

# **OPEN MEETING**

## **REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE**

Thursday, June 10, 2021 – 1:30 p.m.  
Virtual Zoom Webinar

**MEMBERS PRESENT:** Jon Pearlstone, Chair, Bunny Carpenter, Yvonne Horton, Andre Torng, Elsie Addington, Debbie Dotson, Dennis Boudreau, Juanita Skillman

**MEMBERS ABSENT:** Ryna Rothberg, Reza Karimi

**OTHERS PRESENT:** Dick Rader

**STAFF PRESENT:** Brian Gruner, Jennifer Murphy, Jackie Kupfert

### **Call to Order**

Chair Pearlstone called the meeting to order at 1:32 p.m.

### **Acknowledgement of Media**

There was no press present.

### **Approval of Agenda**

A motion was made to change item #10 to July 3 and 4 Clubhouse 2 Resident Coordinated Concert replacing Proposed Recreation Reopening Plan which will be presented during the Department Head Update and remove item #16 Long Range Plans for Outdoor Fitness Equipment.

Motion passed unanimously.

### **Approval of Committee Report for May 13, 2021**

A motion was made, and by majority consensus, the report was approved.

### **Chair's Remarks**

Chair Pearlstone stated today will be a review of the culmination of several months of planning and discussion to provide a starting point with regards to the budget analysis. This discussion will give a clear direction of where things will go and what objectives we are trying to accomplish. Chair Pearlstone thanked staff for assistance with this project.

### **Report of the Recreation and Special Events Director**

Mr. Gruner stated the boiler at Pool 1 has not been delivered and staff will provide a concrete timeline of installation and reopening of Pool 1 once the boiler is received. The Golf Greens Committee discussed the following: the skins games tee times which have been booked successfully with the online tee time reservation system; staff recommendation of guests allowed after 10 a.m. weekdays and after noon on weekends which was approved; cart sharing to minimize damage on course; creation of orientation video for new golfers; alternative event start times for events such as member/guest tournaments. The Equestrian Center arena project contract is finalized and the project should commence within the next few weeks. The Garden Center 1 office building has been removed and staff is reworking the area to allow for gatherings. The July 4 golf cart parade will begin at 9 a.m. starting at Clubhouse 1 and will include a decorated float paid for by sponsorship.

Mr. Gruner presented the Village Reopening Plan.

Mr. Gruner stated the Recreation Department is striving to recruit more staff with the assistance of Human Resources as the staffing level is at about 65%. Chair Pearlstone inquired as to what amenities are not open. Mr. Gruner stated all facilities except Clubhouse 6 and the Performing Arts Center should be operational by July 6 with limitations on operating hours. More information will be provided to the community when available.

Advisor Skillman inquired as to full staff of lifeguards and as to the skins games tee times being reserved. Mr. Gruner stated there is a full staff of lifeguards and tee times are not reserved for the skins games, but those tee times are being successfully booked via the online reservation system. Advisor Skillman stated the Library will reopen on June 15 with regular hours of 10 a.m. to 4 p.m. Monday through Friday and 10 a.m. to 1 p.m. on Saturdays; fines will begin again for late returns; newspapers and magazines will return inside for check out; reading and puzzle rooms will be open; iPads will be available for use; outside patio library will not be available as all items will be moved inside; the History Center is open 10 a.m. to noon Monday through Friday. Chair Pearlstone directed staff to include the Library update in the next eblast to the community.

Director Torng inquired as to mask wearing, social distancing and sanitization. Mr. Gruner stated the guidelines will be reported once the state announces the requirements. Director Torng inquired as to the 65% staff level and if residents are allowed to apply for open positions. Mr. Gruner stated residents have been informed of the openings, but most available positions require heavy lifting and are physically demanding. Director Torng inquired as to restrictions of outside club members attending club events. Mr. Gruner stated there will be no guest restrictions for club events if allowed per the pending state announcement.

Dick Rader inquired as to cancellations due to inadequate staff. Mr. Gruner stated we are to reopen in a manner that allows for proper staff being available.

Chair Pearlstone stated the committee needs to discuss the July 3 and 4 resident coordinated concert as Mr. Boggio needs to leave the meeting soon. He recommended to skip to item #10 at this time and return to committee questions for Mr. Gruner.

Director Carpenter stated some clubs are continuing Kourts for reservations on a limited basis and stated Mr. Gruner is working with those clubs closely to enhance the sport and provide fair times of play. Director Horton inquired as to opening the tennis clubhouse. Mr. Gruner stated this may be open June 15, but will need to meet with the club to organize the interior. She inquired as to a tennis staff member being onsite. Mr. Gruner stated a staff person will return.

Staff was directed to place the employee discussion on a future CAC meeting per Chair Pearlstone.

Ms. Kupfert will send the Proposed Recreation Reopening Plan presentation to the committee.

#### **Member Comments (Items Not on the Agenda)**

None.

#### **CONSENT**

A motion was made to approve the consent calendar.

Director Torng inquired as to summary of operations report in regards to Year to Date Actuals showing a negative amount. Mr. Gruner stated refunds were issued to residents.

Motion passed unanimously.

#### **REPORTS**

**July 3 and 4 Clubhouse 2 Resident Coordinated Concert** - Chair Pearlstone stated Mr. Boggio from the Deluxe Night Club would like to host a concert on July 3 and 4 at Clubhouse 2. Mr. Gruner stated he was approached by resident Mr. Boggio requesting to host a multi-band concert on July 3 and 4. The inquiry included provision of a portable stage and barricades however staff will not be onsite. Mr. Boggio stated capacity of Clubhouse 2 grass area and patio will be adhered which would limit number of attendees and the event will be free with a required ticket. The driveway would be barricaded to ensure safety. The club is managing the event costs.

Discussion ensued.

Chair Pearlstone stated staff should only provide what is provided for other club events; barricades may make event safer. Director Carpenter stated several issues have been discussed and expectations have been established. She stated committee may approve event based upon club bringing in security and following limitations.

Staff was directed to allow the event as long as clean up, parking and security plans are presented fully.

**Shared Fee/Financial Analysis Update** – Chair Pearlstone presented the budget analysis. Mr. Gruner presented the revenue/expenses budget analysis and 3% fee increase chart.

Director Carpenter inquired as to the intent to use both the greenbook and newly presented formulas regarding the shared cost percentage. Chair Pearlstone stated the intention was not to override the shared cost, but to allow for minimal increase for the residents. Chair Pearlstone stated they would be integrated together as 3% is the maximum only and a lesser percent could be accepted. He recommends no increase for next year. Director Carpenter stated policies must be addressed as they are all different.

Director Carpenter stated some fees will need to be researched separately.

Staff was directed to present the proposed guest fees for the riding program to the Equestrian Ad Hoc Committee for review.

Staff was directed to submit the fee increases from the May CAC meeting and the storage fees to the Finance Committee in June.

Staff was directed to redesign the financial analysis and present at the July CAC meeting.

**Recreation Department Standardized Annual Fee Increases** – This item was not presented and is to be put on the June agenda.

**Special Accommodation for Reciprocal & Charitable Club Events** - Mr. Gruner stated the staff recommendation to approve the Laguna Woods Village Men's 18-Hole Golf Club special accommodation request for 2021 to reduce or waive guest fees when hosting the reciprocal and/or charitable club events listed below which market the community to non-residents and/or fundraise for the Foundation of Laguna Woods Village.

Motion was made to approve special accommodation of guests to pay the resident rate for tee time during the 18-Hole Men's Golf Club member/guest tournament in 2021.

Discussion ensued.

Motion passed unanimously.

Chair Pearlstone stated the committee approved the guest fee reduction of only one member/guest tournament with a minimal impact under \$3,000. He stated the Men's Golf Club may present other tournament guest fee requests if decided to host in 2021 or they may bundle them to be presented at future CAC meetings.

### **ITEMS FOR DISCUSSION AND CONSIDERATION**

None

### **ITEMS FOR FUTURE AGENDAS**

**Laguna Woods Village Pre-reserved Golf Tee Times** - Staff was directed to keep this item under Items for Future Agendas.

**Long Range Plans for Outdoor Activities** – Staff was directed to remove this item from future agendas.

**Garden Center 2 Access Gate** – Staff was directed to remove this item from future agendas.

**Saddleback Emeritus Institute Contract Update** – Staff was directed to keep this under Future Agendas.

**Locker Fees** - Mr. Gruner presented the facility storage report. Chair Pearlstone stated these would be annual fees, not monthly.

A motion was made to accept the proposed locker fees as presented.

Discussion ensued.

Motion passed unanimously.

**Club Insurance** – Staff was directed to keep this item under Future Agendas.

### **CONCLUDING BUSINESS**

#### **Committee Member Comments**

Chair Pearlstone stated the presentation of fees will be clarified at the next CAC meeting. Advisor Boudreau thanked the committee for the support of the special accommodation for reduced golf fees and any additional costs incurred with the tournament will be covered by club.

Director Dotson appreciated what was accomplished today and looks forward to receiving more information so the committee may make an informed decision that works best for our residents.

### **Date of Next Meeting**

The next regular meeting of the GRF Community Activities Committee will be held at 1:30 p.m. via the Zoom Webinar platform on Thursday, July 8, 2021.

### **Adjournment**

There being no further business, the Chair adjourned the meeting at 4:41 p.m.

*Jon Pearlstone*

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Jon Pearlstone, Chair