



Laguna Woods Village owner/residents are welcome to participate in committee meetings and submit comments or questions regarding virtual community meetings using one of two options:

1. Via email to meetings@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and manor number must be included.
2. By calling (949) 268-2020 beginning one half hour before the meeting begins and throughout the remainder of the meeting. You must provide your name and manor number.

OPEN MEETING

**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
COMMUNITY ACTIVITIES COMMITTEE
Thursday, February 11, 2021 – 1:30 P.M.
VIRTUAL MEETING
Laguna Woods Village Community Center
24351 El Toro Road**

AGENDA

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for January 14, 2021
5. Chair's Remarks
6. Department Head Update
7. Member Comments (Items Not on the Agenda)

Consent:

8. Financial Statement
9. Utilization of Open Activities

Reports:

10. None

Items for Discussion and Consideration:

11. Updated Outdoor Activity List
12. Shared Fee/Financial Analysis Update
13. July 4, 2021 Alternative Entertainment Committee

Items for Future Agendas:

14. Removal of Garden Center 1 Office Building
15. Long Range Plans for Outdoor Fitness Equipment
16. Pickleball Lighting Update
17. Garden Center 2 Access Gate

Concluding Business:

18. Committee Member Comments

19. Date of Next Meeting – March 11, 2021 at 1:30 p.m. via the GoToMeeting platform

20. Adjournment

Jon Pearlstone, Chair
Brian Gruner, Staff Officer
Telephone: 597-4270

OPEN MEETING

REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE

Thursday, January 14, 2021 – 1:30 p.m.
Virtual GoToMeeting

MEMBERS PRESENT: Jon Pearlstone, Chair, Bunny Carpenter, Yvonne Horton, Ryna Rothberg, Andre Torng, Elsie Addington, Debbie Dotson, Reza Karimi, Dennis Boudreau, Juanita Skillman

MEMBERS ABSENT: Ed Tao

OTHERS PRESENT: Cash Achrekar, Bert Moldow

STAFF PRESENT: Jennifer Murphy, Jackie Kupfert

Call to Order

Chair Pearlstone called the meeting to order at 1:30 p.m.

Acknowledgement of Media

There was no press present.

Approval of Agenda

A motion was made, and by consensus, the agenda was approved.

Approval of Committee Report for December 10, 2020

A motion was made, and by consensus, the report was approved.

Chair's Remarks

Chair Pearlstone stated Mr. Gruner is unable to be in attendance. Mr. Gruner briefed staff in order to have a productive discussion. We will have updates on the current activities and progress on our financial analysis efforts. He stated even though there are not a lot of new, powerful updates, there has been a lot going on in our activities and our staff has done an excellent job moving forward. Chair Pearlstone wished all a Happy New Year.

Report of the Recreation and Special Events Director

In Mr. Gruner's absence, Ms. Murphy read the Department Head Update. Ms. Murphy reported we continue to operate golf, tennis, lawn bowling, pickleball, paddle tennis, swimming, outdoor fitness classes, outdoor gym, bocce ball, gardening and virtual recreation.

Malware continues to have minor operational effects such as staff access to some files and remote access, but we are getting closer to the resolution. The Recreation field staff is still without computers. At the request of the last Security Committee meeting, the Recreation Department and Security Department assessed the Garden Center 2 access gate. Recreation staff will work towards activating this gate and requiring plot lessees to use their resident ID cards to access Garden Center 2 ensuring a safer gardening experience. This process will begin in a few weeks when our Garden Center staff returns. Staff is evaluating the addition of compost mulch bins at Garden Center 1. The most cost-effective plan is to modify the existing mulch bins to accommodate the compost mulch.

The Golf Maintenance division will be undergoing a restructuring process in order to meet the demanding needs of the golf course operation. Board directors were notified yesterday of pending changes. Due to low or no usage, pool 2 and pool 5 hours will be reduced to extend the hours at pool 1 from 8 a.m. to 5:30 p.m. daily. Staff continues to work with a resident that is adamant about playing pickleball doubles and hosting concerts. A letter of cease and desist was sent last week to the resident in regards to the concerts. The concert was held on City of Laguna Woods property. Recreation Department's "Villagers Have Got Cheer" decorating contest winner is Ed and Betty Pagenkopp who have lived in the Village for 23 years. They will receive dinner for two delivered by Restaurant 19 and Lounge. Congratulations!

Facility enhancements include the following: The Equestrian Center is undergoing further rat abatement measures, veterinary health is now current on all GRF horses and will continue to be monitored, staff is working with OC Fairgrounds farm crew and LART (Large Animal Response Team) to establish a safety plan for trailering and evacuation and staff is actively searching for an additional horse for trail riding and lessons. We will be discussing proposed additional staff services for boarders on the agenda.

COVID-19 cases continue to surge in Orange County averaging 3200 cases per day. Hospitals are at 0% ICU availability including Saddleback Memorial. Staff continues to maintain a positive attitude despite the many challenges. Please note the clarification on the notification sent to the Garden Center plot lessees was to indicate that the office only is closed. The Garden Centers are open for gardeners to maintain their plots. New signage is being posted currently and all are being notified. At the forefront, it is the responsibility of the Recreation Department to provide a safe and enjoyable environment for all residents within Laguna Woods Village.

Ms. Murphy stated that while this is not a Recreation program, it is important to announce that AARP will continue to offer free tax services to all Laguna Woods Village residents this year. This program is sponsored by the PC Club and will be done as a drop-off service in the Performing Arts Center parking lot with reservations necessary. The program will begin on Monday, January 25. A second reservation will be necessary to pick up the documents. Clubhouse 5 drop-off reservations will begin on March 5 and each will continue through the tax period.

Director Torng inquired as to the driving range update, new management of Golf Maintenance KPI measurements and automation of tee time registration. Ms. Kupfert stated the driving range update may need to wait until Mr. Gruner returns and an update may be provided to the committee via email; Mr. McCray will oversee Golf Maintenance; Mr. McCray will be asked to reach out to Director Torng regarding tee time automation software. All updates will be sent to the committee.

Chair Pearlstone inquired as to an update on the Malware incident and the current effect on field operations. Ms. Murphy stated the clubhouses do not have computers or devices. Staff is using either personal cell phones, tablets or laptops. Staff remains in contact with IT for dates of reconnection.

Director Achrekar inquired as to the explanation of miscellaneous YTD actual on agenda item #8, page 1 indicating a surplus. Chair Pearlstone asked Director Achrekar to email him specific questions and staff will confer with Finance for answers to the questions.

Advisor Boudreau inquired as to allowing Restaurant 19 to offer patio dining on a limited basis. Director Karimi stated those residents going outside the community are bringing COVID-1 back to the community. Chair Pearlstone stated staff is discussing ways to make activities more flexible and will update the committee members soon.

Staff was directed to discuss the Restaurant 19 patio dining option and report back to CAC next month.

Member Comments (Items Not on the Agenda)

A resident was called to speak regarding the use of the sculpting area at Clubhouse 4.

Discussion ensued.

Staff was directed to review this matter for allowance within the current guidelines as it may be classified as an outdoor area.

CONSENT

A motion was made, and by consensus, the consent calendar was approved.

REPORTS

None.

ITEMS FOR DISCUSSION AND CONSIDERATION

Updated Outdoor Activity List – Ms. Murphy reported that a new Zumba Gold class began this week and will be held on Mondays and Wednesdays. Wednesdays are currently full and Mondays are filling up presently. Recreation is looking forward to the possibility of hosting more activities in the spring, such as outdoor art classes, outdoor bingo, holiday parades and outdoor concerts. Chair Yoga and Line Dancing instructors requested a break due to COVID-19.

Discussion ensued.

Staff was directed to send the website link and instructions for class/activity registration to the CAC members so they may assist those residents that contact them.

Staff was directed to research what activities could be offered at different areas to allow ease of access for all residents and to add Equestrian to the future offered activities list.

Staff was directed to inquire as to adding a table of available activities in the Village Breeze.

Shared Fee/Financial Analysis Update - Chair Pearlstone presented samples of the research being done to calculate cost per user (individual) per month which will assist in a budgetary review of the Recreation Department. Chair Pearlstone stated this analysis is not being researched to eliminate any amenity, but to ensure all fees are fairly assessed and will assist in creating a possible standardized fee schedule to help us achieve our budgetary goals. A standardized fee schedule would allow residents to depend upon maintaining fees for a guaranteed time instead of an increase based upon percentage calculations. He stated we are aggressively and actively researching money generating ideas including the possibility of adding guest fees to keep our resident costs as low as possible.

Chair Pearlstone was requested to include the current shared cost and the breakdown of the costs not recovered.

Discussion ensued.

Aliso Creek Park Signage – Ms. Murphy stated staff recommendation that current signage is sufficient for Aliso Creek events as many will either cease or move to facilities once COVID restrictions are lifted.

Discussion ensued.

Staff was directed to keep signage as presented at this time, request verbiage to be included in the Village Breeze and Laguna Woods Village eblast regarding feeding wildlife and request Security deter those witnessed feeding the wildlife.

Proposed Equestrian Additional Services Fees – Ms. Murphy stated the current Equestrian horse care fee for those boarders that are on vacation or have a health issue is \$35. An itemized list of horse care fees was presented as this day fee was deemed costly. Director Carpenter stated the Equestrian volunteers are not available any longer and some boarders are in immediate need of assistance due to resident health issues.

Motion was made to approve the proposed Equestrian additional services fees.

Discussion ensued.

Motion passed unanimously.

ITEMS FOR FUTURE AGENDAS

Removal of Garden Center 1 Office Building

Long Range Plans for Outdoor Activities – Chair Pearlstone clarified this is in regards to installing outside fitness equipment and will be addressed once COVID-19 is further resolved.

Pickleball Lighting – Ms. Murphy stated staff is required to obtain three quotes. Chair Pearlstone stated the pickleball club is currently researching installation of additional lighting to be funded by donations.

Garden Center 2 Access Gate – Ms. Murphy stated this agenda item was discussed in the Department Head Update.

Staff was directed to keep these items under Items for Future Agendas.

CONCLUDING BUSINESS

Committee Member Comments

Chair Pearlstone stated staff will continue to work on the financial analysis. He directed committee members to please contact him should they have any items to be discussed at the next meeting.

Date of Next Meeting

The next regular meeting of the GRF Community Activities Committee will be held at 1:30 p.m. via the GoToMeeting platform on Thursday, February 11, 2021.

Adjournment

There being no further business, the Chair adjourned the meeting at 2:55 p.m.

Jon Pearlstone

Jon Pearlstone, Chair

Golden Rain Foundation of Laguna Woods
Proforna Recreation Services Summary of Operations
12/31/2020
SUMMARY: DEPARTMENT OF RECREATION SERVICES

	Admin	Aquatics/Fitness	Bar Services	Clubhouses	Equestrian	Garden Centers	Golf	PAC	YTD ACTUAL	YTD BUDGET	VAR\$ B/W
Non-Assessment Revenues:											
Golf Green Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$1,122,166	\$0	\$1,122,166	\$1,515,000	(\$392,834)
Golf Operations	0	0	0	0	0	0	246,707	0	246,707	249,450	(2,743)
Merchandise Sales	0	290	10,672	0	0	0	122,760	0	133,722	268,330	(134,608)
Clubhouse Rentals and Event Fees	3,274	2,006	0	38,309	6,232	0	3,195	60,359	113,374	675,001	(561,627)
Rentals	0	0	0	0	0	52,818	49,500	0	102,318	104,400	(2,082)
Miscellaneous	945	36,018	100	21,999	91,488	(32)	(150)	5,254	155,621	437,149	(281,528)
Total Non-Assessment Revenue	4,219	38,314	10,772	60,308	97,719	52,786	1,544,177	65,612	1,873,907	3,249,330	(1,375,423)
Expenses:											
Employee Compensation	322,682	232,544	7,381	385,369	157,322	53,286	1,410,060	133,252	2,701,897	3,910,791	1,208,894
Expenses Related to Employee Compensation	109,440	92,029	2,576	131,449	40,719	24,005	567,739	40,581	1,008,538	1,227,266	218,728
Materials and Supplies	10,079	74,714	0	73,833	96,505	8,776	255,954	4,067	523,927	610,237	86,310
Cost of Goods Sold	0	0	5,173	0	0	0	89,572	0	94,745	170,800	76,055
Community Events	10,571	307	0	48,854	23	0	0	64,980	124,735	450,006	325,271
Utilities and Telephone	681	91,486	0	330,814	71,629	55,537	441,409	55,091	1,046,647	1,489,217	442,570
Professional Fees	0	0	0	0	0	0	0	0	0	1,500	1,500
Equipment Rental	0	19,449	0	0	0	0	42,508	137	62,093	70,189	8,096
Outside Services	3,564	285,451	21	12,595	4,622	8,366	76,703	11,150	402,471	711,913	309,442
Repairs and Maintenance	0	4,229	0	11,700	14,495	0	6,598	2,118	39,140	97,793	58,653
Other Operating Expense	19,805	3,103	455	6,107	3,052	486	17,102	2,242	52,353	90,385	38,032
Property and Sales Tax	86	21	848	423	56	205	10,435	49	12,123	21,516	9,393
Total Expenses	476,909	803,332	16,454	1,001,145	388,423	150,662	2,918,079	313,666	6,068,669	8,851,613	2,782,944
Net Cost (before allocations)	\$472,689	\$765,018	\$5,682	\$940,837	\$290,704	\$97,876	\$1,373,902	\$248,054	\$4,194,762	\$5,602,283	\$1,407,520
Allocated To Departments	(396,352)	0	0	(27,375)	0	0	0	0	(423,727)	(661,150)	(237,423)
Allocated From Departments	228,903	127,924	6,923	422,766	38,816	4,661	91,403	81,935	1,003,332	1,371,061	367,729
Net Cost	\$305,240	\$892,942	\$12,605	\$1,336,228	\$329,520	\$102,537	\$1,465,305	\$329,989	\$4,774,367	\$6,312,194	\$1,537,826

2020/2021 Facility Utilization



Laguna Woods Village

	2020 Total	2021-January	YTD Total
Tennis	15105	1876	16981
Pickleball	14580	2188	16768
Paddle Tennis	1873	166	2039
Swim	27905	4528	32433
Lawn Bowling	2497	331	2828
Golf	82809	11075	93884
Driving Range/Lessons	37526	3233	40759
Library-Residents Served	2270	320	2590
Bocce Ball	30	2	32
Class Attendees	1145	780	1925
Outdoor Fitness	7468	1478	8946
Total	193208	25977	219185



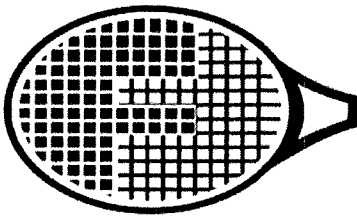
Laguna Woods Village®

Currently Offered Activities

- Swim
- Golf Course (both 27-hole and Par 3)
 - Driving Range
 - Putting Greens
- Tennis
- Pickleball (Singles)
- Paddle Tennis (Singles)
- Lawn Bowling
- Library
- Outdoor Fitness
 - Zumba Gold
 - Cardio Strength
 - Aquatic Fitness
 - Cardio Boxing Infusion
 - Cycling (Spin)
 - Chair Fitness
 - Cardio Dance
 - Tai Chi
- Outdoor Fitness Center Equipment-Clubhouse 1
- Bocce Ball
- Virtual classes on the Laguna Woods Village website
 - Laughter Yoga
 - Meditation
 - Hula

Future Offered Activities

- Equestrian Riding Program
- Outdoor Classes
 - Yoga
 - Line Dancing
 - Chair Yoga
 - Fitness Challenge (Boot Camp)
 - Bring own equipment
- Clubhouse 4 Studio Time
- Movies at the PAC (limited seating)
- Outdoor Bingo
- Outdoor Lecture
- Outdoor Art Classes
- Birding Tour
- Outdoor Pour and Paint Art Class
- Resource Fair with Sponsor Goodie Bags
- Drive-up Concerts (with portable stage)-use resident bands
- Drive-up Theatre (with portable stage)
- Golf Cart Parades (2021 holidays)
- Personal Training



FERANDELL
TENNIS COURTS INC.

(800) 900-1344

Contractor's License #603945 (A&B)
DIR Registration #1000004786

Corporate: 3216 Grey Hawk Ct., Carlsbad CA 92010 • Ph: (858) 350-3444 • Fax: (858) 350-3488
Los Angeles: 25204 Via Sistine, Valencia, CA 91355 • Ph: (818) 383-1793 • Fax: (858) 350-3488

GENERAL ESTIMATE

ATTN: Joan Brown (pickleball club pres)
COMPANY: Laguna Woods Village (c/o Village Mgt Svcs)
EMAIL: joanbrown@gmail.com

CELL: 626.665.0171
PHONE:

This estimate is provided strictly for budgetary purposes only. Please let us know when you are ready for a more specific proposal.

Project: LAGUNA WOODS VILLAGE, 24112 Moulton Pkwy (Gate 12), Laguna Woods CA 92673

1) COURT LIGHTING – 2 pickleball courts

a) FTC to

- remove two (2) existing light fixtures and arms between the two (2) west courts, then furnish and install two (2) double arms onto existing poles.
- re-install two existing fixtures, then furnish and install two (2) new 594watt LED light fixtures onto new double arms.
- furnish and install four (4) 4" light posts outside fence, on west side of courts, and four (4) 594watt LED lights (fixtures, arms, lens, bulbs) 20' above court surface.
 - includes running 1/2" conduit from pole to pole and pulling 20amp / 240 volt circuit to each pole.
- furnish and install one (1) lighting contactor relay next to court electrical panel, and one (1) light switch next or close to existing switches.

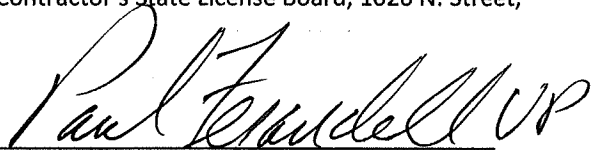
EXCLUDES: Permits.

****ESTIMATED COST..... \$ 18,500.****

NOTES: 1) CLIENT to be responsible for providing and/or securing all permits. 2) Site accessibility can affect pricing.

Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the registrar of the board whose address is: Contractor's State License Board, 1020 N. Street, Sacramento, CA 95814.

Dated: 10/15/2020

By: 
Paul Ferandell, Vice President

Tuesday, February 2, 2021

Re: Budget Pricing
Laguna Woods Tennis Courts Lighting Upgrades
24112 Moulton Pkwy
Laguna Woods, CA 92637

Techline Sports Lighting appreciates the opportunity to provide a budget for the above-mentioned project. This is based on the email dated 1-26-21. No plans or specs are referenced.

This budget includes the following:

1. Remove two (2) existing light fixtures and arms between the two (2) west courts.
2. Furnish and install two (2) double arms onto existing poles.
3. Re-install two (2) existing fixtures.
4. Furnish and install two (2) new 594watt LED light fixtures onto new double arms.
5. Furnish and install four (4) 4" light posts outside fence, on west side of courts and four (4) 594watt LED lights. This is to include fixtures, arms, lens, and bulbs placed 20' above court surface. This also includes running ½" EMT conduit from pole to pole and pulling 20amp/240-volt circuit to each pole.
6. Provide concrete footings for the new light posts (augering, sono tube, rebar, concrete, and anchor bolts).
7. Furnish and install (1) lighting contactor relay next to court electrical panel and one (1) light switch next or close to existing switches.
8. Reach forklift to set the new poles.
9. Boom lift to work on the existing/ new light heads.
10. Onsite storage container to store tools/ materials.
11. Labor is based on straight time. Private wages.
12. Taxes and freight.
13. Service truck and tools.

Budget Total \$46,200.00

This quote excludes the following:

1. Premium/ Overtime.
2. Project labor agreements (PLA), PSA, or other union agreements.
3. Prevailing wages, Federal wages.
4. Engineering, permits, or plan check fees.
5. Bonds (if required add 2%)
6. Temporary fencing, toilets, power, lighting, water, dumpsters.
7. Troubleshooting or correcting existing circuitry.

Quote valid for (30) days.