



## **OPEN MEETING**

### **REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE\***

**Monday, November 8, 2021 – 1:30 P.M.  
Board Room/Virtual Meeting**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions regarding virtual meetings using one of two options:

1. Join the Committee meeting via a Zoom link at: <https://zoom.us/j/96276504972> or by calling (669) 900-6833; Access Code: 962 7650 4972
2. Via email to [meeting@vmsinc.org](mailto:meeting@vmsinc.org) any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and unit number must be included.

### **NOTICE AND AGENDA**

*This Meeting May Be Recorded*

1. Call to Order
2. Acknowledgement of Media
3. Approval of the Agenda
4. Approval of Meeting Report for October 14, 2021
5. Chair's Remarks
6. Department Head Update
7. Member Comments (Items not on the agenda)

#### **Consent:**

8. Financial Statement
9. Utilization of Open Activities

#### **Reports: (Receive and File or Provide Recommendations)**

10. Revenue Resources Ad Hoc Committee Members
11. Aquadettes
12. Golf Greens Committee Update

#### **Items for Discussion and Consideration: (Entertain a Motion to)**

13. None

#### **Items for Future Agendas:**

- Saddleback Emeritus Institute Contract Update
- Club Insurance

#### **Concluding Business:**

- Committee Member Comments
- Date of Next Meeting: Thursday, December 9, 2021 at 1:30 p.m.
- Adjournment

\*A quorum of the GRF Board or more may also be present at the meeting.

Yvonne Horton, Chair  
Brian Gruner, Staff Officer  
Telephone: 597-4270

# **OPEN MEETING**

## **REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE**

Thursday, October 14, 2021 – 1:30 p.m.  
Virtual Zoom Webinar

**MEMBERS PRESENT:** Debbie Dotson, Acting Chair, Ryna Rothberg, James Hopkins, Maggie Blackwell, Joan Milliman, Juanita Skillman, Dennis Boudreau, Ajit Gidwani

**MEMBERS ABSENT:** Yvonne Horton, Bunny Carpenter, Andre Torng, Cush Bhada

**OTHERS PRESENT:** Annie McCary

**STAFF PRESENT:** Brian Gruner, Jennifer Murphy, Jackie Kupfert

### **Call to Order**

Acting Chair Dotson called the meeting to order at 1:33 p.m.

### **Acknowledgement of Media**

There was no press present.

### **Approval of Agenda**

A motion was made, and by consensus, the agenda was approved.

### **Approval of Committee Report for September 9, 2021**

A motion was made, and by consensus, the report was approved.

### **Acting Chair's Remarks**

Acting Chair Dotson stated thank you to the Pickleball club, staff and donors who were involved with raising funds for additional pickleball lights.

### **Report of the Recreation and Special Events Director**

Mr. Gruner stated staffing remains challenging at this time as only a few applicants have submitted applications and management is searching for quality staff. COVID numbers are trending down with 200 cases today with ICU admittance dropping as well. Clubhouse 1 outdoor fitness equipment has been moved back indoors. The Garden Center 2 gate is fully operational however we are losing our full-time staff which will postpone the implementation.

The Aquadettes have returned to practice at Pool 1 as of October 1. They are preparing for their show which will be hosted in 2022. Staff met with the new club officers to begin the planning process. Rat abatement with the use of glue traps and manger removal is underway at the Equestrian Center. The Equestrian Center arena irrigation project has begun with the use of inhouse staff.

The Recreation Department has hosted the following events in 2021: Village Bazaar at Clubhouse 5 on October 2 which was sold out and the Dallas and Doll outdoor concert at Clubhouse 2 with approximately 350 attendees. Upcoming events include monthly Monday night movies at Clubhouse 5, Arts and Crafts Bonanza at Clubhouse 4 on November 6 and 7, the holiday buffet dinners on Thanksgiving and Christmas and New Year's Eve events at Clubhouse 5 and the Performing Arts Center.

Acting Chair Dotson inquired as to the distribution of a flyer for holiday dinners and where to make reservations. Ms. Murphy stated reservations can be taken at Clubhouse 5 for Thanksgiving due to seating requirements and the flyer for Christmas is not distributed as it is a bit early. Acting Chair Dotson inquired as to adding additional Village Bazaar events. Ms. Murphy stated another Village Bazaar will be added the fourth Saturday in January and will be indoors due to weather concerns.

### **Member Comments (Items Not on the Agenda)**

Director Skillman stated a new neighbor would like to have information on renting a garden plot. Mr. Gruner stated those interested are to visit the Garden Center 2 office to inquire with staff who is there three days per week, four hours per day. He will ensure this is announced in the Friday eblast tomorrow.

Members were called to speak regarding the following: VMS hosts events for all residents, but clubs have not had proper representation for all involved leaving some feeling unrecognized; providing accurate information; status update of the security system at the Tennis Center.

Mr. Gruner stated not all event changes were accepted in the past and an approved capital improvement to install security cameras in several areas will need coordination with the IT Department.

Ms. Murphy read the Lawn Bowling group request for room reservations during the upcoming tournament which could displace two club practices. Ms. Murphy stated there is no financial impact and rollovers have not been secured for 2022 yet so the displacement would require only a club notification.

Acting Chair Dotson stated her concern would be the displacement of the two clubs, but staff has provided an alternate location for these clubs for those dates.

Director Hopkins inquired as to any cost to GRF for the tournament. Mr. Gruner stated there is no cost to GRF.

Staff was directed to move forward with securing the rooms for the Lawn Bowling group during the tournament.

### **CONSENT**

A motion was made to approve the consent calendar.

Motion passed unanimously.

### **REPORTS**

**Golf Greens Committee Report Update** - Director Blackwell reported all welcomed restoration of greens advisory group to ensure fairness for all groups and the committee meetings have been going very well. She stated the following committee update: improvements made to the foreUP tee time reservation system with the option of adding a fifth player; reinstated the "on the rail" system to allow for fill in players; approved the weekly time blocks (men's and women's 9 and 18 hole clubs); suggested solutions of safety while on the course; welcomed Korean tournaments; reinstated the pre-COVID guest times and fees; voted that guest fees will remain the same during tournaments; voted down blocked tee times for skins games.

Advisor Boudreau stated the skins groups are not displacing others. Director Blackwell stated she will confirm with Mr. McCray, Golf Operations Manager.

**Clubhouse 2 Open Space Operating Rules** - Mr. Gruner presented the Clubhouse 2 Open Space Operating Rules for review. They include hours of operation, capacity limits and reminders of general guidelines. Those who reserve the ballroom have priority of using the Open Space.

Acting Chair Dotson stated we are not opposed to those using the space, but there must be no imposition on those already reserving the Clubhouse 2 rooms. These operating rules were created as guidelines noting the change of contacting staff prior to the event.

Staff was directed to enact the Clubhouse 2 Open Space Operating Rules and to add a sign incorporating the rules for public notice.

**Kourts Survey** - Mr. Gruner presented the proposed Kourts survey.

Acting Chair Dotson inquired as to those that will be surveyed.

Discussion ensued.

Members spoke to the following: Kourts restricts tennis players from open play; reinstatement of tennis challenge court; resident texted unofficial survey to tennis members with results showing some would like Kourts discontinued; pickleball players are “gaming” the system; request to have hybrid use of Kourts at tennis remain.

Staff was directed to contact resident for a copy of the survey and results to be disseminated to the CAC committee members. Staff was also directed to modify the Kourts survey, send to the entire community within 60 days and report the results once gathered.

**Revenue Resources Ad Hoc Committee** - Mr. Gruner stated members have not been selected yet and will be done once Chair Horton and Director Carpenter return.

### **ITEMS FOR DISCUSSION AND CONSIDERATION**

**Bridge Club Room Renovation** - Ms. Murphy stated the staff recommendation of approval of the Duplicate Bridge club’s request to repaint the interior north and south facing walls of the Clubhouse 7 bridge room request.

Discussion ensued.

Motion was made to recommend approval of the Duplicate Bridge club’s request to repaint the interior north and south facing walls of the Clubhouse 7 bridge room.

Motion passed unanimously.

**Equestrian Arena Rental Pricing** - Ms. Murphy stated the staff recommendation of board approval of the proposed outside vendor rental rates for the Equestrian Center to host event horse shows, clinics and individual rentals beginning January 1, 2022. She stated this recommendation was approved by the Equestrian Ad Hoc Committee.

Discussion ensued.

Ms. Murphy stated these costs are a bit lower due to this being the first time and may be raised for 2023 if well received in horse community.

Motion was made to recommend board approval of the proposed outside vendor rental rates for the Equestrian Center to host event horse shows, clinics and individual rentals beginning January 1, 2022.

Motion passed unanimously.

## **ITEMS FOR FUTURE AGENDAS**

**Saddleback Emeritus Institute Contract Update** – Mr. Gruner received the redlined contract and will review for presentation to CAC next month.

**Club Insurance** – Staff was directed to keep this item under Future Agendas.

## **CONCLUDING BUSINESS**

### **Committee Member Comments**

Advisor Gidwani inquired as to the status of the pickleball lighting project. Mr. Gruner stated monies have been received and this will be a few months out due to necessary coordination with contractor and M&C Department. Acting Chair Dotson stated the pickleball group did a great job in raising funds quickly.

Director Hopkins stated the M&C committee will be overseeing the pickleball lighting project. Advisor Skillman complimented Acting Chair Dotson on a very smooth and effective meeting with this complicated agenda.

Acting Chair Dotson thanked the committee for their attendance and thanked all those who had member comments. The CAC committee is listening to all member comments while trying to make informed decisions regarding the agenda items.

### **Date of Next Meeting**

The next regular meeting of the GRF Community Activities Committee will be held at 1:30 p.m. via the Zoom Webinar platform on Monday, November 8, 2021.

### **Adjournment**

There being no further business, the Acting Chair adjourned the meeting at 3:08 p.m.

Debbie Dotson

Debbie Dotson, Acting Chair

**Golden Rain Foundation of Laguna Woods**  
**Proforma Recreation Services Summary of Operations**  
**9/30/2021**

										YTD	YTD	
										ACTUAL	BUDGET	VAR\$ B/W)
Non-Assessment	Admin	Aquatics & Fitness	Bar Services	Clubhouses	Equestrian	Garden Centers	Golf	PAC				
<b>Revenues:</b>												
Golf Green Fees	0	0	0	0	0	0	1,254,957	0		1,254,957	1,136,250	118,707
Golf Operations	0	0	0	0	0	0	246,729	0		246,729	189,924	56,805
Merchandise Sales	0	15	11,058	0	0	0	236,193	0		247,266	181,270	65,996
Clubhouse Rentals and Event Fees	600	(1,010)	0	29,709	6,662	0	3,689	1,979		41,629	405,037	(363,408)
Rentals	0	0	0	0	0	42,972	40,500	0		83,472	82,170	1,302
Miscellaneous	930	18,581	0	11,334	83,041	0	38	3,739		117,664	273,048	(155,384)
<b>Total Non-Assessment Revenue</b>	<b>1,530</b>	<b>17,586</b>	<b>11,058</b>	<b>41,043</b>	<b>89,703</b>	<b>42,972</b>	<b>1,782,106</b>	<b>5,718</b>		<b>1,991,716</b>	<b>2,267,699</b>	<b>(275,983)</b>
<b>Expenses:</b>												
Employee Compensation	324,551	241,282	7,037	386,424	175,071	45,660	1,167,153	137,172		2,484,350	2,871,182	386,832
Expenses Related to Employee Compensation	94,796	89,105	2,472	118,053	40,372	25,059	441,647	28,179		839,682	946,336	106,654
Materials and Supplies	3,628	57,975	0	44,253	80,131	9,159	186,027	6,695		387,867	416,111	28,244
Cost of Goods Sold	0	0	5,024	0	0	0	157,525	0		162,549	124,204	(38,345)
Community Events	9,229	0	0	8,897	142	0	0	0		18,268	280,218	261,950
Utilities and Telephone	521	103,763	0	386,287	15,392	59,343	498,501	51,835		1,115,642	1,102,126	(13,516)
Professional Fees	0	0	0	0	0	0	0	0		0	1,125	1,125
Equipment Rental	0	20,473	0	0	0	0	34,894	0		55,366	57,299	1,932
Outside Services	16,735	415,246	10	8,860	27,878	1,514	139,298	2,718		612,260	405,734	(206,526)
Repairs and Maintenance	0	4,182	0	5,251	11,740	0	9,412	737		31,323	58,695	27,372
Other Operating Expense	13,416	3,393	0	14,606	2,108	450	15,195	2,051		51,218	71,151	19,933
Property and Sales Tax	43	1	857	212	0	131	17,804	25		19,072	15,613	(3,459)
Uncollectible Accounts	0	0	0	1,665	0	0	0	0		1,665	0	(1,665)
<b>Total Expenses</b>	<b>462,919</b>	<b>935,420</b>	<b>15,400</b>	<b>974,508</b>	<b>352,834</b>	<b>141,316</b>	<b>2,667,456</b>	<b>229,412</b>		<b>5,779,262</b>	<b>6,349,794</b>	<b>570,532</b>
<b>Net Cost (before allocations)</b>	<b>\$461,389</b>	<b>\$917,834</b>	<b>\$4,342</b>	<b>\$933,465</b>	<b>\$263,131</b>	<b>\$98,344</b>	<b>\$885,350</b>	<b>\$223,694</b>		<b>\$3,787,546</b>	<b>\$4,082,095</b>	<b>\$294,549</b>
Allocated To Departments	(336,630)	0	0	(28,151)	0	0	0	0		(364,781)	(465,070)	(100,289)
Allocated From Departments	175,576	116,752	6,011	369,718	34,330	5,858	87,474	75,537		871,255	1,015,148	143,893
<b>Net Cost</b>	<b>\$300,335</b>	<b>\$1,034,586</b>	<b>\$10,353</b>	<b>\$1,275,032</b>	<b>\$297,461</b>	<b>\$104,202</b>	<b>\$972,824</b>	<b>\$299,231</b>		<b>\$4,294,020</b>	<b>\$4,632,173</b>	<b>\$338,153</b>



	2020 Total	2021-Jan	2021-Feb	2021-March	2021-April	2021-May	2021-June (1-14 only)	2021-June (15-30 only)	2021-July	2021-Aug	2021-Sept	2021-Oct	Cumulative Total During COVID
<b>Activities</b>													
Tennis	15,105	1,876	2,142	2,222	2,406	2,405	1,177	556	262	464	440	587	29,642
Pickleball (Outdoor)	14,580	2,188	2,064	2,848	2,740	2,780	1,534	726	158	213	993	1,199	31,652
Pickleball (Indoor)								119	158	213	260	289	1,039
Paddle Tennis	1,873	166	138	344	414	314	160	205	143	239	239	175	4,171
Swim	27,905	4,528	4471	4,764	5,901	6,145	3,882	4,779	10,604	12,026	8,264	6,216	99,485
Lawn Bowling	2,497	331	428	261	395	431	239	239	612	503	398	457	6,791
Golf	82,809	11,075	11,355	11,790	11,819	12,078	6,107	6108	12,888	12,261	11,128	11,546	200,964
Driving													
Range/Lessons	37,526	3,233	3,784	1,624	4,662	5,222	2,264	2265	4,406	4,808	4,179	4,257	78,230
Library-Residents													
Served	2,270	320	402	308	302	457	862	1,076	2,260	2,495	2,385	2,614	15,751
Bocce Ball	30	2	0	5	0	4	0	91	40	67	95	81	415
Fee Based Classes	1,145	780	933	917	906	1,026	506	506	1,030	1,100	1,050	1,158	11,057
Fitness								2,136	8,878	9,233	9,061	9,938	39,246
Clubhouse 4					943	1,429	926	927	2,838	2,815	3,114	3,229	16,221
Badminton								323	624	539	677	650	2,813
Volleyball								120	144	235	245	287	1,031
Archery								105	228	117	43	127	620
Shuffleboard								20	9	38	22	96	185
Billiards							77	130	137	125	369	80	918
Drop-In Lounge								56	2	110	311	294	773
Game Rooms								124	185	370	379	318	1,376
PC Room								243	534	620	706	724	2,827
Mac Room								121	535	553	429	506	2,144
Table Tennis								838	1,745	1,651	1,550	1,672	7,456
Video Lab/Studio								99	160	142	198	193	792
Radio Room										25	0	0	25
Fitness Room								151	268	471	426	299	1,615
Clubhouse 5 Gym								356	723	853	820	660	3,412
Bridge Room									1,436	1,602	1,420	1,695	6,153
<b>Room Reservations</b>													
Community Center										167	108	92	367
Clubhouse 1									66	3,477	3,432	1,555	8,530
Clubhouse 2								866	2,203	3,824	3,861	2,814	13,568
Clubhouse 5						21	221	221	2,510	3,805	5,738	5,941	18,457
Clubhouse 7												105	105
<b>Total</b>	<b>185,740</b>	<b>24,499</b>	<b>25,717</b>	<b>25,083</b>	<b>30,488</b>	<b>32,312</b>	<b>17,955</b>	<b>23,506</b>	<b>55,628</b>	<b>64,709</b>	<b>62,340</b>	<b>59,854</b>	<b>607,831</b>

In July and August respectively, outdoor Pickleball and Paddle Tennis sign in sheets were not being tallied; combined indoor/outdoor Pickleball beginning in September.



Laguna Woods Village

## Recreation Committee Request Form

PLEASE NOTE: THIS FORM IS NOT FOR ROUTINE RECREATION REQUESTS

Your request is important to us and will be handled accordingly. Per the policy of the Golden Rain Foundation (GRF), if your request falls outside the scope of the Recreation Department's authority, it will be forwarded to the Community Activities Committee (CAC) for review. If you are unsure whether your request falls into this category, please contact the on-site facility Supervisor or the Recreation Manager at 597-4482 in order to make that determination. CAC will then review the request and determine the proper course of action. If necessary, CAC will make a recommendation to the GRF Board of Directors for action. You will then be notified of the Committee or Board's decision. Please be patient as this process may take several months.

Print Requestor Name: Margaret Marfitt Date: 10/25/21

Print Individual, Club or Organization Name: Laguna Woods Aquadettes

Manor: 279C Phone: 949 462-0812 E-mail: m.marfitt@gmail.com

Request (please check one):

☐ Change/Exception to Policy

☐ Donation

☐ Equipment Request

☐ Facility Request

☐ Staff Time Request PROPOSED FEE INCREASE / ADJUSTMENT  
☒ Other: Fee Adjustment Consideration

Explanation:

Please explain the circumstances of your request. Include approximate cost, dates, times and locations when necessary. Please use reverse side or attach a separate sheet if necessary.

See attached

Requestor Signature: Margaret Marfitt

Signatures of All Other Individuals/Club Presidents Affected by this Request:

Signature	Manor #	For	Undecided	Against
<u>Margaret Marfitt</u>	<u>279C</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<u>Sydney Stephan</u>	<u>5073</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<u>Samuel M. C.</u>	<u>163C</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

(Please attach a separate sheet if more signatures are necessary)

PLEASE FORWARD COMPLETED REQUEST FORM TO:

Laguna Woods Village Recreation Department  
P.O. Box 2220, Laguna Woods, CA 92637

Agenda Item #11  
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The Laguna Woods Aquadettes have been in existence and inspiring seniors for over 50 years. Our shows have been an invaluable asset to Laguna Woods Village, not only to village residents, but also by providing publicity about the Village worldwide. Our shows have been recognized for their entertainment and enthusiasm, not only by our residents and guests locally, but by the internet and through television.

The annual show has attracted and inspired other senior communities that have organized their own synchronized swimming teams (we pride ourselves in being enthusiasm ambassadors). We have achieved many highlights during our existence, to name a few, e.g., the Aquadettes have collaborated with the "Unsyncables of La Mirada" which is an internationally known artistic swimming group. The Aquadettes have been featured in National Geographic's television series "The World According to Jeff Goldblum"; as well as being featured in an exclusive Getty's photo feature. We have been covered by "Inside Edition", covered by the Sundance festival, and covered by local community newspapers. Most recently, we were contacted by Warner Brothers Studio and asked to perform for a new sitcom called "B Positive", where our own Aquadettes swimmers will be featured in the opening montage and song title of the series.

Year after year, residents and non-residents have looked forward to our "fabulous" annual show. As we all know, due to the COVID epidemic, we have been unable to present our show which is our main source of revenue. The revenue we receive, is used to pay the GRF fees and costumes. Our revenue is acquired solely through ticket sales, small donations, and membership dues.

The Aquadettes Synchronized Swimming Club has fewer members compared to some of the other Laguna Woods Village clubs which means there are fewer people to support and assist in the fundraising as compared to other groups. Additionally, the Aquadettes perform only one annual show, compared to some other clubs, like the Komedy Club which performs several shows during the year. Because the Aquadettes perform only once yearly, it is obvious that we operate on a very thin margin. For these reasons, the Aquadettes are planning to do some fundraisers during the year to come up with a financial solution which we hope will increase our revenue.

OUR REQUEST: The Laguna Woods Aquadettes are respectfully requesting that GRF freeze our annual fee amount at its present level. WE need the generous support (both financial and understanding) of Laguna Woods Village (GRF) and the surrounding communities, without which it would and will be extremely difficult to produce the annual show. Should you be so kind as to understand and be willing to help us, please know that the club is very appreciative of this support, for which we are heartily grateful.

ADDITIONALLY, should you agree with freezing the current fee amount for this upcoming year, we propose revisiting and discussing some type of to an increase (hopefully minimal), once we have determined how our fundraisers help the club.

Signatures of All Other Individuals/Club Presidents Affected by this Request (continued from previous page):

[illegible]