



Laguna Woods Village owner/residents are welcome to participate in committee meetings and submit comments or questions regarding virtual community meetings using one of two options:

1. Via email to meetings@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and manor number must be included.
2. By calling (949) 268-2020 beginning one half hour before the meeting begins and throughout the remainder of the meeting. You must provide your name and manor number.

OPEN MEETING

**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
COMMUNITY ACTIVITIES COMMITTEE
Thursday, January 14, 2021 – 1:30 P.M.
VIRTUAL MEETING
Laguna Woods Village Community Center
24351 El Toro Road
AGENDA**

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for December 10, 2020
5. Chair's Remarks
6. Department Head Update
7. Member Comments (Items Not on the Agenda)

Consent:

8. Financial Statement
9. Utilization of Open Activities

Reports:

10. None

Items for Discussion and Consideration:

11. Updated Outdoor Activity List
12. Shared Fee/Financial Analysis Update
13. Aliso Creek Park Signage
14. Proposed Equestrian Additional Services Fees

Items for Future Agendas:

15. Removal of Garden Center 1 Office Building
16. Long Range Plans for Outdoor Activities
17. Pickleball Lighting

18. Garden Center 2 Access Gate

Concluding Business:

19. Committee Member Comments

20. Date of Next Meeting – February 11, 2021 at 1:30 p.m. via the GoToMeeting platform

21. Adjournment

Jon Pearlstone, Chair
Brian Gruner, Staff Officer
Telephone: 597-4270

OPEN MEETING

REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE

Thursday, December 10, 2020 – 1:30 p.m.
Virtual GoToMeeting

MEMBERS PRESENT: Jon Pearlstone, Chair, Bunny Carpenter, Yvonne Horton, Ryna Rothberg, Andre Torng, Elsie Addington, Debbie Dotson, Reza Karimi, Dennis Boudreau, Juanita Skillman

MEMBERS ABSENT: Ed Tao

OTHERS PRESENT: Judith Troutman

STAFF PRESENT: Brian Gruner, Jackie Kupfert, William Arceo

Call to Order

Chair Pearlstone called the meeting to order at 1:32 p.m.

Acknowledgement of Media

There was no press present.

Approval of Agenda

A motion was made to amend the approval of the agenda stating the removal of agenda item #12, Driving Range Improvement Project.

Motion passed unanimously.

A motion was made to approve the agenda as amended.

Motion passed unanimously.

Approval of Committee Report for October 8, 2020

A motion was made, and by consensus, the report was approved.

Chair's Remarks

Chair Pearlstone stated staff is performing above and beyond, being proactive and communicating with the community. Thank you to the committee for attending today and input for any issues needing addressed is appreciated.

Report of the Recreation and Special Events Director

Mr. Gruner reported COVID-19 numbers have risen exponentially which requires staff to be cautious resulting in tennis and pickleball to possibly revert back to singles play only. Staff will issue a comprehensive communication to the community with updated protocols in the Friday eblast. Due to constant changes in state and county requirements, staff continues to analyze and review the protocols to remain compliant. Staff's central focus is community safety while striving to offer as many amenities as possible to our residents ensuring their mental and physical well-being.

Mr. Gruner updated the committee on the Malware incident with staff working diligently to rectify access to pertinent files. Staff has limited access to some files and IT continues to be vigilant in file recovery for full staff access.

The Volunteer Luncheon is canceled due to the pandemic, but staff will be recognizing them through advertisements in various print media. The Library volunteers have offered residents the opportunity to check out materials during its closure and staff will provide them a box lunch on Monday to thank them for this service. All volunteers are vital to providing the community use of many amenities and staff looks forward to their service in 2021. Many Emeritus classes may remain virtual after the pandemic with some in person classes available. The Equestrian Center has assisted with taking in horses due to area fire evacuations.

Facility enhancements include, but are not limited to, the Performing Arts Center receiving the following improvements: new HVAC system, facility lighting, curtain clean-ing and application of fire retardant and lobby and dining room beautification; pickleball court faucet has been retrofitted to become a touchless dispenser; the tennis center furniture has arrived; Laura Cobarruviaz, new Equestrian supervisor, has developed a vision of improving the facility and operation to increase awareness for both boarders and residents to participate in the equestrian programs; Jeff, a GRF horse team member, was euthanized due to sudden health distress; Pool 2 flag stanchions will be installed once received, but they are currently on back order; outdoor changing rooms have been added to Pool 4 and more are on order for the other pools; a touchless water dispenser has been provided for resident use at the outdoor Fitness area; all operating facilities have restrooms available for use; the Clubhouse 5 tech booth was burglarized and the equipment is being replaced with the assistance of insurance repayment.

Director Carpenter inquired as to requirements of replacing all drinking fountains. Mr. Gruner stated we cannot replace all drinking fountains, but pickleball and outdoor Fitness (including bocce ball) each have a touchless dispenser. Director Dotson inquired as to

how the new touchless dispensers are cleaned, if hand sanitizer stations are available and may the Board get a photo of these as people need to be informed of bringing their own water bottles. Mr. Gruner stated they are disinfected on a scheduled basis. Hand sanitizer has been available since March and the conditional opening protocols state that participants must bring their own water bottle. Director Karimi inquired as to when pickleball will be back to playing singles. Mr. Gruner stated it will be effective Saturday with leniency of current reservations and the updated protocols will be sent to the Board members. Director Karimi stated the courts are reserved three days in advance so a Monday start date would be recommended. Mr. Gruner stated the announcement should be made today. He stated with COVID-19 case numbers surging, legal counsel, state guidelines and staff recommendations are taken into consideration when making any changes.

Member Comments (Items Not on the Agenda)

Director Addington stated the following member comments: the Garden Center 2 speed bumps are very jolting and the perimeter road gate to the Lutheran Church is broken which makes it very difficult to back-up and turn around. It was requested for staff to add yellow tape to advise others to not go down that particular path.

Staff was directed to add the Garden Center 2 Access Gate to the CAC agenda under Future Business.

CONSENT

A motion was made, and by consensus, the consent calendar was approved.

REPORTS

None.

ITEMS FOR DISCUSSION AND CONSIDERATION

Mr. Lee-Garden Plot #123 - Mr. Gruner presented the current status of Mr. Lee's garden plot activity and staff recourse to inform him of compliance required to date. Mr. Lee reported the timeline of his activity and the reason why he has been less active. He also stated the cost involved to renovate the plot to its current compliant condition.

Motion was made for staff to move forward to relinquish Garden Center plot #123 with items to be removed by December 17, 2020.

Discussion ensued.

Motion passed unanimously.

Mr. Hal Goldberg-Use of Clubhouse 4 Outdoor Sculpture Area - Mr. Gruner stated the resident request to use the Clubhouse 4 outdoor sculpture area as Mr. Goldberg has a large marble stone he would like to begin sculpting.

Discussion ensued.

Staff was directed to continually review activities but not move forward with this request until Orange County returns to the red tier.

Updated Outdoor Activity List - Chair Pearlstone stated staff included this list to update the community on what activities are currently offered and what is being reviewed for future offerings. Mr. Gruner presented the outdoor activity list.

Mr. Gruner stated the updated mask wearing protocol:

- Golf-must wear mask when putting with no other changes
- Swim-must wear mask while on deck or entering/exiting the facility
- Tennis/Pickleball/Paddle Tennis-must wear mask while not playing or entering/exiting the facility
- Lawn Bowling-club instituted must wear mask at all times
- Library-must wear mask at all times
- Outdoor Fitness Classes-must wear mask when onsite, but not while exercising (participants must be 10 feet apart)
- Outdoor Fitness Equipment area-must wear mask while onsite, but not while on equipment due to equipment distanced 10 feet apart
- Bocce-wear mask at all times

All future activities are on hold until Orange County returns to the red tier. Director Torng inquired as to a matrix of mask requirements. Director Dotson inquired as to moving forward with the Holiday decorating contest.

Staff was directed to review hosting a holiday decorating contest.

Staff was directed to review utilization of singles vs. doubles play at pickleball and tennis to align with state guidelines.

Aliso Creek Park Signage – At this time, Chair Pearlstone requested the committee speak to this item prior to agenda item #14, Budget and Financial Analysis Report, a. Additional Revenue Sources.

Mr. Gruner reported residents stated signs are inadequate in controlling those visiting the park during the pandemic and the music concerts. Chair Pearlstone inquired as to what verbiage is to be used. Mr. Gruner stated the current signs state common rules such as dogs on leash, no golf cart on path, pick up after your dog, etc. He inquired as to stating restrictions for concerts.

Staff was directed to request input from those residents requesting more descriptive signage.

Staff was directed to report back to CAC.

Budget and Financial Analysis Report (Additional Revenue Sources) - Chair Pearlstone presented a PowerPoint showing potential revenue sources to create a long-term solution to fee sharing. Staff was directed to add the following items listed by Directors in the chat box: controlled legal card club; food trucks at PAC one evening a week (charge fee to access the PAC parking lot); real estate companies/medical offices; cocktail lounge in evenings; tasteful signage around the community; paid advertising on benches at Golf Course; rental to movie studios for movie set location.

Staff was directed to include Director Addington to the group if a meeting is set. Director Addington stated a time limit to naming of facilities should be limited and Director Achrekar has several ideas to assist in this project.

ITEMS FOR FUTURE AGENDAS

Removal of Garden Center 1 Office Building

Long Range Plans for Outdoor Activities

Staff was directed to keep these items under Items for Future Agendas.

CONCLUDING BUSINESS

Committee Member Comments

Director Dotson inquired as to the need of CAC meeting in the event of changes to Orange County tiers affecting offered activities. Mr. Gruner stated staff monitors the guidelines allowing activities. These will be assessed with adjustments made automatically to reduce number of meetings and ensure a rapid response. The Board is continually advised of any changes.

Director Rothberg stated happy Hannukah, Merry Christmas to all and please stay healthy.

Mr. Gruner stated he appreciates the committee's support and happy holidays to all.

Director Skillman inquired as to being a new advisor for CAC. Chair Pearlstone and Director Carpenter confirmed.

Date of Next Meeting

The next regular meeting of the GRF Community Activities Committee will be held at 1:30 p.m. via the GoToMeeting platform on Thursday, January 14, 2020.

Adjournment

There being no further business, the Chair adjourned the meeting at 3:44 p.m.

Jon Pearlstone

Jon Pearlstone, Chair

Golden Rain Foundation of Laguna Woods
Profoma Recreation Services Summary of Operations
11/30/2020
SUMMARY: DEPARTMENT OF RECREATION SERVICES

	Admin	Aquatics/Fitness	Bar Services	Clubhouses	Equestrian	Garden Centers	Golf	PAC	YTD ACTUAL	YTD BUDGET	VAR\$ B/(W)
Non-Assessment Revenues:											
Golf Green Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$1,122,166	\$0	\$1,122,166	\$1,388,750	(\$266,584)
Golf Operations	0	0	0	0	0	0	246,707	0	246,707	225,933	20,774
Merchandise Sales	0	290	10,672	0	0	0	122,760	0	133,722	245,960	(112,238)
Clubhouse Rentals and Event Fees	3,274	2,006	0	38,469	6,232	0	3,327	60,127	113,434	601,341	(487,907)
Rentals	0	0	0	0	0	52,806	49,500	0	102,306	99,000	3,306
Miscellaneous	3,345	36,018	100	21,984	77,936	1	(109)	5,254	144,528	401,244	(256,716)
Total Non-Assessment Revenue	6,619	38,314	10,772	60,453	84,167	52,807	1,544,349	65,380	1,862,862	2,962,228	(1,099,366)
Expenses:											
Employee Compensation	338,123	244,667	7,575	405,132	166,754	56,402	1,476,331	138,638	2,833,623	3,578,187	744,564
Expenses Related to Employee Compensation	110,506	93,513	2,589	134,045	41,758	24,343	577,072	41,116	1,024,942	1,126,263	101,321
Materials and Supplies	10,079	69,276	0	70,257	96,416	8,736	243,515	4,067	502,345	565,615	63,270
Cost of Goods Sold	0	0	5,173	0	0	0	89,572	0	94,745	156,552	61,807
Community Events	10,571	307	0	48,472	23	0	0	64,980	124,353	398,678	274,325
Utilities and Telephone	624	95,665	0	365,847	63,778	61,178	451,043	58,863	1,096,999	1,391,548	294,549
Professional Fees	0	0	0	0	0	0	0	0	0	1,375	1,375
Equipment Rental	0	18,425	0	0	0	0	42,508	137	61,070	64,328	3,258
Outside Services	3,564	285,451	21	12,595	4,226	8,366	88,317	11,392	413,932	651,057	237,125
Repairs and Maintenance	0	3,963	0	11,700	9,033	0	6,338	2,038	33,074	89,792	56,718
Other Operating Expense	19,805	2,839	455	6,092	3,052	472	16,043	2,242	51,000	79,829	28,829
Property and Sales Tax	43	21	848	212	28	102	9,632	25	10,911	18,084	7,173
Total Expenses	493,316	814,128	16,660	1,054,353	385,069	159,598	3,000,370	323,498	6,246,993	8,121,308	1,874,315
Net Cost (before allocations)	\$486,697	\$775,814	\$5,889	\$993,899	\$300,902	\$106,791	\$1,456,021	\$258,117	\$4,384,131	\$5,159,080	\$774,949
Allocated To Departments	(396,352)	0	0	(27,375)	0	0	0	0	(423,727)	(602,818)	(179,090)
Allocated From Departments	228,903	127,924	6,923	422,766	38,816	4,661	91,403	81,935	1,003,332	1,253,131	249,799
Net Cost	\$319,248	\$903,738	\$12,812	\$1,389,290	\$339,719	\$111,453	\$1,547,424	\$340,053	\$4,963,736	\$5,809,394	\$845,659

2020 Facility Utilization



	May	June	July	August	September	October	November	December	Total
Tennis	333	1288	2874	2135	1951	2246	2154	2124	15105
Pickleball	57	366	721	1828	3158	2859	3089	2502	14580
Paddle Tennis	4	109	153	488	420	199	228	272	1873
Swim	0	508	2380	5396	4401	6017	4861	4342	27905
Lawn Bowling	0	246	425	392	219	414	398	403	2497
Golf	7423	11131	11801	11210	9442	10390	10609	10803	82809
Driving Range/Lessons	962	4744	6822	6983	7280	3499	3643	3593	37526
Library-Residents Served	284	269	306	279	235	319	288	290	2270
Bocce Ball	0	0	0	0	0	10	16	4	30
Class Attendees	0	0	0	0	0	228	273	644	1145
Outdoor Fitness	0	0	0	0	0	1782	2040	3646	7468
Total	9063	18661	25482	28711	27106	27963	27599	28623	193208

Swim not open in May
 Lawn Bowling not open in May
 Bocce Ball opened in September
 Classes began in Mid-September
 Outdoor Fitness opened in October



Laguna Woods Village®

Currently Offered Activities

- Swim
- Golf Course (both 27-hole and Par 3)
 - Driving Range
 - Putting Greens
- Tennis
- Pickleball (Singles)
- Paddle Tennis (Singles)
- Lawn Bowling
- Library
- Outdoor Fitness
 - Zumba Gold
 - Cardio Strength
 - Aquatic Fitness
 - Cardio Boxing Infusion
 - Cycling (Spin)
 - Chair Fitness
 - Cardio Dance
 - Tai Chi
- Outdoor Fitness Center Equipment-Clubhouse 1
- Bocce Ball
- Virtual classes on the Laguna Woods Village website
 - Laughter Yoga
 - Meditation
 - Hula

Future Offered Activities

- Outdoor Classes
 - Yoga
 - Line Dancing
 - Chair Yoga
 - Fitness Challenge (Boot Camp)
 - Bring own equipment
- Clubhouse 4 Studio Time
- Movies at the PAC (limited seating)
- Outdoor Bingo
- Outdoor Lecture
- Drive-up Movie (with portable stage)
- Outdoor Art Classes
- Birding Tour
- Outdoor Pour and Paint Art Class
- Resource Fair with Sponsor Goodie Bags
- Drive-up Concerts (with portable stage)-use resident bands
- Drive-up Theatre (with portable stage)
- Golf Cart Parades (2021 holidays)

Utilization 2016-2019 (Activity Breakout)-Sample

UTILIZATION	2016	2017	2018	2019	REVENUE	2016	2017	2018	2019
Clubhouse 1-total	226,615	211,149	206,438	166,959	Clubhouse 1	\$101,273	\$77,191	\$77,888	\$124,674
Billiards	9,920	11,252	12,929	8,133	EXPENSES	2016	2017	2018	2019
Shuffleboard	2,193	1,792	1,845	1,654	Clubhouse 1	\$574,738	\$517,875	\$540,685	\$610,190
Bocce	4,966	3,862	3,728	2,998					
Radio	1,400	1,503	1,240	1,118					
Main Lounge	55,128	46,038	45,103	54,575					
Art Room	30,649	30,382	31,156	23,460					
Dining Room 2	11,629	12,173	15,012	9,784					
Dining Room 3	14,586	10,622	13,490	10,793					
Conference Room	165	76	0	0					
Card Room	4,838	3,830	3,152	2,414					
Multipurpose Room	23,662	22,909	20,932	13,817					

Sample Only

Shared Fee Analysis															
Facility	Utilization *	Net Expenses **	Standard Weekly Utilization	Current Fee	Proposed Fee	Weekly Cost per Manor/ per Week									
Golf (Operations)															
Golf (Maintenance)															
Equestrian															
Fitness															
Aquatics															
PAC															
Clubs:															
Small															
Medium															
Large															
Garden Centers															
Ceramics															
Woodshop															
						*12,784 residences									
	*Utilization numbers show individual users (not repetitive use)														
	** Net Expenses are per person (per time participating)														

(Number of plots rented to individual residents)

Aliso Creek Signage



Proposed Additional Services – Equestrian Center

- | | |
|--|--------------------------|
| 1. Dinner Feeding (Labor only) | \$30.00 per month |
| 2. Turn Out | \$30.00 per month |
| 3. Lunging (20 min) | \$15.00 per occurrence |
| 4. Hand Walking (15 min) | \$5.00 per occurrence |
| 5. Feeding Prepared Grain (baggies/bucket) | \$30.00 per month/\$1.00 |
| 6. Fan Installation | \$75.00 per occurrence |
| 7. Blanketing/Fly Sheet On/ Off | \$60.00 per month/\$2.00 |