



OPEN SESSION

Minutes of the Regular Meeting of the Golden Rain Foundation Tuesday, September 3, 2019, 9:30 a.m. 24351 El Toro Road, Laguna Woods, California

Directors Present: Beth Perak, Annette Sabol Soule, Joan Milliman, Jim Matson, Diane Phelps, Richard Palmer, Ray Gros, Bert Moldow, Pat English, Don Tibbetts, and Judith Troutman

Directors Absent: None

Staff Present: Jeff Parker-CEO, Siobhan Foster-COO, Ellyce Rothrock, Brian Gruner, Chuck Holland, Chris Spahr, Chris Langenour, and Cheryl Silva

Others Present: United Mutual: Juanita Skillman, Cash Achrekar, Elsie Addington
Mutual 50: Ryna Rothberg
VMS: Lucy Shimon, Dick Rader, Mary Stone

1. Call to Order

President Perak called the meeting to order at 9:30 a.m.

2. Pledge of Allegiance

Director Tibbetts led the meeting in the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

A representative of the Laguna Woods Globe and the Village Television Camera Crew, by way of remote cameras, were acknowledged.

4. Approval of Agenda

Director Matson made a motion to approve the agenda. The motion was seconded by Director Milliman.

Discussion ensued among the Directors.

Director Soule made a motion to amend the agenda to include under future agenda items discussion of director access of records, which will be placed on the October open meeting agenda. The motion was seconded by Director Matson.

Discussion ensued among the Directors.

Director English moved to amend the amendment to include on the current meeting's agenda an item to discuss director access of records. The motion was

seconded by Director Troutman.

President Perak called for the vote on the amendment to the amendment and the motion failed by a vote of 4-7-0 (Directors English, Troutman, Moldow and Palmer approved).

Discussion ensued among the Directors.

President Perak called for the vote on the amendment to move discussion of director access of records to the October meeting and the motion passed 8-2-1 (Director English and Palmer opposed, Director Troutman abstained).

Without objection the agenda was approved as amended.

5. Approval of Minutes

5a. Special Open Meeting (2020 Budget Version 2) on August 5, 2019.

Director Milliman made a motion to approve the minutes of August 5, 2019. The motion was seconded by Director Matson and passed unanimously.

5b. Regular Open Session Meeting on August 6, 2019.

Director Soule made a motion to approve the regular meeting minutes of August 6, 2019. The motion was seconded by Director Milliman and passed unanimously.

6. Report of the Chair

President Perak commented about the volunteer luncheon in November.

7. VMS Update Report—Director Shimon

Director Shimon gave an update from the VMS Board Meeting. She discussed the purpose of the VMS Board.

8. CEO Report

CEO Parker gave a report on upcoming community events and updates on current projects:

- Thanked staff and the board for all the work on the 2020 budget;
- The Board is working to update the Management Agreement;
- Update on SB754 Legislation on Acclamation;
- Security and Community Access Committee recommended updating Gate 11 gate arms and security access;
- Landscape Division will pick up garden clippings in September;
- A representative from the Toll Roads will give a presentation on the new windshield sticker transponders on September 13 at 9 a.m. at Clubhouse 3 (PAC). Residents can come to have their sticker transponder placed on their car windshield during this event.

- Village Earthquake Expo will be held on Saturday, September 14, from 9 a.m. to 12:30 p.m. at Clubhouse 3 (PAC);
- Assemblywoman Cottie Petrie-Norris will hold a free senior scam stopper seminar on September 19 at 10 a.m. at Clubhouse 3 (PAC).

Siobhan Foster—COO answered questions from the Board.

9. Open Forum (Three Minutes per Speaker)

Members spoke on the following topics:

- A Member commented about the plans and cost to upgrade PAC for safety issues.
- A Members spoke about the Community Concerts of Laguna Woods Village at the PAC.
- A Members spoke about the Landscape Committee meeting quarterly.
- A Member spoke about the Tennis Renovations.
- A Member asked about the results of the Subcommittee on Revenue Income.
- A Member spoke about the Trust Agreement.
- A Member spoke about the PAC Renovations and Committee approval. Corporate Code 8334 regarding director access to records.
- A Member responded to comments about private meetings.
- A Member spoke about the agendas.
- A Member spoke about the Equestrian Center.

10. Responses to Open Forum Speakers

Several Directors responded to and provided input regarding member comments.

- Director Troutman asked Brian Gruner about the Equestrian Center.
- Director Phelps commented about the PAC renovations.
- Director Soule commented about the PAC renovations, Community Concerts of Laguna Woods Village, and GRF Landscape Committee meeting.
- Director Moldow commented about groups that need to be rescheduled when the PAC is renovated.
- Director Palmer commented about the PAC renovations.
- Director Tibbetts commented about the Equestrian Center.
- Director Gros commented about conversations that are recorded.
- Director Troutman commented about conversations recorded.
- Director English commented about the Presidents and 1st Vice Presidents meeting.
- President Perak commented about the PAC renovations, explained the purpose of the Presidents and 1st Vice Presidents meetings.

Jeff Parker-CEO responded to questions from the Board.

11. Consent Calendar

By the request of Director Milliman, agenda item 11a, GRF Committee Appointments, was moved to Unfinished Business for discussion as item 12c.

- 11a.** Update GRF Committee Appointments (this item was moved to unfinished business agenda item 12c.)

Recommendation from the Community Activities Committee:

- 11b.** Entertain a Motion to Accept a Donation of Clubhouse 6 Chairs to the Video Club

Recommendation from Maintenance & Construction Committee:

- 11c.** Entertain a Motion to Award a Contract to Newland Landscape, Inc. in the amount of \$38,712, funded from the Facilities Fund, to construct improvements to the landscaping at the common area inside Garden Center 1.
- 11d.** Entertain a Motion to Award a Contract to South Coast Restoration in the amount of \$39,600, funded from the Facilities Fund, for interior improvements at the for the Golf Maintenance Building.

Recommendation from Finance Committee:

- 11e.** Entertain a Motion to Award a Contract to Age Well Senior Services for the Purchase of Fuel from GRF

RESOLUTION 90-19-37
CONTRACT AWARD TO PROVIDE FUEL SERVICES

WHEREAS, the General Services Department is responsible for vehicle maintenance and fueling of all Golden Rain Foundation vehicles;

WHEREAS, the Golden Rain Foundation operates its own fueling station at the Service Center;

WHEREAS, the Golden Rain Foundation and Age Well Senior Services is working in collaboration to improve transportation services to all Village residents;

WHEREAS, on August 7, 2019, the Mobility and Vehicles Committee

recommended approval of a contract with Age Well Senior Services for the purchase of fuel from the Golden Rain Foundation (GRF) at the fuel pumps located at the Service Center;

WHEREAS, on August 21, 2019 the Finance Committee recommended approval of the contract with Age Well Senior Services for the purchase of fuel at the Service Center;

NOW THEREFORE BE IT RESOLVED, September 3, 2019, the Board of Directors of this Corporation hereby authorizes a contract with Age Well Services to provide the purchase of fuel from the Golden Rain Foundation at the fuel pumps located at the Service Center for a period of one year; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Golden Rain Foundation Corporation to carry out this Resolution.

- 11f. Entertain a Motion to Award a Contract to Premier Shine Services to Provide Evening Custodial Services at all Clubhouses throughout the Village

RESOLUTION 90-19-38
CONTRACT AWARD FOR CUSTODIAL SERVICES

WHEREAS, the General Services Department is responsible for the provision of custodial services at all Golden Rain Foundation facilities;

WHEREAS, the General Services Department strives to enhance operational efficiencies while reducing costs;

WHEREAS, on August 21, 2019 the Finance Committee recommended approval of the contract with Premier Shine to provide evening custodial services at Clubhouses throughout the Village;

NOW THEREFORE BE IT RESOLVED, September 3, 2019, the Board of Directors of this Corporation hereby authorizes a contract in the amount of \$199,727.52 to Premier Shine Services to provide evening custodial services at Clubhouses throughout the Village for a period of one year; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Golden Rain Foundation Corporation to carry out this Resolution.

- 11g. Consistent with its statutory obligations a subcommittee of the Board consisting of the Treasurer and at least one other board member reviewed and

approved Golden Rain Foundation financials for the month of July 2019 and by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.

Director Milliman made a motion to approve the consent calendar as amended. Director Soule seconded the motion and the motion passed unanimously.

12. Unfinished Business

12a. Entertain a Motion to Introduce a Resolution to Revise the GRF Recreation Department Policy on Clubs/Groups/Organizations

Director Milliman, Secretary of the Board, read changes to the following resolution:

RESOLUTION 90-19-39 **GRF Recreation Department Policy Revision:** **Clubs/Groups/Organizations**

WHEREAS at the July Community Activities Committee (CAC) meeting, Staff recommended to approve staff recommendation to amend the GRF Recreation Department Policy as it pertains to clubs/groups/organizations;

WHEREAS Laguna Woods Village has 286 registered clubs within the community which are afforded a variety of privileges upon approval of the Recreation Department: priority rollover reservations, flyer postings at clubhouses, free Village website use (club page, event calendar, Village news), and free Globe submissions, Village Television air time, message board and club storage (excluding Clubhouse 2);

WHEREAS Club bookings make up the majority of reservations each year with 9,200 dates reserved vs. 4,485 dates reserved by private parties in 2019;

WHEREAS room availability is limited for private party reservations; members are turned away when inquiring about availability for memorials, birthdays and anniversaries;

WHEREAS at the May CAC meeting an Ad-Hoc review committee was formed to review and provide recommendations to the CAC at the July meeting;

WHEREAS proposed amendments to the current policy are: limit club status to 250 clubs/groups/organizations; initiate annual clubs/groups/organizations fee (\$50) to maintain club status; apply rollover processing fee (calculated by dates) to annual billing; limit rollover dates to

104 per club/group/organization (additional reservations are available through the standard lottery process); club activities, programs and events geared totally towards minors are prohibited;

WHEREAS limiting club status and applying rollover restrictions will free up approximately 477 rental slots for private party use and additionally, implementing a processing fee will offset incurred administrative costs;

WHEREAS anticipated annual revenue generated from proposed fees is \$20,750; and,

NOW THEREFORE BE IT RESOLVED, September 3, 2019, that the Board of Directors of this Corporation hereby adopts approval of staff recommendation to amend the GRF Recreation Department Policy as it pertains to clubs/groups/organizations;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

28-day notification for Member review and comments to comply with §4360 has been satisfied.

Director Milliman made a motion to adopt the resolution to revise the GRF Recreation Department Policy on Clubs/Groups/Organizations. Director Soule seconded the motion.

Discussion ensued among the Directors.

President Perak called for the vote and the motion passed unanimously.

12b. Entertain a Motion to Introduce a Resolution to Authorize CBD Product Sales in the Golf Pro Shop

Director Milliman, Secretary of the Board, read the following resolution:

RESOLUTION 90-19-40
CBD Product Sales in Golf Pro Shop

WHEREAS at the July Community Activities Committee (CAC) meeting, Staff recommended authorization of the resumption of the sale of non-THC CBD based products at the 27-Hole Golf Pro Shop.;

WHEREAS in 2018 golf staff was approached by a CBD (Cannabidiol) sales representative from Medterra to sell CBD cream, tinctures, and capsules at the Golf Pro Shop;

WHEREAS Staff researched and discussed with health professionals about its safety and product viability and it was determined that it was a safe product to sell from a respected manufacturer;

WHEREAS the product was well received and generated more than \$4,000 in merchandise sales;

WHEREAS the product was removed in November 2018 due to misconceptions the product contained THC which is contributed to the high feeling of cannabis, however CBD is a natural pain reliever with no psychoactive ingredients;

WHEREAS many residents are under a pain management program through a medical professional and are on medicines that are harmful and/or addictive and the CBD option can offer relief for certain pains and aches without the harmful side effects;

WHEREAS the sale of CBD products is estimated to increase retail sales by over \$10,000 per year; and,

NOW THEREFORE BE IT RESOLVED, August 6, 2019, that the Board of Directors of this Corporation hereby authorizes the resumption of the sale of non-THC, non-orally-ingestible CBD based lotion and cream products at the 27-Hole Golf Pro Shop.

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

28-day notification for Member review and comments to comply with §4360 has been satisfied.

Director Milliman made a motion to approve a resolution to authorize CBD product sales in the Golf Pro Shop. Director Palmer seconded the motion.

Discussion ensued among the Directors.

President Perak called for the vote of the motion passed unanimously.

Moved from Consent Calendar 11a.

12c. Update GRF Committee Appointments

RESOLUTION 90-19-41
GRF COMMITTEE APPOINTMENTS

RESOLVED, September 03, 2019, that the following persons are hereby

appointed and ratified to serve on the Committees of this Corporation:

Business Planning Committee

Diane Phelps,
Chair (GRF) Beth Perak, (GRF)
Rosemarie diLorenzo, (Third)
Jon Pearlstone, (Third)
Steve Parsons, Alternate (Third)
Gary Morrison, (United)
Juanita Skillman, (United)
Al Amado, (Mutual 50)

Community Activities Committee

Annette Sabol Soule, Chair (GRF)
Joan Milliman, (GRF)
Diane Phelps, (GRF)
Bunny Carpenter (Third)
Cush Bhada, (Third)
Annie McCary, Alternate (Third)
Jon Pearlstone, Alternate (Third)
Sue Margolis, (United)
Andre Torng, (United)
Juanita Skillman, Alternate (United)
Ryna Rothberg, (Mutual 50)
Non-Voting Advisers: Leon St. Hilaire, Shaun Tumpane

Finance Committee

Diane Phelps, Chair (GRF)
Pat English, (GRF)
Beth Perak, (GRF) Rosemarie
diLorenzo, (Third)
Jon Pearlstone, (Third)
Steve Parsons, Alternate (Third)
Gary Morrison, (United)
Juanita Skillman, (United)
Carl Randazzo, Alternate (United)
Al Amado, (Mutual 50)
Non-Voting Advisers: Greg Corigliano, Shaun Tumpane

Landscape Committee

Bert Moldow, Chair (GRF)
Judith Troutman, (GRF)
Jim Maston, (GRF)
Lynn Jarrett, (Third)
Reza Karimi, (Third)
Jon Pearlstone, Alternate (Third)
Manuel Armendariz, (United)

Maggie Blackwell, (United)
Anthony Liberatore, Alternate, (United)
Vacant (Mutual 50)

Maintenance & Construction Committee

Jim Matson, Chair (GRF)
Richard Palmer, (GRF)
Don Tibbetts, (GRF)
John Frankel, (Third)
Bunny Carpenter, (Third)
Cush Bhada, Alternate (Third)
Steve Parsons, Alternate (Third)
Carl Randazzo, (United)
Gary Morrison, (United)
Sue Margolis, Alternate (United)
Ryna Rothberg, (Mutual 50)
Non-Voting Advisers: John Luebbe, Ruth Matson

PAC Renovation Ad Hoc Committee

Beth Perak, Chair (GRF)
Joan Milliman, (GRF)
Richard Palmer, (GRF)
Cush Bhada, (Third)
Jon Pearlstone, (Third)
John Frankel, Alternate (Third)
Sue Margolis, (United)
Carl Randazzo, (United)
Juanita Skillman, Alternate (United)
Irving Waaland, (Mutual 50)
Non-Voting Advisers: Sheila Bialka

Village Energy Task Force

Steve Leonard, Chair
Carl Randazzo, Vice Chair (United)
~~Jim Matson~~ (GRF)
Bert Moldow (GRF)
Richard Palmer (GRF)
John Frankel (Third)
Cush Bhada, (Third)
Sue Margolis (United)
Board Members by Rotation (Mutual 50)
Voting Adviser: Sue Stephens, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)
Annette Sabol Soule, (GRF)

Pat English, (GRF)
Roy Bruninghaus, (Third)
Annie McCary (Third)
Lynn Jarrett, Alternate (Third)
Bunny Carpenter, Alternate (Third)
Maggie Blackwell, (United)
Elsie Addington, (United)
Juanita Skillman, Alternate (United)
Ryna Rothberg, (Mutual 50)

Mobility & Vehicles Committee

Ray Gros, Chair (GRF)
Don Tibbetts, (GRF)
Judith Troutman (GRF)
~~Jim Matson, (GRF)~~
John Frankel, (Third)
Jon Pearlstone, (Third)
Lynn Jarrett, Alternate (Third)
Cush Bhada, Alternate (Third)
Elsie Addington, (United)
Andre Torng, (United)
Juanita Skillman, Alternate (United)
John Dalis, (Mutual 50)
Non-Voting Adviser: Vashti Williams

Security and Community Access

Don Tibbetts, Chair (GRF)
Ray Gros (GRF)
Pat English, (GRF)
Steve Parsons, (Third)
Annie McCary, (Third)
Roy Bruninghaus, Alternate (Third)
Reza Karimi, Alternate (Third)
Reza Bastani, (United)
Anthony Liberatore, (United)
Carl Randazzo, Alternate (United)
Non-Voting Advisers: Larry Cunningham, Frank Tybor

Laguna Woods Village Traffic Hearings

Ray Gros, Chair (GRF)
John Frankel (Third)
Annie McCary (Third)
Reza Karimi, Alternate (Third)
Andre Torng (United)
Cash Achrekar, Alternate (United)

Board Members by Rotation (Mutual 50)

RESOLVED FURTHER, that Resolution 90-19-28 adopted June 4, 2019, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve the amended Resolution to Update the GRF Committee Appointments, with the removal of the Disaster Preparedness Task Force because it is not a GRF Committee, and with the Village Energy Task Force placed below the Maintenance and Construction Committee. The motion was approved by Director English.

President Perak called for the vote and the motion passed unanimously.

13. New Business

13a. Entertain a Motion to Introduce a Resolution for the Nuisance and Harassment Policy

Director Milliman, Secretary of the Board, read the following resolution:

RESOLUTION 90-19-xx **Harassment and Nuisance Policy**

WHEREAS, the Security & Community Access Committee has recognized the need to adopt a Harassment and Nuisance Policy to set forth guidelines for harassment and nuisance complaints;

NOW THEREFORE BE IT RESOLVED, October 1, 2019, that the Board of Directors of this Corporation hereby adopts the Harassment and Nuisance Policy, as attached to the official minutes of this meeting; and

RESOLVE FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

September Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 30-days from the postponement to comply with Civil Code §4360

Director Milliman made a motion to accept for discussion the resolution to adopt a Harassment and Nuisance Policy, with the final vote postponed for 28-days pursuant to Civil Code §4360. Director Moldow seconded the motion.

Revisions to the policy was discussed among the Directors.
Director Soule requested staff to add vaping to the policy.

President Perak called for the vote and the motion passed unanimously.

13b. Entertain a Motion to Introduce a Resolution to Amend the Facility Use Policy to Comply with Civil Code §4515

Director Milliman, Secretary of the Board, read the following resolution:

RESOLUTION 90-19-xx

**Golden Rain Foundation Facility Use Policy – Public Interest Events
(Civil Code §4515)**

WHEREAS, California Civil Code §4515, Assembly for Political Purposes, went into effect on January 1, 2018;

WHEREAS, Civil Code §4515 expresses the legislative intent to ensure that members and residents of common interest developments have the ability to exercise their rights under law to peacefully assemble and freely communicate with one another and with others with respect to common interest development living or for social, political or educational purposes;

WHEREAS, Civil Code §4515 precludes the governing documents of common interest developments from prohibiting members or residents from those activities prescribed in §4515 (b)(1)-(5);

WHEREAS, on March 6, 2018, the board approved Resolution 90-18-11 and the Facility Use Policy/Resolution (Civil Code Section 4515) to comply with the requirements of Civil Code Section §4515;

WHEREAS, the Recreation and Special Events Department identified the need for revisions to the Facility Use Policy/Resolution (Civil Code Section 4515);

WHEREAS, the revisions are reflected in the Golden Rain Foundation Facility Use Policy – Public Interest Events (Civil Code §4515);

NOW THEREFORE IT BE RESOLVED, September 3, 2019, that the Golden Rain Foundation board of directors hereby adopts the revisions to the Golden Rain Foundation Facility Use Policy – Public Interest Events

(Civil Code §4515); and

RESOLVED FURTHER, that Resolution 90-18-11 approved March 6, 2018, is superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out this resolution.

September Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 30-days from the postponement to comply with Civil Code §4360

Director Milliman made a motion to accept for discussion the resolution to approve revising the GRF Facility Use Policy, public interest events to ensure continued compliance with California Civil Code §4515, postponing the final vote for 28-days pursuant to Civil Code §4360. Director Phelps seconded the motion.

Revisions to the policy and request form were discussed among the Directors. Members made recommendations to the policy.

President Perak called for the vote and the motion passed unanimously.

- 13c.** Entertain a Motion to Approve a Resolution for an Unbudgeted Expense of \$5,800 to Hire a Land Surveyor to Determine the Aliso Creek Boundaries

Director Milliman, Secretary of the Board, read the following resolution:

RESOLUTION 90-19-42
Land Survey of Aliso Creek Boundaries

WHEREAS, the Aliso Creek area landscape maintenance is the financial responsibility of the Golden Rain Foundation;

WHEREAS, the Aliso Creek area is bounded on both sides by United Laguna Woods Mutual;

WHEREAS, the Aliso Creek area is a legally recorded parcel registered with the Orange County Assessor;

WHEREAS, the physical boundaries are not marked or known, making it impossible to accurately ascertain the property lines and determine the correct allocation of costs between Corporations the two Mutuals; and,

WHEREAS, Staff has engaged the services of a Professional Land Surveyor to survey and mark the limits of the Aliso Creek parcel to enable Staff to accurately allocate costs for maintenance of area.

NOW THEREFORE BE IT RESOLVED, September 3, 2019, the Board of Directors does hereby authorize an unbudgeted expense of \$5,800 in the Operating Fund for the cost of the surveying services;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve a resolution for an unbudgeted expense of \$5,800 to hire a land surveyor to determine the Aliso Creek boundaries. Director Moldow seconded the motion.

Discussion ensued among the Directors.
Kurt Weimann answered questions from the Board.

President Perak called for the vote and the motion passed unanimously.

- 13d.** Entertain a Motion to Approve the Donation by the Baha'i Club of a Bench for Aliso Creek and Two Plumeria Trees at Clubhouse 6

Director Milliman, Secretary of the Board, read the following resolution:

RESOLUTION 90-19-xx
Donation of Park Bench and Two Trees

RESOLVED, September 3, 2019, the Board of Directors of the Golden Rain Foundation hereby accepts the donation of a park bench to be placed in the Aliso Park area and two Plumeria trees to be planted at Clubhouse Six from the Baha'i Community; and

RESOLVED FURTHER, the Golden Rain Foundation Board of Directors sincerely appreciates the generosity of the Baha'i Community, which reflects the spirit of Laguna Woods Village.

RESOLVED FURTHER; that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the donation by the Baha'i Club of a bench for Aliso Creek and two Plumeria trees at Clubhouse 6. Director English seconded the motion.

Director Soule made a motion to postpone the vote on this item to the next meeting. Director Troutman seconded the motion.

Discussion ensued among the Directors.

President Perak called for the vote to postpone this item to the next meeting and the motion passed by a vote of 10-1-0 (Director English opposed).

13e. Entertain a Motion to Approve the 2020 GRF Business Plan and 2020 Reserves Funding Plan

Director Milliman, Secretary of the Board, read the following resolution:

RESOLUTION 90-19-43
2020 BUSINESS PLAN

RESOLVED, September 3, 2019, that the Business Plan of this Corporation for the year 2020 is hereby adopted and approved; and

RESOLVED FURTHER, that pursuant to said Business Plan, the Board of Directors of this Corporation hereby estimates that the sum of \$36,893,048 will be required by the Corporation to meet its annual expenses of operation, from which will be deducted \$9,139,420 in various sources of non-assessment revenue. Additionally, \$3,667,968 is planned for reserve contributions. The Board of Directors hereby estimates that the net sum of \$31,421,596 will be required to be paid by the Corporation members in accordance with the terms of that certain Trust Agreement dated March 2, 1964, as amended, and the bylaws of the Corporation; and

RESOLVED FURTHER, that this Corporation shall charge each member the sum of \$205.60 per month per membership of said Corporation, for its share of the aforesaid net expenses and reserve contributions for the year 2020; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the 2020 GRF Business Plan. The motion was seconded by Director Phelps and passed by a vote of 10-1-0 (Director Troutman opposed).

RESOLUTION 90-19-44
2020 RESERVES FUNDING PLAN

WHEREAS, Civil Code § 5570 requires specific reserve funding disclosure statements for associations; and

WHEREAS, planned assessments or other contributions to replacement reserves must be projected to ensure balances will be sufficient at the end of each year to meet the association's obligations for repair and/or replacement of major components during the next 30 years;

NOW THEREFORE BE IT RESOLVED, September 3, 2019, that the Board has developed and hereby adopts the Replacement Reserves 30-Year Funding Plan (attached) with the objective of maintaining replacement reserve balances at or above a threshold of \$7,200,000 while meeting its obligations to repair and/or replace major components; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the 2020 GRF Reserves Funding Plan. Director Phelps seconded the motion and the motion passed unanimously.

13f. Entertain a Motion to Approve the 2020 GRF Capital Plan

Director Milliman, Secretary of the Board, read the following resolution:

RESOLUTION 90-19-45
2020 GRF CAPITAL PLAN

RESOLVED, September 3, 2019, that the Capital Reserve Expenditures Plan of this Corporation for the year 2020 is hereby adopted and approved; and

RESOLVED FURTHER, that pursuant to said Business Plan, the sum of \$5,952,800 is hereby authorized to be expended in 2020 for the purposes provided therein, of which \$3,577,900 is designated from the Equipment Fund and \$2,374,900 from the Facilities Fund; and

RESOLVED FURTHER, that the Board of Directors of this Corporation hereby authorizes the transfer of \$6,000,000 from monies set aside in the Trust Facilities Fee Fund to offset planned expenditures from reserves, as projected in the 30-year funding plan; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the 2020 GRF Capital Plan. Director Phelps seconded the motion.

Discussion ensued among the Directors.
Brian Gruner answered questions about the capital plan budget.

President Perak called for the vote and the motion passed 10-1-0 (Director Troutman opposed).

13g. Entertain a Motion to Approve Early Expenditure of Funds for 2020 Capital Plan Items

Director Milliman, Secretary of the Board, read the following resolution:

RESOLUTION 90-19-46
EARLY EXPENDITURE OF FUNDS FOR 2020 CAPITAL PLAN

WHEREAS, Resolution 90-19-45 adopted and approved the Capital Reserve Expenditures Plan of this Corporation for the year 2020; and

WHEREAS, funding for certain items should be accelerated into the current year to facilitate ordering lead times and efficient operations.

NOW THEREFORE BE IT RESOLVED, September 3, 2019, the Board of Directors of this Corporation hereby authorizes an early expenditure of \$1,170,000 from the approved 2020 Capital Reserve Expenditure Plan for the replacement purchase of one Tub Grinder, four Pickup Trucks, two Telehandler Lifts and the addition of one Aerial Lift, to be funded from the Equipment Fund;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve early expenditure of funds for 2020 GRF Capital Plan items. Director Phelps seconded the motion.

Discussion ensued among the Directors.

President Perak called for the vote and the motion passed 10-0-1 (Director Troutman abstained).

13h. Entertain a Motion to Increase Student Parking Pass Fee for Non-Resident Students who take Saddleback College Emeritus Institute, Effective with Spring Semester 2020 Enrollment

Director Milliman, Secretary of the Board, read the following resolution:

RESOLUTION 90-19-xx
STUDENT PARKING PASS FEE FOR NON-RESIDENT STUDENTS

WHEREAS, the Saddleback College Emeritus Institute provides educational services to residents and non-residents of Laguna Woods Village; and

WHEREAS, a concern was raised that non-residents use the equipment and facilities during class time at no charge, while the residents pay monthly assessments to upkeep GRF property;

NOW THEREFORE BE IT RESOLVED, September 3, 2019, that the Board of Directors of this Corporation hereby implements a Student Parking Pass Fee of \$50 per semester (\$30 for summer semester) for non-resident students who take Saddleback College Emeritus Institute courses in Laguna Woods Village, effective with the Spring Semester 2020 enrollment; and

RESOLVED FURTHER, that such fees shall be used to defray the operational and administrative costs, and shall be collected during the time of student gate pass distribution; and

RESOLVED FURTHER, that Resolution 90-10-31 adopted May 4, 2010 is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this Resolution.

September Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 30-days from the postponement to comply with Civil Code §4360

Director Milliman made a motion to accept for discussion the resolution to increase student parking pass fees for non-resident students who take Saddleback College Emeritus Institute classes, effective with Spring semester 2020 enrollment, and postpone the final vote for 28-days pursuant to Civil Code §4360. Director Soule seconded the motion.

Discussion ensued among the Directors.

President Perak called for the vote and the motion passed unanimously.

14. Committee Reports

- 14a.** Report of the Finance Committee/Financial Reports – Director Phelps commented about the Budget 2020 meeting. She gave a presentation on the Treasurer's Report. The Committee met on August 21, 2019; next meeting October 23, 2019, at 1:30 p.m. in the Board Room.
- Shared Cost Task Force – Director Soule
 - Potential Village Revenue Generation Task Force – Director Phelps
 - Investment Fund Task Force – Director Phelps
- 14b.** Report of the Community Activity Committee – Director Soule gave an update of upcoming events. The Committee did not meet in August 2019; next meeting September 12, 2019, at 1:30 p.m. in the Board Room.
- 14c.** Report of the Landscape Committee – Director Moldow gave an update on Aliso Creek area. The Committee met on August 14 2019; next meeting November 13, 2019, at 1:30 p.m. in the Board Room.
- 14d.** Report of the Maintenance & Construction Committee – Director Matson gave an update from the last Maintenance & Construction Committee. The Committee met on August 14, 2019; next meeting October 9, 2019, at 9:30 a.m. in the Board Room.
- Report of the Performing Arts Center (PAC) Renovation Ad Hoc Committee - Director Perak. The Committee met on August 15, 2019; next meeting October 17, 2019, at 2:00 p.m. in the Board Room.
 - Report of Village Energy Task Force – Director Matson gave an update from the last meeting. The Task Force did not meet in August 2019; next meeting September 4, 2019, at 10:00 a.m. in the Board Room.
- 14e.** Report of the Media & Communications Committee – Director Milliman gave an update from the Media & Communications Committee. The Committee discussed increasing the Broadband speed in the Village. The Committee met on August 19, 2019; next meeting September 16, 2019, at 1:30 p.m. in the Board Room.

- Thrive Report – Directors Milliman and Perak. The Task Force met on August 27, 2019.
- 14f.** Report of the Mobility & Vehicles Committee – Director Gros. The Committee met on August 7, 2019; next meeting October 2, 2019, at 1:30 p.m. in the Board Room.
- Laguna Canyon Foundation – Director Gros updated the Board on information on walks in the wilderness areas surrounding the Community.
- 14g.** Report of the Security & Community Access Committee – Director Tibbetts. The Committee met on August 26, 2019; next meeting October 28, 2019, at 1:30 p.m. in the Board Room.
- Report of the Traffic Hearings – Director Gros gave an update on the Traffic violations. The Traffic Hearings were held on August 21, 2019; next meeting September 18, 2019, 9:00 a.m. in the Board Room and 1:00 p.m. in the Sycamore Room.
 - Report of the Disaster Preparedness Task Force – Director Troutman. The Task Force did not meet in August, 2019; next meeting September 24, 2019, 9:30 a.m. in the Board Room.
- 15. Future Agenda Items** - *All matters listed under Future Agenda Items are Resolutions on 30-day public review or items for a future Board Meeting. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*
- a. Discuss Director Access to Records According to Corporate Code §8334
 - b. Donation by Baha'i Club of a Bench for Aliso Creek and Two Plumeria Trees at Clubhouse 6
- 16. Directors' Comments**
- President Perak thanked the Board for a good meeting.
- 17. Recess** - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

The meeting was recessed at 1:55 p.m.

Summary of Previous Closed Session Meetings per Civil Code Section §4935.
During the August 6, 2019, Regular Executive Session, the Board:

Approved the Agenda
Approved the Minutes of:
(a) July 2, 2019– Regular Executive Session
Discussed and Consider Member Matters
Discussed Personnel Matters
Discussed Contractual Matters
Discussed and Considered Litigation Matters
Discussed Litigation Report Summary

Adjournment

The meeting was adjourned at 5:30 p.m.


Joan Milliman, Secretary of the Board
Golden Rain Foundation

RESOLUTION ATTACHMENTS

ATTACHMENT 1

Golden Rain Foundation Recreation Department Policy

Clubs/Groups/Organizations

A. General

1. Residents requesting to form a club/group/organization must first submit a request form to Recreation Staff stating the purpose and/or objective of the proposed club/group/organization and the full names, signature, address and telephone number of 20 Residents requesting membership in the new club/group/organization.
2. Club status is limited to 250 clubs/groups/organizations; additional inquiries will be placed on a waitlist until space becomes available.
3. Compliance with GRF rules, policies and procedures, including the guest policy, must be a condition for membership in the club/group/organization.
4. The club/group/organization must be organized for educational, social, cultural, recreational or other nonprofit purposes. Activities geared towards minors are prohibited. All GRF policies supersede any written rules or governing documents of clubs/groups/organizations not directly in compliance with GRF policy.
5. The club/group/organization may not represent any business or commercial interest or activity and sales of products and/or services are strictly prohibited unless permitted by Recreation as a fundraiser.
6. Caterers, entertainers, speakers and instructors are permitted as service providers to the group, and they may provide business cards and contact information. No monetary transactions may take place within GRF's facilities with three exceptions:
 - a. Entertainers, speakers and instructors are allowed to sell the printed and/or recorded materials of their own creation during the event (for example, authors may sell their own books and entertainers may sell their audio/video recordings).
 - b. An entrance fee may be charged to cover the costs associated with an event.
 - c. Fundraising activities (see Page 8, Fundraiser).
7. The club/group/organization must be substantially supported by revenue from its members and from up to two Recreation Department-authorized fundraisers per calendar year (see Page 8, Fundraiser).
8. The club/group/organization must have a minimum of two executive club officers.
 - a. Which do not occupy the same residence.

9. Executive club officers must be a Resident of Laguna Woods Village.
 - a. One officer must be a Resident owner/shareholder.
10. The club/group/organization must have a minimum membership of 90 percent Laguna Woods Village Residents.
 - a. Nonresidents may participate as “guests” and must be accompanied by a Resident.
 - b. Nonresident members may not invite their own “guests.”
11. An annual fee (refer to the GRF fee list), current membership roster and updated contact information must be submitted to the Recreation Department annually by March 31 to maintain club status.
12. All forms of club/group/organization publicity or advertising, unless more restrictively stated, must say “For Laguna Woods Village Residents and their guests only.” Online publicity is permissible if the publicity is clear that the event is for Laguna Woods Village Residents and their guests only. Outside businesses, entertainers, caterers or speakers may not advertise Laguna Woods Village events.
13. Although GRF recognized clubs/groups/organizations are afforded promotional privileges by GRF, such organizations are entirely independent and therefore GRF assumes no liability for their acts.
14. The Recreation Department reserves the right to obtain financial information from any Laguna Woods Village club.

Deleted:

B. Fundraisers

1. Up to two GRF authorized fundraisers, per calendar year, are permitted for a club/group/organization.
2. Must be a GRF recognized club/group/organization hosting the event.
3. If fundraiser is for an outside organization the organization must be an IRS-recognized nonprofit organization such as 501(c) (3) qualified charitable nonprofit organization. A taxpayer ID number and letter of acknowledgement from the nonprofit organization is required.
4. Club/group/organization may sell products, hold silent auctions, fashion shows or events as approved by the Recreation Department.
5. Club/group/organization must complete a fundraiser agreement form 30 days prior to date of fundraiser event.

C. Room reservations

1. For general procedures, see Page 10, Room Reservations Recreation Department Policy.
2. Only executive club officers of a club/group/organization may check availability or make/change/cancel reservations on behalf of the club/group/organization.
3. A Laguna Woods Village club/group/organization may submit a request for a rollover reservation subject to:

- a. The rollover must have a minimum of four identical reservations during the calendar year; all dates in the series must be for the same day of the month/week (such as first Tuesday, every Tuesday, etc.), at the same time and duration, and in the same room; no modifications (date, time, duration, location, etc.) are permitted.

b. No more than 104 rollover dates per club/group/organization.

c. A rollover processing fee will be applied to annual billing; in accordance with the GRF Fee list.

- d. Cancellations are permitted but requestor must retain at least four reservations (if less than four, permanent reservation status will be forfeited for the next year).
- e. Any new rollover reservation request or change to an existing rollover reservation for the following year must be received by March 15.
- f. Rollover reservations are mailed out for review on August 1 and payment/signed rental agreement are due by September 15.
- g. No refunds, credits or transfers of fees will be honored after a payment and signed rental agreement is received by the Recreation Department.
- h. Requestor may not have more than one Saturday night per month in a main lounge; no more than two Saturday nights may be held down as rollover reservations in any main lounge.
- i. Rollover reservations are not permitted in the Village Greens Facility.
- j. Lottery requests for religious holiday events take priority over club/group/organization rollovers and lottery requests.

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