turf Rehabilita	10/2/2018	638,000	92,706	545,294
JP190350000 - Replace Welding Shop (Design Phase)	10/2/2018	100,000	31,635	68,365
2020				
JP200660000 - CH 6 Video Projector Installation	9/3/2019	30,000	8,745	21,255
2021				
JP210170000 - Broadband HVAC System	9/1/2020	300,000	10,000	290,000
JP210180000 - Welding Shop Replacement (Construction Phase)	9/1/2020	275,000	0	275,000
2022				
JP220080000 - CH 1 Assessment/Renovation	9/7/2021	1,250,000	38,889	1,211,111
JP220260000 - Miscellaneous Projects	9/7/2021	125,000	66,353	58,647
JP220300000 - Equestrian Siding/Enclosure of Hay Barn	9/7/2021	6,000	4,278	1,722
JP220340000 - Security Building HVAC System	9/7/2021	65,000	0	65,000
2023				
JP230020000 CH 1 Pool Plastering	9/6/2022	100,000	0	100,000
JP230030000 CH 2 Pool Deck Resurfacing	9/6/2022	25,000	0	25,000
JP230100000 CH 1 Fountain Replaster & Tile	9/6/2022	25,000	0	25,000
JP230310000 Building E Design Development and Construction	9/6/2022	750,000	126,707	623,293
JP230320000 Equestrian Arena Lighting System	9/6/2022	100,000	0	100,000
JP230330000 Equestrian Security Fencing and Gate	9/6/2022	75,000	0	75,000

Golden Rain Foundation & Trust Reserve Expenditures Report

FACILITIES & TRUST FUNDS

Period Ending: 5/31/2023

ITEM	RESOLUTION DATE	BUDGET	EXPENDITURES	
		TOTAL Appropriations	I-T-D*	REMAINING Encumbrance
JP230340000 Equestrian Trim and Stall Door Painting	9/6/2022	25,000	0	25,000
JP230350000 Miscellaneous Projects	9/6/2022	125,000	0	125,000
JP230360000 Slope Renovation	9/6/2022	167,170	37,453	129,717
JP230370000 Asphalt Paving and Sealcoat Programs	9/6/2022	630,390	0	630,390
JP230380000 Parkway Concrete Repairs	9/6/2022	200,000	0	200,000
JP230400000 Shepherds Crook	9/6/2022	105,000	0	105,000
Total Facilities Fund		\$6,149,913	\$1,285,422	\$4,864,491

* Incurred to Date

** Reduced Total Appropriations, based on defunding

*** Partially defunded

**** Project combined with JP183800000 Golf Netting at Garden Center 1

Golden Rain Foundation & Trust Reserve Expenditures Report

CONTINGENCY FUND

Period Ending: 5/31/2023

		BUDGET	EXPENDITURES	
ITEM	RESOLUTION DATE	TOTAL Appropriations	I-T-D*	REMAINING Encumbrance
2022				
JS220240000 - Moving of Bus Benches	6/7/2022	97,625	77,325	20,300
Total Contingency Fund		\$97,625	\$77,325	\$20,300

* Incurred to Date

ENDORSEMENT (to Finance Committee)

Donation of Computers for PC Classroom

Review and recommend a resolution of the donation of 21 Dell computers for use in the PC Classroom in accordance with the Donation Policy.

A motion was made to recommend the donation of 21 Dell computers for use in the PC Classroom.

Motion passed unanimously.

STAFF REPORT

DATE: June 21, 2023
FOR: Finance Committee
SUBJECT: Donation of Computers for PC Classroom

RECOMMENDATION

Review and recommend a resolution of the donation of 21 Dell computers for use in the PC Classroom in accordance with the Donation Policy (Attachment 1).

BACKGROUND

Laguna Woods Village clubs and/or individual residents have historically donated items to GRF to enhance GRF facilities, services and programs for the enjoyment of all village residents. The PC Club partners with United Way to sponsor the free tax program for Laguna Woods Village. The PC Club received a generous grant from United Way to assist with the cost of paper, toner, software, etc. due to volunteers processing 1,100 tax returns for the residents. This grant allowed for the purchase of 21 Dell computers that replaced the outdated computers in the classroom.

DISCUSSION

The PC Club is not allowed to own any assets, thus the PC Club board voted to donate the 21 Dell computers to GRF for the PC Classroom. These computers meet the criteria for acceptance contained in the GRF Donation Policy including meeting a true need for the facility; does not interfere with the intended use of the facility; and does not require the relocation of other equipment or infrastructure to accommodate the donation. The donation would replace the existing computers as they provided updated software which will benefit the users.

FINANCIAL ANALYSIS

There is no estimated annual maintenance cost.

Prepared By: Alison Giglio, Recreation and Special Events Director

Reviewed By: Jose Campos, Assistant Financial Services Director
Catherine Laster, Services Manager

ATTACHMENT(S)

ATT 1: GRF Donation Policy
ATT 2: Resident Donation Request
ATT 3: Dell Computer Invoice

Attachment 1



Golden Rain Foundation | Donation Policy

I. Purpose

To provide guidelines and an efficient and effective process for accepting gifts and minor monetary donations in a responsible, transparent and accountable manner that is consistent with Golden Rain Foundation (GRF) goals. This policy also establishes guidelines, standards and procedures for the installation and care of donated community improvements. GRF desires to encourage donations while managing aesthetic impacts and mitigating installation and ongoing maintenance costs.

II. Donation Defined

A donation is defined as any item of value given to GRF by a donor who expects nothing significant of value in return other than recognition and disposition of the gift in accordance with the donor's wishes to the degree possible.

III. Sponsorships Defined

A sponsorship is defined as any item of value given to GRF by a donor. The sponsor expects the publicity of the sponsorship(s) to attract new supporters, sponsors and donors alike. Most sponsors like to share their activities, and GRF will typically highlight the sponsor.

IV. Types of Donations and Sponsorships

Donations and/or sponsorships may be offered in the form of cash and real or personal property. Designated donations are donations the donor specifies for a particular department, location or purpose. Undesignated donations are donations given to GRF for an unspecified use. Typically, donations and/or sponsorships to GRF are made by individuals, Village clubs or the Village Community Fund (VCF). VCF is a nonprofit 501(c)(3) community-benefit charitable organization created by Village residents to provide support for programs, services and facilities that enrich the lives of older adults.

V. Consistency with GRF Interests

Designated donations and/or sponsorships may be accepted only when they fulfill a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village. GRF must always consider resident trust and comply with all applicable governing documents and laws when accepting donations.

VI. Standards for Donations and Sponsorships

- A. Acquisition or purchase:** GRF and the community have an interest in ensuring that community space elements shall be purchased and installed by Village Management Services (VMS). Items selected for acquisition or purchase will be of high quality

related to style, appearance, durability and ease of maintenance. VMS personnel will be responsible for coordinating purchases and installations of all community space elements. All acquisitions and/or purchases shall be approved in advance by the GRF board of directors. In certain instances, the GRF board may waive the requirements that the community space element(s) be purchased by VMS.

- B. Appearance and aesthetics:** GRF and the community have an interest in ensuring the best appearance and aesthetic quality of community facilities. Community space elements should reflect the character of the space or facility. All community space elements will be installed in a manner that will not substantially change the character of a facility or its intended use.
- C. Maintenance:** Donated community space elements will become GRF property once installed and/or permanently placed in the mutually agreed-upon location. Accordingly, VMS has the duty to provide only routine maintenance and repair of the donation for a minimum of five years or beyond, if applicable. GRF, may, but shall not be required to, replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires. In certain instances, the GRF board may waive the requirement that maintenance costs be funded by the donor.
- D. Repair:** GRF has an interest in ensuring that all community space elements remain in good repair. In addition, the community has an interest in ensuring that the short- and long-term repair costs are reasonable. Repair parts and materials must be readily available. Donated community space elements purchased must be of high quality to ensure longevity and be resistant to the elements, wear and tear, and acts of vandalism.
- E. Cost:** GRF has an interest in ensuring that the donor covers the full cost for the purchase, installation and maintenance during the expected life cycle of donated community space element(s). GRF also has an interest in ensuring that ongoing maintenance costs do not negatively impact the resources for maintenance of other GRF facilities. Consequently, GRF will assess, at time of purchase, a charge sufficient to cover anticipated installation and ongoing maintenance costs of donated community space element(s) during its anticipated life cycle.

VII. Procedure for Making Donations and Sponsorships

- A. Management:** The applicable department director or services manager will manage the proposed donation(s) and/or sponsorship(s) (Recreation and Special Events, Landscaping Services, General Services, Maintenance and Construction, etc.).
- B. Contact:** Donor or sponsor must contact the applicable department director or services manager to determine whether donation(s) and/or sponsorship(s) will be accepted and the conditions of acceptance. If the donation(s) or sponsorship(s) is(are) accepted, the donor will work with VMS s
- C. Staff** to finalize the combined total cost of donation(s) and/or sponsorship(s) and

complete the Donation Agreement (Attachment 1).

- D. Committee consideration:** Donation(s) and/or sponsorship(s) will be reviewed by the applicable oversight committee prior to board consideration of donation(s).
- E. Board approval:** Final approval shall be granted by the GRF board of directors for acceptance of all donations and/or sponsorships.
- F. Board approval – VCF donations:** Acceptance of VCF donations and/or sponsorships requires GRF board approval of the Donation/Sponsorship Agreement (Attachment 1) followed by execution of the corresponding VCF Project Application (Attachment 2).

VIII. Criteria for Acceptance

To accept donation(s) and/or sponsorship(s) of a community space element for a specific facility, the donation must:

- A.** Meet a true need of the facility;
- B.** Not interfere with the intended current or future use of the facility; and
- C.** Not require the relocation of other equipment or infrastructure to accommodate the donation and/or sponsorship.

GRF reserves the right to accept or deny any donation(s).

IX. Guidelines

All determinations, will be based upon, but not limited to, the following guidelines.

A. Flowers, shrubs and bushes

1. Donated plants become exclusive property and maintenance responsibility of GRF;
2. Only those plantings that require a maintenance effort consistent with other plantings will be considered;
3. Site preparation, installation and site restoration will be the responsibility of GRF;
4. Only perennial flowering plants will be permitted and incorporated in existing beds; and
5. Placement of plants will be based on criteria such as the variety, color, mature height and size. Compatibility with surrounding areas will be a strong consideration for planted materials and their location.

B. Trees

1. Donated trees become the exclusive property and maintenance responsibility of GRF;

2. Site preparation, installation and site restoration will be the responsibility of GRF;
3. Tree placement/location will be based upon variety of tree selected, mature height, size, etc. Compatibility with surrounding areas will be a strong consideration for trees and their location; and
4. Size and species of tree(s) donated shall be limited to those determined by GRF.

C. Signage

1. No signage or slogans shall be displayed on donated personal property or those items secured with U.S. dollar cash donations. Donation and/or sponsorship acknowledgement shall be found listed on gratuity plaque displayed at one selected location, e.g., the Community Center or applicable clubhouse, if gratuity plaques are displayed there. Gratuity plaque will list only the name(s) of the person(s) or the specific club name and the date of the donation and/or sponsorship. Refer to Naming Policy.

D. Benches, tables and other amenities

1. Donated benches become exclusive property and maintenance responsibility of GRF;
2. Site preparation, installation and site restoration will be the responsibility of GRF; and
3. Amenity must be similar to or complement other amenities in the area.

E. Buildings, structures and public art

1. Donated buildings, structures (including playgrounds) and public art are not considered as part of this policy.

X. Conditions

- A. Cost:** Donor covers the full cost for the purchase, installation and maintenance during the expected life cycle of donated community space elements. Any surplus funds would be applied to related or ancillary operational and maintenance expenses.
- B. Installation:** Installation of donated community space elements, including any donor acknowledgement, will be completed by VMS personnel. Installation will be scheduled at a time and date as determined by applicable department director or COO, so as not to unnecessarily interfere with routine maintenance activities.
- C. Removal and/or relocation:** This section applies to both existing and new donations. GRF reserves the right to remove and/or relocate donated community space elements and their associated signage when they interfere with site safety, maintenance or other activities.

XI. Distribution of Donation and Sponsorship

- A.** Tangible items will be distributed to the applicable department director or CEO for use.
- B.** Monetary donations in U.S. dollars for the installation and maintenance expenses will be deposited into the appropriate account for the designated department as assigned by the director of Financial Services or recommended by the receiving department director.
- C.** Donations of cash for undesignated donations will be deposited into appropriate account for the designated department as assigned by the director of Financial Services.
- D.** The director of Financial Services will allocate any surplus funds to related or ancillary operational and maintenance expenses.

XII. Donation Record Keeping

A copy of the Donation/Sponsorship Agreement for accepted donations shall be forwarded to the director of Financial Services for recordkeeping, the designated department director for which the donation and/or sponsorship was assigned and the services manager.

XIII. Declined Donations and Sponsorships

GRF reserves the right to decline any donation if, upon review, acceptance of the donation is determined in the sole discretion of GRF to be not in the best interests of the community.

Attachment 2



Laguna Woods Village

Recreation Committee Request Form

PLEASE NOTE: THIS FORM IS NOT FOR ROUTINE RECREATION REQUESTS

Your request is important to us and will be handled accordingly. Per the policy of the Golden Rain Foundation (GRF), if your request falls outside the scope of the Recreation Department's authority, it will be forwarded to the Community Activities Committee (CAC) for review. If you are unsure whether your request falls into this category, please contact the on-site facility Supervisor or the Recreation Manager at 597-4482 in order to make that determination. If it does, you may receive written confirmation acknowledging receipt of your request. CAC will then review the request and determine the proper course of action. If necessary, CAC will make a recommendation to the GRF Board of Directors for action. You will then be notified of the Committee or Board's decision. Please be patient as this process may take several months.

Print Requestor Name: _____ Date: 5-14-2023

Print Individual, Club or Organization Name: Laguna Woods PC Club

Manor: _____ Phone: _____ Email: _____

Request (please check one):

☐ Change/Exception to Policy ☒ Donation ☐ Staff Time Request

☐ Equipment Request ☐ Facility Request ☐ Other: _____

Explanation:

Please explain the circumstances of your request. Include approximate cost, dates, times and locations when necessary. Please use reverse side or attach a separate sheet if necessary.

The Laguna Woods PC Club partners with United Way to sponsor the Laguna Woods Free

Tax Program. During the last tax season our volunteers processed over 1,100 tax returns
for our residents. The PC Club received a sizable grant from United Way to assist with the
cost of paper, toner, software, etc. The club was granted enough funds to replace 21
computers in the PC Club learning center. Since the club cannot own any assets, our board
has made a decision to donate the 21 Dell Computers to GRF.

Attached is a detailed list of the tag numbers and the invoice from Dell for the Computers.

Requestor Signature: _____

Signatures of All Other Individuals/Club Presidents Affected by this Request:

Signature	Manor #	For	Undecided	Against
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Please attach a separate sheet if more signatures are necessary)

PLEASE FORWARD COMPLETED REQUEST FORM TO:

Laguna Woods Village Recreation Department
P.O. Box 2220, Laguna Woods, CA 92637

Attachment 3



Your Quote Is Ready

Your Personalized quote created by your sales representative is available for purchase.

Quickly and easily complete your order now through our secure online checkout before the expiration date on the Quote.

[Order Now](#)

Quote No.	3000145798053.1	Sales Rep	
Total	\$13,505.91	Phone	
Customer #	530031007922	Email	
Quoted On	Feb. 27, 2023	Billing To	PC CLUB OF LAGUNA WOODS
Expires by	Feb. 28, 2023		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you are ready to place an order.
Thank you for shopping with Dell!

Regards,
Brahmadev Saikiran

Shipping Group

Shipping To	Shipping Method
PC CLUB OF LAGUNA WOODS	Expedited Delivery

Product	Unit Price	Quantity	Subtotal
Inspiron 5415 All in One	\$599.99	21	\$12,599.79
<i>Dell Preferred Account as low as \$406 / month^A</i>			
<i>^ASee last page for financing details</i>			
Subtotal:			\$12,599.79
Shipping:			\$0.00
Environmental Fee:			\$0.00
Non-Taxable Amount:			\$908.04
Taxable Amount:			\$11,691.75
Estimated Tax:			\$906.12
Total:			\$13,505.91

ENDORSEMENT (to Finance Committee)

Garden Center 2 Vegepods Rental Fee

Review and recommend a \$50 annual rental fee for Vegepods at Garden Center 2.

A motion was made to accept staff recommendation with the annual Vegepods rental fee to be \$50 and no replacement of any Vegepods without the consent of the Community Activities Committee.

Motion passed 4-2. Directors Laws and Bhada voted against.

STAFF REPORT

DATE: June 21, 2023
FOR: Finance Committee
SUBJECT: Garden Center 2 Vegepods Rental Fee

RECOMMENDATION

Review and recommend a \$50 annual rental fee for Vegepods at Garden Center 2.

BACKGROUND

The Laguna Woods Village Garden Centers have nearly 1,200 garden spaces that include vegetable plots, tree plots and shade benches. Approximately 1,000 residents hold plot leases and many have resident partners that assist with garden duties. Five Vegepods were purchased in order to serve those who wish to garden but are unable to manage the physicality of tending to a larger garden plot. The Vegepods were purchased in 2020 and the project was put on hold due to COVID.

DISCUSSION

The proposed \$50 rental fee is suggested due to the size of the plot and the additional cost of the purchase and upkeep of the Vegepods. Currently, shade plots are \$15 annually and tree and vegetable plots are \$72 annually. The Vegepods will be advertised to current plot holders that are having difficulty gardening first to allow for those on the waitlist to obtain a full-size garden plot.

FINANCIAL ANALYSIS

There will be an initial minimal additional cost associated with getting the units ready for planting. Additional revenue will be minimal at \$250 per year. Vegepods have an expected lifespan of seven years and cost of replacement per Vegepod is currently \$700 including the pod and stand.

Prepared By: Tom McCray, Golf Operations Manager

Reviewed By: Alison Giglio, Recreation and Special Events Director
Jose Campos, Assistant Financial Services Director
Catherine Laster, Services Manager

STAFF REPORT

DATE: June 21, 2023
FOR: Finance Committee
SUBJECT: Stop Signs and Crosswalks on Avenida Sevilla and Via Mendoza

RECOMMENDATION

At the last Security and Community Access Committee (SCAC) meeting a unanimous vote was taken to support the addition of stop signs and crosswalks on Avenida Sevilla at Via Mendoza. A request made by a resident Arnold Quigley and other community members. To reduce costs and project completion time, the vote was against enlisting the services of a traffic engineering consultant to study the intersection.

Staff still supports and recommends hiring a traffic engineer consultant to fully study the intersection for the request of adding stop signs and crosswalks on Avenida Sevilla and Via Mendoza.

BACKGROUND

This matter was first heard at the SCAC Meeting on October 31, 2022 as Operations Manager presented the staff report (see attachment #1). Staff had incorporated Mr. Arnold Quigley's printed PowerPoint as part of the staff report packet as he was not able to attend the meeting and no one from the community was present to support the request. The Committee voted against the request to place stop signs and crosswalks at Avenida Sevilla and Via Mendoza.

DISCUSSION

Sometime after the decision of the SCAC not to support Mr. Quigley (et al) request for the stop signs and crosswalks at Avenida Sevilla and Via Mendoza he met with former Chair Don Tibbets to discuss his proposal and requested to be able to be placed on the next SCAC agenda to provide the Committee with his revised presentation. In the interim the community group had purchased a speed radar and conducted their own speed survey which he believes supported their concern versus the data collected by Security via the passive unmanned SpeedMinder device.

A note should be made that staff did not recommend rejecting the stop sign and crosswalk placement only that the SCAC not move forward with this request without engaging the services of a certified Traffic Engineer to study the area of concern to provide a professional opinion to the SCAC committee and subsequently the Golden Rain Foundation to mitigate any unnecessary exposure to liability that could result from changing the physical attributes of a traffic condition.

On the next SCAC meeting on February 27, 2023 Mr. Quigley's PowerPoint presentation was agendaized and he was granted time to present by the Chair (See Attachment 2).

Staff did not dispute the concern expressed by Mr. Quigley nor the validity of his data of his self-reported traffic survey but reiterated that it would be prudent for the SCAC committee to consider enlisting the services of a traffic engineer before proceeding with the actual project.

After some deliberations and discussions on the matter the SCAC committee took the matter to a vote and it past unanimously to move forward with the project without the need to enter into an engagement with a traffic engineer.

After some discussion with the executive team on how to move forward with this item it was determined to leave the cost for the traffic engineer and the original recommendation of staff to secure a traffic engineers' services for the Finance Committee to evaluate the actual cost of the item for endorsement so that the Golden Rain Foundation can consider the item with the cost of a traffic engineer in the event they approve of the concept of stop signs and crosswalks at Avenida Sevilla at Via Mendoza and want to enlist this professional service prior to proceeding with changing physical attributes of the intersection in that area.

FINANCIAL ANALYSIS

If the Board approves the stop signs, crosswalks, and traffic engineering consultant the necessary funding would come through an unbudgeted operating expense of approximately \$7,581. Any ongoing maintenance cost will be included as part of the Business Plan.

Below is the cost associated with this project:

Proposed Outlay	Estimated Cost
Traffic Engineer Consultant	\$5,500
Stop Signs, Telespar posts, Traffic paint	\$447
Labor (VMS personnel)	\$1,634
Total	\$7,581

Prepared By: Eric R. Nuñez, Director of Security

Reviewed By: Eric R. Nuñez, Director of Security

Robert Carroll, Director of General Services
Jose Campos, Assisant Director of Finance

Committee Routing: Security & Community Access Committee

ATTACHMENT(S)

Attachment 1: Staff Report of SCAC Meeting on October 31, 2022, including Mr. Quigley's original PowerPoint presentation.

Attachment 2: Printed copy of Mr. Arnold Quigley's PowerPoint revised presentation that he presented on SCAC meeting on February 27, 2023.

STAFF REPORT

DATE: October 31, 2022
FOR: Security & Community Access Committee
SUBJECT: Stop Signs and Crosswalks on Avenida Sevilla and Via Mendoza

RECOMMENDATION

Staff recommends hiring a traffic engineer consultant to determine the necessity of adding stop signs and crosswalks on Avenida Sevilla and Via Mendoza.

BACKGROUND

On August 29, 2022, the Security & Community Access Committee (SCAC) directed staff to review and submit a report regarding the need of adding stop signs and crosswalks at the intersection of Avenida Sevilla and Via Mendoza.

On October 7, 2022, the Security Services Division received a request for a 4-way stop sign and crosswalks at the intersection of Avenida Sevilla and Via Mendoza from the “Concerned Residents & Friends for Safety” (the Coalition). The Coalitions foundational desire for the stop signs and crosswalks is for the genuine safety of residents from vehicles speeding along this stretch of Avenida Sevilla.

DISCUSSION

For the period of September 1 to October 6, 2022, the Security Services Traffic Enforcement Division conducted a survey of speeding, with a stand-alone speed minder, at the intersection of Avenida Sevilla and Via Mendoza by building 670. During this period, 72,258 vehicles passed through. The posted speed limit is 25 miles per hour (MPH).

Below is a breakdown of the results:

1. 85.1% of the vehicles were below the posted speed limit;
2. 13.9% of the vehicles were moderately above the speed limit (26MPH to 35MPH); and
3. 1% of the vehicles were excessively above the speed limit (36MPH and over).

The average speed during this period was 21MPH. The average speed of vehicles going over the posted speed limit of 25MPH was 30.62MPH for this same timeframe.

Additionally, in the last two and half years there is only one reported traffic collision of two vehicles that occurred in 2020. There were no injuries and an exchange of information was completed. The cause of the accident is unknown and if the stop signs would have prevented it or not.

Moreover, a controlled field test was conducted by two Security Services Supervisors. The field test was conducted to determine if unsafe speed rounding the curve westbound and eastbound on Avenida Sevilla, passing Ronda Sevilla. Both Security Services Supervisors concluded that it was not reasonable to reach a concerning level of speed, once they approached the Via Mendoza intersection.

FINANCIAL ANALYSIS

If the Board approves the stop signs and crosswalks, funding would come through an unbudgeted operating expense of approximately \$7,469. Any ongoing maintenance cost will be included as part of the Business Plan.

Below is the cost associated with this project:

Proposed Outlay	Estimated Cost
Traffic Engineer Consultant	\$5,500
Stop Signs, Telespar poles, Traffic paint	\$385
Labor (VMS personnel)	\$1,584
Total	\$7,469

Prepared By: Tom Siviglia, Security Operations Manager

Reviewed By: Francis Gomez, Compliance Operations Manager
Eric Nuñez, Security Director
Jose Campos, Financial Services Assistant Director
Baltazar Mejia, Maintenance & Construction Assistant Director

Committee Routing: Security & Community Access Committee
GRF Finance Committee, December 21, 2022

ATTACHMENT(S)

Attachment 1: Avenida Sevilla and Via Mendoza Satellite Overview
Attachment 2: Traffic Matrix Report
Attachment 3: Speed Compliance Report
Attachment 4: Concerned Residents & Friends for Safety PowerPoint

Attachment 1: Ave Sevilla and Via Mendoza Satellite Overview



Attachment 2: Traffic Matrix Report

Traffic Matrix Report

Village Management Services Security

Survey Summary

Survey Description				
Survey Location	622 Avenida Sevilla Laguna Woods, CA 92637.			
Survey GPS Coordinates				
Survey Dates	Start	Stop		
	Thursday, 9/1/2022 4:45 PM	Thursday, 10/6/2022 12:06 PM		
Posted Speed Limit	25 (mph)			
Traffic Zone	Normal			
Survey Result				
Total Vehicle Count	84920			
	Traffic Direction	Closing East	Away West	Combined
	Vehicle Count	54757	30163	84920
Posted Speed Limit	25 (mph)			
Vehicles Under the Speed Limit Count	47432	24826	72258	
Vehicles Under the Speed Limit Percentage	86.62%	82.31%	85.09%	
Vehicles Over the Speed Limit Count	7325	5337	12662	
Vehicles Over the Speed Limit Percentage	13.38%	17.69%	14.91%	
Excessive Speed Threshold	36 (mph)			
Vehicles Over the Excessive Speed Count	255	586	841	
Vehicles Over the Excessive Speed Percentage	0.47%	1.94%	0.99%	
Average Speed Over Limit	29.81 (mph)	31.72 (mph)	30.62 (mph)	
Speed Profile	Average Speed	21.02 (mph)	21.92 (mph)	21.34 (mph)
	85th Percentile Speed	25 (mph)	26 (mph)	25 (mph)
	Standard Deviation	7 (mph)	9 (mph)	7 (mph)
Data Recording Limits				
	Highest Speed Allowed	90 (mph)		
	Lowest Speed Allowed	10 (mph)		
	Minimum Following Time	2 Second(s)		

Attachment 3: Speed Compliance Report

Speed Compliance Report

Village Management Services Security

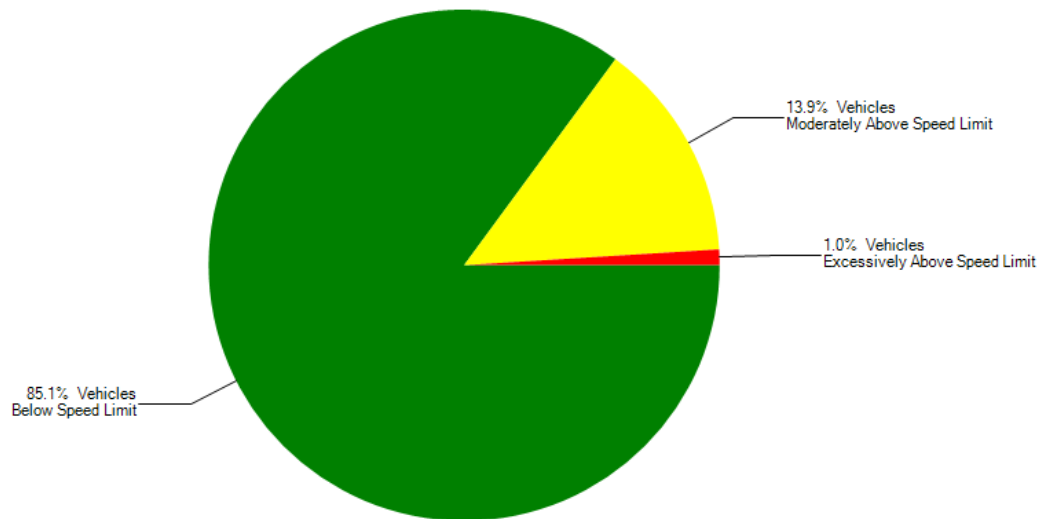
Survey Description

Survey Location	622 Avenida Sevilla Laguna Woods, CA 92637.	
Survey GPS Coordinates		
Survey Dates	Start	Stop
	Thursday, 9/1/2022 4:45 PM	Thursday, 10/6/2022 12:06 PM
Posted Speed Limit	25 (mph)	
Traffic Zone	Normal	

Speed Pie Chart

Date Range: 2022-09-01 - 2022-10-06

Direction: Both



	Traffic Direction		
	Closing	Away	Combined
Posted Speed Limit	25 (mph)		
<i>Vehicles Under the Speed Limit Count</i>	47432	24826	72258
<i>Vehicles Under the Speed Limit Percentage</i>	86.62%	82.31%	85.09%
<i>Vehicles Over the Speed Limit Count</i>	7325	5337	12662
<i>Vehicles Over the Speed Limit Percentage</i>	13.38%	17.69%	14.91%
Excessive Speed Threshold	36 (mph)		
<i>Vehicles Over the Excessive Speed Count</i>	255	586	841
<i>Vehicles Over the Excessive Speed Percentage</i>	0.47%	1.94%	0.99%
<i>Average Speed Over Limit</i>	29.81 (mph)	31.72 (mph)	30.62 (mph)

4-Way Stop
Needed for Safety



Concerned Residents & Friends for Safety

Represented by Arnold Quigley

(503) 209-3230

aquigley@wvadb.org

GRF Security & Community Access Meeting

August 29, 2022

Need 4-Way Stop
Intersection of
Avenue Sevilla & Via Mendoza

Looking toward Gate#4 through intersection of Avenue Sevilla & Via Mendoza



3

Intersection of *Avenue Sevilla & Via Mendoza*

- Currently 2-Stop Intersection
- Stop on Via Mendoza only
- Via Mendoza has pedestrian crosswalk
- No marked crosswalk across Ave Sevilla
- No crosswalks for ½ mile on Sevilla
- Heavy pedestrian traffic at great risk crossing

4

For too many drivers,
unfortunately
Avenue Sevilla has become

a

RACEWAY!

thru the Via Mendoza intersection

T

5

4-Way Stop

would ...

- Slow irresponsible and reckless speeders.
- Provide marked crosswalk for heavy pedestrian traffic.
- Increase safety for folks getting in/out of parked cars.
- Safety for those disabled, and
- Those not paying attention to speeders.

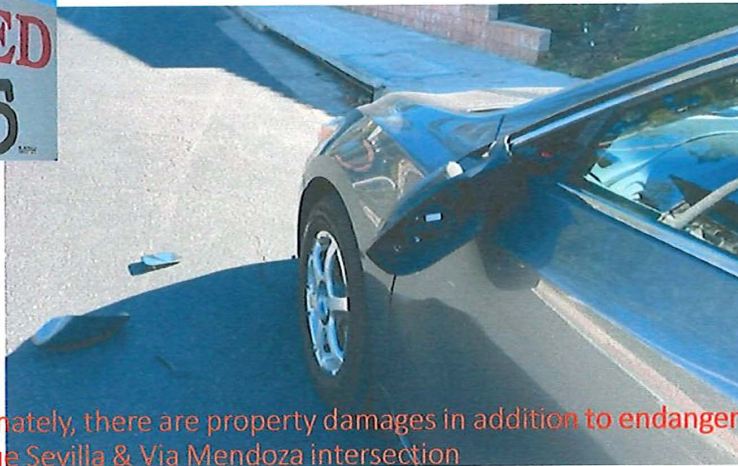
Pictures

The problem and the resolution

7

Unfortunately we have a **Reckless Racetrack** on Ave Sevilla!





Also unfortunately, there are property damages in addition to endangering lives – Avenue Sevilla & Via Mendoza intersection

9

Pedestrian crosswalks are needed on Ave Sevilla
(over ½ mile no crosswalks!)



A Stop Sign ahead will require speeders to slow!



11

4-Way Stop at Ave Sevilla & Via Mendoza

It will look similar to this, by adding 2 more stop signs and marked crosswalks



12

Recognizing 4-Way Stop requires engineering approval ...

- It appears there is plenty of visibility, both ways on Ave Sevilla to see Stop Signs at Via Mendoza.
- However, if an engineering variance is required, consequences of serious liability & injury warrant such a variance.
- Pedestrians and folks getting in/out cars are at serious risk for injury or even death by the increasing numbers of speeders.
- Crosswalks on Ave Sevilla just make good sense in our 55+ community.

13

Increased patrolling & writing tickets certainly helps, but

- We have limited Security Officers to patrol and write tickets throughout our large community.
- Stopping a speeder only affects the speeder and the folks driving by at the time.
- Meanwhile, reckless and inconsiderate speeders are continuing & increasing when law enforcement cannot be present.
- Since speed bumps are not an option, adding two more Stop Signs & crosswalks on Ave Sevilla at Via Mendoza is a low cost & effective alternative.
- A 4-Way Stop eliminates the speeders' raceway on Ave Sevilla!

14

We began addressing this speeding & safety issue last August 2021

- Growing coalition of residents expressing their concern.
- Our discussions started with Watch Commander Officer Crowdrey last September.
- Resulted in Radar Speed Monitor installed last October.

15

We continue addressing our concerns against speeders and for safety

- Over 700 speeders over 36 MPH were monitored that month, October.
- We were pleased ticketing was increased in November, but speeding continued and even increased on Avenue Sevilla.
- Letters on 1/10th, 2/1st & 2/28th sent to Chief of Security, Carlos Rojas.

16

We continue addressing our concerns against speeders and for safety

- We addressed our concerns at the February GRF Security & Community Access Meeting.
- Neighbors and concerned friends signed petitions for a 4-Way Stop at Ave Sevilla & Via Mendoza.
- Letters sent to Globe Editor, Anita Gosch, and United Board of Directors, as recommended by Casey Almero, VMS Compliance Coordinator (2/18th letter).

17

Sample of petitions signed by Concerned Residents & Friends for Safety

4-Way Stop and Crosswalks at
Ave Seville & Via Mendoza

Printed February 7, 2022

STOP SPEEDING ON AVE. SEVILLA TO & FROM GATE #4!

Speeding on this section of Ave. Sevilla can kill or injure
Neighbors getting in or out of their car or crossing Ave. Sevilla.

By signing below, I petition Laguna Woods Village to make the
Intersection of Ave. Sevilla & Via Mendoza a 4-Way Stop
Intersection. We, the residents and neighbors, are confident
that a 4-Way Stop will significantly eliminate this serious
community speeding and safety issue.

Signature

Date

<u>Ronald J. Pitts</u>	<u>2/7/2022</u>
<u>Donna Myrskyho (MYS260)</u>	<u>2/7/2022</u>
<u>Donna Myrskyho</u>	<u>2/7/2022</u>
<u>LIVN/HP/NT 681-c</u>	<u>2/7/2022</u>
<u>Jim Loney 928-9</u>	<u>2/7/2022</u>

Contact Information:
Neighbors for Safety on Ave. Sevilla
c/o Concerned Resident, Arnold Clagley (503) 229-3230 nsa@nfsa.org

18

We continue addressing our concerns against speeders and for safety

- Letters on 6/28th & 8/25th sent to Chief of Security, Eric Nunez.
- We again addressed our concerns and remedy for 4-Way Stop at the June GRF Security & Community Access Meeting.
- Thank you today for having us address this critical safety issue -- August 29, 2022 GRF Security & Community Access Meeting.

19

We ask for Chief of Security, Eric Nunez's commitment

- To installing this 4-Way Stop, and
- A timetable for the project's completion.
- We are with you to help in any way we can.
- And, we thank you, greatly!

20

Please!

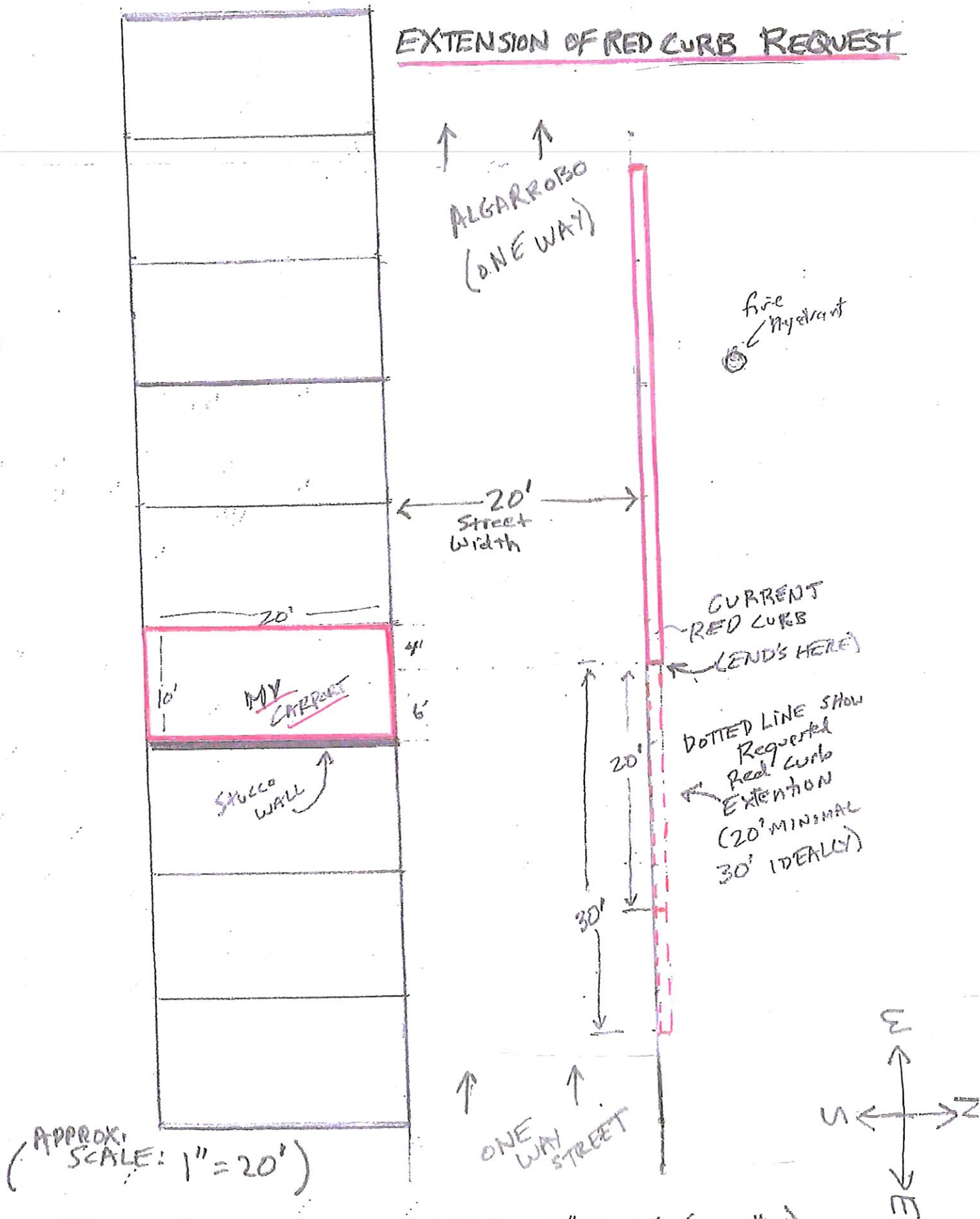
Help us keep
people safe
from dangerous
speeders

Avenue Sevilla
& Via Mendoza

Install
4-Way Stop &
Crosswalks



EXTENSION OF RED CURB REQUEST

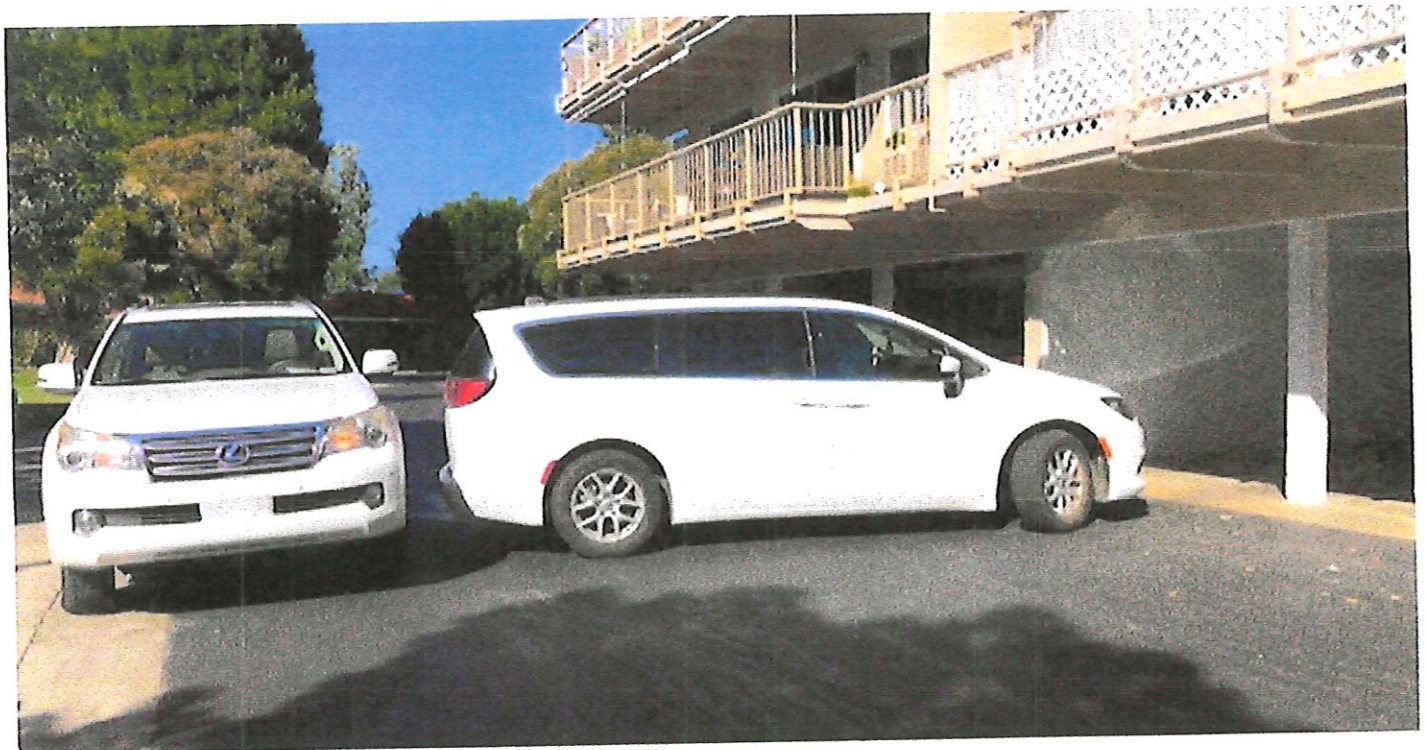


PP# 5351-N ALGARROBO, CARPORT #5626 (space #4)

OWNER- MICHAEL FRANCIS (949) 306-3388 mfrancismai@aol.com



Can't back out (looking west)



Can't back out (looking east)



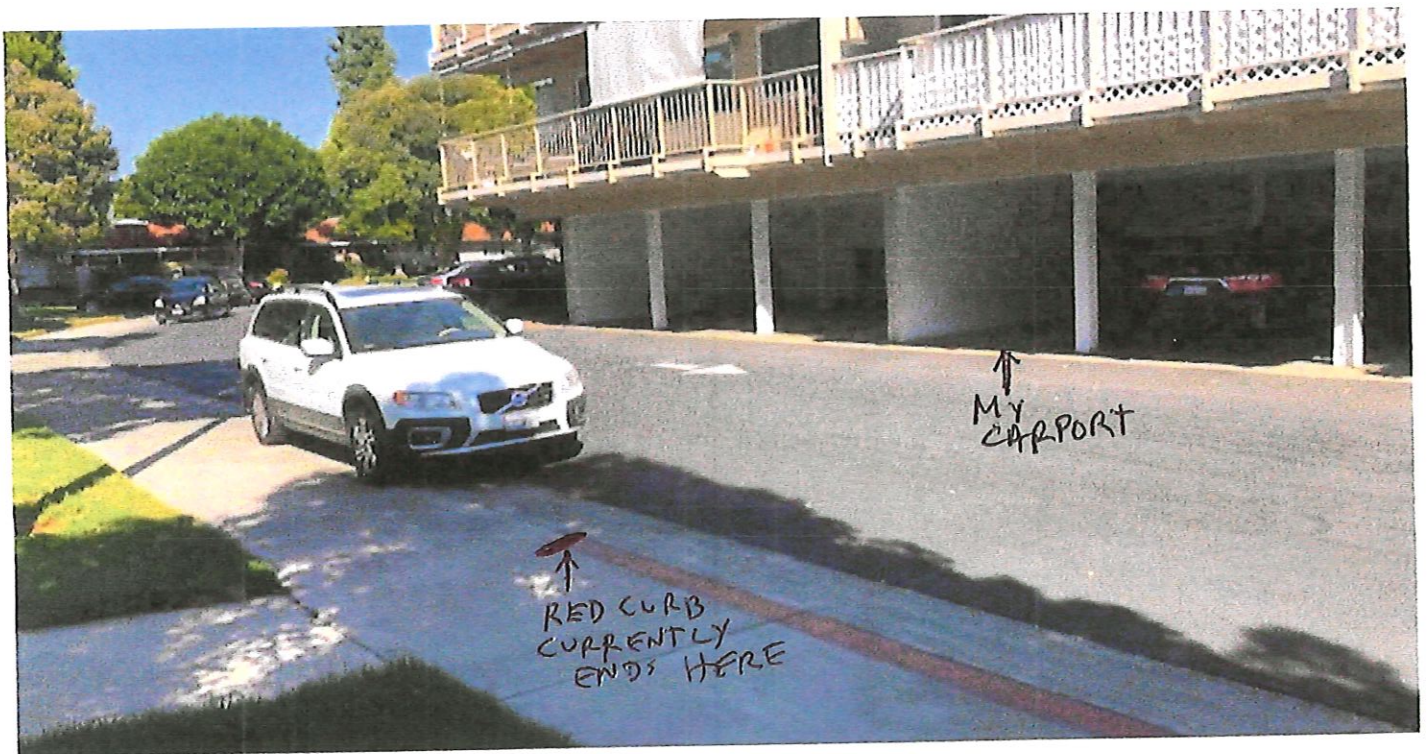
Can't get in - turn angle to get in too sharp (View 1)



Can't get in - turn angle to get in too sharp (view 2)



looking east



looking east



looking west

This is a discussion
in favor of

SCAC Committee Meeting

February 27, 2023

Local Residents for Safety

Arnold Quigley, 670-B

(503) 209-3230 aquigley@wwdb.org

In favor of this



At the October 31, 2022 SCAC meeting the Committee voted:

- Two in favor
- Two not
- Vote split by Chair
- None of us could attend that meeting, so we were not able to discuss in favor, and we don't know what discussion led to the 3-2 vote.
- We do know that the **Speed Compliance Report** influenced the vote.
- We, respectfully, take exception to data collected for the report.

(more later on this)

Is there a good business reason
against having drivers stop at
Via Mendoza?

Adding two stop signs:

If the real reason for not installing stop signs is, it will slow (and perhaps initially annoy) drivers getting to/from Gate #4, if so then

We assert the following:

- Once drivers get used to stopping at Via Mendoza, it will add only about 20 seconds (or less) to their travel time.
- Isn't 20 seconds worth keeping someone from getting hurt?

(We will come back to this question)

Please refer to your agenda packet:

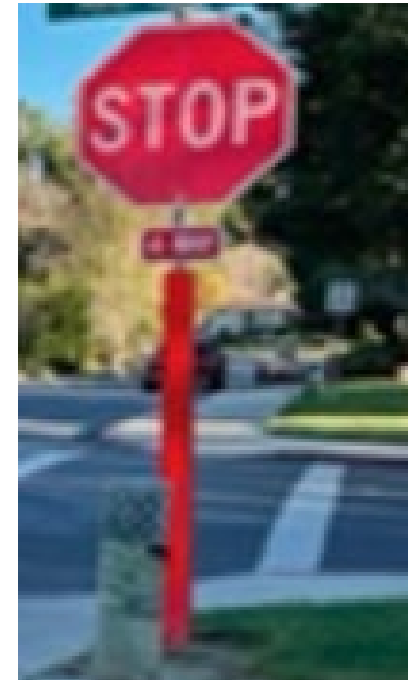
- **Speed Compliance Report (9/1 - 10/6/2022)**
- **August 29, 2022 PowerPoint, Residents for Safety**

***A Radar Speed Monitor
Placed at the intersection***



=

Acts as a Stop Sign



Yes, of course the Compliance Report showed

- 1.0% Vehicles – excessively above Speed Limit
- 14% Vehicles – moderately above Speed Limit

This is **close (or greater than) to what we would expect** if two Stop Signs were installed!

What would the REAL speeding data look like today?

- We don't have a definitive answer, but here is our best answer to providing information for the Committee's "reconsideration" (next slide)
- We assert there certainly is a real speeding/safety issue
- The Compliance Report does not negate this assertion



Bushnell Velocity Speed Gun , Black

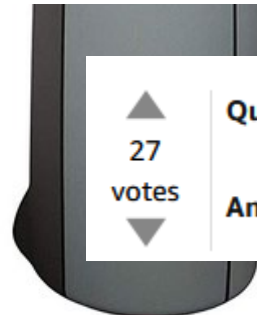
[Visit the Bushnell Store](#)



3.661 ratings | 248 answered questions

Question: Can i use it to measure the speed of cars ?

Answer: Yes. I use it in the R/C hobby on boats and cars to measure top speed. Same as police speed traps on real cars.



Question: I plan to use this product to prove to our local police most all cars are speeding down our street. Can I get readings from the sidewalk? @45deg angl

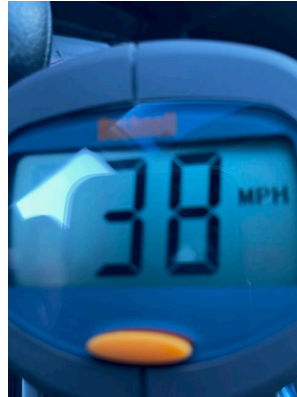
Answer: I use it for that all the time. As noted, accuracy improves as the angle reduces. However, 35 mph in a 25 mph neighborhood still indicates speeding.

Our radar monitoring was done safely!

It was done from within a car legally parked immediately past the intersection.

Vehicles passing through the intersection could not see the radar gun, and drivers were unaware their speed was being monitored.







STOP SPEEDING ON AVE. SEVILLA TO & FROM GATE #4!

Speeding on this section of Ave. Sevilla can kill or injure
Neighbors getting in or out of their car or crossing Ave. Sevilla.

By signing below, I petition Laguna Woods Village to make the
intersection of Ave. Sevilla & Via Mendoza a 4-Way Stop
intersection. We, the residents and neighbors, are confident
that a 4-Way Stop will significantly eliminate this serious
community speeding and safety issue.

Signature

Date

<u>Donald Pitts</u>	<u>2/7/2022</u>
<u>Dave Myszko (MYSZKO)</u>	<u>2/7/2022</u>
<u>Claudia Myszko</u>	<u>2/7/2022</u>
<u>LIVN GRENK 681-C</u>	<u>2/7/2022</u>
<u>Jim Looney 928-F</u>	<u>2/7/2022</u>

Contact Information:

Neighbors for Safety on Ave. Sevilla
c/o Concerned Resident, Arnold Quigley (503) 209-3230 aquigley@wwdb.org

Page 18 of 22

Some pages of Signatures *2/7-8, 2022*

STOP SPEEDING ON AVE. SEVILLA TO & FROM GATE #4!

Speeding on this section of Ave. Sevilla can kill or injure
Neighbors getting in or out of their car or crossing Ave. Sevilla.

By signing below, I petition Laguna Woods Village to make the
intersection of Ave. Sevilla & Via Mendoza a 4-Way Stop
intersection. We, the residents and neighbors, are confident
that a 4-Way Stop will significantly eliminate this serious
community speeding and safety issue.

Signature

Date

<u>Arnold Quigley</u>	<u>2-7-22</u>
<u>Terri J. Shaker</u>	<u>2-7-22</u>
<u>Sharon Lohm</u>	<u>2-7-22</u>
<u>Liz Talcott</u>	<u>2-7-22</u>
<u>Michael Landry</u>	<u>2-7-22</u>

Contact Information:

Neighbors for Safety on Ave. Sevilla
c/o Concerned Resident, Arnold Quigley (503) 209-3230 aquigley@wwdb.org

Page 16 of 22

STOP SPEEDING ON AVE. SEVILLA TO & FROM GATE #4!

Speeding on this section of Ave. Sevilla can kill or injure
Neighbors getting in or out of their car or crossing Ave. Sevilla.

By signing below, I petition Laguna Woods Village to make the
intersection of Ave. Sevilla & Via Mendoza a 4-Way Stop
intersection. We, the residents and neighbors, are confident
that a 4-Way Stop will significantly eliminate this serious
community speeding and safety issue.

Signature

Date

<u>John R. Baker "789 Q"</u>	<u>02/8/2022</u>
_____	_____
_____	_____
_____	_____
_____	_____

Contact Information:

Neighbors for Safety on Ave. Sevilla
c/o Concerned Resident, Arnold Quigley (503) 209-3230 aquigley@wwdb.org

Page 20 of 22

Which residents are affected and/or concerned?

February 24, 2023

Arnold & Julie Quigley 670-B Via Mendoza, (503) 209-3230, aquigley@wwdb.org

RE: Speeding/Safety Problem thru Ave Sevilla & Via Mendoza Intersection

Hello *Hand delivered to Residents in each of 4 Units in Buildings:*

600, 601, 605, 612, 618, 620, 619, 621, 622, 668, 669, 679, 670, 671, 868, 869, 687

ARE YOU CONCERNED, as we are, about an obvious speeding/safety problem along Ave Sevilla through the Via Mendoza intersection? Are you concerned about 55+ pedestrians/pets safely crossing Sevilla Ave to the park – currently, there are no marked crosswalks?

Are you concerned about you or your neighbor's safety getting out of cars? Are you concerned that this safety/speeding problem is getting worse year-by-year?

During the past 18 months a small group of your neighbors (with me as spokesperson) has tried getting a solution to this obvious safety/speeding problem. Our best recommended solution is to make the intersection into a 4-Way Stop with pedestrian crosswalks. We would be open to other effective deterrent ideas, perhaps shorter term or longer term.

The Security & Community Access Committee (SCAC) has included us on their meeting agenda next Monday to further discuss this issue. Since you live close, we would like to invite you to come to Monday's meeting and support us.

The meeting will be held (agenda attached):

Next Monday, February 27th
SCAC Committee Meeting, 1:30pm – 4:30pm
Board Room, 24351 El Toro Road (1st floor Admin. Bldg.)

A PowerPoint presentation will be provided with handouts arguing in favor of speeding deterrents such as: adding two Stop Signs (our recommendation); Stop Ahead on Pavement, Striped Crosswalks, Slow-Speeding Signs, Lighted Warning Signs, Speedbumps (probably not an option), etc. (other ideas?).

Thank you for your support.

From: Kathleen Yee <kathyyee21@gmail.com>
Sent: Sunday, February 26, 2023 4:18 PM
To: aquigley@wwdb.org
Subject: Speeding/Safety Problem

Hi Arnold & Julie,

Thank you for taking the time to hand deliver the letters to Building 622 this morning. We appreciate the time and effort put in by you and the small group of neighbors, advocating for a solution to address the speeding and safety problems to/from Gate 4. We are happy that the SCAC have included the group as part of the agenda in the next meeting. We feel the best implementation would be adding two STOP signs making it a 4-way stop. The other recommendations will probably not deter the behavior of the offenders.

Unfortunately, we are not available to attend the meeting tomorrow. You have our support as well as a few neighbors in the building. Since we are not able to attend, are we able to nominate you to act as our proxy, or to indicate in some way that we support your recommended solutions?

Regards,
Kathy Yee

Why not install two stop signs?

- Is it a matter of cost?

Proposed Outlay	Estimated Cost
Traffic Engineer Consultant	\$5,500
Stop Signs, Telespar poles, Traffic paint	\$385
Labor (VMS personnel)	\$1,584
Total	\$7,469

- Is the slight time inconvenience for drivers to stop (perhaps 20 seconds) that is keeping us from installing the Stop Signs? (Drivers certainly do get use to stopping at 4-Way Stop Intersections.)
- Is it something else that we can resolve?

If the Committee cannot for good reason change it's decision, some helpful deterrents could include:

- Slow-speeding signs
- Stripped crosswalks
- Lighted warning signs
- Pavement warnings
- Roughened pavement, perhaps brightly painted, reminding the driver to slow down (sort of like rumble strips)
- Speed bumps

We, nevertheless, have concluded adding
two Stop Signs with
marked Crosswalks, is

The **BEST** solution for the safety/speeding
problem at Via Mendoza and Ave Sevilla

Thank you!



AGENDA ITEM # 9D - MAINTENANCE AND CONSTRUCTION COMMITTEE -
PRICING RATES FOR ELECTRIC VEHICLE CHARGING STATIONS

WILL BE PROVIDED UNDER SEPARATE COVER