

Hello Committee Members,

Here is the agenda packet for the DPTF on Tuesday, March 29th at 9:30 a.m.

Below is the Zoom information. Please note that this will be a hybrid meeting, which means you may attend in-person in the Board Room as well.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/89295451221>

Thank you,

**Jayanna Abolmoloki**

Security Admin Coordinator

[Laguna Woods Village](#)

(949) 268-2356



Laguna Woods Village®

**GRF COMMITTEE OF THE LAGUNA WOODS VILLAGE  
DISASTER PREPAREDNESS TASK FORCE**

**Tuesday, March 29, 2022 - 9:30 AM**  
**Hybrid Meeting / Zoom and the Board Room**

**NOTICE OF MEETING AND AGENDA**

- |   |              |
|---|--------------|
| 1. Call to Order                                    | Tom Siviglia |
| 2. Acknowledgement of Media                         | Tom Siviglia |
| 3. Approval of the Agenda                           | Tom Siviglia |
| 4. Approval of Meeting Report for November 30, 2021 | Tom Siviglia |
| 5. Chair's Remarks                                  | Tom Siviglia |
| 6. Member Comments (Items Not on the Agenda)        | Tom Siviglia |

Laguna Woods Village owner/residents are welcome to participate in committee meetings and submit comments or questions regarding virtual committee meetings using one of two options:

- Via email to [meeting@vmsinc.org](mailto:meeting@vmsinc.org) any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and manor number must be included.
- By calling (949) 268-2020 beginning one half hour before the meeting begins and throughout the remainder of the meeting. You must provide your name and manor number.
- Join the Zoom meeting at: <https://us06web.zoom.us/j/89295451221>

**REPORTS:**

- |                                       |                  |
|---------------------------------------|------------------|
| 7. Radio Communications               | Bruce Bonbright  |
| 8. Office Manager                     | Grace Stencil    |
| 9. Recruitment / Retention / Training | Juanita Skillman |
| 10. GRF Board                         | Board Member     |
| 11. United Board                      | Board Member     |
| 12. Third Board                       | Board Member     |
| 13. Towers Board                      | Board Member     |
| 14. Pet Evacuation Sub Committee      | Sandy Benson     |

**ITEMS FOR DISCUSSION AND CONSIDERATION:**

- |  |              |
|--|--------------|
| 15. Fire Avert Program Update          | Tom Siviglia |
| 16. Involvement Opportunities Document | Tom Siviglia |

**ITEMS FOR FUTURE AGENDAS:**

16. To be determined

CONCLUDING BUSINESS:

17. Committee Member Comments
18. Date of Next Meeting – May 31, 2022 at 9:30 am
19. Adjournment

Tom Siviglia, Chair  
Jayanna Hendley, Staff Officer  
Telephone: 268-2356

**REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN  
FOUNDATION DISASTER PREPAREDNESS TASK FORCE**

**TUESDAY, January 25 2022 9:30AM**

**VIRTUAL MEETING**

**MEMBERS PRESENT:** Chair: Carlos Rojas, Tom Siviglia, Judith Troutman, Anthony Liberatore, Juanita Skillman, Sandy Benson, Donna Rane-Szostak, Tom Soule, John Frankel, Cash Achrekar, Jim Riedel, Bruce Bonbright, Diane Casey, Grace Stencel, James Cook, Elsie Addington, Sue Stephens

**OTHERS PRESENT:** Dave Southworth, Joan Grampp

**STAFF PRESENT:** Jayanna "JJ" Hendley

**THE MEETING WAS CALLED TO ORDER:** 9:30 AM

**ACKNOWLEDGEMENT OF THE PRESS:** None present.

**APPROVAL OF THE AGENDA:** By consensus, the agenda was approved.

**APPROVAL OF MEETING REPORT:** By consensus, the meeting report was approved.

**CHAIRS REMARKS:** Chair Carlos Rojas stated that he has accepted a position with VMS as the Director of Operations. Chair Rojas thanked everyone for their participation and efforts made within the Task Force. Chair Rojas recognized the difficulties faced throughout the pandemic and how well everyone has come together.

**MEMBER COMMENTS:** None heard.

**REPORTS**

**RADIO & COMMUNICATIONS:** Bruce Bonbright reported that 10 out of 15 participants reported during the radio drill last month, and this month. Bruce Bonbright stated he is not worried about those numbers because they are generally different people missing the drills. Bruce also stated that they have a great solution regarding the towers, and it is now set-up for the front desk staff to report on the radio drill. Bruce stated they attempted this morning and were unsuccessful. However, he believes that the location is blocking their ability to

connect to the repeater. Bruce stated his team will set-up a test with them early next month to see if they can hear them better from outside of the Towers building. Bruce opened the group up for any questions. Chair Rojas asked Bruce if anything has changed because the audio was very clear on this morning's test. Bruce responded by stating he is unsure, but it could have been the rain that cleaned the repeater. Chair Rojas thanked Bruce and Jim Riedel for always being consistent with the radio drill. Cash Achrekar asked Bruce if transmissions can be heard outside of the Village. Bruce responded by stating we have commercial style radios with separate repeaters set-up. Bruce gave further details. Diane Casey stated that she is a HAM Radio operator and could be involved in the club if needed. Bruce explained how Diane can participate in disasters and drills by listening in to the Club Repeater.

**OFFICE MANAGER/ADVISOR:** Tom Soule reported that the past two months have been slow due to Resident Services being closed. Tom stated that foot traffic has been dismal. Tom Soule reported that a few more people have been volunteering as Good Neighbor Captains. Sandy Benson asked Tom Soule if he has any items for File of Life because they gave all of their packets out at the Village Bazaar over the weekend. Cash Achrekar stated he believes everyone should keep water in their car. Tom Soule gave a recommendation. Donna Rane-Szostak asked if the File of Life is available again. Tom Soule explained that we have the form that would go into the File of Life. Tom stated we need to look into obtaining more of the actual files, because they were given to DPTF for free by the Department of Aging a few years ago. Sandy Benson added that she spoke with Station 22, and that the firemen are trained to look for the File of Life on the refrigerator first.

Judith Troutman reported that she has contacted 120 people from the binders, and there were 48 confirmed resignations, as well as 50 confirmed active volunteers. Judith extended an invitation to the group for any volunteers who may want to help with calling and confirming Good Neighbor Captains. Grace Stencil volunteered.

**RECRUITMENT / RETENTION / TRAINING:** Juanita Skillman stated that Saturday's event at the Village Bazaar was very successful, and that all 50 File of Life packets were given away. Juanita also reported that 26 Good Neighbor Captain packets were given out. Juanita stated that one person completed and returned the packet on the spot. Juanita added that 36 Pet Sub-Committee packets were given out as well. Juanita stated she appreciates Sandy's efforts in setting up the table and volunteering. Juanita also informed the group that most volunteers are wondering when the next training will be hosted, and what to do next. Carlos Rojas thanked both Juanita Skillman and Sandy Benson for their efforts, and he stated that the table looked great. Juanita added that she

needs a banner or sign to identify what the event tables are for. Tom Soule added that we do have a banner that is broken, but can be repaired. Juanita Skillman asked if the GNC map has been located. Tom Soule stated that his office has it, and that they are working on updating it.

**GRF BOARD: No Report.**

**UNITED BOARD:** Diane Casey asked if there is anything online displaying the location of Good Neighbor Captains. Carlos Rojas explained how Security and the DPTF Office are mapping the Good Neighbor Captains, which will eventually be shared. Members made comments and discussed further. Elsie Addington asked if reports are required for this meeting. Carlos Rojas explained that there are usually representatives present, however, there is not always a report given. Judith Troutman added that she is working on a Good Neighbor Captain list by building.

**THIRD BOARD:** Donna Rane-Szostak stated that she has been involved with DPTF through the loss of the previous Director and Administration. Donna suggested that an item should be reported to the Third Board regarding involvement opportunities with the Task Force. Chief Rojas stated that he will put together some information to share with the mutual representatives so they can share it with their boards at their discretion.

John Frankel reported that his wife is the Good Neighbor Captain for their area, and that he is still the Clubhouse Coordinator for Clubhouse 6.

**TOWERS:** Sue Stephens thanked Bruce Bonbright for his efforts through the radio drill and getting staff members trained. Sue reported that there are 21 Floor Captains, and several Assistant Captains as well. Sue also stated that the Towers has their own EOP. Juanita Skillman asked Sue to send her list of Floor Captains to JJ Hendley.

**PET EVACUATION SUBMIT COMMITTEE:** Sandy Benson reported that the Pet Sub Committee is being reorganized at the moment because Sharon Updike has asked to take a break from the leadership role. Sandy thanked Sharon for all of her contributions over the past couple of years. Sandy also stated she is looking for another volunteer to control their excel sheet of volunteers. Sandy asked Carlos Rojas if we have a CERT program. Carlos informed Sandy that CERT is run through the county.

**AT&T DISMISSAL OF LANDLINES – RESEARCH CONTINUED:** Jayanna Hendley reported that further information regarding the transition to IP enabled services and networks can be found in Assembly Bill 2395. Jayanna explained that this bill states telephone corporations are required to complete a customer education and outreach program before seeking to withdraw traditional circuit-

switched and other legacy telephone services. Jayanna stated that in the last meeting, an inquiry was made regarding text-to-911 in our area. Jayanna confirmed that all Orange County residents have access to text-to-911 through their cell phone providers, however the Sheriff's Department always recommends calling 911 if possible rather than texting.

Juanita Skillman asked if assistance programs for disabled individuals would be replaced. Jayanna responded by stating that it is not mentioned specifically in the bill, but she will do further research and report back to Juanita Skillman. Donna Rane-Szostak added that AT&T did not have any information regarding discontinuing landline services when she called, however, they are discontinuing internet service in the area. Elsie Addington encouraged Donna Rane-Szostak to do further research. Members made comments and discussed the topic. James Cook informed the group that during an emergency, your landline may not give you a dial tone immediately.

**CHANGING THE TITLE OF "GOOD NEIGHBOR CAPTAINS":** Carlos Rojas stated that the possibility of changing this title was brought up at a meeting between himself, JJ Hendley, Juanita Skillman, Grace Stencel, and Bruce Bonbright. Carlos also mentioned that the title of Good Neighbor Captains resonates with many as being associated with the Disaster Task Force, and it is specifically listed in resolution 90-18-37. Carlos Rojas opened the discussion to the group. Members made comments in favor of keeping the name as is. Juanita Skillman discussed the possibility of adding responsibilities to the role of Good Neighbor Captains.

## **DISCUSSIONS & CONSIDERATIONS:**

### **Fire Avert Program Update**

## **MEMBER COMMENTS:**

Cash Achrekar encouraged the group to keep up the good work.

**NEXT MEETING: March 29, 2022 at 9:30 AM**

**ADJOURNMENT: 10:37 AM**

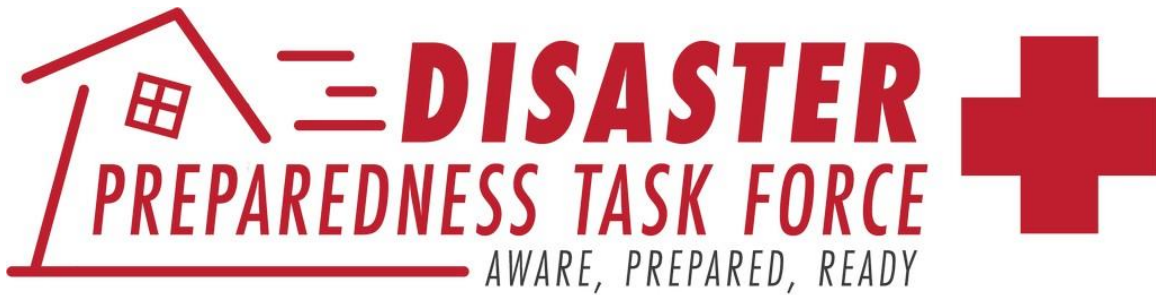
Submitted By:

Carlos Rojas

Carlos Rojas (Jan 25, 2022 12:01 PST)

Jan 25, 2022

Carlos Rojas, Committee Chair



## LAGUNA WOODS VILLAGE DISASTER PREPAREDNESS TASK FORCE INVOLVEMENT OPPORTUNITIES

1. **Volunteer** to assist in the event of a disaster or an emergency drill. Several volunteer roles are available. Please stop by the Disaster Preparedness Task Force Office or email us at [disasterprep@vmsinc.org](mailto:disasterprep@vmsinc.org) to learn more.
2. **Shop** for emergency survival items at wholesale prices in our Disaster Preparedness Task Force Office.
3. **Participate** in our bimonthly Disaster Preparedness Task Force committee meetings.
4. **Attend** virtual emergency trainings provided by the American Red Cross.
5. **Encourage** your neighbors and friends to learn more about the Disaster Preparedness Task Force in Laguna Woods Village.

### DISASTER PREPAREDNESS TASK FORCE OFFICE

Laguna Woods Village Community Center, First Floor  
24351 El Toro Rd, Laguna Woods CA 92637

Monday - Friday

10 a.m. - noon

### DISASTER PREPAREDNESS TASK FORCE WEBSITE

<https://lagunawoodsvillage.com/residents/security-services/disaster-preparedness>